

**MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
JANUARY 25, 2021**

**To attend the meeting via teleconference
Dial 1- 312-626-6799 and enter Meeting ID: 579 506 9590**

OR

**Join Zoom Meeting via computer Link
<https://zoom.us/j/5795069590>**

The Mercer County Insurance Fund Commission will conduct its January 25, 2021 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Trenton Times, The Trentonian and the Princeton Packet**
- II. Filing advance written notice of this meeting with the Commissioners of the Mercer County Insurance Fund Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk**

MERCER COUNTY ISURANCE FUND COMMISSION
AGENDA
OPEN PUBLIC MEETING: JANUARY 25, 2021
10:30 AM

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ☐ **ROLL CALL OF COMMISSIONERS**
- ☐ **APPROVAL OF MINUTES:** December 17, 2020 Open Minutes.....Appendix I
December 17, 2020 Closed MinutesSent via e-mail

- ☐ **CORRESPONDENCE: None**

- ☐ **COMMITTEE REPORTS**
 - Safety Committee: Verbal
 - Claims Committee: Verbal

- ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA**Pages 2-29

- ☐ **TREASURER – David Miller**
 - Resolution 14-21 January Bill List - Motion Pages 30
 - November Treasurer ReportsPages 31-32

- ☐ **ATTORNEY – Paul Adezio, Esq.**..... Verbal

- ☐ **CLAIMS SERVICE – PERMA**..... Verbal

- ☐ **CLAIMS SERVICE –Inservco Insurance Services, Inc. - Motion**
 - Resolution 15-21 Authorizing Disclosure of Liability Claims Check RegisterPage 33
 - Liability Claim Payments 12-1-20 to 12-31-20Pages 34-35

- ☐ **MANAGED CARE – First MCO**
 - Monthly Summary Report.....Pages 36-37

- ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
 - Monthly Report.....Pages 38-43

- ☐ **RISK MANAGER CONSULTANT – Borden Perlman Salisbury & Kelly**
 - Monthly Report..... Verbal

- ☐ **OLD BUSINESS**
- ☐ **NEW BUSINESS:**
- ☐ **PUBLIC COMMENT**

- ☐ **CLOSED SESSION – Payment Authorization Requests (PARS)Pages 44-46**
 - Resolution 16-21 Executive Session for purpose as permitted by the Open Public Meetings Act, more specifically to discuss PARS/SARS related to pending or anticipated litigation as identified in the list of claims prepared by third-party claim administrator Inservco Insurance Services, Inc. and attached to this agenda.
 - ☐ Motion for Executive Session
 - ☐ Motion to Return to Open
- ☐ **APPROVAL OF PARS - *Motion to approve PARS as discussed in Executive Session (Roll Call Vote)***
- ☐ **MEETING ADJOURNMENT**
- ☐ **NEXT SCHEDULED MEETING: February 22, 2021, 10:30 AM**

MERCER COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

Date: January 25, 2021

Memo to: Commissioners of the Mercer County Insurance Fund Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- ☐ **Reorganization Resolutions (Pages 6-19)** – The MCIFC is required to reorganize at the January Executive Committee meeting as per the Commission Rules & Regulations. Listed below are the necessary Reorganization Resolutions which are included in the agenda on pages 4-17. With the Chair's permission, Executive Director will review the Resolutions and ask to approve as a consent.

Resolution 1-21	Appointing MCIFC Commissioners.....	Page 4
Resolution 2-21	Appointing NJCE Commissioner & Alternate.....	Page 5
Resolution 3-21	Appointing Treasurer	Page 6
Resolution 4-21	Appointing Commission Attorney.....	Page 7
Resolution 5-21	Designating Authorized Depositories for Fund Assets.....	Page 8
Resolution 6-21	Designating Authorized Signatures for Commission Bank Account	Page 9
Resolution 7-21	Designating Custodian of Records	Page 10
Resolution 8-21	Designating Official Newspapers	Page 11
Resolution 9-21	Establishing Cash Management Plan	Pages 12-15
Resolution 10-21	Authorizing Commission Treasurer to Process Payments & Expenses	Page 16
Resolution 11-21	Utilizing Mercer County Approved Counsel.....	Page 17
Resolution 12-21	Plan of Risk Management for 2021	Appendix II

The 2021 Plan of Risk Management is attached in Appendix II of the agenda. The Plan is an overview of the Commission's coverage, risks retained by the Commission, reserving philosophy, method of assessing member contributions, claims payment authority, etc. The changes are highlighted in yellow. Executive Director will discuss changes in deductible for Mercer County and MCBoss for POL/EPL and Cyber coverages.

☐ **Motion to approve Reorganization Resolutions Number 1-21 through 12-21**

- ☐ **2021 MCIFC Meeting Dates (Pages 18-19)** – Attached on page 18 is a copy of the 2021 Annual Meeting Schedule which was discussed at the December meeting. There are no meetings scheduled for March, May, August and November. If the Commissioners agree with the meeting schedule, attached on page 19 is Resolution 13-21 adopting the meeting dates for 2021.

☐ **Motion to adopt Resolution 13-21, Fixing Public Meeting dates for the year 2021**

- ❑ **2021 Property & Casualty Budget (Pages 20-21)** – At the December 17, 2020 Commission Meeting the 2021 Property & Casualty Budget was introduced. In accordance with the regulations the budget was advertised in the Commission’s official newspapers. The Public Hearing for the budget will be held at this meeting. Attached on page 20 is a copy of the budget. The budget is in the amount of **\$6,400,912**. There are no changes to the budget since introduction. Also attached on page 21 is a copy of the assessments.
 - ❑ **Motion to open the Public Hearing on the 2021 Property & Casualty Budget**
 - ❑ **Discussion of Budget and Assessments**
 - ❑ **Motion to close the Public Hearing**
 - ❑ **Motion to adopt the Property & Casualty Budget for Mercer County Insurance Fund Commission for the 2021 Year and Certify the 2021 Assessments**
- ❑ **Certificate of Insurance Request** – The certificate of insurance issuance report from the NJCE listing the certificates is not available at this time and will appear in the next agenda.
- ❑ **NJ Excess Counties Joint Insurance Fund (NJCE) (Pages 22-24)** - The NJCE met on December 29, 2020 and approved the 2021 budget in the amount of \$27,088,278. A summary report of the agenda is included in the agenda on pages 22-23 and a copy of the NCE budget is on page 24. The Fund also approved a \$1.5 million dividend. Mercer County’s share of the dividend is \$86,218 and the Improvement Authority’s share is \$3,826. The credits will be applied to the assessment billings. The NJCE will hold its Reorganization Meeting on February 25, 2021 via Zoom audio/video
- ❑ **MCIFC Property & Casualty Financial Fast Track (Pages 25-26)** – Included in the agenda on pages 25-26 is a copy of the Financial Fast Track for the month of November. As of **November 30, 2020** the Commission has a surplus of **\$11,202,775**. Line 10 of the report “Investment in Joint Venture” is Mercer County Insurance Fund Commission’s share of equity in the NJCE. MCIFC’s equity in the NJCE as of November 30, 2020 is **\$1,699,545**. The total cash balance is **\$3,015,978**.
- ❑ **NJCE Property & Casualty Financial Fast Track** – The November Financial Fast Track was not available.
- ❑ **Claims Tracking Reports (Pages 27-29)** - Included in the agenda on pages 27-29 are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of November 30, 2020. The Executive Director will review the reports with the Commission.
- ❑ **EEO COVID Laws:** At the request of the Commission Attorney we will have a discussion on COVID Vaccinations by Employers.
- ❑ **COVID Vaccination Site:** Also at the request of the Commission Attorney we will have a discussion on the COVID Vaccination Site at the Arena owned by the MCIA.

RESOLUTION NO. 1-21

MERCER COUNTY INSURANCE FUND COMMISSION

**CERTIFYING THE APPOINTMENT OF
CHAIRPERSON AND VICE CHAIRPERSON**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

BE IT RESOLVED by the MERCER COUNTY INSURANCE FUND COMMISSION that the following persons have been appointed as Chairperson and Vice-Chairperson:

<u>Lillian L. Nazzaro, Esq., Esq.</u>	Chair
<u>Raissa Walker</u>	Vice Chair
<u>K. Megan Clark Hughes</u>	Commissioner

BE IT FURTHER RESOLVED that the Chair and Vice Chair shall serve for a one year term through 2022 reorganization of the Commission and until their successors shall be appointed and qualified

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 2-21

**MERCER COUNTY INSURANCE FUND COMMISSION APPOINTING A
COMMISSIONER AND ALTERNATE TO THE NEW JERSEY COUNTIES EXCESS
JOINT INSURANCE FUND FOR FUND YEAR 2021**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the New Jersey Counties Excess Joint Insurance Fund (hereinafter the Fund) is duly constituted as a joint insurance fund; and

WHEREAS, the Fund by-laws require each member Insurance Fund Commission to appoint one (1) commissioner to the Fund; and

WHEREAS, Lillian L. Nazzaro, Esq. is an employee of the Commission and the Commission having deemed it appropriate to designate Lillian L. Nazzaro, Esq as commissioner to the Fund; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said Commission Lillian L. Nazzaro, Esq. is designated commissioner to the New Jersey Counties Excess Joint Insurance Fund for the Fund year 2021.

FURTHER THEREFORE BE IT RESOLVED by the Commissioners of said Commission **Raissa Walker** is designated as the alternate commissioner to the New Jersey Counties Excess Joint Insurance Fund for the Fund year 2021.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 3-21

**MERCER COUNTY INSURANCE FUND COMMISSION
DESIGNATING COMMISSION TREASURER**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC requires the services of a Treasurer, and

WHEREAS, **David Miller** has demonstrated the skill and possesses the qualifications to perform the duties of Treasurer for the County Insurance Commission;

WHEREAS, the Commission authorizes the appointment of **David Miller** as MCIFC Treasurer for the term commencing upon adoption of the within resolution through 2022 MCIFC Reorganization; and

BE IT FURTHER RESOLVED that **David Miller** shall receive no compensation to serve as Treasurer to the MCIFC.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 4-21

**MERCER COUNTY INSURANCE FUND COMMISSION
DESIGNATING COMMISSION ATTORNEY**

MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC requires the services of an Attorney, and

WHEREAS, **Paul Adezio, Esq.** has demonstrated the skill and possesses the qualifications to perform the duties of Commission Attorney for the Insurance Fund Commission;

WHEREAS, the Commission authorizes the appointment of **Paul Adezio, Esq.** as MCIFC Attorney for the term commencing upon adoption of the within resolution through 2022 MCIFC reorganization; and

BE IT FURTHER RESOLVED that **Paul Adezio, Esq.** shall receive no compensation to serve as Commission Attorney to the MCIFC.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 5-21

**MERCER COUNTY INSURANCE FUND COMMISSION
DESIGNATING AUTHORIZED DEPOSITORIES FOR FUND ASSETS**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

BE IT RESOLVED that TD Bank is hereby designated as the depository for assets of the Fund or any other Bank with a location in Mercer County subject to the Governmental Unit Deposit Protection Act, “GUDPA”.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 6-21

**MERCER COUNTY INSURANCE FUND COMMISSION
DESIGNATING AUTHORIZED SIGNATURES FOR COMMISSION BANK ACCOUNTS**

BE IT RESOLVED by the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter the Commission) that all funds of the Commission shall be withdrawn from the official named depositories by check, which shall bear the signatures of at least two (2) of the following persons who are duly authorized pursuant to this resolution, except for those checks in the amount of \$100,000 or more and in that instance at least three signatures shall be required; and

BE IT FURTHER RESOLVED that the funds in the amount of \$2,500 or less, withdrawn from the official named depositories by check prepared by the Commission's Claims Administrator for the purposes of satisfying workers compensation claims, such checks shall bear the signature of at least one (1) of the following persons who are duly authorized pursuant to this resolution.

<u>Lillian L. Nazzaro, Esq.</u>	Chair
<u>Raissa Walker</u>	Vice Chair
<u>K. Megan Clark Hughes</u>	Commissioner
<u>David Miller</u>	Treasurer

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 7-21

**MERCER COUNTY INSURANCE FUND COMMISSION
APPOINTING AGENT FOR SERVICE OF PROCESS AND CUSTODIAN OF RECORDS
FOR THE COMMISSION
FOR THE YEAR 2021**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC has deemed it necessary and appropriate to formally organize for the 2021 commission year; and

NOW THEREFORE be it resolved by the MERCER COUNTY INSURANCE FUND COMMISSION that **PERMA Risk Management Services** is hereby appointed as agent for service of process upon the MCIFC, at its office located at 9 Campus Drive, Suite 216, Parsippany, NJ 07054 for the year 2021 or until its successor has been appointed and qualified. Said appointment shall be at no cost to the MCIFC.

