

**MERCER COUNTY INSURANCE FUND COMMISSION**  
**AGENDA AND REPORTS**  
**APRIL 27, 2020**  
**10:30 AM**

**MEETING BEING HELD TELEPHONICALLY**

**Call In Number: 1-312-626-6799**  
**Meeting ID: 579 506 9590**

The Mercer County Insurance Fund Commission will conduct its April 27, 2020 meeting electronically, in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Trenton Times, The Trentonian and the Princeton Packet**
- II. Filing advance written notice of this meeting with the Commissioners of the Mercer County Insurance Fund Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk**

**MERCER COUNTY INSURANCE FUND COMMISSION**  
**AGENDA**  
**OPEN PUBLIC MEETING: APRIL 27, 2020**  
**MEETING BEING HELD TELEPHONICALLY**  
**Call In Number: 1-312-626-6799**  
**Meeting ID: 579 506 9590**  
**10:30 AM**

- ☐ **MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ☐ **ROLL CALL OF COMMISSIONERS**
- ☐ **APPROVAL OF MINUTES:** February 24, 2020 Open Minutes .....Appendix I  
February 24, 2020 Closed Minutes ..... Sent via e-mail
  
- ☐ **CORRESPONDENCE:**
  
- ☐ **COMMITTEE REPORTS**  
Safety Committee: ..... Verbal  
Claims Committee: ..... Verbal
  
- ☐ **EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA** ..... Pages 3-16
  
- ☐ **TREASURER – David Miller**  
Resolution 21-20 March Bill List – Motion (Roll Call Vote) .....Page 17  
Resolution 22-20 April Bill List – Motion (Roll Call Vote) ..... Pages 18-19  
February Treasurer Reports ..... Pages 20-21
  
- ☐ **ATTORNEY – Paul Adezio, Esq.** ..... Verbal
  
- ☐ **CLAIM SERVICE – PERMA**  
COVID -19 Correspondence ..... Pages 22-23  
COVID-19 Claim Discussion..... Verbal
  
- ☐ **CLAIMS SERVICE –Inservco Insurance Services, Inc. – Motion (Roll Call Vote)**  
Resolution 23-20 Authorizing Disclosure of Liability Claims Check Register.....Page 24  
Liability Claim Payments 2-1-20 to 2-29-20..... Pages 25-26  
Liability Claim Payments 3-1-20 to 3-31-20..... Pages 27-28
  
- ☐ **MANAGED CARE – First MCO**  
Monthly Summary Report – March .....Page 29
  
- ☐ **NJCE SAFETY DIRECTOR – J.A. Montgomery Risk Control**  
Monthly Report..... Pages 30-31  
Safety Director Bulletins ..... Pages 32-50
  
- ☐ **RISK MANAGER CONSULTANT – Borden Perlman Salisbury & Kelly**  
Monthly Report..... Verbal
  
- ☐ **OLD BUSINESS**
- ☐ **NEW BUSINESS:**
- ☐ **PUBLIC COMMENT**

- ☐ Approval of PARS/SARS as reviewed during the Claims Committee Meetings of 4-27-20 (*Motion*).....Page 51

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- ☐ MEETING ADJOURNMENT

- ☐ NEXT SCHEDULED MEETING: **June 22, 2020**, MERCER COUNTY, McDADE ADMINISTRATION BUILDING, 640 S. BROAD STREET, TRENTON, NJ 08650-8068 10:30 AM

**MERCER COUNTY INSURANCE FUND COMMISSION**

9 Campus Drive, Suite 216

Parsippany, NJ 07054

Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 27, 2020

Memo to: Commissioners of the Mercer County Insurance Fund Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

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- ☐ **Certificate of Insurance Request (Appendix II)** – Attached in Appendix II is the certificate of issuance report from the NJCE listing the certificates issued for the months of February and March. There were 105 certificate of insurances issued during the month of February and 4 during the month of March.

