

**MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
DECEMBER 17, 2020
10:30 AM**

**To attend the meeting via teleconference
Dial 1- 312-626-6799 and enter Meeting ID: 579 506 9590**

OR

Join Zoom Meeting via computer Link
<https://zoom.us/j/5795069590>

The Mercer County Insurance Fund Commission will conduct its December 17, 2020 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Trenton Times, The Trentonian and the Princeton Packet**
- II. Filing advance written notice of this meeting with the Commissioners of the Mercer County Insurance Fund Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk**

**MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA
OPEN PUBLIC MEETING: DECEMBER 17, 2020
10:30 AM**

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ☐ **ROLL CALL OF COMMISSIONERS**
- ☐ **APPROVAL OF MINUTES:** October 26, 2020 Open MinutesAppendix I
October 26, 2020 Closed Minutes sent via e-mail

- ☐ **CORRESPONDENCE:** None

- ☐ **COMMITTEE REPORTS**
Safety Committee:..... Verbal
Claims Committee:..... Verbal

- ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA** Pages 3-19

- ☐ **TREASURER – David Miller**
Resolution 40-20 November Bill List – Motion (Roll Call Vote)Page 20
Resolution 41-20 December Bill List – Motion (Roll Call Vote)Page 21
September Treasurer Reports Pages 22-23

- ☐ **ATTORNEY – Paul Adezio, Esq.** Verbal

- ☐ **CLAIMS SERVICE – PERMA** Verbal

- ☐ **CLAIMS SERVICE –Inservco Insurance Services, Inc. – Motion (Roll Call Vote)**
Resolution 42-20 Authorizing Disclosure of Liability Claims Check Register.....Page 24
Liability Claim Payments 10-1-20 to 10-31-20..... Pages 25-26
Liability Claim Payments 11-1-20 to 11-30-20..... Pages 27-28

- ☐ **MANAGED CARE – First MCO**
Monthly Summary Report..... Pages 29-30

- ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Consulting**
Monthly Report..... Pages 31-35

- ☐ **RISK MANAGER CONSULTANT – Borden Perlman Salisbury & Kelly**
Monthly Report..... Verbal

- ☐ **OLD BUSINESS:**
- ☐ **NEW BUSINESS:**

- ☐ **PUBLIC COMMENT:**

- ☐ **CLOSED SESSION – Payment Authorization Requests (PARS)**Pages 36-37
Resolution 43-20 Executive Session for purpose as permitted by the Open Public Meetings Act, more specifically to discuss PARS/SARS related to pending or anticipated litigation as identified in the list of claims prepared by third-party claim administrator Inservco Insurance Services, Inc. and attached to this agenda.

- ☐ Motion for Executive Session
- ☐ Motion to Return to Open

- ☐ **APPROVAL OF PARS** – *Motion to approve PARS as discussed in Executive Session (Roll Call vote)*

-
- ☐ **MEETING ADJOURNMENT**
 - ☐ **NEXT SCHEDULED MEETING: January 25, 2021, 10:30 AM**

MERCER COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632 Fax (201) 881-7633

Date: December 17, 2020

Memo to: Commissioners of the Mercer County Insurance Fund Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- ❑ **2021 Property & Casualty Budget Introduction (Pages 5-6)** – Attached on page 5 for your review and discussion is the proposed 2021 Property & Casualty Budget in the amount of **\$6,400,912**. The introductory budget represents an overall decrease of **\$397,065** or **5.84%**. The proposed budget was previously sent to the Chair and Commission Treasurer for review.

Loss Funds: (lines 1-4): The budget reflects a reduction in the loss funds of 10.26%. The Actuary analysis reflects the overall performance of the Insurance Commission.

CEL JIF Premiums: (line 9): The CEL premiums for excess WC, excess liability and property reflect a reduction of 6.91%. The NJCE introduced their budget on November 19, 2020 and budget adoption is scheduled for December 29th.

Professional Fees: (lines 16-29): The increase of 2.32% reflects the respective contract terms and conditions with the Commission vendors.

Ancillary Coverage Premiums: (lines 33-42): The increase of 27.97% is primarily due to the second layer of excess liability premium which increased as a result of the current market conditions.

A copy of the proposed assessments for the member entities are included on page 6. The annual assessment would be billed in three installments and payable as follows: 40% due on 3/15/21, 30% on 5/15/21 and 30% on 10/15/21. The Fund Office will advertise the proposed 2021 budget in the applicable newspapers.

- ❑ **Motion to introduce the 2021 Property and Casualty Budget in the amount of \$6,400,912 and schedule a Public Hearing on January 25, 2021 at 10:30 AM via Zoom**
- ❑ **MCIFC Dividend** – There are dividend options available to the Insurance Commission from Fund Years 2014, 2015 and 2016. The three options available are \$500,000, \$1,000,000 and \$1,500,000 based on the statutory JIF formula. Last year the Commissioners agreed on a \$500,000 dividend. The dividend would be applied to the outstanding receivable. The options can be discussed at the meeting.

- ❑ **Certificate of Insurance Report (Pages 7-8)** – Included in the agenda on pages **7-8** is the certificate of issuance report from the NJCE listing the certificates issued for the month of October. There were 4 certificate of insurances issued during the month of October. There were no certificates requested during November.

- ❑ **Motion to approve the certificate of insurance report for the month of October**

- ❑ **NJ Counties Excess Joint Insurance Fund (NJCE) (Pages 9-12)** - The NJCE last met on November 19, 2020. A written summary is included in the agenda on pages **9-12**. At that meeting the 2021 NJCE Budget was introduced in the amount of \$27,088,279. The Board of Commissioners also authorized a \$2 million dividend but will determine prior to the December meeting how that will be distributed. Budget Adoption is scheduled for December 29th.

- ❑ **MCIFC Property & Casualty Financial Fast Track (Pages 13-14)** – Included in the agenda on pages **13-14** is a copy of the Financial Fast Track for the month of September. As of **September 30, 2020** the Commission has a surplus of **\$11,159,847**. Line 10 of the report “Investment in Joint Venture” is Mercer County Insurance Fund Commission’s share of equity in the NJCE. MCIFC’s equity in the NJCE as of September 30, 2020 is **\$1,614,150**. The total cash balance is **\$3,074,964**.

- ❑ **NJCE Property and Casualty Financial Fast Track (Pages 15-16)** – Included in the agenda on pages **15-16** is a copy of the NJCE Financial Fast Track for the month of September. As of **September 30, 2020** the Fund has a surplus of **\$18,919,992**. Line 7 of the report, “Dividend” represents the dividend figure released by the NJCE of **\$3,607,551**. The cash balance is **\$32,472,743**.

- ❑ **Claims Tracking Reports (Pages 17-19)** - Included in the agenda on pages **17-19** are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of September 30, 2020. The Executive Director will review the reports with the Commission.

- ❑ **2021 Proposed Meeting Schedule** – Below are the proposed meeting dates for 2021. The start time of the meetings will be at 10:30 AM. The 2021 MCIFC Reorganization meeting is scheduled for January 25, 2021. If the dates are acceptable a resolution will be prepared for approval with the Reorganization Resolutions in January. Additional meetings can be scheduled if needed. Also if a Claims Committee Meeting is necessary, they will be held prior to the start of the Commission Meeting at 10:00 AM.

January 25, February 22, April 26, June 28, July 26, September 27, October 25 and December 20

- ❑ **Moody’s Investor Service Report (Appendix II)** – Moody’s recently asked to do an article on MEL and NJCE JIF’s with primary focus on their respective cyber risk control program. However, after several discussions the article was broadened to touch on other benefits derived from membership in MEL and NJCE. Although the article is heavily weighted towards MEL successes we want to share it with our NJCE membership. Attached in Appendix II is a copy of the article which was just published.

MERCER COUNTY INSURANCE COMMISSION					
2021 PROPOSED BUDGET :					
				Total	
		ANNUALIZED	PROPOSED	Increase/Decrease	
APPROPRIATIONS		BUDGET FY2020	BUDGET FY2021	\$	%
I. Claims and Excess Insurance					
Claims					
1	Property	132,813	108,000	(24,813)	-18.68%
2	Liability	149,000	134,000	(15,000)	-10.07%
3	Auto	116,000	104,000	(12,000)	-10.34%
4	Workers' Comp.	3,069,000	2,765,000	(304,000)	-9.91%
5					
6	Subtotal - Claims	3,466,813	3,111,000	(355,813)	-10.26%
7					
8	Premiums				
9	CEL JIF	2,349,382	2,186,980	(162,402)	-6.91%
10					
11	SubTotal Premiums	2,349,382	2,186,980	(162,402)	-6.91%
12	Total Loss Fund	5,816,195	5,297,980	(518,215)	-8.91%
13					
14	II. Expenses, Fees & Contingency				
15					
16	Claims Adjustment	195,700	201,500	5,800	2.96%
17	Safety Director	132,705	135,359	2,654	2.00%
18	General Expense				
19	Exec. Director	170,117	173,519	3,402	2.00%
20	Actuary	7,959	8,118	159	2.00%
21	Auditor	9,826	10,023	197	2.00%
22	Attorney	0	0	0	0.00%
23	Treasurer	0	0	0	0.00%
24					
25					
26	Misc. Expense & Contingency	10,000	10,000	0	0.00%
27					
28	Total Fund Exp & Contingency	526,307	538,519	12,212	2.32%
29	Risk Managers	66,000	66,000	0	0.00%
30					
31					
32	XS JIF Ancilliary Coverage				
33	Excess Liability	59,334	164,910	105,576	177.94%
34	Property 150 x 110	41,418	36,133	(5,285)	-12.76%
35	POL/EPL	117,631	113,716	(3,915)	-3.33%
36	Crime Program	15,309	16,382	1,073	7.01%
37	Medical Malpractice	50,485	55,889	5,404	10.70%
38	Pollution Liability	51,438	51,438	0	0.00%
39	Employed Lawyers Liab	0	0	0	0.00%
40	Cyber Liability/ Special Coverage	44,195	53,034	8,839	20.00%
41	Aviation	9,664	6,911	(2,753)	-28.49%
42	Marina Operators Liability	0	0	0	0.00%
43					
44	Total Ancilliary Coverages	389,474	498,413	108,939	27.97%
47					
48	Total FUND Disbursements	6,797,976	6,400,912	(397,065)	-5.84%

	MERCER COUNTY INSURANCE COMMISSION 2021 PROPOSED ASSESSMENTS -													
		2020			2021				Change \$			Change %		
Member ID	Member Name	NJCE & Commission	Ancillary	Total	NJCE & Commission	Ancillary	Dividend	Total	NJCE & Commission	Ancillary	Total	NJCE & Commission	Ancillary	Total
NJC023	Mercer County	6,190,321	340,388	6,530,709	5,701,545	444,016	-	6,145,561	(488,776)	103,628	(385,148)	-7.90%	30.44%	-5.90%
NJC027	Mercer County Improvement Authority	218,181	49,086	267,267	200,954	54,397	-	255,351	(17,227)	5,311	(11,916)	-7.90%	10.82%	-4.46%
	Grand Totals:	6,408,502	389,474	6,797,976	5,902,499	498,413	-	6,400,912	(506,003)	108,939	(397,064)	-7.90%	27.97%	-5.84%

Mercer County Insurance Comm.

Certificate of Insurance Monthly Report

From 10/1/2020 To 11/1/2020

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Penske Rental Leasing Logistics I - County of Mercer	2215 East Westmoreland Street Philadelphia, PA 19134	Company D: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy #: S290209902 Company E: XS Workers Compensation Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Company F: Auto Physical Damage; Policy Term: 1/1/2020 - 1/1/2021; Policy #:ERP980616208; Policy Limits: \$15,000,000 Company F: Property; Policy Term: 1/1/2020 - 1/1/2021; Policy #:ERP980616208; Policy Limits: \$110,000,000 RE:Penske Penske is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract	10/7/2020 #2635817	GL AU EX WC OTH
H - Pond Hill Ranch I - County of Mercer	1683 Pond Hill Ranch Road Castleton, VT 05735	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Pond Hill Ranch Pond Hill Ranch, Harry ORourke Jr. Trust, and all individual partners thereof an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract	10/7/2020 #2635807	GL AU EX WC OTH

Mercer County Insurance Comm.

Certificate of Insurance Monthly Report

From 10/1/2020 To 11/1/2020

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - Penske Truck Leasing Co., L.P. I - County of Mercer	and it's Affiliates Route 10, Green Hills P.O. Box 563 Reading, PA 19603	Company D: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy #: S290209902 Company E: XS Workers Compensation Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Company F: Auto Physical Damage; Policy Term: 1/1/2020 - 1/1/2021; Policy #:ERP980616208; Policy Limits: \$15,000,000 Company F: Property; Policy Term: 1/1/2020 - 1/1/2021; Policy #:ERP980616208; Policy Limits: \$110,000,000 RE: Straight Truck & Tractor Penske Truck Leasing Co. L.P. and its partners are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee their interest may appear.(A.T.I.M.A.) on the Property Policy if required by written contract as respects to \$85,000 for a straight truck, \$105,000 for a tractor.	10/13/2020 #2639754	GL AU EX WC OTH
H - Clarksville Center, LLC I - County of Mercer	4201 Quakerbridge Rd Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: 4201 Quakerbridge Road, West Windsor, NJ Clarksville Center, LLC is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to access to the property located at 4201 Quakerbridge Road, West Windsor, NJ	10/13/2020 #2639852	GL AU EX WC OTH
Total # of Holders: 4				



NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: November 19, 2020
To: Fund Commissioners
Mercer County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

Burlington County Fund Commissioner: Executive Director introduced Commissioner Dina Rocco, Esq. as the new Burlington County representative to serve on the NJCE Board of Fund Commissioners.