BE IT FURTHER RESOLVED that PERMA Risk Management Services shall also be the Custodian of Records at no cost to the MCIFC.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 8-21

**MERCER COUNTY INSURANCE FUND COMMISSION
DESIGNATING OFFICIAL NEWSPAPERS FOR THE COMMISSION**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC has deemed it necessary and appropriate to formally organize for the 2021 commission year; and

BE IT RESOLVED by the MERCER COUNTY INSURANCE FUND COMMISSION, (hereinafter the MCIFC) the Trenton Times, the Trentonian, and the Princeton Packet are hereby designated as the official newspapers for the Commission and all official notices required to be published shall be published in all newspapers.

BE IT FURTHER RESOLVED that the designation of official newspapers shall be effective upon adoption of the within resolution for the term of one year through the 2021 re-organization of the MCIFC.

BE IT FURTHER RESOLVED that in the case of special meetings or emergency meetings, the Executive Director of the MCIFC shall give notice of said meetings to the Trenton Times, the Trentonian, and the Princeton Packet.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

RESOLUTION NO. 9-21

**MERCER COUNTY INSURANCE FUND COMMISSION
ESTABLISHING CASH MANAGEMENT PLAN**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

BE IT RESOLVED that the attached Cash and Investment Management Plan, is hereby adopted.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

MERCER COUNTY INSURANCE FUND COMMISSION

2021 CASH MANAGEMENT AND INVESTMENT POLICY

1.) Cash Management and Investment Objectives

The MERCER COUNTY INSURANCE FUND COMMISSION's (hereinafter referred to as the Commission) objectives in this area are:

- a.) Preservation of capital.
- b.) Adequate safekeeping of assets.
- c.) Maintenance of liquidity to meet operating needs, claims settlements and dividends.
- d.) Diversification of the Commission's portfolio to minimize risks associated with individual investments.
- e.) Maximization of total return, consistent with risk levels specified herein.
- f.) Investment of assets in accordance with State and Federal Laws and Regulations.
- g.) Accurate and timely reporting of interest earnings, gains and losses by line of coverage in each Commission year.
- h.) Where legally permissible, cooperation with other local municipal joint insurance funds/commissions, and the New Jersey Division of Investment in the planning and execution of investments in order to achieve economies of scale.
- i.) Stability in the value of the Commission's economic surplus.

2.) Permissible Investments

Investments shall be limited to the investments authorized under New Jersey Statutes 40A:5-15.1.

3.) Authorized Depositories

In addition to the above, the Commission is authorized to deposit funds in certificates of deposit and other time deposits in banks covered by the Governmental Unit Depository Protection Act, NJSA 17:9-14 et seq. (GUDPA). The designated Bank must have a branch in Mercer County.

The Commission is also authorized to invest its assets in the New Jersey Cash Management Fund.

4.) **Authority for Investment Management**

The Treasurer is authorized and directed to make investments, with a maturity of three months or longer, through asset managers that may be selected by the Executive Committee. Such asset managers shall be discretionary trustees of the COMMISSION.

Their actions and decisions shall be consistent with this plan and all appropriate regulatory constraints.

In executing investments, asset managers shall minimize transaction costs by querying prices from at least three (3) dealers and purchasing securities on a competitive basis. When possible, federal securities shall be purchased directly from the US Treasury. Transactions shall not be processed through brokerages, which are organizationally affiliated with the asset manager. Transactions may also be processed through the New Jersey Division of Investment by the Commission's asset managers.

5.) **Preservation of Capital**

Securities shall be purchased with the ability to hold until maturity.

6.) **Safekeeping**

Securities purchased on behalf of the Commission shall be delivered electronically or physically to the Commission's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Commission.

7.) **Audit**

This plan, and all matters pertaining to the implementation of it, shall be subject to the Commission's annual audit.

8.) **Cash Flow Projections**

Asset maturity decisions shall be guided by cash flow factors payout factors supplied by the Commission Actuary and reviewed by the Executive Director and the Treasurer.

9.) **Cash Management**

All moneys turned over to the Treasurer shall be deposited within forty-eight (48) hours in accordance with NJSA 40A:5-15.

In the event a check is made payable to the Treasurer rather than the Commission, the following procedure is to be followed:

- a.)* The Treasurer endorses the check to the Commission and deposits it into the Commission account.
- b.)* The Treasurer notifies the payer and requests that in the future any check be made payable to the Commission.

The Treasurer shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be documented to the Executive Committee by the Treasurer at least annually.

Cash may be withdrawn from investment pools under the discretion of asset managers only to Commission operations, claims imprest accounts, or approved dividend payments.

The Treasurer shall escheat to the State of New Jersey checks, which remain outstanding for twelve or more months after the date of issuance. However, prior to implementing such procedures, the Treasurer, with the assistance of the claims agent, as needed, shall confirm that the outstanding check continues to represent a valid claim against the Commission.

RESOLUTION NO. 10-21

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING COMMISSION TREASURER TO PROCESS
CONTRACTED PAYMENTS AND EXPENSES**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Fund Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the Board of Commissioners has deemed it necessary and appropriate to provide authorization to the Commission Treasurer to pay certain Commission contracted payments and expenses during the month(s) when the Commission does not meet; and

WHEREAS, payment by the Commission Treasurer of contracted payments and expenses for the month(s) in which the Commission does not meet shall be ratified by the Commission at its next regularly scheduled meeting; now, therefore,

BE IT RESOLVED by the Board of Commissioners of the Mercer County Insurance Fund Commission that the Commission Treasurer is hereby authorized to process the contracted payments and Commission expenses for all months in which the Commission does not meet during the year 2021.

BE IT FURTHER RESOLVED that the Board of Commissioners of the Mercer County Insurance Fund Commission shall ratify the contracted payments and Commission expenses so paid by the Commission Treasurer pursuant to the Resolution at its next regularly scheduled monthly meeting.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

MERCER COUNTY INSURANCE FUND COMMISSION

UTILIZING MERCER COUNTY APPROVED COUNSEL FOR THE COUNTY INSURANCE COMMISSION

WHEREAS, the Mercer County Insurance Fund Commission is responsible for providing a defense to certain claims brought against its members in accordance with the Commission's coverage documents; and

WHEREAS, the County of Mercer maintains an approved counsel list for the County to defend its various departments and employees, and

WHEREAS, the Mercer County Insurance Fund Commission has a need for the services of various law firms listed below:

- The Bridge Law Group
- Capehart & Scatchard
- Genova Burns, LLC
- Lenox, Socey, Formidoni, Giordano, Lang, Carrigg & Casey, LLC
- Riker Danzig Scherer Hyland & Perretti, LLP
- Trimboli & Prusinowski, LLC

to defend the Commission in various third party liability and workers compensations cases, and

WHEREAS, the Board of Commissioners of the Mercer County Insurance Fund Commission are desirous of utilizing the County of Mercer's approved counsel list;

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Mercer County Insurance Fund Commission that the Commission agrees to utilize the approved counsel list of the County of Mercer for its defense of certain claims against Commission members as may be adopted from time to time. The assignment of specific claims for defense shall be made by the Commission, on advice from the County Counsel's office.

ADOPTED by the MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTD:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

MERCER COUNTY INSURANCE FUND COMMISSION
9 CAMPUS DRIVE, SUITE 216
PARSIPPANY, NJ 07054

TO: Members of the Commission

2021 ANNUAL MEETING NOTICE

Pursuant to Chapter 231, Laws of 1975, known as the Open Public Meeting Acts, the following have been designated as meeting dates of the Mercer County Insurance Fund Commission at which the business of said Commission may be formally discussed, decided or acted upon.

<u>TIME</u>	<u>DATE</u>	<u>LOCATION</u>	<u>PURPOSE</u>
10:30 AM	January 25, 2021	Zoom Conference Call (<i>until further notice</i>)	Re-Organizational Meeting
10:30 AM	February 22, 2021	“	Regular Meeting
10:30 AM	April 26 2021	“	Regular Meeting
10:30 AM	June 28, 2021	“	Regular Meeting
10:30 AM	July 26, 2021	“	Regular Meeting
10:30 AM	September 27, 2021	“	Regular Meeting
10:30 AM	October 25, 2021	“	Regular Meeting
10:30 AM	December 20, 2021	“	Regular Meetin

In addition such other meetings as may be required shall be scheduled and held, but pursuant to and with such additional notice as may be required by statute.

By: PERMA Risk Management Services
Administrator
MERCER COUNTY INSURANCE FUND COMMISSION

RESOLUTION NO. 13-21

**MERCER COUNTY INSURANCE FUND COMMISSION
2021 REGULAR MEETING SCHEDULE**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey, N.J.S.A.10:4-6 et seq. requires public bodies to adopt an annual schedule of regular meetings and to furnish the public with notice of said schedule in a manner more specifically said forth in said Act; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission as follows:

1. The schedule of regular meetings of the MCIFC for the year 2021 annexed hereto and made a part hereof be and is hereby adopted;
2. Copies of said annual schedule of regular meetings shall be posted and shall continue to be posted throughout the year on the bulletin board in the vestibule of the Administration Building Trenton, New Jersey;
3. Copies of said annual schedule of regular meetings shall be provided to The Trentonian, Trenton Times and the Princeton Packet newspapers for publication;
4. A copy of said annual schedule of regular meetings shall be filed with the MERCER County Clerk.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTED:

LILLIAN L. NAZZARO, ESQ., CHAIR
ATTEST:

DATE

RAISSA WALKER, VICE CHAIR

DATE

MERCER COUNTY INSURANCE COMMISSION					
2021 PROPOSED BUDGET :					
				Total	
		ANNUALIZED	PROPOSED	Increase/Decrease	
	APPROPRIATIONS	BUDGET FY2020	BUDGET FY2021	\$	%
I. Claims and Excess Insurance					
	Claims				
1	Property	132,813	108,000	(24,813)	-18.68%
2	Liability	149,000	134,000	(15,000)	-10.07%
3	Auto	116,000	104,000	(12,000)	-10.34%
4	Workers' Comp.	3,069,000	2,765,000	(304,000)	-9.91%
5					
6	Subtotal - Claims	3,466,813	3,111,000	(355,813)	-10.26%
7					
8	Premiums				
9	CEL JIF	2,349,382	2,186,980	(162,402)	-6.91%
10					
11	SubTotal Premiums	2,349,382	2,186,980	(162,402)	-6.91%
12	Total Loss Fund	5,816,195	5,297,980	(518,215)	-8.91%
13					
II. Expenses, Fees & Contingency					
15					
16	Claims Adjustment	195,700	201,500	5,800	2.96%
17	Safety Director	132,705	135,359	2,654	2.00%
18	General Expense				
19	Exec. Director	170,117	173,519	3,402	2.00%
20	Actuary	7,959	8,118	159	2.00%
21	Auditor	9,826	10,023	197	2.00%
22	Attorney	0	0	0	0.00%
23	Treasurer	0	0	0	0.00%
24					
25					
26	Misc. Expense & Contingency	10,000	10,000	0	0.00%
27					
28	Total Fund Exp & Contingency	526,307	538,519	12,212	2.32%
29	Risk Managers	66,000	66,000	0	0.00%
30					
31					
32	X S JIF Ancillary Coverage				
33	Excess Liability	59,334	164,910	105,576	177.94%
34	Property 150 x 110	41,418	36,133	(5,285)	-12.76%
35	POL/EPL	117,631	113,716	(3,915)	-3.33%
36	Crime Program	15,309	16,382	1,073	7.01%
37	Medical Malpractice	50,485	55,889	5,404	10.70%
38	Pollution Liability	51,438	51,438	0	0.00%
39	Employed Lawyers Liab	0	0	0	0.00%
40	Cyber Liability/ Special Coverage	44,195	53,034	8,839	20.00%
41	Aviation	9,664	6,911	(2,753)	-28.49%
42	Marina Operators Liability	0	0	0	0.00%
43					
44	Total Ancillary Coverages	389,474	498,413	108,939	27.97%
47					
48	Total FUND Disbursements	6,797,976	6,400,912	(397,065)	-5.84%

	MERCER COUNTY INSURANCE COMMISSION													
	2021 PROPOSED ASSESSMENTS -													
		2020			2021				Change \$			Change %		
Member ID	Member Name	NJCE & Commission	Ancillary	Total	NJCE & Commission	Ancillary	Dividend	Total	NJCE & Commission	Ancillary	Total	NJCE & Commission	Ancillary	Total
NJC023	Mercer County	6,190,321	340,388	6,530,709	5,701,545	444,016	-	6,145,561	(488,776)	103,628	(385,148)	-7.90%	30.44%	-5.90%
NJC027	Mercer County Improvement Authority	218,181	49,086	267,267	200,954	54,397	-	255,351	(17,227)	5,311	(11,916)	-7.90%	10.82%	-4.46%
	Grand Totals:	6,408,502	389,474	6,797,976	5,902,499	498,413	-	6,400,912	(506,003)	108,939	(397,064)	-7.90%	27.97%	-5.84%



NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

Date: December 29, 2020
To: Mercer County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

Excess Insurance Marketing Update: Executive Director reported the Finance Committee met on December 28th to review the status of the 2021 renewal and any changes from their last meeting. As previously reported, significant increases in excess premiums are being driven by current market conditions, adverse loss experience and exposure increases. The “hard” market, conditions are the worst since the mid-1980s. Executive Director said the current delta is in the \$1.3 million range, however, the Underwriting Manager will continue to negotiate with carriers over the next 24 hours to further reduce the delta for 2021.