☐ **Motion to approve the certificate of insurance report for the months of February and March**

- ☐ **NJ Excess Counties Insurance Fund (NJCE) (Pages 5-7)** - The NJCE held its Re-Organization Meeting on February 27, 2020. A summary report of the meeting is included in the agenda on pages 5-7. The Board of Fund Commissioners amended the meeting schedule to meet at **9:30 AM** instead of 1:00 PM. The NJCE also met on Thursday, April 23, 2020. Executive Director will provide a verbal report of the meeting. The next meeting is scheduled for Thursday, June 25, 2020 at 12:00 PM. This year marks the 10<sup>th</sup> anniversary of the Fund's inception which began with two County members and has grown to ten members. The Board of Fund Commissioners were in agreement to acknowledge the progress over the last decade with a luncheon at a Central Jersey venue. More information will follow.
- ☐ **MCIFC Property & Casualty Financial Fast Track (Pages 8-9)** – Included in the agenda on pages 8-9 is a copy of the Financial Fast Track for the month of February. As of **February 29, 2020** the Commission has a surplus of **\$11,371,662**. Line 10 of the report "Investment in Joint Venture" is Mercer County Insurance Fund Commission's share of equity in the NJCE. MCIFC's equity in the NJCE as of February 29, 2020 is **\$1,355,404**. The total cash balance is **\$2,827,781**.
- ☐ **NJCE Property and Casualty Financial Fast Track (Pages 10-11)** – Included in the agenda on pages 10-11 is a copy of the NJCE Financial Fast Track for the month of February. As of **February 29, 2020** the Fund has a surplus of **\$15,892,419**. Line 7 of the report, "Dividend" represents the dividend figure released by the NJCE of **\$3,607,551**. The cash balance is **\$28,078,339**.
- ☐ **Claims Tracking Reports (Pages 12-14)** - Included in the agenda on pages 12-14 are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of February 29, 2020. The Executive Director will review the reports with the Commission.

- ❑ **COVID-19 - (Pages 15-16)** – Included in the agenda on pages 15-16 is information from the NJCE JIF Cyber Task Force regarding COVID-19 Phishing Scams. Copies of this correspondence was also e-mailed to everyone. We recommend you share this information with your staff.

The NJCE website, <https://njce.org/> includes resource information on COVID-19 along with copies of NJCE Safety Bulletins issued by the NJCE Safety Director.

- ❑ **Freeholder Resolutions** – Mr. Adezio advised the Freeholders approved resolutions on February 26, 2020 appointing Ms. Nazzaro as the NJCE Commissioner, Ms. Walker as the alternate and Ms. Nazzaro, Ms. Walker and Ms. Hughes as Commissioners for the Insurance Commission.
- ❑ **2020 Excess Insurance and Ancillary Coverage Policies** – The NJCE renewal policies will again be available electronically through the Conner Strong & Buckelew Egnyte Connect for authorized users. The Limit Schematics are also posted to the site. If anyone has any difficulty in accessing the website they should contact the Fund Office.
- ❑ **2020 MEL, MRHIF & NJCE Educational Seminar:** The 10<sup>th</sup> annual educational seminar has been cancelled and hopefully re-scheduled for later in the year.
- ❑ **Stewardship Report** – Inservco Insurance Services, Inc. will present the Stewardship Report as of December 31, 2019 at the June Commission Meeting. A copy of the report will be distributed to the Commissioners and Fund Professionals to review prior to the meeting.
- ❑ **May Meeting** – As a reminder the Commission is not scheduled to meet in May. Our next meeting is scheduled for June 22, 2020.



**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND**

9 Campus Drive – Suite 216  
Parsippany, NJ 07054-4412  
Telephone (201) 881-7632 Fax (201) 881-7633

**Date:** February 27, 2020

**To:** Fund Commissioners  
Mercer County Insurance Fund Commission

**From:** PERMA Risk Management Services

**Subject:** New Jersey Counties Excess Meeting Report

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**2020 Reorganization:** The NJCE conducted its 2020 Reorganization and adopted the respective resolutions to conduct the business of the Fund.

**Certifying Election of Chair, Secretary and Executive Committee:** As per the NJCE Bylaws, the total number of members exceeds seven and as such the fund can meet as an Executive Committee with a Chair, Secretary, and a five-member Executive Committee and up to four Alternate Commissioners. Executive Director noted this body historically meets as a Board of Fund Commissioners.