NJCE Claims Review Committee: Committee Chairman Sheehan reported the Claims Review Committee met prior to the Fund's meeting to review claims in detail. The Board of Fund Commissioners accepted the recommendations of the Claims Review Committee to approve payment or settlement authority requests. Closed Session was not required for this action.

Executive Director reported on the following:

Financial Fast Track (FFT): The FFT monitors underwriting income, claim expense, other expense, underwriting profit and statutory surplus. The report includes changes for the month, year to date, the prior year-end and the current fund balance for each item.

Executive Director stated that the fund's overall financial position as of September 30, 2020 shows a surplus of \$18,316,439 with \$3.6 million to its membership since inception. Executive Director noted the Fund is in a very strong financial position.

Finance Committee: At the October meeting, the Board of Fund Commissioners agreed with the recommendation of the Finance Committee to delay the budget introduction to the November meeting to allow more time to improve on the projected increases for the 2021 budget. Following the October meeting, the Underwriting Manager conducted widespread marketing of all excess and ancillary insurance to improve on not-to-exceed premium projections and continues to hold active discussions with all insurers. In addition, Executive Director held discussions with the NJCE Actuary on reevaluation of projected loss funds for 2021.

Executive Director reported the Finance Committee comprised of Commissioners Sheehan, Shea, Wood, and Kelly met on Monday 11/16 to review the proposed 2021 budget and the 2020 dividend options. A copy of the proposed 2021 budget of \$27,088,279 representing an increase of \$2,097,291 or 8.4% increase was submitted for review and is also attached to this report.

Executive Director reported the 8.4% increase is being fully driven by the commercial market and provided a summary review of the budget loss funds, premiums and expenses and highlighted some key items:

- Line 6 (Claims/Loss Funds) - The projected loss funds shown on line 6 are \$4,445,531 which represents a decrease of \$467,103 or -9.5%.

- Line 9 (Property) – The Underwriting Manager continues holding negotiations with the excess markets and combined with the flexibility of a retention increase the projected increase was reduced from 27% to 17%.
- Line 10 (Excess Flood) – There are no changes expected to limits or coverage; however, market indications project an increase of 19%.
- Line 11 (Excess Liability-BRIT) - The Underwriting Manager continues holding negotiations with the excess markets and combined with the flexibility of a retention increase – a 0% is projected.
- Line 12 (WC Buffer) – This layer was purchased during the Fund’s inception when its financials and surplus were not mature enough to self-insure up to the Insurers excess workers compensation attachment point. The recommendation is for the NJCE to self-insure this layer of coverage, which we project to be a savings of -7.8%.
- Line 13 (WC Statutory) – Despite the effects of the pandemic on the excess marketplace, we project an increase of 5.7%.
- Lines 20 – 40 (Expenses) – These reflect a 2% increase, as well, contracted fees for certain professionals for the 2021 Fund Year.
- Lines 42 – 51 (Ancillary Coverages) – Two major items to note are:
 - Line 42 – The projected increase of 177.9% for the upper excess liability layer (\$5 or \$10 million excess \$10 million) is mainly due to the sudden change in market conditions in December 2019 that resulted in this line item going over budget by \$1 million after the 2020 budget adoption. The Board agreed not to amend the 2020 budget and chose to absorb the difference of \$1 million for 2020.
 - Line 43 (Excess Property – \$150 million excess \$110 million) There are currently have 2 buildings valued in this layer of coverage: (1) Camden County Courthouse at \$174 million and (2) Camden County Jail/Courts at \$150 million. Coverage is primarily for fire and wind and will be reevaluated and will determine the feasibility of reducing the size of the layer to cover the highest valued location. With this strategy we project a premium decrease of -9.8%.

Underwriting Manager reported the current market is a hard market not seen since the mid-1980s and reported continued efforts of widespread marketing of all coverages is being done. Underwriting Manager reported the property program will be reviewed to see if increased deductibles, retentions or a quota-share program may improve pricing. Underwriting Manager reported excess liability has been volatile for the past few years; however, it is being marketed to reputable carriers and options are being reviewed for increases in retention or a corridor deductible. Lastly, the workers’ compensation program is being marketed to ensure appropriate coverages are in place.

Executive Director reported the Finance Committee also reviewed dividend options and is recommending the Fund release a \$2 million dividend, as well as, consider a portion of the dividend be applied as a credit to the 2021 budget. For the balance of the dividend distribution, members will have an option of taking their dividend as a check or as an offset to their 2021 assessment. A final decision on a dividend would be subject to committee’s review of budget based on the outcome of the renewal marketing prior to budget adoption. Finance Committee will meet in early December to review and provide a recommendation for a final budget. The requested action was to authorize a \$2 million dividend to make timely filing with the State.

Executive Director concluded his review of the budget by stating the NJCE JIF is in a strong financial position to handle the marketing results without affecting our budget for 2021. The main reason JIFs retain surplus is to navigate challenging times such as potential claims resulting from sexual molestation, firefighter cancer and COVID essential worker legislation combined with the pandemic and property CAT losses nationwide.

The Board of Fund Commissioners took action to introduce the 2021 Budget and schedule a public hearing on December 18, 2020 at 9:30AM. In addition, the Board of Fund Commissioners adopted a resolution authorizing the release of the \$2 million subject to State approval and will make a recommendation on final distribution at the November meeting.

Training Webinars: J.A. Montgomery reported that the MEL Safety Institute in-classroom training was made available to our member counties this past year. In March, instructor-led training was suspended due to the pandemic and J.A. Montgomery successfully transitioned a majority of these training sessions to interactive webinars. This resulted in a significant increase in attendance by our NJCE County membership.

In September, the Fund authorized the per trainee and administrative costs for these webinars for 169 attendees during June and July. J.A. Montgomery submitted a report reflecting 294 attendees for August, September and October; estimated attendance for November and December were also reflected. Based upon recommendation, the Board of Fund Commissioners authorized payment of webinar training costs to J.A. Montgomery and applicable contract amendment as this resulted from an unforeseen situation.

Safety Director reported the number of training attendees are 7.5% higher as compared to last year due to the convenience of webinars combined with an increase of members' training needs.

Moody's Investor Service Report: Moody's recently asked to do an article on MEL and NJCE JIF's with primary focus on their respective cyber risk control program. However, after several discussions the article was broadened to touch on other benefits derived from membership in MEL and NJCE. A copy of the article was included in the agenda.

Deputy Executive Director reported on the following information items:

9th Annual Best Practices Workshop: The 9th annual Joint Insurance Claims Committees Risk Management Workshop was held on October 29th as a virtual webinar. Topics covered were COVID-19 and its impact on County Workers' Compensation and Liability Claims, as well as, NJCE highlights and future initiatives. The webinar was attended by 98 participants and has been posted the NJCE website www.njce.org for reference.

Due Diligence: Submitted as part of the agenda was a Regulatory Compliance Checklist as of 11/17/2020 to track contracts, compliance and other Fund business.

Underwriting Manager: The NJCE Cyber Task Force was established a year ago to determine County exposure as it relates to cyber security. The Task Force will be meeting in 2021 to review a draft Cyber Security Risk Management Program.

Risk Control: Safety Director submitted a report reflecting the risk control activities from October to December 2020. Training webinars on a variety of risk-control topics were noted in the report and are also available on www.njce.org. Safety Director submitted a supplemental memo on the BRIT Safety Committee, which met to review submissions made by members of applicable safety/loss control purchases seeking up to 50% reimbursement. Memo noted five Counties submitted applicable reimbursements, which will be processed by BRIT.

WC Claims Administration: AmeriHealth submitted a report-showing provider billed amounts, paid amount and net savings as of October 2020.

Next Meetings Schedule:

- December 18, 2020 at 9:30AM via Zoom audio/video - *2021 Budget Adoption*
- February 25, 2021 at 9:30AM via Zoom audio/video - *2021 Reorganization Meeting*

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND				
2021 PROPOSED BUDGET -REVISED VERSION 11/13/2020				
APPROPRIATIONS	(A)	(C)	(D)	(E)
I. Claims and Excess Insurance			(C - A)	(D / A)
Claims	ANNUALIZED BUDGET FY2020	PROPOSED BUDGET FY2021	Change \$	Change %
1 Property	836,999	910,261	73,262	8.8%
2 Liability	997,334	897,602	(99,732)	-10.0%
3 Auto	258,435	232,593	(25,842)	-10.0%
4 Workers' Comp.	2,683,444	2,282,295	(401,149)	-14.9%
5 WC 150 x 1K (7720)	136,422	122,780	(13,642)	-10.0%
6 Subtotal - Claims	4,912,634	4,445,531	(467,103)	-9.5%
7 Premiums				
8				
9 Property	6,119,498	7,202,167	1,082,669	17.7%
10 XS Flood to 50	501,164	596,498	95,334	19.0%
11 Liability (Brit)	3,924,402	3,924,402	(0)	0.0%
12 Workers Comp (450 x 550) *	1,045,289	964,203	(81,086)	-7.8%
13 Workers Comp (Stat x 1MIL)	2,080,846	2,199,012	118,166	5.7%
14				
15 SubTotal Premiums	13,671,199	14,886,282	1,215,083	8.9%
16 Total Loss Fund	18,583,833	19,331,813	747,980	4.0%
17				
18 II. Expenses, Fees & Contingency				
19				
20 Claims Adjustment	68,190	69,553	1,364	2.0%
21 Claims Adjustment - Property	17,000	17,340	340	2.0%
22 Safety Director	412,378	420,625	8,247	2.0%
23 General Expense				
24 Exec. Director	683,641	697,313	13,672	2.0%
25 Actuary	23,045	23,505	461	2.0%
26 Auditor	14,930	15,229	299	2.0%
27 Attorney	15,654	15,654	0	0.0%
28				
29 Treasurer	15,653	15,653	0	0.0%
30 Underwriting Manager	435,096	443,798	8,702	2.0%
31 Underwriting Data Consolidation	98,110	100,073	1,962	2.0%
32 Payroll Audit	16,423	16,751	328	2.0%
33 Safety Institute Funding	100,004	100,004	0	0.0%
34				
35 Misc. Expense & Contingency	12,220	20,000	7,780	63.7%
36 Total Fund Exp & Contingency	1,912,343	1,955,499	43,156	2.3%
37 Risk Management Consultant	102,124	102,124	0	0.0%
38				
39 Total Self Insured Program	20,598,299	21,389,436	791,136	3.8%
40				
41 Ancillary Coverages				
42 Excess Liability	611,653	1,700,000	1,088,347	177.9%
43 Property 150 x 110	554,779	500,341	(54,438)	-9.8%
44 POL/EPL	1,211,835	1,305,838	94,003	7.8%
45 Crime Program	163,805	175,281	11,476	7.0%
46 Medical Malpractice	855,364	940,860	85,496	10.0%
47 Pollution Liability	283,750	298,896	15,146	5.3%
48 Employed Lawyers Liability	154,198	161,913	7,715	5.0%
49 Cyber Liability	426,060	511,273	85,213	20.0%
50 Aviation	119,274	87,327	(31,947)	-26.8%
51 Marina Operators Liability	11,971	17,114	5,143	43.0%
52				
53 Total Ancillary Coverages	4,392,689	5,698,843	1,306,154	29.7%
54				
55 Total FUND Disbursements	24,990,988	27,088,279	2,097,291	8.4%

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BUDGET

MERCER COUNTY INSURANCE COMMISSION							
FINANCIAL FAST TRACK REPORT							
		AS OF		September 30, 2020			
ALL YEARS COMBINED							
		THIS MONTH		YTD CHANGE		PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME		566,498	5,098,482	46,876,231	51,974,714	
2.	CLAIM EXPENSES						
		Paid Claims	175,507	2,009,885	11,579,847	13,589,733	
		Case Reserves	338,160	1,081,629	3,755,710	4,837,339	
		IBNR	(192,559)	543,932	2,715,689	3,259,621	
		Excess Insurance Recoverable	0	0	0	0	
		Discounted Claim Value	6,428	(15,849)	(160,177)	(176,026)	
TOTAL CLAIMS			327,536	3,619,598	17,891,069	21,510,666	
3.	EXPENSES						
		Excess Premiums	228,238	2,054,142	14,536,893	16,591,035	
		Administrative	54,073	443,045	3,384,271	3,827,316	
TOTAL EXPENSES			282,310	2,497,186	17,921,164	20,418,351	
4.	UNDERWRITING PROFIT (1-2-3)		(43,348)	(1,018,302)	11,063,998	10,045,696	
5.	INVESTMENT INCOME		0	0	0	0	
6.	PROFIT (4 + 5)		(43,348)	(1,018,302)	11,063,998	10,045,696	
7.	CEL APPROPRIATION CANCELLATION		0	0	0	0	
8.	DIVIDEND INCOME		0	0	115,168	115,168	
9.	DIVIDEND EXPENSE		0	0	(615,168)	(615,168)	
10.	INVESTMENT IN JOINT VENTURE		0	250,175	1,363,975	1,614,150	
11.	SURPLUS (6 + 7 + 8 - 9)		(43,348)	(768,127)	11,927,973	11,159,846	
SURPLUS (DEFICITS) BY FUND YEAR							
	2014		2,886	20,960	2,142,545	2,163,505	
	2015		37,678	60,480	1,997,439	2,057,919	
	2016		(50,509)	(636,299)	2,565,839	1,929,540	
	2017		(191,038)	(249,924)	2,628,323	2,378,399	
	2018		3,135	101,359	1,891,914	1,993,272	
	2019		159,057	(20,783)	701,914	681,132	
	2020		(4,557)	(43,920)		(43,920)	
TOTAL SURPLUS (DEFICITS)			(43,348)	(768,127)	11,927,974	11,159,847	
TOTAL CASH						3,074,964	