Underwriting Manager provided a summary report of negotiations with excess carriers highlighting the following:

- Excess Property – Zurich offered a \$1 million deductible option, but at significant premium increase consistent with the market. A second option with a \$2 million deductible provided favorable pricing and overall savings. The Underwriting Manager recommended the latter option.
- Excess Liability – Reviewed several quotes with carriers including the incumbent BRIT. Munich Re provided best quote option providing the \$10 million limit but with increased retention of \$1.5 million. None of the other insurers could provide the expiring \$10 million limit. Executive Director stated the MEL JIF, whose membership pool is largely NJ municipalities, has a long standing relationship with Munich Re. Munich Re is the leader in excess and reinsurance for public entity pools in the country.
- Excess Workers’ Compensation – Reviewed several quotes and Safety National provided best pricing with only a moderate increase based on loss experience and potential COVID-19 claim activity.
- Ancillary Coverages – These are optional commercially placed coverage purchased by member entities are in the Fund’s budget as a pass through. Underwriting Manager continues to negotiate these coverage on behalf of membership.

2021 Budget: Executive Director reported that last month the Fund introduced a proposed 2021 budget based on certain assumptions of renewal negotiations. Executive Director and that the Finance Committee recommended the NJCE adopt the 2021 budget as introduced on November 19, 2020 meeting. Executive Director reiterated that the final marketing will still result in a delta for 2021 but as previously mentioned the Underwriting Manager was still in negotiations. It was agreed that any delta would again be absorbed by NJCE.

Following review of the budget and the public meeting, the Board of Fund Commissioners adopted the 2021 budget and certified the assessments. In addition, the Board of Fund Commissioners authorized the Underwriting Manager to bind and enter into the required agreements for the 2021 excess and ancillary coverages; a resolution formalizing the action will be included in the 2021 Reorganization agenda.

2020 Dividend: Last month, the Fund authorized a dividend in the amount of up to \$2 million. Executive Director reported the Finance Committee is now recommending the Fund release a \$1.5 million dividend to be distributed. The Board of Fund Commissioners adopted a resolution amending the dividend to be released and the Fund office will submit the necessary filings with the State.

Risk Control: Safety Director submitted a summary report of webinar trainings through January 2021.

WC Claims Administration: AmeriHealth provided a verbal report of provider billed amounts, paid amount and net savings as of November 2020.

Closed Session: Executive Director reported there was an emergent settlement authority request to review. The Board entered into Closed Session as authorized via resolution; approval of the settlement authority request was conducted during Open Session.

Next Meeting Schedule:

- February 25, 2021 at 9:30AM via Zoom audio/video - *2021 Reorganization Meeting*

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND					
2021 PROPOSED BUDGET - INTRODUCED 11/19/2020					
APPROPRIATIONS	(A)	(C)	(D)	(E)	
I. Claims and Excess Insurance			(C - A)	(D / A)	
Claims	ANNUALIZED BUDGET FY2020	PROPOSED BUDGET FY2021	Change \$	Change %	
1 Property	836,999	910,261	73,262	8.8%	
2 Liability	997,334	897,602	(99,732)	-10.0%	
3 Auto	258,435	232,593	(25,842)	-10.0%	
4 Workers' Comp.	2,683,444	2,282,295	(401,149)	-14.9%	
5 W/C 150 x 1K (7720)	<u>136,422</u>	<u>122,780</u>	<u>(13,642)</u>	<u>-10.0%</u>	
6 Subtotal - Claims	4,912,634	4,445,531	(467,103)	-9.5%	
7 Premiums					
8					
9 Property	6,119,498	7,202,167	1,082,669	17.7%	
10 XS Flood to 50	501,164	596,498	95,334	19.0%	
11 Liability (Brit)	3,924,402	3,924,402	(0)	0.0%	
12 Workers Comp (450 x 550) *	1,045,289	964,203	(81,086)	-7.8%	
13 Workers Comp (Stat x 1MIL/ x 3MIL Mc	2,080,846	2,199,012	118,166	5.7%	
14					
15 SubTotal Premiums	13,671,199	14,886,282	1,215,083	8.9%	
16 Total Loss Fund	18,583,833	19,331,813	747,980	4.0%	
17					
18 II. Expenses, Fees & Contingency					
19					
20 Claims Adjustment	68,190	69,553	1,364	2.0%	
21 Claims Adjustment - Property	17,000	17,340	340	2.0%	
22 Safety Director	412,378	420,625	8,247	2.0%	
23 General Expense					
24 Exec. Director	683,641	697,313	13,672	2.0%	
25 Actuary	23,045	23,505	461	2.0%	
26 Auditor	14,930	15,229	299	2.0%	
27 Attorney	15,654	15,654	0	0.0%	
28					
29 Treasurer	15,653	15,653	0	0.0%	
30 Underwriting Manager	435,096	443,798	8,702	2.0%	
31 Underwriting Data Consolidation	98,110	100,073	1,962	2.0%	
32 Payroll Audit	16,423	16,751	328	2.0%	
33 Safety Institute Funding	100,004	100,004	0	0.0%	
34					
35 Misc. Expense & Contingency	12,220	20,000	7,780	63.7%	
36 Total Fund Exp & Contingency	1,912,343	1,955,499	43,156	2.3%	
37 Risk Management Consultant	102,124	102,124	0	0.0%	
38					
39 Total Self Insured Program	20,598,299	21,389,435	791,136	3.8%	
40					
41 Ancillary Coverages					
42 Excess Liability	611,653	1,700,000	1,088,347	177.9%	
43 Property 150 x 110	554,779	500,341	(54,438)	-9.8%	
44 POL/EPL	1,211,835	1,305,838	94,003	7.8%	
45 Crime Program	163,805	175,281	11,476	7.0%	
46 Medical Malpractice	855,364	940,860	85,496	10.0%	
47 Pollution Liability	283,750	298,896	10,578	4.8%	
48 Employed Lawyers Liability	154,198	161,913	7,715	5.0%	
49 Cyber Liability	426,060	511,273	85,213	20.0%	
50 Aviation	119,274	87,327	(3,548)	-3.9%	
51 Marina Operators Liability	11,971	17,114	5,143	43.0%	
52					
53 Total Ancillary Coverages	4,392,689	5,698,843	1,306,154	29.7%	
54					
55 Total FUND Disbursements	24,990,988	27,088,278	2,097,290	8.4%	

MERCER COUNTY INSURANCE COMMISSION						
FINANCIAL FAST TRACK REPORT						
		AS OF	November 30, 2020			
ALL YEARS COMBINED						
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
1.	UNDERWRITING INCOME		566,498	6,231,478	46,876,231	53,107,710
2.	CLAIM EXPENSES					
		Paid Claims	359,985	2,472,771	11,579,847	14,052,619
		Case Reserves	(168,230)	1,283,930	3,755,710	5,039,640
		IBNR	161,931	505,625	2,715,689	3,221,314
		Excess Insurance Recoverable	0	0	0	0
		Discounted Claim Value	(2,785)	(21,582)	(160,177)	(181,760)
TOTAL CLAIMS			350,901	4,240,744	17,891,069	22,131,813
3.	EXPENSES					
		Excess Premiums	228,238	2,510,618	14,536,893	17,047,511
		Administrative	48,868	540,884	3,384,271	3,925,155
TOTAL EXPENSES			277,106	3,051,502	17,921,164	20,972,666
4.	UNDERWRITING PROFIT (1-2-3)		(61,509)	(1,060,768)	11,063,998	10,003,231
5.	INVESTMENT INCOME		0	0	0	0
6.	PROFIT (4 + 5)		(61,509)	(1,060,768)	11,063,998	10,003,231
7.	CEL APPROPRIATION CANCELLATION		0	0	0	0
8.	DIVIDEND INCOME		0	0	115,168	115,168
9.	DIVIDEND EXPENSE		0	0	(615,168)	(615,168)
10.	INVESTMENT IN JOINT VENTURE		0	335,570	1,363,975	1,699,545
11.	SURPLUS (6 + 7 + 8 - 9)		(61,509)	(725,198)	11,927,973	11,202,775
SURPLUS (DEFICITS) BY FUND YEAR						
	2014		0	22,721	2,142,545	2,165,265
	2015		0	78,287	1,997,439	2,075,727
	2016		(43,211)	(755,942)	2,565,839	1,809,897
	2017		0	(260,201)	2,628,323	2,368,122
	2018		0	104,684	1,891,914	1,996,598
	2019		(193)	(1,837)	701,914	700,077
	2020		(18,105)	87,090		87,090
TOTAL SURPLUS (DEFICITS)			(61,509)	(725,198)	11,927,974	11,202,776
TOTAL CASH						3,015,978

MERCER COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
AS OF November 30, 2020				
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR				
FUND YEAR 2014				
Paid Claims	24	26,125	2,065,522	2,091,647
Case Reserves	9,476	(9,798)	198,062	188,264
IBNR	(9,500)	(42,819)	159,235	116,415
Discounted Claim Value	0	(645)	(11,969)	(12,615)
TOTAL FY 2014 CLAIMS	0	(27,137)	2,410,849	2,383,712
FUND YEAR 2015				
Paid Claims	97,965	183,060	2,384,421	2,567,481
Case Reserves	(114,404)	(195,064)	443,931	248,867
IBNR	16,439	(50,664)	162,009	111,345
Discounted Claim Value	0	895	(16,044)	(15,150)
TOTAL FY 2015 CLAIMS	0	(61,774)	2,974,317	2,912,543
FUND YEAR 2016				
Paid Claims	64,742	284,500	2,383,270	2,667,770
Case Reserves	(46,531)	448,530	380,233	828,763
IBNR	25,000	(24,582)	49,582	25,000
Discounted Claim Value	0	(934)	(11,260)	(12,194)
TOTAL FY 2016 CLAIMS	43,211	707,515	2,801,825	3,509,340
FUND YEAR 2017				
Paid Claims	13,697	161,217	1,879,907	2,041,124
Case Reserves	(9,758)	111,805	499,912	611,717
IBNR	(3,939)	(30,708)	241,616	210,908
Discounted Claim Value	0	(449)	(17,031)	(17,480)
TOTAL FY 2017 CLAIMS	0	241,866	2,604,404	2,846,270
FUND YEAR 2018				
Paid Claims	13,600	338,699	1,802,544	2,141,243
Case Reserves	12,269	(206,344)	935,080	728,736
IBNR	(25,870)	(214,577)	475,126	260,549
Discounted Claim Value	0	10,542	(33,785)	(23,243)
TOTAL FY 2018 CLAIMS	0	(71,679)	3,178,964	3,107,285
FUND YEAR 2019				
Paid Claims	20,068	799,273	1,064,184	1,863,457
Case Reserves	(53,216)	(112,066)	1,298,492	1,186,426
IBNR	33,148	(619,488)	1,628,121	1,008,633
Discounted Claim Value	0	16,443	(70,087)	(53,643)
TOTAL FY 2019 CLAIMS	0	84,162	3,920,710	4,004,872
FUND YEAR 2020				
Paid Claims	149,889	679,897		679,897
Case Reserves	33,935	1,246,866		1,246,866
IBNR	126,651	1,488,464		1,488,464
Excess Insurance Recoverable	0	0		0
Discounted Claim Value	(2,785)	(47,435)		(47,435)
TOTAL FY 2020 CLAIMS	307,690	3,367,792	0	3,367,792
COMBINED TOTAL CLAIMS	350,901	4,240,744	17,891,069	22,131,813