**2020 Chair, Secretary and Board of Fund Commissioners**

Ross Angilella, <b>Chair</b> Anna Marie Wright- Alternate	Camden County Insurance Commission
Tim Sheehan, <b>Secretary</b>	Gloucester County Insurance Commission
John Kelly Carl Block - Alternate	Ocean County
Janette Kessler	Atlantic County Insurance Commission
Sander Friedman	Burlington County Insurance Commission
Kimberly Wood	Cumberland County Insurance Commission
Edmund Shea	Hudson County
Lillian Nazarro, Esq. Raissa Walker - Alternate	Mercer County Insurance Fund Commission
Laura Scutari Eugenio Esquivel - Alternate	Union County Insurance Commission
Teri O'Connor Christopher Marion – Alternate	Monmouth County

**Fixing Public Meeting Dates:** The Board of Fund Commissioners amended the meeting schedule to meet at 9:30AM instead of 1:00PM in order to accommodate schedules. *Meeting schedule appears below.*

Executive Director reported this year marks the 10<sup>th</sup> anniversary of the Fund’s inception, which began with two County members and has grown to ten members. The Board of Fund Commissioners were in agreement to acknowledge the progress over the last decade with a luncheon at a Central Jersey venue. Fund Commissioners, Professionals and staff will be invited to attend; the Fund office will coordinate a location and lunch will be sponsored.

**2020 Meeting Schedule & 2021 Reorganization**

April 23, 2020	Camden County Emergency Training Center 420 Woodbury-Turnersville Road Blackwood, N	9:30AM
June 25, 2020	<b>Central NJ location – <i>To be determined</i></b>	12:00PM
September 24, 2020	Dipiero Center - 7 <sup>th</sup> floor 512 Lakeland Ave Blackwood, NJ	9:30AM
October 22, 2020	Camden County Emergency Training Center	9:30AM
November 19, 2020	Dipiero Center	9:30AM
February 25, 2021	2021 Reorganization Camden County Emergency Training Center	9:30AM

**Professional Contracts/Services/Competitive Contracts:**

**Auditor, Payroll Auditor and Actuary:** The contracts for these services have expired. The Fund office will conduct a request for price quotes for the respective services and results will be prepared by the next meeting for the Board to review and take action.

**Learning Management System – Competitive Contract Request for Proposals (CCRFP):** As previously discussed, a dedicated safety institute of instructor-led and online training programs will be provided to members of the NJCE JIF through a Learning Management System. The Board of Fund Commissioners adopted a resolution prepared by the Fund Attorney to initiate the CCRFP process; the Fund office will work with the Fund Attorney for the procurement of this online platform.

**Financial Fast Track:** The Financial Fast Track as of December 31, 2019 reflected a statutory surplus of \$15.4 million.

**Sexual Abuse Molestation Legislation:** The Fund office will be reaching out to the membership on training regarding the protection of children.

**2020 MEL & MRHIF & NJCE Educational Seminar:** The 10th annual seminar is scheduled for Friday, May 1, 2020, beginning at 9:00 AM at the National Conference Center, 399 Monmouth Street, in East Windsor, NJ. The seminar qualifies for an extensive list of Continuing Educational Credits including CFO/CMFO, Public Works, Clerks, Insurance Producers and Purchasing Agents. There is no fee for attendance; included in the agenda was the registration form.

**2020 Financial Disclosures:** Board members should anticipate the online filing of the Financial Disclosure forms as both a NJCE Commissioner, as well as, any County-related positions that require filing. Based on last year, it is expected the Division of Local Government Services will distribute a notice in March and forms will need to be filed by April 30<sup>th</sup>.

**NJCE Claims Review Committee:** The Claims Review Committee met prior to this Fund's meeting to review claims in detail prior to the regular Fund meeting and recommend approval/denial on presented claims. The committee presented their recommendations during Closed Session.

#### **Underwriting Manager**

**2020 Excess Renewal/Budget Impact:** The Finance Committee met via teleconference on February 20<sup>th</sup> to review a 2020 Excess Renewal memorandum prepared by the Underwriting Manager. The renewal for Excess Casualty coverages with the incumbent carriers was challenging due to unexpected market hardening at year-end. The Underwriting Manager was able to restructure the Excess Casualty program. This program restructure left a delta in budgeted versus actual premiums; however, the recommendation was to have the NJCE absorb the difference for 2020. Executive Director reported the Finance Committee reviewed, agreed with the recommendation and noted the 2021 budgets would be adjusted accordingly.