MERCER COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
		AS OF		September 30, 2020	
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2014					
	Paid Claims	987	24,623	2,065,522	2,090,145
	Case Reserves	(987)	(17,795)	198,062	180,267
	IBNR	(2,215)	(33,320)	159,235	125,915
	Discounted Claim Value	(671)	(645)	(11,969)	(12,615)
TOTAL FY 2014 CLAIMS		(2,886)	(27,137)	2,410,849	2,383,712
FUND YEAR 2015					
	Paid Claims	6,456	83,818	2,384,421	2,468,239
	Case Reserves	(5,916)	(79,383)	443,931	364,548
	IBNR	(39,000)	(67,104)	162,009	94,905
	Discounted Claim Value	782	895	(16,044)	(15,150)
TOTAL FY 2015 CLAIMS		(37,678)	(61,774)	2,974,317	2,912,543
FUND YEAR 2016					
	Paid Claims	26,472	203,567	2,383,270	2,586,837
	Case Reserves	39,201	446,466	380,233	826,699
	IBNR	(14,659)	(64,241)	49,582	(14,659)
	Discounted Claim Value	(506)	(934)	(11,260)	(12,194)
TOTAL FY 2016 CLAIMS		50,509	584,858	2,801,825	3,386,683
FUND YEAR 2017					
	Paid Claims	12,642	133,249	1,879,907	2,013,156
	Case Reserves	(15,547)	145,368	499,912	645,280
	IBNR	195,763	(36,302)	241,616	205,314
	Discounted Claim Value	(1,820)	(449)	(17,031)	(17,480)
TOTAL FY 2017 CLAIMS		191,038	241,866	2,604,404	2,846,270
FUND YEAR 2018					
	Paid Claims	22,193	313,002	1,802,544	2,115,546
	Case Reserves	16,362	(211,619)	935,080	723,461
	IBNR	(43,823)	(182,038)	475,126	293,087
	Discounted Claim Value	2,133	10,542	(33,785)	(23,243)
TOTAL FY 2018 CLAIMS		(3,135)	(70,113)	3,178,964	3,108,852
FUND YEAR 2019					
	Paid Claims	46,524	770,546	1,064,184	1,834,730
	Case Reserves	(15,175)	(11,073)	1,298,492	1,287,419
	IBNR	(197,942)	(668,094)	1,628,121	960,027
	Discounted Claim Value	7,536	16,443	(70,087)	(53,643)
TOTAL FY 2019 CLAIMS		(159,057)	107,823	3,920,710	4,028,533
FUND YEAR 2020					
	Paid Claims	60,233	481,079		481,079
	Case Reserves	320,221	809,666		809,666
	IBNR	(90,683)	1,595,031		1,595,031
	Excess Insurance Recoverable	0	0		0
	Discounted Claim Value	(1,027)	(41,702)		(41,702)
TOTAL FY 2020 CLAIMS		288,744	2,844,074	0	2,844,074
COMBINED TOTAL CLAIMS		327,536	3,619,598	17,891,069	21,510,666
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.					

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
		AS OF	September 30, 2020		
ALL YEARS COMBINED					
		THIS	YTD	PRIOR	FUND
		MONTH	CHANGE	YEAR END	BALANCE
1.	UNDERWRITING INCOME	2,082,582	18,743,240	163,505,481	182,248,720
2.	CLAIM EXPENSES				
	Paid Claims	167,211	1,134,681	4,975,775	6,110,455
	Case Reserves	(364,600)	2,252,140	5,846,623	8,098,763
	IBNR	1,763	(158,512)	9,810,443	9,651,931
	Discounted Claim Value	15,433	(148,859)	(1,471,830)	(1,620,689)
	TOTAL CLAIMS	(180,193)	3,079,450	19,161,011	22,240,460
3.	EXPENSES				
	Excess Premiums	1,270,734	11,425,565	113,746,590	125,172,155
	Administrative	155,879	1,446,583	12,402,903	13,849,487
	TOTAL EXPENSES	1,426,613	12,872,148	126,149,494	139,021,642
4.	UNDERWRITING PROFIT (1-2-3)	836,162	2,791,642	18,194,976	20,986,618
5.	INVESTMENT INCOME	10,413	420,440	1,120,484	1,540,924
6.	PROFIT (4+5)	846,576	3,212,082	19,315,460	22,527,543
7.	Dividend	0	0	3,607,551	3,607,551
8.	SURPLUS (6-7-8)	846,576	3,212,082	15,707,909	18,919,992
SURPLUS (DEFICITS) BY FUND YEAR					
2010		222	19,439	543,904	563,342
2011		90,931	227,913	836,289	1,064,202
2012		646	59,414	1,013,486	1,072,901
2013		104,211	(29,152)	1,438,925	1,409,772
2014		14,293	(36,922)	2,887,430	2,850,507
2015		157,446	145,980	1,229,755	1,375,735
2016		110,641	(350,826)	3,388,065	3,037,239
2017		(90,976)	(161,993)	1,257,423	1,095,430
2018		14,623	281,413	2,119,126	2,400,538
2019		(41,433)	756,340	993,507	1,749,848
2020		485,972	2,300,477		2,300,477
TOTAL SURPLUS (DEFICITS)		846,576	3,212,082	15,707,909	18,919,991
TOTAL CASH					32,472,743

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
AS OF September 30, 2020					
ALL YEARS COMBINED					
	THIS	YTD	PRIOR	FUND	
	MONTH	CHANGE	YEAR END	BALANCE	
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
Paid Claims	0	0	171,840	171,840	
Case Reserves	0	0	(0)	(0)	
IBNR	(33)	(10,295)	10,466	170	
Discounted Claim Value	3	970	(983)	(13)	
TOTAL FY 2010 CLAIMS	(30)	(9,325)	181,322	171,997	
FUND YEAR 2011					
Paid Claims	1,900	18,590	519,228	537,818	
Case Reserves	(93,579)	(211,806)	214,527	2,721	
IBNR	500	(45,591)	46,091	500	
Discounted Claim Value	544	24,653	(24,930)	(277)	
TOTAL FY 2011 CLAIMS	(90,636)	(214,154)	754,916	540,762	
FUND YEAR 2012					
Paid Claims	71	3,976	1,551,733	1,555,708	
Case Reserves	(71)	6,023	75,090	81,112	
IBNR	(475)	(54,036)	64,097	10,061	
Discounted Claim Value	237	4,508	(12,804)	(8,296)	
TOTAL FY 2012 CLAIMS	(237)	(39,530)	1,678,116	1,638,585	
FUND YEAR 2013					
Paid Claims	3,161	239,193	646,873	886,066	
Case Reserves	(103,361)	(173,841)	644,280	470,439	
IBNR	(18,743)	(30,321)	105,073	74,752	
Discounted Claim Value	15,296	24,303	(76,642)	(52,338)	
TOTAL FY 2013 CLAIMS	(103,647)	59,335	1,319,585	1,378,919	
FUND YEAR 2014					
Paid Claims	528	8,731	442,532	451,262	
Case Reserves	(528)	170,120	332,716	502,837	
IBNR	(15,685)	(88,516)	178,256	89,740	
Discounted Claim Value	2,375	(7,734)	(42,871)	(50,604)	
TOTAL FY 2014 CLAIMS	(13,311)	82,601	910,633	993,234	
FUND YEAR 2015					
Paid Claims	3,616	85,260	763,735	848,996	
Case Reserves	(6,560)	158,501	1,897,750	2,056,251	
IBNR	(171,964)	(368,263)	511,194	142,932	
Discounted Claim Value	18,502	27,866	(172,551)	(144,685)	
TOTAL FY 2015 CLAIMS	(156,406)	(96,635)	3,000,129	2,903,494	
FUND YEAR 2016					
Paid Claims	337	(37,179)	320,211	283,032	
Case Reserves	(2,042)	594,599	647,770	1,242,369	
IBNR	(117,274)	(137,556)	305,258	167,702	
Discounted Claim Value	9,601	(17,407)	(69,661)	(87,068)	
TOTAL FY 2016 CLAIMS	(109,378)	402,457	1,203,578	1,606,035	
FUND YEAR 2017					
Paid Claims	88	44	68,152	68,196	
Case Reserves	52,349	606,555	1,525,070	2,131,626	
IBNR	34,137	(412,707)	2,088,218	1,675,511	
Discounted Claim Value	5,745	28,363	(292,128)	(263,765)	
TOTAL FY 2017 CLAIMS	92,320	222,255	3,389,312	3,611,567	
FUND YEAR 2018					
Paid Claims	884	78,186	243,786	321,972	
Case Reserves	3,091	210,379	161,698	372,077	
IBNR	(29,282)	(571,858)	2,419,495	1,847,637	
Discounted Claim Value	10,575	58,374	(290,608)	(232,234)	
TOTAL FY 2018 CLAIMS	(14,732)	(224,918)	2,534,370	2,309,452	
FUND YEAR 2019					
Paid Claims	156,624	452,845	247,685	700,529	
Case Reserves	(213,106)	(175,312)	347,722	172,410	
IBNR	79,187	(1,108,657)	4,082,295	2,973,638	
Discounted Claim Value	17,909	136,673	(488,652)	(351,979)	
TOTAL FY 2019 CLAIMS	40,615	(694,452)	4,189,050	3,494,598	
FUND YEAR 2020					
Paid Claims	0	285,035		285,035	
Case Reserves	(793)	1,066,921		1,066,921	
IBNR	241,397	2,669,289		2,669,289	
Discounted Claim Value	(65,354)	(429,429)		(429,429)	
TOTAL FY 2020 CLAIMS	175,250	3,591,816	0	3,591,816	
COMBINED TOTAL CLAIMS	(180,193)	3,079,450	19,161,011	22,240,460	
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.					

Mercer County Insurance Fund Commission
CLAIM ACTIVITY REPORT

AS OF SEPTEMBER 30, 2020								
COVERAGE LINE - PROPERTY								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	0	0	0	0	3	3	14	20
September-20	0	0	0	0	3	2	14	19
NET CHGE	0	0	0	0	0	-1	0	-1
Limited Reserves								\$3,267
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	\$0	\$0	\$0	\$0	\$17,000	\$10,500	\$21,128	\$48,628
September-20	\$0	\$0	\$0	\$0	\$22,500	\$21,301	\$18,278	\$62,079
NET CHGE	\$0	\$0	\$0	\$0	\$5,500	\$10,801	(\$2,850)	\$13,451
Ltd Incurred	\$19,066	\$1,802	\$99	\$75,405	\$97,775	\$22,053	\$21,315	\$237,515
COVERAGE LINE - GENERAL LIABILITY								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	0	2	2	3	19	7	8	41
September-20	0	2	2	2	19	6	11	42
NET CHGE	0	0	0	-1	0	-1	3	1
Limited Reserves								\$17,285
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	\$0	\$10,250	\$299,334	\$259,458	\$124,000	\$16,000	\$24,326	\$733,367
September-20	\$0	\$10,250	\$297,024	\$248,335	\$123,289	\$21,500	\$25,576	\$725,973
NET CHGE	\$0	\$0	(\$2,310)	(\$11,123)	(\$711)	\$5,500	\$1,250	(\$7,394)
Ltd Incurred	\$78,677	\$123,660	\$359,591	\$262,217	\$127,694	\$26,094	\$26,295	\$1,004,228
COVERAGE LINE - AUTO LIABILITY								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	0	0	1	2	1	1	1	6
September-20	0	0	1	2	1	1	1	6
NET CHGE	0	0	0	0	0	0	0	0
Limited Reserves								\$50,196
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	\$0	\$0	\$127,079	\$70,239	\$1,200	\$7,500	\$5,000	\$211,018
September-20	\$0	\$0	\$217,240	\$70,239	\$1,200	\$7,500	\$5,000	\$301,179
NET CHGE	\$0	\$0	\$90,161	\$0	\$0	\$0	\$0	\$90,161
Ltd Incurred	\$10,891	\$6,969	\$268,228	\$84,830	\$13,353	\$36,423	\$6,336	\$427,030
COVERAGE LINE - WORKERS COMP.								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	7	10	9	19	17	37	60	159
September-20	7	10	10	19	19	38	61	164
NET CHGE	0	0	1	0	2	1	1	5
Limited Reserves								\$21,915
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	\$181,254	\$360,215	\$361,085	\$331,130	\$564,899	\$1,268,593	\$351,490	\$3,418,665
September-20	\$180,267	\$354,299	\$312,435	\$326,706	\$576,472	\$1,237,118	\$606,809	\$3,594,107
NET CHGE	(\$987)	(\$5,916)	(\$48,650)	(\$4,424)	\$11,573	(\$31,475)	\$255,319	\$175,442
Ltd Incurred	\$2,161,357	\$2,700,356	\$2,785,618	\$2,235,985	\$2,598,618	\$3,013,917	\$903,797	\$16,399,647
TOTAL ALL LINES COMBINED								
CLAIM COUNT - OPEN CLAIMS								
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	7	12	12	24	40	48	83	226
September-20	7	12	13	23	42	47	87	231
NET CHGE	0	0	1	-1	2	-1	4	5
Limited Reserves								\$20,274
Year	2014	2015	2016	2017	2018	2019	2020	TOTAL
August-20	\$181,254	\$370,465	\$787,497	\$660,827	\$707,099	\$1,302,593	\$401,943	\$4,411,678
September-20	\$180,267	\$364,549	\$826,699	\$645,280	\$723,461	\$1,287,419	\$655,663	\$4,683,337
NET CHGE	(\$987)	(\$5,916)	\$39,201	(\$15,547)	\$16,362	(\$15,174)	\$253,719	\$271,660
Ltd Incurred	\$2,269,991	\$2,832,787	\$3,413,536	\$2,658,436	\$2,837,440	\$3,098,487	\$957,742	\$18,068,419