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

Mercer County Insurance Fund Commission
CLAIM ACTIVITY REPORT

AS OF November 30, 2020								
COVERAGE LINE- PROPERTY								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	0	0	0	0	2	1	9	12
November-20	0	0	0	0	1	0	9	10
NET CHGE	0	0	0	0	-1	-1	0	-2
Limited Reserves								\$2,013
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	\$0	\$0	\$0	\$0	\$15,000	\$2,500	\$25,736	\$43,236
November-20	\$0	\$0	\$0	\$0	\$7,500	\$0	\$12,628	\$20,128
NET CHGE	\$0	\$0	\$0	\$0	(\$7,500)	(\$2,500)	(\$13,108)	(\$23,108)
Ltd Incurred	\$19,066	\$1,802	\$99	\$75,405	\$82,775	\$19,053	\$31,632	\$229,832
COVERAGE LINE- GENERAL LIABILITY								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	0	2	2	2	20	5	8	39
November-20	0	2	2	2	20	4	11	41
NET CHGE	0	0	0	0	0	-1	3	2
Limited Reserves								\$18,011
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	\$0	\$10,250	\$292,715	\$245,373	\$126,369	\$23,500	\$24,326	\$722,532
November-20	\$0	\$10,250	\$289,222	\$244,936	\$126,047	\$22,500	\$45,500	\$738,455
NET CHGE	\$0	\$0	(\$3,493)	(\$437)	(\$321)	(\$1,000)	\$21,174	\$15,923
Ltd Incurred	\$78,677	\$123,660	\$359,591	\$262,217	\$132,694	\$27,657	\$46,720	\$1,031,216
COVERAGE LINE- AUTO LIABILITY								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	0	0	1	2	1	1	1	6
November-20	0	0	1	1	1	0	1	4
NET CHGE	0	0	0	-1	0	-1	0	-2
Limited Reserves								\$68,066
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	\$0	\$0	\$215,222	\$70,239	\$1,200	\$7,500	\$6,000	\$300,161
November-20	\$0	\$0	\$196,824	\$69,239	\$1,200	\$0	\$5,000	\$272,263
NET CHGE	\$0	\$0	(\$18,398)	(\$1,000)	\$0	(\$7,500)	(\$1,000)	(\$27,898)
Ltd Incurred	\$10,891	\$6,969	\$268,228	\$83,830	\$13,353	\$28,923	\$7,336	\$419,530
COVERAGE LINE- WORKERS COMP.								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	7	10	11	18	19	37	54	156
November-20	6	8	11	18	18	35	65	161
NET CHGE	-1	-2	0	0	-1	-2	11	5
Limited Reserves								\$24,356
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	\$178,789	\$353,022	\$398,637	\$305,863	\$573,898	\$1,206,141	\$1,069,369	\$4,085,719
November-20	\$188,264	\$238,618	\$342,718	\$297,542	\$593,989	\$1,163,925	\$1,096,237	\$3,921,293
NET CHGE	\$9,476	(\$114,404)	(\$55,919)	(\$8,321)	\$20,091	(\$42,216)	\$26,869	(\$164,426)
Ltd Incurred	\$2,170,857	\$2,683,917	\$2,868,615	\$2,231,390	\$2,641,156	\$2,974,248	\$1,574,575	\$17,144,758
TOTAL ALL LINES COMBINED								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	7	12	14	22	42	44	72	213
November-20	6	10	14	21	40	39	86	216
NET CHGE	-1	-2	0	-1	-2	-5	14	3
Limited Reserves								\$22,927
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
October-20	\$178,789	\$363,272	\$906,573	\$621,475	\$716,467	\$1,239,641	\$1,125,430	\$5,151,648
November-20	\$188,264	\$248,868	\$828,763	\$611,717	\$728,736	\$1,186,425	\$1,159,365	\$4,952,139
NET CHGE	\$9,476	(\$114,404)	(\$77,810)	(\$9,758)	\$12,269	(\$53,216)	\$33,935	(\$199,509)
Ltd Incurred	\$2,279,490	\$2,816,348	\$3,496,534	\$2,652,841	\$2,869,979	\$3,049,881	\$1,660,263	\$18,825,336

FUND YEARS 2017 2018 2019 2020

Mercer County Insurance Fund Commission															
CLAIMS MANAGEMENT REPORT															
EXPECTED LOSS RATIO ANALYSIS															
AS OF															
November 30, 2020															
FUND YEAR 2017 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		47			Last Month		46			Last Year		35	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20		TARGETED	Incurred	Incurred	31-Oct-20		TARGETED	Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	83,000	75,405	75,405	90.85%	83,000	100.00%	75,405	75,405	90.85%	83,000	100.00%	75,405	75,405	90.85%	83,000
GEN LIABILITY	159,000	262,217	262,217	164.92%	151,689	95.40%	262,217	262,217	164.92%	151,155	95.07%	43,217	43,217	27.18%	142,269
AUTO LIABILITY	134,000	83,830	83,830	62.56%	123,559	92.21%	84,830	84,830	63.31%	123,060	91.84%	71,310	71,310	53.22%	116,017
WORKER'S COMP	4,709,000	2,231,390	2,231,390	47.39%	4,678,124	99.34%	2,226,451	2,226,451	47.28%	4,674,874	99.28%	2,178,206	2,178,206	46.26%	4,610,339
TOTAL ALL LINES	5,085,000	2,652,841	2,652,841	52.17%	5,036,372	99.04%	2,648,903	2,648,903	52.09%	5,032,088	98.96%	2,368,138	2,368,138	46.57%	4,951,625
NET PAYOUT %	\$2,041,124					40.14%									
FUND YEAR 2018 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		35			Last Month		34			Last Year		23	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20		TARGETED	Incurred	Incurred	31-Oct-20		TARGETED	Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	74,417	82,775	82,775	111.23%	74,417	100.00%	90,275	90,275	121.31%	74,417	100.00%	131,140	131,140	176.22%	73,922
GEN LIABILITY	157,000	132,694	132,694	84.52%	140,480	89.48%	132,694	132,694	84.52%	139,370	88.77%	27,194	27,194	17.32%	122,743
AUTO LIABILITY	131,000	13,353	13,353	10.19%	113,420	86.58%	13,353	13,353	10.19%	112,582	85.94%	14,153	14,153	10.80%	98,326
WORKER'S COMP	4,455,000	2,641,156	2,641,156	59.29%	4,361,660	97.90%	2,607,787	2,607,787	58.54%	4,351,861	97.68%	2,468,208	2,468,208	55.40%	4,130,354
TOTAL ALL LINES	4,817,417	2,869,979	2,869,979	59.58%	4,689,977	97.35%	2,844,110	2,844,110	59.04%	4,678,229	97.11%	2,640,696	2,640,696	54.82%	4,425,345
NET PAYOUT %	\$2,141,243					44.45%									
FUND YEAR 2019 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		23			Last Month		22			Last Year		11	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20		TARGETED	Incurred	Incurred	31-Oct-20		TARGETED	Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	75,000	19,053	19,053	25.40%	74,501	99.33%	21,553	21,553	28.74%	74,016	98.69%	14,873	14,873	N/A	N/A
GEN LIABILITY	160,000	27,657	27,657	17.29%	125,088	78.18%	28,657	28,657	17.91%	123,049	76.91%	23,151	23,151	N/A	N/A
AUTO LIABILITY	132,000	28,923	28,923	21.91%	99,077	75.06%	36,423	36,423	27.59%	97,116	73.57%	23,021	23,021	N/A	N/A
WORKER'S COMP	4,141,000	2,974,248	2,974,248	71.82%	3,839,236	92.71%	2,996,396	2,996,396	72.36%	3,801,524	91.80%	1,903,437	1,903,437	N/A	N/A
TOTAL ALL LINES	4,508,000	3,049,881	3,049,881	67.65%	4,137,902	91.79%	3,083,030	3,083,030	68.39%	4,095,704	90.85%	1,964,482	1,964,482	N/A	N/A
NET PAYOUT %	\$1,863,457					41.34%									
FUND YEAR 2020 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		11			Last Month		10			Last Year		-1	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20		TARGETED	Incurred	Incurred	31-Oct-20		TARGETED	Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	132,813	31,632	31,632	23.82%	114,219	86.00%	28,773	28,773	21.66%	100,938	76.00%	0	0	N/A	N/A
GEN LIABILITY	149,000	46,720	46,720	31.36%	73,010	49.00%	25,545	25,545	17.14%	62,580	42.00%	0	0	N/A	N/A
AUTO LIABILITY	116,000	7,336	7,336	6.32%	52,200	45.00%	7,336	7,336	6.32%	46,400	40.00%	0	0	N/A	N/A
WORKER'S COMP	3,069,000	1,574,575	1,574,575	51.31%	1,595,880	52.00%	1,414,785	1,414,785	46.10%	1,288,980	42.00%	0	0	N/A	N/A
TOTAL ALL LINES	3,466,813	1,660,263	1,660,263	47.89%	1,835,309	52.94%	1,476,438	1,476,438	42.59%	1,498,898	43.24%	0	0	N/A	N/A
NET PAYOUT %	\$500,898					14.45%									

FUND YEARS 2014 2015 2016

Mercer County Insurance Fund Commission															
CLAIMS MANAGEMENT REPORT															
EXPECTED LOSS RATIO ANALYSIS															
AS OF November 30, 2020															
FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		83		MONTH	Last Month		82		MONTH	Last Year		71	
		Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20			Incurred	Incurred	31-Oct-20			Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	62,322	19,066	19,066	30.59%	62,322	100.00%	19,066	19,066	30.59%	62,322	100.00%	19,066	19,066	30.59%	62,322
GEN LIABILITY	124,157	78,677	78,677	63.37%	119,808	96.50%	78,677	78,677	63.37%	119,808	96.50%	78,677	78,677	63.37%	119,982
AUTO LIABILITY	127,016	10,891	10,891	8.57%	123,126	96.94%	10,891	10,891	8.57%	123,126	96.94%	10,891	10,891	8.57%	123,305
WORKER'S COMP	4,356,301	2,170,857	2,170,857	49.83%	4,356,301	100.00%	2,161,357	2,161,357	49.61%	4,356,301	100.00%	2,154,529	2,154,529	49.46%	4,356,301
TOTAL ALL LINES	4,669,797	2,279,490	2,279,490	48.81%	4,661,557	99.82%	2,269,991	2,269,991	48.61%	4,661,557	99.82%	2,263,163	2,263,163	48.46%	4,661,910
NET PAYOUT %	\$2,091,226				44.78%										
FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		71		MONTH	Last Month		70		MONTH	Last Year		59	
		Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20			Incurred	Incurred	31-Oct-20			Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	80,948	1,802	1,802	2.23%	80,948	100.00%	1,802	1,802	2.23%	80,948	100.00%	1,802	1,802	2.23%	80,948
GEN LIABILITY	155,896	123,660	123,660	79.32%	150,653	96.64%	123,660	123,660	79.32%	150,828	96.75%	198,049	198,049	127.04%	151,311
AUTO LIABILITY	131,580	6,969	6,969	5.30%	127,735	97.08%	6,969	6,969	5.30%	127,872	97.18%	6,969	6,969	5.30%	126,240
WORKER'S COMP	4,449,750	2,683,917	2,683,917	60.32%	4,449,750	100.00%	2,700,356	2,700,356	60.69%	4,449,750	100.00%	2,618,892	2,618,892	58.85%	4,443,529
TOTAL ALL LINES	4,818,174	2,816,348	2,816,348	58.45%	4,809,086	99.81%	2,832,787	2,832,787	58.79%	4,809,398	99.82%	2,825,712	2,825,712	58.65%	4,802,028
NET PAYOUT %	\$2,567,480				53.29%										
FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		59		MONTH	Last Month		58		MONTH	Last Year		47	
		Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Nov-20			Incurred	Incurred	31-Oct-20			Incurred	Incurred	30-Nov-19	TARGETED
PROPERTY	80,948	99	99	0.12%	80,948	100.00%	99	99	0.12%	80,948	100.00%	99	99	0.12%	80,948
GEN LIABILITY	155,896	359,591	359,591	230.66%	151,311	97.06%	359,591	359,591	230.66%	151,253	97.02%	117,091	117,091	75.11%	148,727
AUTO LIABILITY	131,580	268,228	268,228	203.85%	126,240	95.94%	268,228	268,228	203.85%	125,914	95.69%	25,898	25,898	19.68%	121,328
WORKER'S COMP	4,616,644	2,899,894	2,868,615	62.14%	4,610,190	99.86%	2,881,684	2,881,684	62.42%	4,608,809	99.83%	2,624,657	2,624,657	56.85%	4,586,374
TOTAL ALL LINES	4,985,068	3,527,812	3,496,534	70.14%	4,968,689	99.67%	3,509,602	3,509,602	70.40%	4,966,924	99.64%	2,767,745	2,767,745	55.52%	4,937,377
NET PAYOUT %	\$2,667,770				53.52%										