In November, the Board previously approved authorization for the Underwriting Manager to bind coverage of the 2020 renewal program. The Extraordinary Unspecifiable Services (EUS) statement binding coverages is kept on file in the office. The Board of Fund Commissioners adopted a resolution memorializing the authorization for the Underwriting Manager to bind coverage.

#### **Risk Control**

Safety Director submitted a report reflecting the risk control activities and the Safety Director Bulletins distributed from November 2019 thru February 2020.

Safety Director submitted a memorandum on the 2020 BRIT Safety Grant Program in which Counties may receive reimbursement up to 50% of the cost of a "non-typical" safety item or service to assist in controlling the frequency and severity of general liability claims. The annual grant available to all members is \$45,000.

**Next Meeting:** The next meeting of the NJCE fund is scheduled for April 23, 2020 at 9:30AM at the Camden County Emergency Training Center.



MERCER COUNTY INSURANCE COMMISSION							
FINANCIAL FAST TRACK REPORT							
		AS OF		February 29, 2020			
ALL YEARS COMBINED							
		THIS MONTH		YTD CHANGE		PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME		565,964	1,131,928	46,876,231	48,008,159	
2.	CLAIM EXPENSES						
		Paid Claims	165,601	291,528	11,579,847	11,871,375	
		Case Reserves	217,516	788,048	3,755,710	4,543,758	
		IBNR	17,393	65,906	2,715,689	2,781,595	
		Discounted Claim Value	(9,126)	(18,240)	(160,177)	(178,417)	
TOTAL CLAIMS			391,384	1,127,242	17,891,069	19,018,311	
3.	EXPENSES						
		Excess Premiums	227,704	455,408	14,536,893	14,992,301	
		Administrative	48,574	97,130	3,384,159	3,481,289	
TOTAL EXPENSES			276,278	552,538	17,921,052	18,473,590	
4.	UNDERWRITING PROFIT (1-2-3)		(101,698)	(547,853)	11,064,111	10,516,258	
5.	INVESTMENT INCOME		0	0	0	0	
6.	PROFIT (4 + 5)		(101,698)	(547,853)	11,064,111	10,516,258	
7.	CEL APPROPRIATION CANCELLATION		0	0	0	0	
8.	DIVIDEND INCOME		0	0	115,168	115,168	
9.	DIVIDEND EXPENSE		0	0	(615,168)	(615,168)	
10.	INVESTMENT IN JOINT VENTURE		(13,371)	(13,371)	1,368,775	1,355,404	
11.	SURPLUS (6 + 7 + 8 - 9)		(115,069)	(561,224)	11,932,886	11,371,662	
SURPLUS (DEFICITS) BY FUND YEAR							
	2014		2,303	2,303	2,142,545	2,144,847	
	2015		2,293	2,293	1,997,439	1,999,733	
	2016		(22,464)	(388,002)	2,565,839	2,177,837	
	2017		3,165	3,165	2,628,323	2,631,488	
	2018		3,176	3,176	1,894,464	1,897,639	
	2019		(26,841)	(26,841)	704,277	677,436	
	2020		(76,701)	(157,318)		(157,318)	
TOTAL SURPLUS (DEFICITS)			(115,069)	(561,224)	11,932,886	11,371,662	
TOTAL CASH						2,827,781	