FUND YEARS 2017 2018 2019 2020

Mercer County Insurance Fund Commission															
CLAIMS MANAGEMENT REPORT															
EXPECTED LOSS RATIO ANALYSIS															
AS OF September 30, 2020															
FUND YEAR 2017 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		45			Last Month		44			Last Year		33	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	83,000	75,405	75,405	90.85%	83,000	100.00%	75,405	75,405	90.85%	83,000	100.00%	75,405	75,405	90.85%	83,000
GEN LIABILITY	159,000	262,217	262,217	164.92%	150,582	94.71%	269,717	269,717	169.63%	149,972	94.32%	42,927	42,927	27.00%	139,965
AUTO LIABILITY	134,000	84,830	84,830	63.31%	122,542	91.45%	84,830	84,830	63.31%	122,007	91.05%	71,310	71,310	53.22%	114,247
WORKER'S COMP	4,709,000	2,235,985	2,235,985	47.48%	4,671,164	99.20%	2,231,390	2,231,390	47.39%	4,667,460	99.12%	2,190,651	2,190,651	46.52%	4,589,221
TOTAL ALL LINES	5,085,000	2,658,436	2,658,436	52.28%	5,027,288	98.87%	2,661,341	2,661,341	52.34%	5,022,438	98.77%	2,380,292	2,380,292	46.81%	4,926,433
NET PAYOUT %	\$2,013,156			39.59%											
FUND YEAR 2018 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		33			Last Month		32			Last Year		21	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	74,417	97,775	97,775	131.39%	74,417	100.00%	92,140	92,140	123.82%	74,417	100.00%	136,140	136,140	182.94%	72,958
GEN LIABILITY	157,000	127,694	127,694	81.33%	138,204	88.03%	127,694	127,694	81.33%	136,974	87.24%	29,544	29,544	18.82%	118,652
AUTO LIABILITY	131,000	13,353	13,353	10.19%	111,689	85.26%	13,353	13,353	10.19%	110,735	84.53%	15,653	15,653	11.95%	94,292
WORKER'S COMP	4,455,000	2,598,618	2,598,618	58.33%	4,341,682	97.46%	2,567,265	2,567,265	57.63%	4,329,867	97.19%	2,446,323	2,446,323	54.91%	4,042,650
TOTAL ALL LINES	4,817,417	2,837,440	2,837,440	58.90%	4,665,992	96.86%	2,800,452	2,800,452	58.13%	4,651,994	96.57%	2,627,660	2,627,660	54.54%	4,328,551
NET PAYOUT %	\$2,113,980			43.88%											
FUND YEAR 2019 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		21			Last Month		20			Last Year		9	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	75,000	22,053	22,053	29.40%	73,529	98.04%	11,253	11,253	15.00%	73,292	97.72%	16,733	16,733	N/A	N/A
GEN LIABILITY	160,000	26,094	26,094	16.31%	120,919	75.57%	20,594	20,594	12.87%	118,677	74.17%	19,855	19,855	N/A	N/A
AUTO LIABILITY	132,000	36,423	36,423	27.59%	95,012	71.98%	36,423	36,423	27.59%	92,742	70.26%	17,921	17,921	N/A	N/A
WORKER'S COMP	4,141,000	3,013,917	3,013,917	72.78%	3,757,713	90.74%	3,022,529	3,022,529	72.99%	3,706,256	89.50%	1,471,850	1,471,850	N/A	N/A
TOTAL ALL LINES	4,508,000	3,098,487	3,098,487	68.73%	4,047,174	89.78%	3,090,798	3,090,798	68.56%	3,990,967	88.53%	1,526,359	1,526,359	N/A	N/A
NET PAYOUT %	\$1,811,068			40.17%											
FUND YEAR 2020 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		9			Last Month		8			Last Year		-3	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	132,813	21,315	21,315	16.05%	90,313	68.00%	24,165	24,165	18.19%	81,016	61.00%	0	0	N/A	N/A
GEN LIABILITY	149,000	26,295	26,295	17.65%	53,640	36.00%	25,045	25,045	16.81%	44,700	30.00%	0	0	N/A	N/A
AUTO LIABILITY	116,000	6,336	6,336	5.46%	40,600	35.00%	6,336	6,336	5.46%	34,800	30.00%	0	0	N/A	N/A
WORKER'S COMP	3,069,000	903,797	903,797	29.45%	1,012,770	33.00%	588,245	588,245	19.17%	797,940	26.00%	0	0	N/A	N/A
TOTAL ALL LINES	3,466,813	957,742	957,742	27.63%	1,197,323	34.54%	643,790	643,790	18.57%	958,456	27.65%	0	0	N/A	N/A
NET PAYOUT %	\$302,079			8.71%											

FUND YEARS 2014 2015 2016

Mercer County Insurance Fund Commission															
CLAIMS MANAGEMENT REPORT															
EXPECTED LOSS RATIO ANALYSIS															
AS OF September 30, 2020															
FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		81			Last Month		80			Last Year		69	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	62,322	19,066	19,066	30.59%	62,322	100.00%	19,066	19,066	30.59%	62,322	100.00%	19,066	19,066	30.59%	62,322 100.00%
GEN LIABILITY	124,157	78,677	78,677	63.37%	119,808	96.50%	78,677	78,677	63.37%	119,808	96.50%	79,677	79,677	64.17%	120,249 96.85%
AUTO LIABILITY	127,016	10,891	10,891	8.57%	123,126	96.94%	10,891	10,891	8.57%	123,126	96.94%	10,891	10,891	8.57%	123,497 97.23%
WORKER'S COMP	4,356,301	2,161,357	2,161,357	49.61%	4,356,301	100.00%	2,161,357	2,161,357	49.61%	4,356,301	100.00%	2,148,824	2,148,824	49.33%	4,356,301 100.00%
TOTAL ALL LINES	4,669,797	2,269,991	2,269,991	48.61%	4,661,557	99.82%	2,269,991	2,269,991	48.61%	4,661,557	99.82%	2,258,457	2,258,457	48.36%	4,662,369 99.84%
NET PAYOUT %	\$2,089,724				44.75%										
FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		69			Last Month		68			Last Year		57	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	80,948	1,802	1,802	2.23%	80,948	100.00%	1,802	1,802	2.23%	80,948	100.00%	1,802	1,802	2.23%	80,948 100.00%
GEN LIABILITY	155,896	123,660	123,660	79.32%	150,989	96.85%	123,660	123,660	79.32%	151,106	96.93%	198,049	198,049	127.04%	151,165 96.96%
AUTO LIABILITY	131,580	6,969	6,969	5.30%	127,934	97.23%	6,969	6,969	5.30%	127,946	97.24%	6,969	6,969	5.30%	125,565 95.43%
WORKER'S COMP	4,449,750	2,700,356	2,700,356	60.69%	4,449,750	100.00%	2,699,816	2,699,816	60.67%	4,449,750	100.00%	2,608,684	2,608,684	58.63%	4,440,868 99.80%
TOTAL ALL LINES	4,818,174	2,832,787	2,832,787	58.79%	4,809,621	99.82%	2,832,247	2,832,247	58.78%	4,809,750	99.83%	2,815,504	2,815,504	58.44%	4,798,546 99.59%
NET PAYOUT %	\$2,468,238				51.23%										
FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		57			Last Month		56			Last Year		45	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	30-Sep-20		TARGETED	Incurred	Incurred	31-Aug-20		TARGETED	Incurred	Incurred	30-Sep-19	TARGETED
PROPERTY	80,948	99	99	0.12%	80,948	100.00%	99	99	0.12%	80,948	100.00%	99	99	0.12%	80,948 100.00%
GEN LIABILITY	155,896	359,591	359,591	230.66%	151,165	96.96%	359,591	359,591	230.66%	151,062	96.90%	117,091	117,091	75.11%	147,643 94.71%
AUTO LIABILITY	131,580	268,228	268,228	203.85%	125,565	95.43%	175,733	175,733	133.56%	125,195	95.15%	26,228	26,228	19.93%	120,329 91.45%
WORKER'S COMP	4,616,644	2,816,896	2,785,618	60.34%	4,607,429	99.80%	2,812,439	2,812,439	60.92%	4,606,050	99.77%	2,640,710	2,640,710	57.20%	4,579,550 99.20%
TOTAL ALL LINES	4,985,068	3,444,815	3,413,536	68.48%	4,965,107	99.60%	3,347,862	3,347,862	67.16%	4,963,255	99.56%	2,784,128	2,784,128	55.85%	4,928,470 98.86%
NET PAYOUT %	\$2,586,837				51.89%										

**MERCER COUNTY INSURANCE FUND COMMISSION
BILLS LIST**

Resolution No. 40-20

NOVEMBER 2020

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2019

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000646	BOWMAN & COMPANY LLP	2019 AUDIT	9,827.00
			9,827.00
		Total Payments FY 2019	9,827.00

FUND YEAR 2020

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000647			
000647	BORDEN PERLMAN SALISBURY&KELLY	INSURANCE CONSULTING 11/20	5,500.00
			5,500.00
000648			
000648	PERMA RISK MANAGEMENT SERVICES	POSTAGE 10/20	4.50
000648	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 11/20	14,176.42
000648	PERMA RISK MANAGEMENT SERVICES	POSTAGE 6/20	2.50
			14,183.42
000649			
000649	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 11/20	663.25
			663.25
000650			
000650	INSERVCO INSURANCE SERVICES	CLAIMS SERVICE FEE 11/20	16,308.33
			16,308.33
000651			
000651	PACKET MEDIA GROUP, LLC	ACCT# 00032129 10/20	26.25
000651	PACKET MEDIA GROUP, LLC	ACCT# 00032129 7/20	24.15
000651	PACKET MEDIA GROUP, LLC	ACCT# 00032129 9/20	23.10
			73.50
000652			
000652	21ST CENTURY MEDIA-PHILLY CLUSTER	ACCT#884004 - 10/20	23.10
			23.10
000653			
000653	J.A. MONTGOMERY RISK CONTROL	RISK CONTROL SERVICES 11/20	11,058.75
			11,058.75
000654			
000654	NJ ADVANCE MEDIA	ACCT#1153600 - AD - 10/20	45.30
			45.30
		Total Payments FY 2020	47,855.65

TOTAL PAYMENTS ALL FUND YEARS \$57,682.65

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

MERCER COUNTY INSURANCE FUND COMMISSION BILLS LIST

Resolution No. 41-20

DECEMBER 2020

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission.

FUND YEAR 2020

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000655			
000655	BORDEN PERLMAN SALISBURY&KELLY	INS CONSULTING FEES 12/20	5,500.00
			5,500.00
000656			
000656	PERMA RISK MANAGEMENT SERVICES	POSTAGE 11/20	4.50
000656	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 12/20	14,176.42
			14,180.92
000657			
000657	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 12/20	663.25
			663.25
000658			
000658	INSERVCO INSURANCE SERVICES	CLAIM SERVICE FEE 12/20	16,308.34
			16,308.34
000659			
000659	PACKET MEDIA GROUP, LLC	ACCT# 00032129 11/20	80.85
			80.85
000660			
000660	21ST CENTURY MEDIA-PHILLY CLUSTER	ACCT#884004 - 11/20	81.60
			81.60
000661			
000661	CONNER STRONG & BUCKELEW	BOND RENEWAL 2021	1,872.00
			1,872.00
000662			
000662	J.A. MONTGOMERY RISK CONTROL	RISK CONTROL SERVICES 12/20	11,058.75
			11,058.75
000663			
000663	NJ ADVANCE MEDIA	AD#0009789792 11/20	136.36
			136.36
		Total Payments FY 2020	49,882.07
		TOTAL PAYMENTS ALL FUND YEARS	\$49,882.07

Chairperson:_____

Attest:_____Dated:_____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

_____ Treasurer

MERCER COUNTY INSURANCE COMMISSION							
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED							
Current Fund Year: 2020 Month Ending: September							
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	TOTAL
OPEN BALANCE	197,665.50	452,371.83	507,941.86	8,569,152.59	(5,748,265.23)	(988,566.99)	2,990,299.56
RECEIPTS							
Assessments	2,657.34	5,625.65	4,692.76	159,695.06	89,445.07	20,580.28	282,696.16
Refunds	0.00	0.00	0.00	25,228.93	0.00	0.00	25,228.93
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	2,657.34	5,625.65	4,692.76	184,923.99	89,445.07	20,580.28	307,925.09
EXPENSES							
Claims Transfers	135.00	6,643.95	2,334.00	166,393.58	0.00	0.00	175,506.53
Expenses	0.00	0.00	0.00	0.00	0.00	47,753.76	47,753.76
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	135.00	6,643.95	2,334.00	166,393.58	0.00	47,753.76	223,260.29
END BALANCE	200,187.84	451,353.53	510,300.62	8,587,683.00	(5,658,820.16)	(1,015,740.47)	3,074,964.36

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS			
MERCER COUNTY INSURANCE COMMISSION			
ALL FUND YEARS COMBINED			
CURRENT MONTH	September		
CURRENT FUND YEAR	2020		
Description:		MCIFC General A/C	MCIFC Claims A/C
ID Number:			
Maturity (Yrs)			
Purchase Yield:			
TO TAL for All Accts & instruments			
Opening Cash & Investment Balance	\$2,990,299.56	1,835,097.06	1155202.5
Opening Interest Accrual Balance	\$0.00	-	0
1 Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00
2 Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00
3 (Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00
4 Accretion	\$0.00	\$0.00	\$0.00
5 Interest Paid - Cash Instr.s	\$0.00	\$0.00	\$0.00
6 Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00
7 Realized Gain (Loss)	\$0.00	\$0.00	\$0.00
8 Net Investment Income	\$0.00	\$0.00	\$0.00
9 Deposits - Purchases	\$10,307,925.09	\$10,095,532.94	\$212,392.15
10 (Withdrawals - Sales)	-\$10,223,260.29	-\$10,047,753.76	-\$175,506.53
Ending Cash & Investment Balance	\$3,074,964.36	\$1,882,876.24	\$1,192,088.12
Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00
Plus Outstanding Checks	\$313,318.50	\$50,875.43	\$262,443.07
(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00
Balance per Bank	\$3,388,282.86	\$1,933,751.67	\$1,454,531.19

RESOLUTION NO. 42-20

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter "MCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

WHEREAS, the MCIFC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

WHEREAS, the MCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

WHEREAS, the MCIFC did hold a closed session from which the public was excluded on December 17, 2020 at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the period October 1, 2020 to October 31, 2020 and November 1, 2020 to November 30, 2020 related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on December 17, 2020.