**MERCER COUNTY INSURANCE FUND COMMISSION
BILLS LIST**

Resolution No. 14-21

JANUARY 2021

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission

FUND YEAR 2020

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000664			
000664	PERMA RISK MANAGEMENT SERVICES	POSTAGE 12/20	4.50
			4.50
000665			
000665	PACKET MEDIA GROUP, LLC	ACCT#00032129 - AD - 12.11.20	25.20
			25.20
000666			
000666	21ST CENTURY MEDIA-PHILLY CLUSTER	ACCT#896855 - AD 0 12/20	71.10
			71.10
000667			
000667	NJ ADVANCE MEDIA	ACCT:1153600 - AD - 12.29.20	59.80
000667	NJ ADVANCE MEDIA	ACCT:1153600 - AD - 12.14.20	111.65
			171.45
		Total Payments FY 2020	272.25

FUND YEAR 2021

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000668			
000668	BORDEN PERLMAN SALISBURY&KELLY	INSURANCE CONSULTING FEE 1/21	5,500.00
			5,500.00
000669			
000669	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR FEE 1/21	14,459.92
			14,459.92
000670			
000670	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 1/21	663.25
			663.25
000671			
000671	PACKET MEDIA GROUP, LLC	ACCT#00032129 - AD - 12/20	47.25
			47.25
000672			
000672	J.A. MONTGOMERY RISK CONTROL	RISK CONTROL SERVICES 1/21	11,279.91
			11,279.91
		Total Payments FY 2021	31,950.33
		TOTAL PAYMENTS ALL FUND YEARS	\$32,222.58

Chairperson

Attest: _____ Dated: _____
I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

MERCER COUNTY INSURANCE COMMISSION							
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED							
Current Fund Year: 2020 Month Ending: November							
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	TOTAL
OPEN BALANCE	183,953.20	445,354.28	511,824.89	8,609,870.38	(5,590,831.63)	(1,048,283.98)	3,111,887.14
RECEIPTS							
Assessments	3,024.53	6,402.99	5,341.19	181,761.29	101,804.34	23,424.00	321,758.34
Refunds	0.00	0.00	0.00	241.12	0.00	0.00	241.12
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	3,024.53	6,402.99	5,341.19	182,002.41	101,804.34	23,424.00	321,999.46
EXPENSES							
Claims Transfers	15,967.60	4,251.30	19,398.00	320,609.37	0.00	0.00	360,226.27
Expenses	0.00	0.00	0.00	0.00	0.00	57,682.65	57,682.65
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	15,967.60	4,251.30	19,398.00	320,609.37	0.00	57,682.65	417,908.92
END BALANCE	171,010.13	447,505.97	497,768.08	8,471,263.42	(5,489,027.29)	(1,082,542.63)	3,015,977.68

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS			
MERCER COUNTY INSURANCE COMMISSION			
ALL FUND YEARS COMBINED			
CURRENT MONTH	November		
CURRENT FUND YEAR	2020		
Description: ID Number: Maturity (Yrs) Purchase Yield: TOTAL for All Accts & instruments		MCIFC General A/C	MCIFC Claims A/C
Opening Cash & Investment Balance	\$3,111,887.14	1,889,008.39	1,222,878.75
Opening Interest Accrual Balance	\$0.00	-	-
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$0.00	\$0.00	\$0.00
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$0.00	\$0.00	\$0.00
9 Deposits - Purchases	\$321,999.46	\$0.00	\$321,999.46
10 (Withdrawals - Sales)	-\$417,908.92	-\$57,682.65	-\$360,226.27
Ending Cash & Investment Balance	\$3,015,977.68	\$1,831,325.74	\$1,184,651.94
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$377,332.64	\$71,863.07	\$305,469.57
(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00
Balance per Bank	\$3,393,310.32	\$1,903,188.81	\$1,490,121.51

RESOLUTION NO. 15-21

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter "MCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

WHEREAS, the MCIFC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

WHEREAS, the MCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

WHEREAS, the MCIFC did hold a closed session from which the public was excluded on January 25, 2021 at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the period December 1, 2020 to December 31, 2020 and related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
12/01/2020 Thru 12/31/2020

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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I n s e r v c o R e p o r t T e r m i n o l o g y

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions--Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
12/01/2020 Thru 12/31/2020

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
Coverage: Auto Liability										
C	26445	3960001422 001	WALL, MARY	10/12/2016	12/4/2020	NEW JERSEY COUNTIES EXCESS	12/7/2020	Reimbursement - Balance of SIR	196,824.03	196,824.03
Total for Coverage: Auto Liability							Number of entries: 1		196,824.03	196,824.03
Coverage: General Liability										
C	26833	3960002014 001	RICCIO III, JOSEPH	10/30/2020	10/30/2020	VERITEXT	12/21/2020	CRT RPTING INV #4655057	326.12	326.12
Total for Coverage: General Liability							Number of entries: 1		326.12	326.12
Total for Mercer County Ins Fund Comm - 396							Number of entries: 2		197,150.15	197,150.15



First Managed Care Option, Inc.

First MCO Bill Review Services
MERCER CO INS COMM
Medical Savings by Month
NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
2014 & Prior	\$822,559	\$509,923	\$814,817	\$312,636	38%	736	603	133	82%	6	\$61,563	\$251,073
Total 2015	\$718,860	\$435,127	\$706,183	\$283,733	39%	670	536	134	80%	18	\$56,661	\$227,072
Total 2016	\$1,310,806	\$661,339	\$1,492,038	\$649,467	50%	1,287	1,149	138	89%	18	\$129,313	\$520,155
Total 2017	\$858,268	\$428,786	\$995,115	\$429,482	50%	797	681	116	85%	13	\$85,891	\$343,591
Total 2018	\$1,316,429	\$549,418	\$1,501,858	\$767,011	58%	1,030	884	146	86%	23	\$153,381	\$613,630
Total 2019	\$2,069,874	\$1,022,019	\$2,189,736	\$1,047,855	51%	1,014	884	130	87%	38	\$209,572	\$838,283
Jan-20	\$70,724	\$43,450	\$71,699	\$27,274	39%	79	63	16	80%	1	\$5,455	\$21,819
Feb-20	\$268,436	\$99,331	\$105,145	\$168,864	63%	68	58	10	85%	0	\$33,773	\$135,091
Mar-20	\$156,325	\$76,985	\$151,522	\$79,340	51%	161	151	10	94%	0	\$15,868	\$63,472
Apr-20	\$135,734	\$58,132	\$125,498	\$77,602	57%	68	54	14	79%	0	\$15,520	\$62,082
May-20	\$210,493	\$139,103	\$159,317	\$71,390	34%	53	39	14	74%	2	\$14,278	\$57,112
Jun-20	\$69,143	\$33,072	\$64,891	\$36,071	52%	26	21	5	81%	0	\$7,214	\$28,857
Jul-20	\$-127,126	\$-32,562	\$116,948	-\$94,004	0%	41	36	5	88%	8	\$-18,858	\$-75,146
Aug-20	\$44,177	\$22,963	\$39,760	\$21,214	48%	85	84	1	99%	0	\$4,185	\$17,029
Sep-20	\$84,874	\$47,530	\$71,375	\$37,741	44%	103	101	2	98%	1	\$7,619	\$30,122
Oct-20	\$66,562	\$38,049	\$101,517	\$28,513	43%	84	78	6	93%	6	\$5,703	\$22,811
Nov-20	\$124,218	\$61,366	\$132,377	\$62,852	51%	72	71	1	99%	0	\$12,570	\$50,281
Dec-20	\$87,045	\$55,402	\$396,260	\$31,643	36%	74	71	3	96%	0	\$6,329	\$25,314
Total 2020	\$1,190,605	\$642,820	\$1,536,308	\$548,501	46%	914	827	87	90%	18	\$109,657	\$438,844

Report Run Date:01/03/2021

mcc





First Managed Care Option, Inc.

First MCO Bill Review Services

MERCER CO INS COMM

Medical Savings by Month

NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
Total to Date	\$8,287,402	\$4,249,433	\$9,236,055	\$4,038,685	49%	6,448	5,564	884	86%	134	\$806,037	\$3,232,648

Report Run Date:01/03/2021

mcc



SAFETY DIRECTOR REPORT

MERCER COUNTY INSURANCE FUND COMMISSION

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

DATE: January 19, 2021

DATE OF MEETING: January 25, 2021

MCIFC SERVICE TEAM

December 2020 – January 2021

Paul Shives, Vice President, Safety Services pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Administrative Coordinator ndougherty@jamontgomery.com Office: 856-552-4738
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RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **December 17:** Attended the MCIFC meeting via teleconference.
- **December 17:** Attended the MCIFC Claims Committee meeting via teleconference.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **January 25:** Plan to attend the MCIFC meeting via teleconference.
- **January 25:** Plan to attend the MCIFC Claims Committee meeting via teleconference.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/covid-19-updates/> or <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - New Bulletin: PEOSH Reporting and Recording COVID-Related Illness Guidance – December 11.
- NJCE JIF - ATTENTION Employers of CDL Holders- Designated Employer Representative Training 2021 – December 17.
- NJCE JIF - Live Safety Training Webinars – January & February Registration Now Open! – January 4.

NJCE TRAINING OVERVIEW – LIVE SAFETY TRAINING WEBINARS

Due to the ongoing COVID-19 crisis in New Jersey, the indefinite suspension of in-person New Jersey Counties Excess Joint Insurance Fund (NJCE) classroom training and with the utmost concern for our public employers and employees NJCE is offering online live safety training webinars.

Instruction is conducted with a live instructor using the Zoom webinar platform. We are excited to offer you the same training content, with the same experienced crew of instructors and with the same continuing education credits as with out in-person classes, but with the flexibility and safety of online delivery.

- The January - February Live Training Webinar schedule and registration links are attached.

NJCE MEDIA LIBRARY

The NJCE DVD Media Library (856-552-4900) is available for borrowing 560+ safety videos in 45 different categories. To view the full video catalog please visit <https://njce.org/wp-content/uploads/2018/10/2018-NJCE-JIF-Media-Catalog.pdf> or email the video library at melvideolibrary@jamontgomery.com.

MCIFC Usage:

- No videos utilized.

NJCE ONLINE STREAMING VIDEO SERVICE

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations.

To access the streaming “on demand videos”, go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.



The MEL Safety Institute (MSI) and New Jersey Counties Excess Joint Insurance Fund (NJCE) continues our live-instructor virtual safety training. Our upcoming schedule of online webinars is provided below, with links to register.