MERCER COUNTY INSURANCE COMMISSION				
FINANCIAL FAST TRACK REPORT				
		AS OF	February 29, 2020	
ALL YEARS COMBINED				
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
<b>CLAIM ANALYSIS BY FUND YEAR</b>				
<b>FUND YEAR 2014</b>				
Paid Claims	2,332	3,100	2,065,522	2,068,621
Case Reserves	(2,332)	(3,936)	198,062	194,126
IBNR	0	836	159,235	160,071
Discounted Claim Value	0	0	(11,969)	(11,969)
<b>TOTAL FY 2014 CLAIMS</b>	<b>0</b>	<b>(0)</b>	<b>2,410,849</b>	<b>2,410,849</b>
<b>FUND YEAR 2015</b>				
Paid Claims	5,218	13,455	2,384,421	2,397,876
Case Reserves	(44,844)	(56,616)	443,931	387,316
IBNR	39,625	43,161	162,009	205,170
Discounted Claim Value	0	0	(16,044)	(16,044)
<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>(0)</b>	<b>2,974,317</b>	<b>2,974,317</b>
<b>FUND YEAR 2016</b>				
Paid Claims	17,129	29,419	2,383,270	2,412,689
Case Reserves	(10,129)	392,702	380,233	772,935
IBNR	0	(49,582)	49,582	0
Discounted Claim Value	0	0	(11,260)	(11,260)
<b>TOTAL FY 2016 CLAIMS</b>	<b>7,000</b>	<b>372,538</b>	<b>2,801,825</b>	<b>3,174,363</b>
<b>FUND YEAR 2017</b>				
Paid Claims	6,535	12,472	1,879,907	1,892,379
Case Reserves	(7,359)	(518)	499,912	499,395
IBNR	824	(11,955)	241,616	229,661
Discounted Claim Value	0	0	(17,031)	(17,031)
<b>TOTAL FY 2017 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,604,404</b>	<b>2,604,404</b>
<b>FUND YEAR 2018</b>				
Paid Claims	17,665	32,408	1,802,544	1,834,952
Case Reserves	(27,652)	(24,463)	935,080	910,616
IBNR	9,987	(7,945)	475,126	467,181
Discounted Claim Value	0	0	(33,785)	(33,785)
<b>TOTAL FY 2018 CLAIMS</b>	<b>(0)</b>	<b>(0)</b>	<b>3,178,964</b>	<b>3,178,964</b>
<b>FUND YEAR 2019</b>				
Paid Claims	102,235	185,300	1,064,184	1,249,484
Case Reserves	138,157	156,149	1,298,492	1,454,641
IBNR	(240,392)	(341,449)	1,628,121	1,286,672
Discounted Claim Value	0	0	(70,087)	(70,087)
<b>TOTAL FY 2019 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>3,920,710</b>	<b>3,920,710</b>
<b>FUND YEAR 2020</b>				
Paid Claims	14,486	15,374		15,374
Case Reserves	171,675	324,729		324,729
IBNR	207,348	432,841		432,841
Discounted Claim Value	(9,126)	(18,240)		(18,240)
<b>TOTAL FY 2020 CLAIMS</b>	<b>384,384</b>	<b>754,704</b>	<b>0</b>	<b>754,704</b>
<b>COMBINED TOTAL CLAIMS</b>	<b>391,384</b>	<b>1,127,242</b>	<b>17,891,069</b>	<b>19,018,311</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF						
FINANCIAL FAST TRACK REPORT						
		AS OF	February 29, 2020			
ALL YEARS COMBINED						
			THIS	YTD	PRIOR	FUND
			MONTH	CHANGE	YEAR END	BALANCE
1.	UNDERWRITING INCOME		2,065,537	4,128,607	163,505,481	167,634,087
2.	CLAIM EXPENSES					
		Paid Claims	102,074	381,524	4,975,775	5,357,299
		Case Reserves	1,144,451	1,068,411	5,846,623	6,915,034
		IBNR	(206,589)	(33,005)	9,810,443	9,777,437
		Discounted Claim Value	(51,857)	(96,721)	(1,471,830)	(1,568,550)
	TOTAL CLAIMS		988,079	1,320,209	19,161,011	20,481,220
3.	EXPENSES					
		Excess Premiums	1,252,308	2,502,150	113,746,590	116,248,741
		Administrative	157,583	315,413	12,402,903	12,718,316
	TOTAL EXPENSES		1,409,891	2,817,563	126,149,494	128,967,057
4.	UNDERWRITING PROFIT (1-2-3)		(332,434)	(9,166)	18,194,976	18,185,811
5.	INVESTMENT INCOME		107,428	193,675	1,120,484	1,314,159
6.	PROFIT (4+5)		(225,006)	184,510	19,315,460	19,499,970
7.	Dividend		0	0	3,607,551	3,607,551
8.	SURPLUS (6-7-8)		(225,006)	184,510	15,707,909	15,892,419
SURPLUS (DEFICITS) BY FUND YEAR						
	2010		3,063	5,496	543,904	549,400
	2011		4,089	7,618	836,289	843,907
	2012		5,585	10,023	1,013,486	1,023,509
	2013		8,756	15,926	1,438,925	1,454,851
	2014		9,365	19,093	2,887,430	2,906,522
	2015		9,868	20,318	1,229,755	1,250,072
	2016		(149,461)	(138,726)	3,388,065	3,249,339
	2017		15,542	27,892	1,257,423	1,285,314
	2018		14,947	26,841	2,119,126	2,145,967
	2019		(15,828)	30,089	993,507	1,023,596
	2020		(130,934)	159,942		159,942
TOTAL SURPLUS (DEFICITS)			(225,006)	184,510	15,707,909	15,892,418
TOTAL CASH						28,078,339