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
10/01/2020 Thru 10/31/2020

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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I n s e r v c o R e p o r t T e r m i n o l o g y

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions—Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries



Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
10/01/2020 Thru 10/31/2020

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
Coverage: Auto Liability										
C	25928	3960001422	001 WALL, MARY	8/13/2020	8/25/2020	BRIDGES & SNELL LLC DBA	10/12/2020	LEGAL FEE - INV #0013	2,018.00	2,018.00
Total for Coverage: Auto Liability							Number of entries: 1		2,018.00	2,018.00
Coverage: Auto Physical Damage										
C	25930	3960002621	001 MERCER COUNTY	3/11/2019	3/11/2019	Mercer County	10/12/2020	2008 CASE LOADER PLATE #S768CG	18,300.71	18,300.71
Total for Coverage: Auto Physical Damage							Number of entries: 1		18,300.71	18,300.71
Coverage: General Liability										
C	25910	3960003292	001 SAVAGE, JOHN	9/9/2020	9/9/2020	JOHN SAVAGE	10/12/2020	2006 TOYOTA AVALON DEDUCTIBLE	500.00	500.00
C	26091	3960002014	001 RICCIO III, JOSEPH	7/22/2020	9/21/2020	VERITEXT	10/26/2020	JOB# 4145425 & 4244795	1,267.37	1,267.37
C	26092	3960002014	001 RICCIO III, JOSEPH	9/29/2020	9/29/2020	VERITEXT	10/26/2020	CRT RPTING INV #4589275	324.30	324.30
C	26093	3960001596	001 GUO, JENNY	9/2/2020	9/30/2020	LENEX SOCEY FORMIDONI GIORDANO	10/26/2020	LEGAL FEE - INV #21305	2,961.50	2,961.50
C	26094	3960003056	001 NORZ, ANN	10/9/2019	10/9/2019	ANN NORZ	10/26/2020	FULL & FINAL SETTLEMENT OF ALL CLAIMS	563.52	563.52
C	26095	3960002014	001 RICCIO III, JOSEPH	10/2/2020	10/2/2020	VERITEXT	10/26/2020	CRT RPTING INV #4601157	328.60	328.60
Total for Coverage: General Liability							Number of entries: 6		5,945.29	5,945.29
Coverage: Police Professional										
C	25929	3960001188	001 GYORFFY, ANTHONY	8/4/2020	8/19/2020	BRIDGES & SNELL LLC DBA	10/12/2020	LEGAL FEE - INV #0014	4,309.00	4,309.00
Total for Coverage: Police Professional							Number of entries: 1		4,309.00	4,309.00
Total for Mercer County Ins Fund Comm - 396							Number of entries: 9		30,573.00	30,573.00

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
11/01/2020 Thru 11/30/2020

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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I n s e r v c o R e p o r t T e r m i n o l o g y

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions—Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
11/01/2020 Thru 11/30/2020

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid	
Coverage: Auto Liability											
C	26191	3960003311	001	SCAPELLITO, JONNA	8/9/2020	8/9/2020	JOHN SCOPELLITO	11/9/2020	FULL & FINAL SETTLEMENT OF ALL CLAIMS	1,000.00	1,000.00
C	26195	3960001422	001	WALL, MARY	8/14/2020	8/14/2020	GEORGE P WIDAS	11/9/2020	SERVICES RENDERED	5,398.00	5,398.00
C	26196	3960001422	001	WALL, MARY	9/1/2020	10/14/2020	BRIDGES & SNELL LLC DBA	11/9/2020	LEGAL FEE INV #0014	6,902.50	6,902.50
C	26198	3960001422	001	WALL, MARY	9/9/2020	9/9/2020	JOHN A RUSSO MD ASSOCIATES PC	11/9/2020	SERVICES RENDERED	3,600.00	3,600.00
C	26199	3960001422	001	WALL, MARY	9/8/2020	10/9/2020	GEORGIA M CURIO	11/9/2020	SERVICES RENDERED	2,497.50	2,497.50
Total for Coverage: Auto Liability							Number of entries: 5		19,398.00	19,398.00	
Coverage: Auto Physical Damage											
C	26197	3960003159	001	MERCER COUNTY	5/12/2020	5/12/2020	Mercer County	11/9/2020	2016 FORD F150 PLATE #CG16700	15,967.60	15,967.60
Total for Coverage: Auto Physical Damage							Number of entries: 1		15,967.60	15,967.60	
Coverage: General Liability											
C	26207	3960002014	001	RICCIO III, JOSEPH	10/30/2020	10/30/2020	VERITEXT	11/23/2020	CRT RPTING INV #4655057	321.30	321.30
C	26208	3960001596	001	GUO, JENNY	10/2/2020	10/29/2020	LENOX SOCEY FORMIDONI GIORDANO	11/23/2020	LEGAL FEE - INV #21362	437.00	437.00
Total for Coverage: General Liability							Number of entries: 2		758.30	758.30	
Coverage: Police Professional											
C	26209	3960001188	001	GYORFFY, ANTHONY	9/2/2020	10/30/2020	BRIDGES & SNELL LLC DBA	11/23/2020	INV# 0015	3,493.00	3,493.00
Total for Coverage: Police Professional							Number of entries: 1		3,493.00	3,493.00	
Total for Mercer County Ins Fund Comm - 396							Number of entries: 9		39,616.90	39,616.90	



First Managed Care Option, Inc.

First MCO Bill Review Services

MERCER CO INS COMM

Medical Savings by Month

NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
2014 & Prior	\$822,559	\$509,923	\$814,817	\$312,636	38%	736	603	133	82%	6	\$61,563	\$251,073
Total 2015	\$718,860	\$435,127	\$706,183	\$283,733	39%	670	536	134	80%	18	\$56,661	\$227,072
Total 2016	\$1,310,806	\$661,339	\$1,492,038	\$649,467	50%	1,287	1,149	138	89%	18	\$129,313	\$520,155
Total 2017	\$858,268	\$428,786	\$995,115	\$429,482	50%	797	681	116	85%	13	\$85,891	\$343,591
Total 2018	\$1,316,429	\$549,418	\$1,501,858	\$767,011	58%	1,030	884	146	86%	23	\$153,381	\$613,630
Total 2019	\$2,069,874	\$1,022,019	\$2,189,736	\$1,047,855	51%	1,014	884	130	87%	38	\$209,572	\$838,283
Jan-20	\$70,724	\$43,450	\$71,699	\$27,274	39%	79	63	16	80%	1	\$5,455	\$21,819
Feb-20	\$268,436	\$99,331	\$105,145	\$168,864	63%	68	58	10	85%	0	\$33,773	\$135,091
Mar-20	\$156,325	\$76,985	\$151,522	\$79,340	51%	161	151	10	94%	0	\$15,868	\$63,472
Apr-20	\$135,734	\$58,132	\$125,498	\$77,602	57%	68	54	14	79%	0	\$15,520	\$62,082
May-20	\$210,493	\$139,103	\$159,317	\$71,390	34%	53	39	14	74%	2	\$14,278	\$57,112
Jun-20	\$69,143	\$33,072	\$64,891	\$36,071	52%	26	21	5	81%	0	\$7,214	\$28,857
Jul-20	\$-127,126	\$-32,562	\$116,948	-\$94,004	0%	41	36	5	88%	8	\$-18,858	\$-75,146
Aug-20	\$44,177	\$22,963	\$39,760	\$21,214	48%	85	84	1	99%	0	\$4,185	\$17,029
Sep-20	\$84,874	\$47,530	\$71,375	\$37,741	44%	103	101	2	98%	1	\$7,619	\$30,122
Oct-20	\$66,562	\$38,049	\$101,517	\$28,513	43%	84	78	6	93%	6	\$5,703	\$22,811
Nov-20	\$124,218	\$61,366	\$132,377	\$62,852	51%	72	71	1	99%	0	\$12,570	\$50,281
Total 2020	\$1,103,561	\$587,419	\$1,140,048	\$516,858	47%	840	756	84	90%	18	\$103,328	\$413,529

Report Run Date:12/01/2020

mcc





First Managed Care Option, Inc.

First MCO Bill Review Services

MERCER CO INS COMM

Medical Savings by Month

NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
Total to Date	\$8,200,358	\$4,194,032	\$8,839,794	\$4,007,042	49%	6,374	5,493	881	86%	134	\$799,709	\$3,207,333

Report Run Date:12/01/2020

mcc



MERCER COUNTY INSURANCE FUND COMMISSION

TO: Fund Commissioners

FROM: J.A. Montgomery Consulting, Safety Director

DATE: December 10, 2020

DATE OF MEETING: December 17, 2020

MCIFC SERVICE TEAM

Paul Shives, Vice President, Safety Services pshives@jamontgomery.com Office: 732-736-5213	Glenn Prince, Associate Public Sector Director gprince@jamontgomery.com Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Administrative Coordinator ndougherty@jamontgomery.com Office: 856-552-4738
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October – December 2020

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / TRAINING / LOSS CONTROL VISITS CONDUCTED

- **October 23:** Conducted an Accident Investigation/Loss Control Survey at MCIFC County Corrections.
- **October 26:** Attended the MCIFC meeting via teleconference.
- **October 26:** Attended the MCIFC Claims Committee meeting via teleconference.
- **November 16:** Conducted a loss control survey of the MCIFC DOT Complex.

UPCOMING MEETINGS / TRAINING / LOSS CONTROL VISITS PLANNED

- **December 17:** Plan to attend the MCIFC meeting via teleconference.
- **December 17:** Plan to attend the MCIFC Claims Committee meeting via teleconference.

SAFETY DIRECTOR BULLETINS

Safety Director Bulletins and Messages are distributed by e-mail to Executive Directors, Fund Commissioners, Risk Managers and Training Administrators. They can be viewed at <https://njce.org/covid-19-updates/> or <https://njce.org/safety/safety-bulletins/>.

- NJCE JIF - Law Enforcement Bulletin – NEW Law Enforcement Bulletin – Ambush Attacks on Law Enforcement Officers – October 22.
- NJCE JIF - SD Bulletin - Mandatory COVID-19 Workplace Safety for NJ Employers – November 4.

- NJCE JIF - Live Safety Training Webinars – November - December Registration Now Open! – November 4.
- NJCE JIF - New Fire Service Resource – Seatbelts – December 3.
- NJCE JIF - Live Safety Training Webinars – January Registration Now Open! – December 8.

NJCE TRAINING OVERVIEW – LIVE SAFETY TRAINING WEBINARS

Due to the ongoing COVID-19 crisis in New Jersey, the indefinite suspension of in-person New Jersey Counties Excess Joint Insurance Fund (NJCE) classroom training and with the utmost concern for our public employers and employees NJCE is offering online live safety training webinars.

Instruction is conducted with a live instructor using the Zoom webinar platform. We are excited to offer you the same training content, with the same experienced crew of instructors and with the same continuing education credits as with out in-person classes, but with the flexibility and safety of online delivery.

- The January Live Training Webinar schedule and registration links are attached.

NJCE MEDIA LIBRARY

The NJCE DVD Media Library (856-552-4900) is available for borrowing 560+ safety videos in 45 different categories. To view the full video catalog please visit <https://njce.org/wp-content/uploads/2018/10/2018-NJCE-JIF-Media-Catalog.pdf> or email the video library at melvideolibrary@jamontgomery.com.

MCIFC Usage:

- No Videos were utilized in 2020.

NJCE ONLINE STREAMING VIDEO SERVICE

The NJCE JIF now has a New Video Streaming Service. This is an “on demand” service and has about 180 titles available for streaming right to your workplace! We encourage leaders to view the videos with members of their team and then discuss how the information in the video can best be used specifically in your operations.

To access the streaming “on demand videos”, go to the NJCE website <https://njce.org/safety-training-videos-registration/>. Complete the Registration Form, click submit. The following screen will provide the URL and password to access the streaming videos.

Out of the utmost concern for our public employers and employees, MEL Safety Institute (MSI) and New Jersey Counties Excess Joint Insurance Fund (NJCE) is offering online safety training. Instruction will be conducted with a live instructor.