January and February Webinar Training Schedule

Click on Topic to Register

Date	Webinar Topic	Time
1/25/2021	Sanitation/Recycling Safety	8:30 - 10:30 am
1/25/2021	Hearing Conservation	11:00 - 12:00 pm
1/25/2021	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2:30 - 4:30 pm
1/26/2021	Bloodborne Pathogens (BBP)	8:30 - 9:30 am
1/26/2021	Ethics for NJ Local Government Employees	9:00 - 11:00 am
1/26/2021	CDL - Supervisors Reasonable Suspicion	10:00 - 12:00 pm
1/26/2021	Safety Committee Best Practices	1:00 - 2:30 pm
1/26/2021	Dealing with Difficult People	1:00 - 3:00 pm
1/27/2021	Safety Coordinators' Skills Training	8:30 - 12:30 pm
1/27/2021	Ladder Safety/Walking Surfaces	9:00 - 11:00 am
1/27/2021	Confined Space for Entrants & Attendants	1:00 - 3:00 pm
1/28/2021	Fall Protection Awareness	8:30 - 10:30 am
1/28/2021	Back Safety / Material Handling	11:00 - 12:00 pm
1/28/2021	Traffic Control in Work Zones	1:00 - 3:00 pm
1/29/2021	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
1/29/2021	CDL-Divers Safety Regulations	1:00 - 3:00 pm
2/1/2021	Personal Protective Equipment (PPE)	8:30 - 10:30 am
2/1/2021	Bloodborne Pathogens (BBP)	11:00 - 12:00 pm
2/1/2021	Hearing Conservation	1:00 - 2:00 pm
2/2/2021	Shop & Tool Safety	8:30 - 9:30 am
2/2/2021	HazCom w/GHS	10:00 - 11:30 am
2/2/2021	Traffic Control in Work Zones	1:00 - 3:00 pm
2/3/2021	Asbestos, Lead, Silica, Lead Overview	8:30 - 9:30 am
2/3/2021	Flagger Skills and Safety Considerations	10:00 - 11:00 am
2/3/2021	Safety Committee Best Practices	1:00 - 2:30 pm
2/4/2021	CDL-Divers Safety Regulations	8:30 - 10:30 am
2/4/2021	Fire Safety	11:00 - 12:00 pm
2/4/2021	Fire Extinguisher	1:00 - 2:00 pm
2/5/2021	Back Safety / Material Handling	8:30 - 9:30 am
2/5/2021	Lock Out/Tag Out (LOTO)	10:00 - 12:00 pm
2/8/2021	HazCom w/GHS	8:30 - 10:00 am
2/8/2021	Shop & Tool Safety	10:30 - 11:30 am

Date	Webinar Topic	Time
2/9/2021	Preparing for First Amendment Audits	9:00 - 11:00 am
2/9/2021	Implicit Bias in the Workplace	1:00 - 2:30 pm
2/10/2021	Hazard Identification / Make Observations Count	8:30 - 10:30 am
2/10/2021	Shift Briefing Essentials	1:00 - 2:30 pm
2/11/2021	Fire Safety	8:30 - 9:30 am
2/11/2021	Fire Extinguisher	10:00 - 11:00 am
2/11/2021	Ladder Safety/Walking Surfaces	1:00 - 3:00 pm
2/12/2021	Lock Out/Tag Out (LOTO)	8:30 - 10:30 am
2/12/2021	Bloodborne Pathogens (BBP)	11:00 - 12:00 pm
2/12/2021	Driving Safety Awareness	1:00 - 2:30 pm
2/16/2021	Confined Space for Entrants & Attendants	8:30 - 10:30 am
2/16/2021	Hearing Conservation	11:00 - 12:00 pm
2/17/2021	Ethics for NJ Local Government Employees	9:00 - 11:00 am
2/17/2021	Bloodborne Pathogens (BBP)	8:30 - 9:30 am
2/17/2021	CDL-Supervisors Reasonable Suspicion	10:00 - 12:00 pm
2/18/2021	Flagger Skills and Safety Considerations	8:30 - 9:30 am
2/18/2021	HazCom w/GHS	1:00 - 2:30 pm
2/19/2021	Dealing with Difficult People	9:00 - 11:00 am
2/19/2021	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	12:00 - 2:00 pm
2/22/2021	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
2/22/2021	Safety Committee Best Practices	1:00 - 2:30 pm
2/23/2021	Fall Protection Awareness	8:30 - 10:30 am
2/23/2021	Back Safety / Material Handling	11:00 - 12:00 pm
2/23/2021	CDL-Divers Safety Regulations	1:00 - 3:00 pm
2/24/2021	Personal Protective Equipment (PPE)	8:30 - 10:30 am
2/24/2021	Ladder Safety/Walking Surfaces	1:00 - 3:00 pm
2/24/2021	Implicit Bias in the Workplace	1:00 - 2:30 pm
2/25/2021	Confined Space Entry for Supervisors	9:00 - 12:00 pm
2/25/2021	Playground Inspections	1:00 - 3:00 pm
2/26/2021	Safety Coordinator Skills	8:30 - 12:30 pm
2/26/2021	Confined Space for Entrants & Attendants	1:00 - 3:00 pm

Live Webinar Guidelines:

To maintain the integrity of the live webinar training and our ability to offer CEUs, J.A Montgomery Consulting must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

About Zoom Training:

- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
 - Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
 - Students must be present in the webinar within 5 minutes of the start time for their attendance to be recorded.
 - Please [click here](#) for informative Zoom operation details.

 - Group Training procedures:
 - Please have one person register for the safety training webinar.
 - Please complete the Group sign in sheet and send it to ndougherty@jamontgomery.com within 24 hours of training completion.
- <https://njce.org/wp-content/uploads/2020/06/Webinar-Group-Sign-in-Sheet.pdf>

CEU's for Certified Publics Works Managers			
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Accident Investigation	2 / M	HazCom with Globally Harmonized System	1 / T,G
Advanced Safety Leadership	10 / M	Hazardous Materials Awareness w/ HazCom & GHS	3 / T
Asbestos, Lead & Silica Industrial Health Overview	1 / T,G	Hazard Identification - Making Your Observations Count	1 / T,M
Back Safety / Material Handling	1 / T	Hearing Conservation	1 / T,G
Bloodborne Pathogens Training	1 / G	Heavy Equipment Safety	1 / G - 2 / T
Bloodborne Pathogens Administrator Training	1 / T,M	Hoists, Cranes and Rigging	2 / T
BOE Safety Awareness	3 / T	Housing Authority Safety Awareness	3 / T
CDL – Supervisors Reasonable Suspicion	2 / M	Jetter Safety	2 / T
CDL - Drivers' Safety Regulations	2 / G	Landscape Safety	2 / T
Coaching the Maintenance Vehicle Operator	2 / T,M	Leaf Collection Safety Awareness	2 / T
Confined Space Entry – Permit Required	3.5 / T	Lockout Tagout	2 / T
Confined Space Awareness	1 / T,G	Personal Protective Equipment (PPE)	2 / T
Dealing With Difficult People	1 / M	Playground Safety Inspections	2 / T
Defensive Driving-6-Hour	6 / M	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / M
Driving Safety Awareness	1.5 / T	Sanitation and Recycling Safety	2 / T
Employee Conduct and Violence in the Work Place	1.5 / E	Safety Committee Best Practices	1.5 / M
Excavation Trenching & Shoring	2 / T,M	Safety Coordinator's Skills Training	2 / M,G
Fall Protection Awareness	2 / T,M	Shop and Tool Safety	1 / T
Fast Track to Safety	4 / T	Seasonal Public Works Operations	3 / T
Fire Extinguisher	1 / T	Snow Plow Safety	2 / T
Fire Safety	.5 / T - .5 / G	Special Events Management	2 / M
Flagger / Workzone Safety	2 / T,M	Shift Briefing Essentials	1 / M
CEU's for Registered Municipal Clerks			
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Asbestos, Lead & Silica Industrial Health Overview	1 / P	Hazard Identification - Making your Observations Count	2 / P
Bloodborne Pathogens Training	1 / P	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / P
Dealing With Difficult People	1 / P	Safety Committee Best Practices	1.5 / P
Employee Conduct and Violence in the Work Place	1.5 / E	Safety Coordinator's Skills Training	4 / P
		Special Event Management	2 / P
TCH's For Water/ Wastewater			
MSI Course	TCH's/Cat.	MSI Course	TCH's/Cat.
Accident Investigation	1.5 / S	HazCom with Globally Harmonized System	1.5 / S
Advanced Safety Leadership	10 / S	Hazardous Materials Awareness w/ HazCom & GHS	3 / S
Asbestos, Lead & Silica Industrial Health Overview	1 / S	Heavy Equipment Safety	3 / S
Back Safety / Material Handling	1 / S	Housing Authority Safety Awareness	3 / S
Bloodborne Pathogens Training	1 / S	Hazard Identification - Making your Observations Count	1.5 / S
Bloodborne Pathogens Administrator Training	2 / Non S	Hearing Conservation	1 / S
BOE Safety Awareness	3 / S	Hoists, Cranes and Rigging	2 / S
CDL – Supervisors Reasonable Suspicion	1.5 / S	Jetter Safety	2 / S
CDL - Drivers' Safety Regulations	2 / S	Ladder Safety/Walking Working Surfaces	2 / S
Confined Space Awareness	1 / S	Landscape Safety	2 / S
Confined Space Entry - Permit Required	3.5 / S	Leaf Collection Safety Awareness	2 / S
Dealing With Difficult People	1 / S	Lockout Tagout	2 / S
Defensive Driving-6-Hour	5.5 / S	Shop and Tool Safety	1 / S
Driving Safety Awareness	1.5 / S	Office Safety	2 / S
Employee Conduct and Violence in the Work Place	1.5 / Non S	Personal Protective Equipment (PPE)	2 / S
Excavation Trenching & Shoring	4 / S	Safety Committee Best Practices	1.5 / S
Fall Protection Awareness	2 / S	Safety Coordinator's Skills Training	4 / S
Fast Track to Safety	4 / S	Seasonal Public Works Operations	3 / S
Fire Extinguisher	1 / S	Shift Briefing Essentials	1.5 / S
Fire Safety	1 / S	Snow Plow Safety	2 / S
Flagger / Workzone Safety	2 / S	Special Event Management	2 / S
CEU's for Tax Collectors		CEU's for County/Municipal Finance Officers	
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Employee Conduct and Violence in the Work Place	1.5 / E	Employee Conduct and Violence in the Work Place	1.5 / E
Dealing With Difficult People	1 / E, Gen	Dealing With Difficult People	1 / E, M
Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / Gen	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / OFM
CEU's for Certified Recycling Professionals		CEU's for Qualified Purchasing Agents	
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Fire Extinguisher Safety	1 / CRP	Employee Conduct and Violence in the Work Place	1.5 / E
Hazard Recognition- Making your Observations Count	2 / CRP	Dealing With Difficult People	1 / OFF
Heavy Equipment	3 / CRP	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / OFF
Sanitation and Recycling Safety	2 / CRP		
CEU's for Park and Rec Professionals			
MSI Course	CEU's/Cat.		
Playground Safety Inspections (CEUs for all Park and Rec Professionals)	.2		
***Categories		***Categories(cont.)	
E - Ethics		Non S - Non Safety (Management)	
T - Technical		P - Professional Development	
G - Governmental		M - Management	
S - Safety / Non S - Non Safety		CRP - Certified Recycling Professional Classroom CEU	
GEN - General Secondary Duties		OFF - Office Admin/General Duties	
OFM - Office Mgmt. and Ancillary subjects			

RESOLUTION NO. 16-21

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING A CLOSED SESSION TO DISCUSS
PAYMENT AUTHORIZATION REQUESTS (PARS) & SETTLEMENT (SARS)
RELATED TO PENDING OR ANTICIPATED LITIGATION**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to the Open Public Meetings Act as follows:

The MCIFC shall hold a closed session from which the public shall be excluded on January 25, 2021.

The general nature of the items to be discussed at said closed session shall include the following: the appropriateness of payment of statutorily required workers’ compensation benefits, settlement authority if any or continuing defense of pending or anticipated litigation, discussion of litigation strategy, position the MCIFC will take in said litigation, strengths and weaknesses of MCIFC’s position in said litigation.

The specific litigation is identified by the claim number assigned by Inservco in its capacity as the third-party claims administrator, name of the claimant, date of loss, workers’ compensation petition number and/or court assigned docket number which is set forth in the attached list which list is also appended to the MCIFC monthly meeting agenda for January 25, 2021 which agenda has been timely posted per the Open Public Meetings Act.

The minutes of said closed session shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13 when the items which are the subject of the closed session discussions are resolved and the reasons for confidentiality as to both the MCIFC and the claimant no longer exist.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on January 25, 2021.