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
AS OF February 29, 2020					
ALL YEARS COMBINED					
	THIS	YTD	PRIOR	FUND	
	MONTH	CHANGE	YEAR END	BALANCE	
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2010</b>					
Paid Claims	0	0	171,840	171,840	
Case Reserves	0	0	(0)	(0)	
IBNR	0	0	10,466	10,466	
Discounted Claim Value	0	0	(983)	(983)	
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>181,322</b>	<b>181,322</b>	
<b>FUND YEAR 2011</b>					
Paid Claims	1,971	94,793	519,228	614,021	
Case Reserves	(1,971)	(94,795)	214,527	119,732	
IBNR	0	2	46,091	46,093	
Discounted Claim Value	0	0	(24,930)	(24,930)	
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>754,916</b>	<b>754,916</b>	
<b>FUND YEAR 2012</b>					
Paid Claims	722	894	1,551,733	1,552,627	
Case Reserves	(722)	(895)	75,090	74,195	
IBNR	0	1	64,097	64,098	
Discounted Claim Value	0	0	(12,804)	(12,804)	
<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>1,678,116</b>	<b>1,678,116</b>	
<b>FUND YEAR 2013</b>					
Paid Claims	35,886	115,181	646,873	762,054	
Case Reserves	(15,886)	(95,182)	644,280	549,098	
IBNR	(20,000)	(19,999)	105,073	85,074	
Discounted Claim Value	0	0	(76,642)	(76,642)	
<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>1,319,585</b>	<b>1,319,585</b>	
<b>FUND YEAR 2014</b>					
Paid Claims	711	1,830	442,532	444,362	
Case Reserves	169,610	179,301	332,716	512,017	
IBNR	(167,447)	(178,256)	178,256	0	
Discounted Claim Value	0	0	(42,871)	(42,871)	
<b>TOTAL FY 2014 CLAIMS</b>	<b>2,874</b>	<b>2,874</b>	<b>910,633</b>	<b>913,508</b>	
<b>FUND YEAR 2015</b>					
Paid Claims	31,508	36,642	763,735	800,378	
Case Reserves	2,551	(2,585)	1,897,750	1,895,165	
IBNR	(30,793)	(30,791)	511,194	480,403	
Discounted Claim Value	0	0	(172,551)	(172,551)	
<b>TOTAL FY 2015 CLAIMS</b>	<b>3,266</b>	<b>3,266</b>	<b>3,000,129</b>	<b>3,003,394</b>	
<b>FUND YEAR 2016</b>					
Paid Claims	6,992	9,570	320,211	329,782	
Case Reserves	236,230	458,651	647,770	1,106,421	
IBNR	(80,258)	(305,258)	305,258	(0)	
Discounted Claim Value	0	0	(69,661)	(69,661)	
<b>TOTAL FY 2016 CLAIMS</b>	<b>162,964</b>	<b>162,964</b>	<b>1,203,578</b>	<b>1,366,542</b>	
<b>FUND YEAR 2017</b>					
Paid Claims	55	1,505	68,152	69,657	
Case Reserves	(53,056)	(54,506)	1,525,070	1,470,564	
IBNR	53,001	53,005	2,088,218	2,141,222	
Discounted Claim Value	0	0	(292,128)	(292,128)	
<b>TOTAL FY 2017 CLAIMS</b>	<b>0</b>	<b>4</b>	<b>3,389,312</b>	<b>3,389,315</b>	
<b>FUND YEAR 2018</b>					
Paid Claims	4,310	11,099	243,786	254,885	
Case Reserves	63,075	56,289	161,698	217,987	
IBNR	(67,385)	(67,388)	2,419,495	2,352,107	
Discounted Claim Value	0	0	(290,608)	(290,608)	
<b>TOTAL FY 2018 CLAIMS</b>	<b>(0)</b>	<b>(0)</b>	<b>2,534,370</b>	<b>2,534,370</b>	
<b>FUND YEAR 2019</b>					
Paid Claims	19,918	110,010	247,685	357,695	
Case Reserves	176,069	53,581	347,722	401,303	
IBNR	(163,591)	(163,591)	4,082,295	3,918,704	
Discounted Claim Value	0	0	(488,652)	(488,652)	
<b>TOTAL FY 2019 CLAIMS</b>	<b>32,396</b>	<b>(0)</b>	<b>4,189,050</b>	<b>4,189,050</b>	
<b>FUND YEAR 2020</b>					
Paid Claims	0	0		0	
Case Reserves	568,552	568,552		568,552	
IBNR	269,884	679,271		679,271	
Discounted Claim Value	(51,857)	(96,721)		(96,721)	
<b>TOTAL FY 2020 CLAIMS</b>	<b>786,579</b>	<b>1,151,102</b>	<b>0</b>	<b>1,151,102</b>	
<b>COMBINED TOTAL CLAIMS</b>	<b>988,079</b>	<b>1,320,209</b>	<b>19,161,011</b>	<b>20,481,220</b>	
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.					