Date	Webinar Topic	Time
1/5/21	Bloodborne Pathogens (BBP)	9:00 - 10:00 am
1/5/21	Hearing Conservation	10:30 - 11:30 pm
1/5/21	Fire Extinguisher	1:00 - 2:00 pm
1/6/21	Fire Safety	8:30 - 9:30 am
1/6/21	HazCom w/GHS	10:00 - 11:30am
1/6/21	Lock Out/Tag Out (LOTO)	1:00 - 3:00 pm
1/7/21	Bloodborne Pathogens Administrator Training	8:30 - 10:30 am
1/7/21	Flagger Skills and Safety Considerations	11:00 - 12:00 pm
1/7/21	Personal Protective Equipment (PPE)	1:00 - 3:00 pm
1/8/21	CDL-Drivers Safety Regulations	8:30 - 10:30 am
1/8/21	Snow Plow/Snow Removal Safety	1:00 - 3:00 pm
1/11/21	Back Safety / Material Handling	8:30 - 9:30 am
1/11/21	Traffic Control in Work Zones	10:00 - 12:00 pm
1/11/21	Implicit Bias in the Workplace	1:00 - 2:30 pm
1/12/21	HazCom w/GHS	8:30 - 10:00 am
1/12/21	Shop & Tool Safety	10:30 - 11:30am
1/12/21	Accident Investigation	1:00 - 3:00 pm
1/13/21	Ladder Safety/Walking Surfaces	8:30 - 10:30 am
1/13/21	Flagger Skills and Safety Considerations	1:00 - 2:00 pm
1/13/21	Bloodborne Pathogens (BBP) - Evening	7:30- 8:30 pm
1/14/21	Designated Employer Representative Training (DER) *see details below	9:00 - 4:00 pm w/1 hr lunch brk
1/15/21	Hazard Identification: Making Your Observations Count	8:30 - 10:30 am
1/15/21	Shift Briefing Essentials	1:00 - 2:30 pm
1/19/21	Preparing for First Amendment Audits	9:00 - 11:00 am
1/19/21	Fire Safety	8:30 - 9:30 am
1/19/21	Fire Extinguisher	10:00 - 11:00 am
1/19/21	Implicit Bias in the Workplace	1:00 - 2:30 pm
1/20/21	Lock Out/Tag Out (LOTO)	8:30 - 10:30 am
1/20/21	Bloodborne Pathogens (BBP)	11:00 - 12:00 pm
1/20/21	Sanitation/Recycling Safety	1:00 - 3:00 pm
1/21/21	Personal Protective Equipment (PPE)	8:30 - 10:30 am
1/21/21	Driving Safety Awareness	1:00 - 2:30 pm
1/21/21	HazCom w/GHS - Evening	6:30 - 8:00 pm
1/22/21	Shop & Tool Safety	8:30 - 9:30 am
1/22/21	Confined Space for Entrants & Attendants	10:00 - 12:00 pm
1/22/21	HazCom w/GHS	1:00 - 2:30 pm
1/25/21	Sanitation/Recycling Safety	8:30 - 10:30 am
1/25/21	Hearing Conservation	11:00 - 12:00 pm

1/25/21	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2:30 - 4:30 pm
1/26/21	Bloodborne Pathogens (BBP)	8:30 - 9:30 am
1/26/21	Ethics for NJ Local Government Employees	9:00 - 11:00 am
1/26/21	CDL - Supervisors Reasonable Suspicion	10:00 - 12:00 pm
1/26/21	Safety Committee Best Practices	1:00 - 3:00 pm
1/26/21	Dealing with Difficult People	1:00 - 3:00 pm
1/27/21	Safety Coordinators' Skills Training	8:30 - 12:30 pm
1/27/21	Ladder Safety/Walking Surfaces	9:00 - 11:00 am
1/27/21	Confined Space for Entrants & Attendants	1:00 - 3:00 pm
1/28/21	Fall Protection Awareness	8:30 - 10:30 am
1/28/21	Back Safety / Material Handling	11:00 - 12:00 pm
1/28/21	Traffic Control in Work Zones	1:00 - 3:00 pm
1/29/21	HazMat Awareness w/HazCom GHS	8:30 - 11:30 am
1/29/21	CDL-Drivers Safety Regulations	1:00 - 3:00 pm

***1/14/21 Designated Employee Representative Training (DER) Details:**

- This 6-hour workbook-driven course with 1hr lunch break covers mandatory drug and alcohol testing programs and the responsibilities of the employer, the DER, third-party administrators, the MRO, and the driver. In order to ensure workbooks are received in time for the class, **registrations must be completed before December 31, 2020.**
- Registration suggested - 2 employees per town
- The training will use the Zoom Meeting platform. Students must have access to a computer or device with a working camera and microphone. Students will be 'on-camera' during the class to replicate an in-person classroom.

Live Webinar Guidelines:

To maintain the integrity of the live webinar training and our ability to offer CEUs, J.A Montgomery Consulting must abide by the rules of the State agency who issued the designation. Chief among those rules is the attendee of the class must attend the whole session. Attendees who enter the class more than 5 minutes late or leave early will not be awarded CEUs for the class or receive a certificate of completion.

The Zoom platform is utilized to track the time each attendee logs in and logs out of webinars. Also, we can track participation, to demonstrate to the State agency that the student also participated in polls, quizzes, and question & answer activities during the live, instructor-led webinar. We maintain these records to document our compliance with the State agency.

About Zoom Training:

- A Zoom account is not needed to attend a class. Attendees can login and view the presentations from a laptop, smartphone, or tablet.
 - Registration is required. Once registered you will receive the webinar link for your class, be sure to save the link on your calendar to access the day of training.
 - Students must be present in the webinar within 5 minutes of the start time for their attendance to be recorded.
 - Please [click here](#) for informative Zoom operation details.
 - Group Training procedures:
 - Please have one person register for the safety training webinar.
 - Please complete the Group sign in sheet and send it to ndougherty@jamontgomery.com within 24 hours of training completion.
- <https://njce.org/wp-content/uploads/2020/06/Webinar-Group-Sign-in-Sheet.pdf>

Questions? NJCE members call Natalie Dougherty 856-552-4738.

CEU's for Certified Publics Works Managers			
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Accident Investigation	2 / M	HazCom with Globally Harmonized System	1 / T,G
Advanced Safety Leadership	10 / M	Hazardous Materials Awareness w/ HazCom & GHS	3 / T
Asbestos, Lead & Silica Industrial Health Overview	1 / T,G	Hazard Identification - Making Your Observations Count	1 / T,M
Back Safety / Material Handling	1 / T	Hearing Conservation	1 / T,G
Bloodborne Pathogens Training	1 / G	Heavy Equipment Safety	1 / G - 2 / T
Bloodborne Pathogens Administrator Training	1 / T,M	Hoists, Cranes and Rigging	2 / T
BOE Safety Awareness	3 / T	Housing Authority Safety Awareness	3 / T
CDL – Supervisors Reasonable Suspicion	2 / M	Jetter Safety	2 / T
CDL - Drivers' Safety Regulations	2 / G	Landscape Safety	2 / T
Coaching the Maintenance Vehicle Operator	2 / T,M	Leaf Collection Safety Awareness	2 / T
Confined Space Entry – Permit Required	3.5 / T	Lockout Tagout	2 / T
Confined Space Awareness	1 / T,G	Personal Protective Equipment (PPE)	2 / T
Dealing With Difficult People	1 / M	Playground Safety Inspections	2 / T
Defensive Driving-6-Hour	6 / M	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / M
Driving Safety Awareness	1.5 / T	Sanitation and Recycling Safety	2 / T
Employee Conduct and Violence in the Work Place	1.5 / E	Safety Committee Best Practices	1.5 / M
Excavation Trenching & Shoring	2 / T,M	Safety Coordinator's Skills Training	2 / M,G
Fall Protection Awareness	2 / T,M	Shop and Tool Safety	1 / T
Fast Track to Safety	4 / T	Seasonal Public Works Operations	3 / T
Fire Extinguisher	1 / T	Snow Plow Safety	2 / T
Fire Safety	.5/ T - .5/ G	Special Events Management	2 / M
Flagger / Workzone Safety	2 / T,M	Shift Briefing Essentials	1 / M
CEU's for Registered Municipal Clerks			
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Asbestos, Lead & Silica Industrial Health Overview	1 / P	Hazard Identification - Making your Observations Count	2 / P
Bloodborne Pathogens Training	1 / P	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / P
Dealing With Difficult People	1 / P	Safety Committee Best Practices	1.5 / P
Employee Conduct and Violence in the Work Place	1.5 / E	Safety Coordinator's Skills Training	4 / P
		Special Event Management	2 / P
TCH's For Water/ Wastewater			
MSI Course	TCH's/Cat.	MSI Course	TCH's/Cat.
Accident Investigation	1.5 / S	HazCom with Globally Harmonized System	1.5 / S
Advanced Safety Leadership	10 / S	Hazardous Materials Awareness w/ HazCom & GHS	3 / S
Asbestos, Lead & Silica Industrial Health Overview	1 / S	Heavy Equipment Safety	3 / S
Back Safety / Material Handling	1 / S	Housing Authority Safety Awareness	3 / S
Bloodborne Pathogens Training	1 / S	Hazard Identification - Making your Observations Count	1.5 / S
Bloodborne Pathogens Administrator Training	2 / Non S	Hearing Conservation	1 / S
BOE Safety Awareness	3 / S	Hoists, Cranes and Rigging	2 / S
CDL – Supervisors Reasonable Suspicion	1.5 / S	Jetter Safety	2 / S
CDL - Drivers' Safety Regulations	2 / S	Ladder Safety/Walking Working Surfaces	2 / S
Confined Space Awareness	1 / S	Landscape Safety	2 / S
Confined Space Entry - Permit Required	3.5 / S	Leaf Collection Safety Awareness	2 / S
Dealing With Difficult People	1 / S	Lockout Tagout	2 / S
Defensive Driving-6-Hour	5.5 / S	Shop and Tool Safety	1 / S
Driving Safety Awareness	1.5 / S	Office Safety	2 / S
Employee Conduct and Violence in the Work Place	1.5 / Non S	Personal Protective Equipment (PPE)	2 / S
Excavation Trenching & Shoring	4 / S	Safety Committee Best Practices	1.5 / S
Fall Protection Awareness	2 / S	Safety Coordinator's Skills Training	4 / S
Fast Track to Safety	4 / S	Seasonal Public Works Operations	3 / S
Fire Extinguisher	1 / S	Shift Briefing Essentials	1.5 / S
Fire Safety	1 / S	Snow Plow Safety	2 / S
Flagger / Workzone Safety	2 / S	Special Event Management	2 / S
CEU's for Tax Collectors		CEU's for County/Municipal Finance Officers	
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Employee Conduct and Violence in the Work Place	1.5 / E	Employee Conduct and Violence in the Work Place	1.5 / E
Dealing With Difficult People	1 / E, Gen	Dealing With Difficult People	1 / E, M
Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / Gen	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / OFM
CEU's for Certified Recycling Professionals		CEU's for Qualified Purchasing Agents	
MSI Course	CEU's/Cat.	MSI Course	CEU's/Cat.
Fire Extinguisher Safety	1 / CRP	Employee Conduct and Violence in the Work Place	1.5 / E
Hazard Recognition- Making your Observations Count	2 / CRP	Dealing With Difficult People	1 / OFF
Heavy Equipment	3 / CRP	Protecting Children from Abuse - For Managers/Supervisors/Elected Officials	2 / OFF
Sanitation and Recycling Safety	2 / CRP		
CEU's for Park and Rec Professionals			
MSI Course	CEU's/Cat.		
Playground Safety Inspections (CEUs for all Park and Rec Professionals)	.2		
***Categories		***Categories(cont.)	
E - Ethics		Non S - Non Safety (Management)	
T - Technical		P - Professional Development	
G - Governmental		M - Management	
S - Safety / Non S - Non Safety		CRP - Certified Recycling Professional Classroom CEU	
GEN - General Secondary Duties		OFF - Office Admin/General Duties	
OFM - Office Mgmt. and Ancillary subjects			

RESOLUTION NO. 43-20

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING A CLOSED SESSION TO DISCUSS
PAYMENT AUTHORIZATION REQUESTS (PARS) & SETTLEMENT (SARS)
RELATED TO PENDING OR ANTICIPATED LITIGATION**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to the Open Public Meetings Act as follows:

The MCIFC shall hold a closed session from which the public shall be excluded on December 17, 2020.

The general nature of the items to be discussed at said closed session shall include the following: the appropriateness of payment of statutorily required workers’ compensation benefits, settlement authority if any or continuing defense of pending or anticipated litigation, discussion of litigation strategy, position the MCIFC will take in said litigation, strengths and weaknesses of MCIFC’s position in said litigation.

The specific litigation is identified by the claim number assigned by Inservco in its capacity as the third-party claims administrator, name of the claimant, date of loss, workers’ compensation petition number and/or court assigned docket number which is set forth in the attached list which list is also appended to the MCIFC monthly meeting agenda for December 17, 2020 which agenda has been timely posted per the Open Public Meetings Act.

The minutes of said closed session shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13 when the items which are the subject of the closed session discussions are resolved and the reasons for confidentiality as to both the MCIFC and the claimant no longer exist.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on December 17, 2020.

ADOPTED:

LILLIAN L. NAZZARO, ESQ., CHAIR

DATE

ATTEST:

RAISSA WALKER, VICE CHAIR

DATE

PAYMENT AUTHORIZATION REQUESTS

December 17, 2020

<u>Claim #</u>	<u>Claimant</u>	<u>Type of Claim</u>	<u>PAR/SAR</u>
3960003325	E. Garcia	Worker Compensation	PAR
3960003029	V. Messina	Worker Compensation	PAR
3960003062	D. Walker	Worker Compensation	PAR
3960001608	M. James	Worker Compensation	PAR
3960003312	C. Hansen-Hall	Worker Compensation	PAR
3960002816	C. Gee	Worker Compensation	SAR
3960001483	S. Moon	Worker Compensation	SAR

APPENDIX I

MERCER COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – October 26, 2020
Meeting Held Telephonically
10:30 AM

Meeting was called to order by the Executive Director. Executive Director read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Lillian Nazzaro, Esq.	Present
K. Megan Clark Hughes	Present
Raissa Walker	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
Claims Service	Inservco Insurance Services, Inc. Nancy Fowlkes Amy Zeiders Yvonne Frey Suretha Hobbs Qual Lynx Chris Roselli PERMA Jennifer Conicella
Managed Care Services	First MCO Suzanne Rajsteter
NJCE Underwriting Manager	Conner Strong & Buckelew
Risk Management Consultant	Borden Perlman Salisbury & Kelly Diane Purcell
Auditor	Bowman and Company, LLP Jim Miles Dennis Skalkowski
Attorney	John Maloney Esq.
Safety Director	J.A. Montgomery Risk Control Jonathan Czarnecki

ALSO PRESENT:

Susan Schaefer, Susan Schaefer, LLC
Ana-Eliza Bauersachs, Esq., Capehart Scatchard
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN AND CLOSED MINUTES OF JULY 27, 2020 AND SEPTEMBER 28, 2020

MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF JULY 27, 2020

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Roll Call Vote:	2 Yes, 0 Nays

MOTION TO APPROVE THE OPEN AND CLOSED MINUTES OF SEPTEMBER 28, 2020

Moved:	Commissioner Walker
Second:	Chairman Nazzaro
Roll Call Vote:	2 Yes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE REPORTS: Mr. Czarnecki was not sure when the committee last met but would find out after the meeting.