ADOPTED:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

PAYMENT AUTHORIZATION REQUESTS

January 25, 2021

<u>Claim #</u>	<u>Claimant</u>	<u>Type of Claim</u>	<u>PAR/SAR</u>
3960003278	Christine Cardinal	Worker Compensation	PAR
3960003338	Brian Waters	Worker Compensation	PAR
3960003346	Jason McBride	Worker Compensation	PAR
3960000020	Shawn Naylor	Worker Compensation	PAR
3960003337	Jason Allen	Worker Compensation	PAR
3960000409	Leonard Roberts	Worker Compensation	SAR
3960000932	William Perez	Worker Compensation	SAR
3960003112	PSEG	Liability	SAR
2021221799	County of Mercer	Property	PAR

APPENDIX I

MERCER COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – December 17, 2020
Meeting Held Telephonically
10:30 AM

Meeting was called to order by Chair Nazzaro. Ms. Dodd read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Lillian Nazzaro, Esq.	Present
Raissa Walker	Present (<i>joined 10:37</i>)
K. Megan Clark Hughes	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
Claims Service	Inservco Insurance Services, Inc. Nancy Fowlkes Suretha Hobbs Richard Crooks Qual Lynx Chris Roselli PERMA Jennifer Conicella Robyn Walcoff
Managed Care Services	First MCO Alyssa Hrubash
NJCE Underwriting Manager	Conner Strong & Buckelew
Risk Management Consultant	Borden Perlman Salisbury & Kelly Doug Borden
Auditor	Bowman and Company, LLP
Attorney	Paul Adezio, Esq.
Safety Director	J.A. Montgomery Risk Control Glenn Prince

ALSO PRESENT:

Jackie Tolbert, Mercer County Improvement Authority
Susan Schaefer, Susan Schaefer, LLC
Ana-Eliza Bauersachs, Esq., Capehart Scatchard
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF OCTOBER 26, 2020

**MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF
OCTOBER 26, 2020**

Moved:	Commissioner Hughes
Second:	Chair Nazzaro
Call Vote:	2 Yes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported due to the rising COVID numbers the in person Safety and Accident Review Committee Meetings were suspended. Mr. Prince advised he would revisit the 2021 schedule with Ms. Hughes.

CLAIMS COMMITTEE: Ms. Conicella reported the Claims Committee did not meet, however the PARS would be presented during closed session. Ms. Conicella advised we would not be using a second telephone number for closed session and a breakout room would be used. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR REPORT: Executive Director advised his report was included in the agenda and there were three action items.

2021 PROPERTY & CASUALTY BUDGET INTRODUCTION: Executive Director referred to a copy the proposed 2021 Property & Casualty Budget in the amount of \$6,400,912. Executive Director reported the introductory budget represented an overall decrease of \$397,065 or 5.84%. Executive Director noted the proposed budget was previously sent to the Chair and Commission Treasurer for their review. Executive Director reviewed the different sections of the budget and noted the following.

Loss Funds: (lines 1-4): The budget reflected a reduction in the loss funds of 10.26%. The Actuary analysis reflects the overall performance of the Insurance Commission.

CEL JIF Premiums: (line 9): The CEL premiums for excess WC, excess liability and property reflected a reduction of 6.91%. The NJCE introduced their budget on November 19, 2020 and budget adoption was scheduled for December 29th. Executive Director noted Mercer was one of the Commissions that were not affected by the increase in the CEL premiums.

Professional Fees: (lines 16-29): The increase of 2.32% reflected the respective contract terms and conditions with the Commission vendors.

Ancillary Coverage Premiums: (lines 33-42): The increase of 27.97% was primarily due to the second layer of excess liability premium which increased as a result of the current market conditions. Executive Director explained last year the excess liability carrier advised after the NJCE Budget was adopted they were dropping out of the business. Executive Director advised that was the start of the hard market and to replace that coverage the cost was a \$1 million. The Board of Fund Commissioners chose not to pass that cost to the Commission members and created a delta. Executive Director explained that was the reason for the large increase on line 33. Executive Director continued to review the other lines of the ancillary coverages.

Executive Director referred to a copy of the proposed assessments for the two member entities, which were included in the agenda. Executive Director asked if anyone had any questions on the budget and requested a motion to introduce the budget.

**MOTION TO INTRODUCE THE 2021 PROPERTY AND CASUALTY
BUDGET IN THE AMOUNT OF \$6,400,912 AND SCHEDULE A PUBLIC
HEARING ON JANUARY 25, 2021 AT 10:30 AM VIA ZOOM**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Roll Call Vote:	3 Yes, 0 Nays

Executive Director made one last comment on the budget and advised the assessment payments were due on 3/15/21, 5/15/21 and 10/15/21.

MCIFC DIVIDEND: Executive Director advised there were dividend options available to the Insurance Commission from Fund Years 2014, 2015 and 2016. Executive Director advised the three options available were \$500,000, \$1,000,000 and \$1,500,000 based on the statutory JIF formula. Executive Director noted last year the Commissioners agreed on a \$500,000 dividend. Executive Director advised the dividend would be applied to the outstanding receivable as the Treasurer is not fully funding the assessment which was fine. Chair Nazzaro advised she did have an opportunity to discuss with Dave Miller and they will be seeking a \$1.5 million dividend. Executive Director then asked for a motion to authorize a \$1.5 million dollar dividend to be applied to the outstanding receivable.

**MOTION TO AUTHORIZE A \$1.5 MILLION DIVIDEND TO BE
APPLIED TO THE OUTSTANDING RECEIVABLE**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Roll Call Vote:	3 Yes, 0 Nays

CERTIFICATE OF INSURANCE REPORT: Executive Director reported the certificate of issuance report from the NJCE listing the certificates issued for the month of October was included in the agenda. Executive Director advised there were 4 certificate of insurances issued during the month of October. There were no certificates requested in November.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT
FOR THE MONTH OF OCTOBER**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE): Executive Director reported the NJCE last met on November 19, 2020 and a written summary was included in the agenda. Executive Director advised at that meeting the 2021 NJCE Budget was introduced in the amount of \$27,088,279. Budget Adoption was scheduled for December 29, 2020 at 9:30 AM.

MCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director advised the September Financial Fast Track was included in the agenda. The Commission had a surplus of \$11,159,847 as of September 30, 2020. Executive Director also referred to line 10 of the report, "Investment in Joint Venture" and indicated \$1,614,150 of the surplus was the MCIFC's share of the NJCE equity. Executive Director advised the cash balance was \$3,074,964.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the September Financial Fast Track was included in the agenda. As of September 30, 2020 the Fund had a surplus of \$18,919,992 and the cash balance was \$32,472,743. Executive Director noted the NJCE had issued dividends in the amount of \$3,607,551. Executive Director advised the Board of Commissioners authorized a \$2 million dividend; however, the distribution of the dividend would be determined in December. In response to the Executive Director's inquiry, Ms. Dodd advised she would send the breakout of the dividend to the Commissioners when the meeting was over.

CLAIMS TRACKING REPORTS: Executive Director advised the Claims Tracking Reports for the month of September were included in the agenda. Executive Director referred to the Expected Loss Ratio report and advised this report compared how the Commission was performing versus the actuary's projections. Executive Director reviewed the reports with the Commission and advised the Commission was performing very well.

2021 PROPOSED MEETING SCHEDULE: Executive Director advised the proposed meeting dates for 2021 were included in the agenda. Executive Director noted the start time of the meetings would be at 10:30 AM. Executive Director advised the 2021 MCIFC Reorganization meeting was scheduled for January 25, 2021. Executive Director stated if the dates were acceptable, a resolution would be prepared for approval with the Reorganization Resolutions in January. Executive Director advised additional meetings could be scheduled if needed. Executive Director reported if a Claims Committee Meeting was necessary, they would be held prior to the start of the Commission Meeting at 10:00 AM.

January 25, February 22, April 26, June 28, July 26, September 27, October 25 and December 20

MOODY’S INVESTOR SERVICE REPORT: Executive Director reported Moody’s recently asked to do an article on the MEL and NJCE JIF’s with primary focus on their respective cyber risk control program. Executive Director advised after several discussions the article was broadened to touch on other benefits derived from membership in MEL and NJCE. Executive Director noted although the article was heavily weighted towards MEL successes he wanted to share it with the NJCE membership. Executive Director stated a copy of the article which was just published was included in the Appendix section of the agenda.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Chair Nazzaro advised the November and December Bill Lists, Resolutions 40-20 and 41-20 were included in the agenda.

**MOTION TO APPROVE RESOLUTION 40-20, NOVEMBER BILL LIST
AND RESOLUTION 41-20 DECEMBER BILL LIST**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Roll Call Vote:	3 Yes, 0 Nays

Chair Nazzaro advised the monthly Treasurer Reports were included in the agenda.

ATTORNEY: Mr. Adezio advised there was no report from legal today.

CLAIMS SERVICE: Ms. Conicella reported certain policies issued to the Commission / Commission members apply on a claims made, or discovered and reported basis (e.g., Public Officials / Employment Practices, Employed Lawyers, Cyber, Medical Malpractice, Crime, Pollution.) Ms. Conicella advised with these types of policies, any claim made against you or loss discovered during the policy period must be reported before the end of the policy year. Ms. Conicella advised it was imperative that any claim, potential claim, or facts and circumstances that may give rise to a claim be reported to your insurance company prior to policy expiration on 12/31/20. Ms. Conicella asked that a “sweep” of claims, suits and or incidents that have not yet been reported and do so by 12/31/20. In response to Chair Nazzaro inquiry about the list of approved attorney’s, Ms. Dodd advised that list should be sent to the NJCE Underwriting Team, however, she said the list could be sent to her and she would forward. Executive Director noted if there were additional attorneys, their information should be added to the current list and then sent.

CLAIMS SERVICE: Chair Nazzaro advised Resolution 42-20, Disclosure of Liability Claims Check Registers were included in the agenda along with a copy of the check register for October 1, 2020 through October 31, 2020 and November 1, 2020 through November 30, 2020.

**MOTION TO APPROVE RESOLUTION 42-20 AUTHORIZING
DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

Moved:	Commissioner Walker
Second:	Chair Nazzarro
Roll Vote:	3 Yes, 0 Nays

MANAGED CARE: Alyssa Hrubash introduced herself and advised she would review First MCO's report, which was included in the agenda for the month of November. Ms. Hrubash provided the below information:

Month	Provider Bill Amount	Repriced Amount	Savings	Percentage of	Number of Bills	In Network Bills	Net Savings	PPO %
November	\$ 124,218	\$ 61,366	\$ 62,852	51%	72	71	\$ 50,281	99%

Ms. Hrubash advised that concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Prince advised a copy of the Safety's Director Report for October through December was included in the agenda. Mr. Prince referred to a copy of all of the training webinars scheduled through the end of January which was included in the agenda. Mr. Prince encouraged all departments who would like to participate in the training to visit the NJCE website for more information. Mr. Prince noted registration instructions were included in his report. Mr. Prince advised as he mentioned earlier all in person training was suspended all training opportunities in their catalog was converted to a webinar-based format. Mr. Prince advised on December 11th his office sent out a Safety Director Bulletin "Reporting & Recording COVID Related Illness Guidance" relating to OSHA's recordkeeping requirements. Mr. Prince asked that if anyone had any questions or need clarification on the bulletin to contact his office. Mr. Prince concluded his report unless there were any questions.

RISK MANAGER CONSULTANT: Mr. Borden advised there was correspondence between his office and Paul Adezio regarding the Public Officials Bond and also on a third party vendor. Mr. Borden reported all of the underwriting information for the Hopewell Valley Golf Club was submitted to the NJCE Underwriting Manager, Mr. Cooney. Mr. Borden concluded his report unless there were any questions.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

Executive Director advised as Ms. Conicella mentioned earlier, there was no additional information provided for closed session as we would be utilizing a breakout room for closed session. Ms. Conicella would admit those that participate in closed session to the breakout room.

CLOSED SESSION: Executive Director read and requested a motion to approve Resolution 43-20 authorizing a Closed Session to discuss PARS.

MOTION TO APPROVE RESOLUTION 43-20 FOR EXECUTIVE SESSION

Moved:	Chair Nazzaro
Second:	Commission Hughes
Vote:	3 Yes, 0 Nays

MOTION TO APPROVE THE PARS/SARS AS REVIEWED DURING CLOSED SESSION

Moved:	Chair Nazzaro
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

MOTION TO ADJOURN:

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

MEETING ADJOURNED: 11:42 AM

Minutes prepared by:
Cathy Dodd, Assisting Secretary

APPENDIX II

2021 Plan of Risk Management

RESOLUTION NO. 12-21

Mercer County Insurance Fund Commission (hereinafter the "Insurance Commission")

BE IT RESOLVED by the Insurance Commission's governing body that effective 01/01/2021 the 2021 Plan of Risk Management shall be:

- 1.) The perils or liability to be insured against.
 - a.) The Insurance Commission insures the following perils or liability:
 - Workers' Compensation including Employer's Liability, USL&H and Harbor Marine/Jones Act.
 - General Liability including Law Enforcement Liability Employee Benefits Liability, Automobile Liability (including PIP and Uninsured/Underinsured Motorists Coverage).
 - Property, Auto Physical Damage and Boiler & Machinery.
 - b.) The following coverage are provided to the Insurance Commission's member entities by their membership in the New Jersey Counties Excess Joint Insurance Fund (NJC).
 - Excess Workers' Compensation including employers liability
 - Excess Liability
 - Excess Property including Boiler and Machinery
 - Public Officials Liability/School Board Legal/EPL
 - Crime
 - Pollution Liability
 - Medical Professional and General Liability
 - Cyber Liability
 - Non-Owned Aircraft Liability
- 2.) The limits of coverage.
 - a.) Workers' Compensation limits.