CLAIMS COMMITTEE: Ms. Conicella reported the Claims Committee did not meet, however the PARS would be presented during closed session. Ms. Conicella concluded her report unless there were any questions.

EXECUTIVE DIRECTOR REPORT: Executive Director advised his report was included in the agenda and there was one action item, which was the audit report. Executive Director stated Mr. Jim Miles of Bowman and Company, LLC was on the phone to present the audit.

2019 AUDIT REPORT AS OF DECEMBER 31, 2019: Mr. Miles advised Mr. Dennis Skalkowski, Senior Manager, who ran the audit was also on the call. Mr. Miles indicated due to the limitations of the remote meeting, he would be brief and efficient as possible. Mr. Miles advised pages 1-3 were the independent auditor's report and reviewed the auditor's responsibility. Mr. Miles reported pages 4-5 explained the government auditing standards along with internal controls. Mr. Miles referred to page 9 of the report and reviewed the 2019 column. Mr. Miles advised the total assets were \$18,842,237 and pointed out that included a receivable of \$14,842,232. Mr. Miles pointed out this was a large receivable from the County which was not collected yet. Mr. Miles noted the amount of \$1,363,975, Investments in Joint Ventures, was the amount of equity in the NJCE. Mr. Miles continued to review the net positions and results of operations for the Commission and advised the net position was \$11,927,974. Mr. Miles advised this was deceptive due to the large receivable from the County and noted there was actually a \$2 million deficit. Mr. Miles advised it was important to note there was cash in the amount of \$2,791,490 as of December 31,

2020. The average claim amount over the past two years was \$2.6 million per year. Mr. Miles advised he discussed the figures with Mr. Hrubash and believed he would recommend a follow up conversation with the Commissioners and develop a funding policy to collect the receivable from the County. Executive Director reported when the Commission was set up the Treasurer had made it clear that he would fund on a as you go basis with the hope that in future years he would be able to make up some of the receivable amount. Executive Director thought the funding policy was a great idea and suggested a meeting with the Chair, Mr. Miles and himself to discuss further and at some point discuss with the Treasurer. Chair Nazzaro asked that the meeting be set up. Mr. Miles continued to review the audit, advising there were no recommendations and expressed his appreciation for the assistance provided to his office during the audit. Mr. Miles asked if there were any questions. Chair Nazzaro advised she did have some questions but they could be discussed later. Executive Director thanked Mr. Miles and Mr. Skalkowski and indicated they could leave the meeting.

**MOTION TO APPROVE RESOLUTION 36-20 CERTIFICATION OF
ANNUAL AUDIT REPORT FOR PERIOD ENDING DECEMBER 31, 2019**

Moved:	Chair Nazzaro
Second:	Commissioner Walker
Roll Call Vote:	3 Yes, 0 Nays

CERTIFICATE OF INSURANCE ISSUANCE REPORT: Executive Director reported there were no certificate requests for the month of September.

NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE): Executive Director reported the NJCE last met on September 24, 2020 and at the last meeting he provided a verbal report. Executive Director advised a written summary report of the meeting was included in the agenda. Executive Director advised the NJCE also met on October 22, 2020 and he would highlight a few of the items. Executive Director advised the Finance Committee met and reviewed the preliminary 2021 Budget. The Finance Committee supported and recommended a delay to the 2021 budget process. Executive Director stated the Fund Commissioners agreed to introduce the budget in November with budget adoption scheduled for December. This would allow the Underwriting Manager to conduct a widespread marketing effort of all of the excess and ancillary insurances. Executive Director advised it might also be a good time for the NJCE to take on additional retentions. Executive Director noted the NJCE was scheduled to meet again on November 19, 2020 at 9:30 AM.

MCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director advised the July Financial Fast Track was included in the agenda. The Commission had a surplus of \$11,058,474 as of July 31, 2020. Executive Director also referred to line 10 of the report, "Investment in Joint Venture" and indicated \$1,439,278 of the surplus was the MCIFC's share of the NJCE equity. Executive Director noted dividends of \$615,168 released from the NJCE and MCIFC were displayed on line 9 of the report. Executive Director advised the cash balance was \$3,175,209. Executive Director reported the NJCE Finance Committee also reviewed dividend options up to \$2 million and a recommendation on issuance of a dividend would be presented at the November meeting.

NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the July Financial Fast Track was included in the agenda. As of July 31, 2020 the Fund had a surplus of \$16,698,018 and the cash balance was \$32,002,009. Executive Director noted the NJCE had issued dividends in the amount of \$3,607,551.

CLAIMS TRACKING REPORTS: Executive Director advised the Claims Tracking Reports for the month of July were included in the agenda. Executive Director referred to the Expected Loss Ratio report and advised this report compared how the Commission was performing versus the actuary's projections. Executive Director reviewed the reports with the Commission and advised the Commission was performing very well.

NJCE BEST PRACTICES WORKSHOP, 2020 VIRTUAL EDITION: Executive Director reminded everyone the 9th Annual NJCE Best Practices Workshop was scheduled to be a Zoom Webinar on Thursday, October 29, 2020. Executive Director reported the workshop would be approximately 2.5 to 3 hours. Chair Nazzaro asked that the invitation be sent to her again. Ms. Hughes also asked for a copy of the invite.

2021 AUTO ID CARDS/WC POSTING NOTICES/RENEWAL CERTIFICATE OF INSURANCE – Executive Director reported the 2021 auto ID cards and WC Posting Notices would be sent out for distribution the beginning of December. Executive Director noted the NJCE Underwriting Manager's Team would review the certificates which need to be re-issued for the 2021 renewal.

2020 MEETING SCHEDULE – Executive Director advised the Commission was not scheduled to meet in November and the next scheduled meeting was on Thursday, December 17, 2020.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Chair Nazzaro advised the October Bill List, Resolution 37-20 was included in the agenda.

MOTION TO APPROVE RESOLUTION 37-20, OCTOBER BILL LIST

Moved:	Commissioner Walker
Second:	Chair Nazzaro
Roll Call Vote:	3Yes, 0 Nays

Chair Nazzaro advised the monthly Treasurer Reports were included in the agenda.

ATTORNEY: Mr. Maloney advised there was no report from legal today.

CLAIMS SERVICE: Ms. Conicella advised she did not have anything else to report.

CLAIMS SERVICE: Chair Nazzaro advised Resolution 38-20, Disclosure of Liability Claims Check Registers were included in the agenda along with a copy of the check register for September 1, 2020 and September 30, 2020.

**MOTION TO APPROVE RESOLUTION 38-20 AUTHORIZING
DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

Moved:
Second:
Roll Vote:

Commissioner Walker
Chair Nazzarro
3 Yes, 0 Nays

MANAGED CARE: Ms. Rajsteter advised she would review First MCO's report, which was included in the agenda for the month of September. Ms. Rajsteter noted there were no appeals for the month.

Month	Provider Bill Amount	Repriced Amount	Savings	Percentage of	Number of Bills	In Network Bills	Net Savings	PPO %
September	\$ 84,874	\$ 47,530	\$ 37,741	44%	103	102	\$ 30,122	98%

Ms. Rajsteter advised that concluded her report unless anyone had any questions.

NJCE SAFETY DIRECTOR: Mr. Czarnecki advised a copy of the Safety's Director Report for September through November was included in the agenda. Mr. Czarnecki referred to a copy of all of the training webinars scheduled for the months of October and November which was included in the agenda. Mr. Czarnecki advised a list of the Safety Director Bulletins issued were included in the agenda and could be viewed on the NJCE website. Mr. Czarnecki reviewed the Message from the Safety Director which was included in the agenda noting Landscape Safety would be broken down into four 1 hour webinars. Mr. Czarnecki reported that concluded his report unless there were any questions. Executive Director advised he wanted to mention J. A. Montgomery was successful in arranging a proposal with a vendor to provide a Learning Management System dedicated to NJCE JIF members. Executive Director noted more training would be available with a tracking system. In response to Ms. Walker's inquiry regarding the Protecting Children from Abuse class, Executive Director advised last year there was new legislation with respect to molestation and as a result of the legislation J.A. Montgomery created a robust training session. Executive Director asked Mr. Czarnecki to reach out to Mr. Shives if there was any training on domestic abuse.

RISK MANAGER CONSULTANT: Ms. Purcell advised her office was involved in some contract review and they were working through the files relating to the 3M lawsuit. They will then re-engage with the archiving firm to obtain a better quote.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

CLOSED SESSION: Executive Director read and requested a motion to approve Resolution 39-20 authorizing a Closed Session to discuss PARS.

MOTION TO APPROVE RESOLUTION 39-20 FOR EXECUTIVE SESSION

Moved:	Commissioner Walker
Second:	Chair Nazzaro
Vote:	3 Yes, 0 Nays

Ms. Dodd advised anyone that was participating in closed session should hang up and call back again using the number and password provided prior to the meeting.

**MOTION TO APPROVE THE PARS/SARS AS REVIEWED DURING
CLOSED SESSION**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

MOTION TO ADJOURN:

Moved:	Commissioner Walker
Second:	Chair Nazzaro
Vote:	3 Yes, 0 Nays

MEETING ADJOURNED: 11:30 AM

Minutes prepared by:
Cathy Dodd, Assisting Secretary

APPENDIX II

Moody's Investors Service Report

SECTOR COMMENT

17 November 2020



TABLE OF CONTENTS

Shared services and expertise help smaller local governments bolster their cyberattack defenses	2
Extensive training and up-to-date information help municipalities keep a cap on costs and lower their social risks	3
MEL's ability to purchase local government notes provides a source of emergency liquidity	4
Moody's related publications	5

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Local government – New Jersey

Joint insurance funds help smaller municipalities lower cyber, social risks

The [New Jersey](#) (A3 negative) joint insurance funds (JIFs) provide participating local governments with services that strengthen their ability to deal with issues such as cybersecurity, police training and market access, bolstering municipalities' credit quality by reducing their financial risks as well as social and governance risks. While these services are valuable to all members, they are particularly important to smaller governments, which might otherwise have difficulty obtaining them. The JIFs and the Municipal Excess Liability JIF (MEL) and New Jersey Counties Excess JIF (NJCE) work by pooling talent and expertise from their constituents, so the weakness of one municipality is covered by sharing resources with another.

- » **Shared services and expertise help smaller local governments bolster their cyberattack defenses.** As ransomware attacks grow more sophisticated and the frequency of all kinds of cyberattacks increase, smaller municipalities benefit from the ability to borrow the technical expertise of the larger members of the JIFs. The MEL and NJCE's programs place a greater emphasis on prevention than treatment, and it incentivizes municipalities to improve their defenses by offering lower insurance rates to municipalities, authorities and counties that adopt stricter cybersecurity standards.
- » **Extensive training services help governments keep a cap on costs and reduce social risks.** Local governments need resources to improve training in the many different services they provide, from police and first responders to street repair crews and park personnel. Even for a large government, training new hires is financially demanding, and all the more so for smaller governments with limited resources. Covering municipalities', authorities' and counties' gaps in these areas also reduces their social and governance risks.
- » **MEL's ability to purchase municipal notes provides source of emergency liquidity.** The JIFs provided one of several sources of extra liquidity in the Bond Anticipation Note market when liquidity dried up in March and April because of the coronavirus pandemic. While municipalities which had their notes bought benefited directly, the purchases also helped to reestablish a more normal market, benefiting all local governments, particularly smaller ones.

How New Jersey's joint insurance funds work

The New Jersey JIFs provide property and casualty insurance and risk management services to most local units of government including municipalities, counties and local authorities. The MEL and NJCE are specialized JIFs which provide excess liability coverage and services to member JIFs, each of which has a variable number of local governments as owners.

Since 1985, the JIFs along with the MEL and the NJCE have saved the taxpayers an estimated \$3.4 billion and have reduced member accident rates by over 65%¹. These self-insurance pools are owned by their member local governments, which purchase from the pools insurance and services that strengthen their ability to deal with issues such as employee accidents, liability claims, cybersecurity and police training.

The MEL member JIFs, the MEL and NJCE are not insurance companies but governmental entities run by municipal leaders who hire outside professionals. As such, the JIFs are not run for profit. They charge their membership for the risk management services they offer, including claims management, loss control programs and insurance, but they do not include a profit component. Over time, based on performance results, they may generate a surplus and return dividends to their membership.

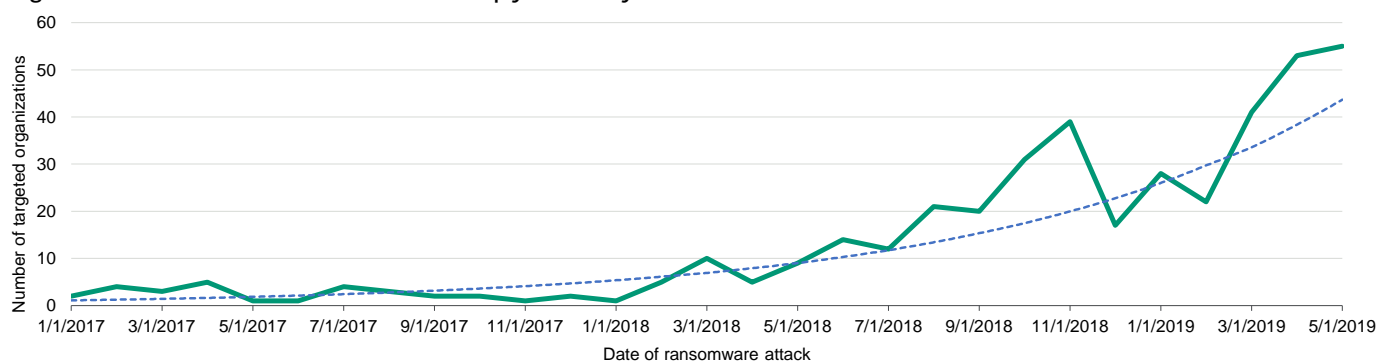
While insurance remains critical, the JIFs' remit has led them to go beyond the purview of insurance by providing a safety program and extensive training. Participation is optional; membership in the MEL or NJCE requires a request for a proposal with the understanding that if accepted it will require a three-year membership. The MEL covers in excess of the 65% of the municipalities and authorities organized into 19 member JIFs of varying sizes and the NJCE covers 10 of the 21 NJ counties and certain affiliated entities via several underlying county insurance commissions.