- The Insurance Commission covers \$300,000 per occurrence including:
 - Workers' Compensation – Statutory
 - Employer's Liability - \$26,150,000
 - USL&H – Included
 - Harbor Marine/Jones Act – Included

- a.) Excess Liability (General, Automobile, Law Enforcement, Employee Benefits, Sexual Abuse Liability) limits.
 - \$20,000,000 each / \$30,000,000 aggregate (Automobile Liability is unaggregated).
 - Subsidence - \$750,000 per occurrence
 - Owned Watercraft 35' in length or less - \$750,000.
 - Garage Liability - \$750,000
 - The Insurance Commission covers \$250,000 for Personal Injury Protection (PIP).
 - The Insurance Commission covers \$15,000/\$30,000/\$5,000 for Underinsured/Uninsured Motorists Liability.

- d.) Public Officials Liability/School Board Legal/Employment Practices Liability
 - Limit: \$5,000,000 each claim and \$5,000,000 in the annual aggregate
 - Retentions:
 - Mercer County - \$250,000
 - Mercer County BOSS - \$250,000

- e.) Property/Equipment Breakdown

Property Limits/Sub-limits

 - All Risk: \$110,000,000 Per Occurrence with Zurich American Insurance Company

- Excess All-Risk: \$150,000,000 Per Occurrence (excess \$110m) with various insurers on a quota share basis
- Flood: \$50,000,000 Aggregate (excess Zurich) with various insurers on a quota share basis, except
 - i. Flood, SFHA: \$25,000,000 Aggregate
- Earthquake: \$100,000,000 Aggregate (excess Zurich) with various insurers on a quota share basis
- Vehicles (PD Only): \$15,000,000
 - i. Time Element/Extra Expense: \$500,000 (NJCE/Member)
- UAS (Drones) - \$100,000
- Working Dogs - \$100,000

Property Deductibles

- All Other: \$250,000
- Equipment Breakdown: \$50,000
- Flood, SFHA:
 - Building: \$500,000
 - Contents: \$500,000
 - Time Element: \$500,000
- Named Storm as respects to covered property in Atlantic, Ocean, Monmouth and Burlington Counties located east of the Garden State Parkway and any covered property in Cape May County:
 - Property Damage: 1% of the value per Schedule of Values on file with the company for those buildings where the direct physical loss or damage occurred, per occurrence
 - Time Element: 1% of the full 12 months Gross Earnings or Gross Profit values that would have been earned following the Occurrence by use of the facilities at the Location where the direct physical loss or damage occurred and all other Locations where Time Element loss ensues, per occurrence
 - Minimum Deductible: \$500,000 per occurrence
 - Maximum Deductible: \$5,000,000
- Note: The Mercer County Insurance Fund Commission provides coverage for the difference in deductible for “insured property” resulting from “insured perils” (per the terms and conditions of the Zurich policy through the NJC JIF), but only for what is not reimbursed by FEMA less the member entity deductible. The Mercer County Insurance Commission will not provide coverage for the difference in deductible for time element loss.

f.) Pollution Liability

- Limit of Liability: \$10,000,000 per claim and \$25,000,000 annual aggregate.
- Member Entity Deductible: \$25,000

g.) Crime

Limit per occurrence:

- Mercer County – \$1,000,000
- Mercer County IA - \$1,000,000

Deductible per occurrence:

- Mercer County – \$25,000
- Mercer County IA - \$15,000

h.) Medical Professional General Liability/Excess Medical Professional

- Limit per claim/annual aggregate: \$1,000,000/\$3,000,000
- Member Entity Deductibles GL and PL:
 - Mercer County (Medical Reserves Corp) – \$2,500
 - MCIFC Scheduled Physicians - \$5,000
 - D. Shah -MC
 - R. Ahmad - MC

i.) Cyber Liability – Network Privacy & Security Liability

Limits per claim and annual aggregate: \$3,000,000/\$3,000,000

- Retention per member entity:
 - All Other: \$50,000
 - Waiting Period: 12 Hours
 - Breach Counsel: \$10,000
- Participating member entities are:
 - Mercer County (Including Board of Social Services)
 - Mercer County IA

j.) Non-Owned Aircraft.

- Limit: \$9,000,000 CSL for Bodily Injury and Property Damage Liability
- Medical Expense: \$5,000
- Rotor Wing: \$5,000,000

NOTICE: The above description is a general overview of the coverage and limits provided by the Insurance Commission. The actual terms and conditions are defined in the individual policy documents and this Risk Management Plan. All issues and/or conflicts shall be decided upon by the individual policy documents. Additional terms, conditions, limits, sublimits and retentions may apply.

- 3.) The amount of risk to be retained by the Insurance Commission (except as noted in section 2. Limits of coverage).
- a.) Workers' Compensation (all coverages) - \$300,000 CSL
 - b.) Excess Liability (all coverages) - \$250,000 CSL
 - Underinsured/Uninsured - \$15,000/\$30,000/\$5,000 CSL
 - Personal Injury Protection - \$250,000 CSL
 - d.) Public Officials Liability/School Board Legal/Employment Practices Liability - None
 - c.) Property/APD - \$250,000 per occurrence less member entity deductibles.
 - a. Flood, SFHA: \$500,000
 - b. Named Storm, High Hazard: \$500,000
 - d.) Equipment Breakdown – None for Mercer County and \$50,000 less member deductible of \$1,000 for MCIA.
 - e.) Crime – None
 - f.) Pollution Liability – None
 - g.) Medical Professional General Liability – None
 - h.) Cyber Liability – None
 - i.) Non-Owned Aircraft - None
- 4.) The amount of unpaid claims to be established.
- a.) The general reserving philosophy is to set reserves based upon the probable total cost of the claim at the time of conclusion. Historically, on claims aged eighteen (18) months, the Insurance Commission expects the claims servicing company to set reserves at 85% accuracy. The Insurance Commission also establishes reserves recommended by the Insurance Commission's Actuary for claims that have been incurred but not yet reported so that the Insurance Commission has adequate reserves to pay all claims and allocated loss adjusted expense liability.
 - b.) Claims reserves are subject to regular review by the Insurance Commission's Executive Director/Administrator, Attorney, Board of Commissioners and claims servicing company. Reserves on large or

unusual claims are also subject to review by the claims departments of the commercial insurance companies or reinsurance companies providing primary or excess coverages to the Insurance Commission either directly or through the NJC JIF.

5.) The method of assessing contributions to be paid by each member of the Insurance Commission.

- a.) By November 15th of each year, the actuary computes the probable net cost for the upcoming Insurance Commission year by line of coverage and for each prior Insurance Commission year. The Actuary includes all budget items in these computations. The annual assessment of each participating member entity is its pro rata share of the probable net cost of the upcoming Insurance Commission year for each line of coverage as computed by the Actuary.
- b.) The calculation of pro rata shares is based on each member's experience modified manual premium for that line of coverage. The Insurance Commission's Governing Body also adopts a capping formula which limits the increase of any member's assessment from the preceding year to the Insurance Commission wide average increase plus a percentage selected by the Governing Body. The total amount of each member's annual assessment is certified by majority vote of the Insurance Commission's Governing Body at least one (1) month prior to the beginning of the next fiscal year.
- c.) The Treasurer deposits each member's assessment into the appropriate accounts, including the administrative account, and the claim or loss retention trust Insurance Commission account by Insurance Commission year for each type of coverage in which the member participates.
- d.) If a member entity becomes a member of the Insurance Commission or elects to participate in a line of coverage after the start of the Insurance Commission year, such participant's assessments and supplement assessments are reduced in proportion to that part of the year which had elapsed.
- e.) The Insurance Commission's Governing Body may by majority vote levy upon the participating member entities additional assessments wherever needed or so ordered by the Commissioner of Insurance to supplement the Insurance Commission's claim, loss retention or administrative accounts to assure the payment of the Insurance Commission's obligations. All supplemental assessments are charged to the participating member entities by applicable Insurance

Commission year, and shall be apportioned by the year's assessments for that line of coverage.

- f.) Should any member fail or refuse to pay its assessments or supplemental assessments, or should the Insurance Commission fail to assess funds required to meet its obligations, the Chairman, or in the event by his or her failure to do so, the custodian of the Insurance Commission's assets, shall notify the Commissioner of Banking and Insurance and the Director of Community Affairs. Past due assessments shall bear interest at the rate established annually by the Insurance Commission's Governing Body.

6.) Procedures governing loss adjustment and legal expenses.

- a.) The Insurance Commission engages a claims service company to handle all claims. The performance of the claims adjusters is monitored and periodically audited by the Executive Director's office, the Insurance Commission Attorney, the NJC's attorney's office, as well as the claims department of the NJC's major excess insurers (i.e. **Munich**, Old Republic for excess liability; Safety National Casualty Company for workers' compensation/employers liability). Every three years, the NJC's internal auditors may conduct an audit.
- b.) Each member entity is provided with a claim reporting procedure and appropriate forms.
- c.) In order to control workers' compensation medical costs, the Insurance Commission has engaged a managed care organization component through a contract with the claims service company whose procedures are integrated into the Insurance Commission's claims process.
- d.) To provide for quality defense and control costs, the Insurance Commission will utilize County Counsel attorneys and/or in-house counsel. In addition, it has established an approved defense attorney panel with firms which specialize in Title 59 matters. The performance of the defense attorneys is overseen by the Insurance Commission Attorney, as well as, the various firms which audit the claims adjusters.

7.) Coverage to be purchased from a commercial insurer, if any.

The Insurance Commission purchases a commercial crime bond to provide coverage in the event of an employee theft loss caused by the Insurance

Commission's TPA, Executive Director, and/or Treasurer. The bond is purchased from Selective Fire and Casualty Insurance Company.

8.) Reinsurance to be purchased.

The Insurance Commission does not purchase reinsurance.

9.) Procedures for the closure of Insurance Commission years, including the maintenance of all relevant accounting records.

a.) Not applicable at this time.

10.) Assumptions and Methodology used for the calculation of appropriate reserves requirements to be established and administered in accordance with sound actuarial principles.

a.) The general approach in estimating the loss reserves of the Insurance Commission is to project ultimate losses for each Insurance Commission year using paid and incurred loss data. Two traditional actuarial methodologies are used: the paid loss development method and the incurred loss development method. From the two different indications resulting from these methods the Insurance Commission Actuary chooses a "select" estimate of ultimate losses. Subtraction of the paid losses from the select ultimate losses yields the loss reserve liability or Insurance Commission funding requirement.

b.) The following is an overview of the two actuarial methods used to project the ultimate losses.

- Paid Loss Development Method - This method uses historical accident year paid loss patterns to project ultimate losses for each accident year. Because this method does not use case reserve data, estimates from it are not affected by changes in case reserving practices. However, the results of this method are sensitive to changes in the rate of which claims are settled and losses are paid, and may underestimate ultimate losses if provisions are not included for very large open claims.
- Case Incurred Loss Development Method - This method is similar to the paid loss development method except it uses historical case incurred loss patterns (paid plus case outstanding reserves) to estimate ultimate losses. Because the data used includes case reserve estimates, the results from this method may be affected by changes in case reserve adequacy.

11.) The maximum amount a certifying and approving officer may approve pursuant to N.J.A.C. 11:15-2.22.

- \$20,000 for workers compensation claims
- \$7,500 for liability claims
- With the advance approval of the Insurance Commission Attorney or Executive Director, the certifying and approving officer may also pay hospital bills if waiting until after the next regularly scheduled Insurance Commission meeting would result in the loss of a discount on such bills. When the certifying and approving officer utilizes this authority, a report shall be made to the Commissioners at their next meeting.

Adopted by the Governing Body this day of 25 of January, **2021**.

Mercer County Insurance Fund Commission

By: _____
Chairperson

Attest:

Secretary