Shared services and expertise help smaller local governments bolster their cyberattack defenses

As [ransomware attacks grow more sophisticated](#) and the frequency of all kinds of cyberattacks on local governments increases, smaller municipalities benefit from the ability to borrow the technical expertise of the larger JIF members, especially in the area of attack prevention. Even with help from the most sophisticated professionals, it is better to prevent an attack than to successfully deal with one: it avoids wasted time and additional costs. As shown in Exhibit 1, targeted ransomware attacks across all organizations and sectors increased markedly starting in early 2018.

Exhibit 1

Targeted ransomware attacks have increased sharply in recent years



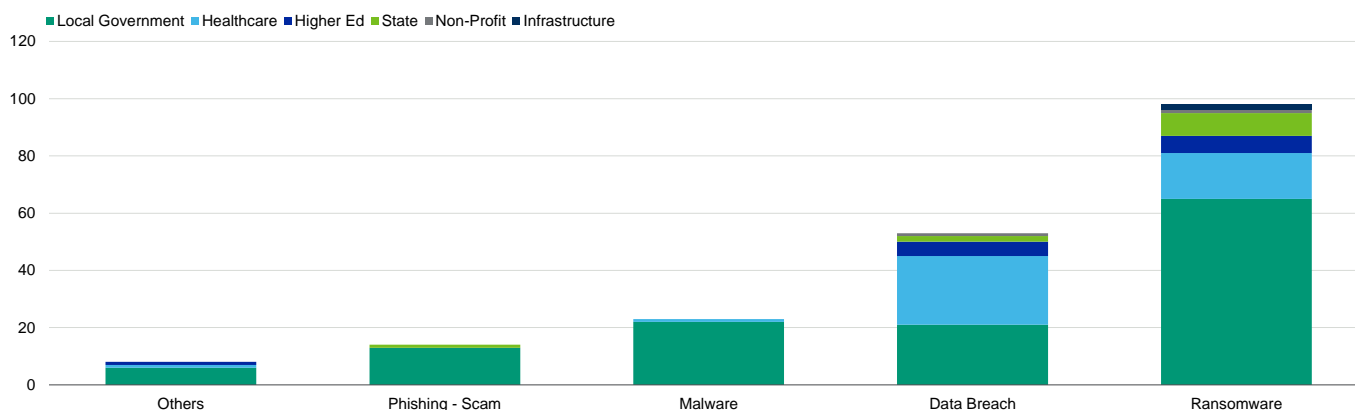
Organizations include all entities including public, private, academic, nonprofit etc.

Sources: Symantec; Moody's Investors Service

Ransomware is not the only form of cyberattack to target local governments. As seen in Exhibit 2, local governments have also suffered phishing attacks, non-ransomware malware infections and data breaches, among other incidents.

This publication does not announce a credit rating action. For any credit ratings referenced in this publication, please see the ratings tab on the issuer/entity page on www.moody.com for the most updated credit rating action information and rating history.

Exhibit 2

Distribution of cyberattacks by sector and type of attack, 2017 to present

Statistics are based on incidents reported to or observed by Moody's. This does not purport to be a complete tabulation of incidents.

Source: Moody's Investors Service

The MEL, in collaboration with the Bloustein Local Government Research Center of Rutgers University, has implemented a program to help its members improve their cyber risk preparedness. The program, which has existed for some years, has been expanded as the nature of the risk has become better understood, and the NJCE-JIF is adopting a similar program for its member counties. While the MEL-JIF program is at the forefront of cyber preparedness, it is not unique. Statewide cyber defenses or teams are becoming increasingly popular, as seen [Ohio's Cyber Reserve](#) program. The MEL's program is different, however, in that it places a greater emphasis on prevention than treatment. In addition, the MEL incentivizes municipalities to improve their defenses by offering lower rates for insurance to municipalities which adopt stricter cybersecurity standards.

The MEL-JIF program consists of several different modules, each addressing a core area of concern. On the technology side, it includes "Minimum Technological Proficiency Standards," which cover such things as backup practices, defensive software (including antivirus and malware detection software), server security and training. The standards also call for policies, leadership expertise and an incident response plan. The MEL provides draft cyber policies,² which members are encouraged to modify to meet local needs, as well as a list of vendors that can supply cybersecurity training. The list is provided free, though individual municipalities must still pay vendors for their services.

The issue of vendor choice highlights an advantage of the MEL-JIF system. Smaller municipalities frequently lack the IT expertise to choose between vendors. Larger ones, however, tend to be better-staffed and are more likely to have gone through the process of selecting appropriate vendors because they have more money (at least in nominal dollars if not relative to budget) and present a more attractive target for cyberattack. As a result, they have a greater incentive to develop their own cybersecurity. Members of the JIF share their experience and expertise with each other, allowing the smaller ones to punch above their weight.

In the event of an attack, even larger municipalities will need assistance. While they may have stronger IT departments, they will still need specialty lawyers and forensic experts. In consultation with members, the state and various federal, state and local law enforcement agencies, the JIFs have developed an incident response program that can guide local governments. The MEL covers any initial expenses, including the potential payment of a ransom, and sorts out deductibles later. This marks another difference from the Ohio program, which only offers technical and not financial support.

Lastly, the MEL JIFs provide insurance to cover any losses on the cyber front. While the details of coverage are confidential, the deductibles decrease as governments enact tougher security standards, and the amount of coverage has increased over time. This incentivizes better security and provides greater protection when things go wrong – all credit positives.

Extensive training and up-to-date information help municipalities keep a cap on costs and lower their social risks

MEL JIFs help municipalities address another difficulty common among smaller local governments: having access to dozens of skill sets while maintaining financial stability. A typical local government needs everything from computer experts, lawyers and accountants to

crane operators, street repair crews, police and park personnel. Even for a large government, training new hires is a formidable task, and doubly so for smaller governments with limited resources. Covering municipalities' gaps in these areas also reduces their social and governance risks.

The MEL has an extensive list of webinars and, before the coronavirus pandemic, in-person training modules. For example, the MEL has a scheduled two-hour webinar³ on which types of personal protective equipment (PPE) are required for various jobs. Modules such as these, as well as the associated guidance provided, offer important guidance to municipalities during the pandemic. The MEL has publicly posted state guidance on reopening procedures and other pandemic-related tasks.

Training is a valuable tool in preventing social risk. Improperly trained officials or employees are more likely to make mistakes that could lead to anything from a loss of reputation to lawsuits to, in extreme cases, civil unrest. The MEL provides training for police departments, including officers newly promoted to supervisory functions. Such assistance is particularly important because the potential social risks associated with police action are [considerable](#). The MEL began rolling out police training following incidents in [Ferguson, MO](#) (Ba1 positive) in August 2014, and has been coordinating updates to its implicit bias and use-of-force trainings. The MEL works closely with the state Attorney General's office, with many of its training offerings eligible for continuing education credits. It also maintains an extensive record of recent court cases and decisions that have a bearing on police activity in any fashion.

The NJCE rolled out its initial police training program to its county members in 2012 for correction facility operations and the [Camden County, NJ](#) (Aa2 stable) police department, which is responsible for the City of Camden. The county has expressed a great deal of satisfaction with the way the department handled the recent peaceful protests in the city.

Proper training helps ensure officials follow the law and appropriate procedures in many other areas of local government activity, which, if badly handled, can lead to physical, financial or emotional trauma. For example, the reputational and potentially financial implications of first responders aggravating an injured driver's injuries are potentially significant. Consequently, the MEL offers a training course on "Safe Patient Lifting for Emergency Responders." Given that a municipality which failed to offer services would be useless, the JIFs attempt to offer training sessions covering the maximum number of services.

MEL's ability to purchase local government notes provides a source of emergency liquidity

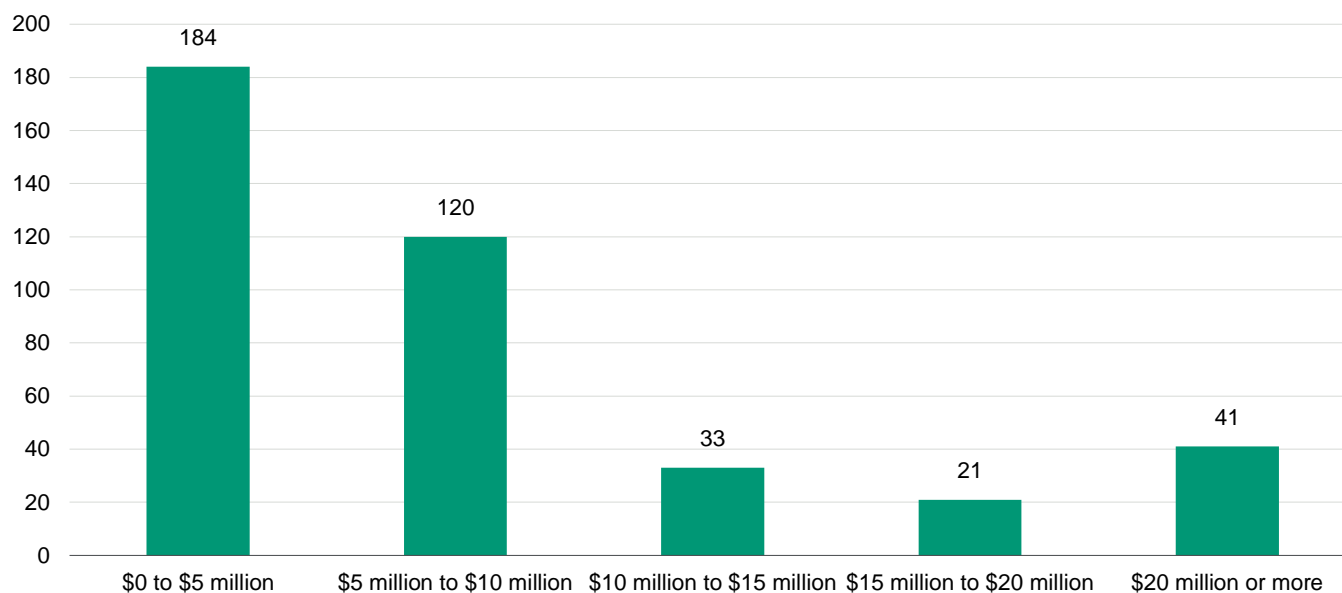
The MEL JIFs provided one of several sources of extra liquidity for municipalities when the pandemic shook the New Jersey local government note market in March and April. The market upheaval prompted the state to allow the MEL and its member JIFs to invest in Bond Anticipation Notes (BANs) issued by its own membership. The move had a significant impact: while the municipalities which had their notes purchased benefited directly, the MEL and JIF investments also helped reestablish a more normal market, to the benefit of all local governments. In all, the MEL and its member JIFS have bought approximately \$135 million in notes to date. It is, however, difficult to parse the impact of the JIFs in isolation since the state's decision, coupled with other state actions, came close in time to strong federal action.

The JIF action particularly benefited smaller municipalities. The total amount of MEL borrowing was smaller than some individual transactions by counties. In December 2019, for example, [Hudson County](#) (Aa2 stable) sold \$182 million in BANs maturing in December 2020, but the overwhelming majority of New Jersey issuances are on the smaller side and are therefore less attractive to some types of investor despite their strong credit quality. Of the 399 New Jersey notes maturing in 2020, 184 had a par amount under \$5 million (see Exhibit 3). These smaller issuances benefited from the restoration of a normal market.

Exhibit 3

Nearly half of New Jersey local government BANs are under \$5 million par

Number of NJ notes maturing in 2020, by par amount



Includes notes maturing in 2020 with the word "anticipation" in the description and with an ascertainable par amount. This is not the entire universe of NJ notes.

Source: Municipal Securities Rulemaking Board's Electronic Municipal Market Access service

Because of the vagaries of state law and the conventions of the market, New Jersey municipalities are among the heaviest users of BANs in the country. Under normal conditions, the market is extremely robust and rates are typically quite low, which is one of the primary attractions of this form of issuance. In March and April of 2020, however, the pandemic roiled markets and liquidity dried up. The state took a number of steps to address this, one of which included the JIFs.

Before the outbreak, the MEL's cash management plan was highly restrictive: excess funds could only be invested in Treasuries, CDs and comparable instruments, sacrificing return for the highest possible levels of safety. While municipal short-term debt is generally viewed as less secure than Treasuries, it is nonetheless a highly rated sector, and the state believed the market issues were a liquidity issue and not a credit issue. That said, the state, the NJ Infrastructure Bank and counties took the opportunity to strengthen their credit analysis of potential borrowers anyway so as to ensure they invested wisely.

Moody's related publications

Endnotes

- [1](#) Figures based on MEL's own calculations.
- [2](#) The MEL actually provides draft policies for a wide variety of topics, not just cyber defense.
- [3](#) ["Required upon initial assignment and retraining as needed for supervisors and employees who use or specify PPE"](#)

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