**Mercer County Insurance Fund Commission**  
**CLAIM ACTIVITY REPORT**

<b>AS OF FEBRUARY 29, 2020</b>								
<b>COVERAGE LINE- PROPERTY</b>								
<b>CLAIM COUNT - OPEN CLAIMS</b>								
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	0	0	0	0	4	11	9	24
February-20	0	0	0	0	2	7	14	23
<b>NET CHGE</b>	0	0	0	0	-2	-4	5	-1
Limited Reserves								<b>\$2,803</b>
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	\$0	\$0	\$0	\$0	\$41,500	\$11,200	\$15,100	\$67,800
February-20	\$0	\$0	\$0	\$0	\$32,500	\$8,600	\$23,376	\$64,476
<b>NET CHGE</b>	\$0	\$0	\$0	\$0	(\$9,000)	(\$2,600)	\$8,276	(\$3,324)
Ltd Incurred	\$19,066	\$1,802	\$99	\$75,405	\$107,640	\$9,353	\$23,376	\$236,741
<b>COVERAGE LINE- GENERAL LIABILITY</b>								
<b>CLAIM COUNT - OPEN CLAIMS</b>								
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	0	4	3	5	6	22	0	40
February-20	0	3	3	5	7	19	1	38
<b>NET CHGE</b>	0	-1	0	0	1	-3	1	-2
Limited Reserves								<b>\$11,955</b>
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	\$0	\$134,889	\$351,142	\$33,350	\$19,000	\$27,830	\$0	\$566,211
February-20	\$0	\$33,453	\$331,774	\$33,350	\$23,000	\$32,230	\$500	\$454,308
<b>NET CHGE</b>	\$0	(\$101,436)	(\$19,368)	\$0	\$4,000	\$4,400	\$500	(\$111,904)
Ltd Incurred	\$78,677	\$96,613	\$367,091	\$40,559	\$26,694	\$35,882	\$500	\$646,017
<b>COVERAGE LINE- AUTO LIABILITY</b>								
<b>CLAIM COUNT - OPEN CLAIMS</b>								
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	0	0	1	1	1	5	0	8
February-20	0	0	1	1	1	4	0	7
<b>NET CHGE</b>	0	0	0	0	0	-1	0	-1
Limited Reserves								<b>\$30,172</b>
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	\$0	\$0	\$139,701	\$60,000	\$1,000	\$6,000	\$0	\$206,701
February-20	\$0	\$0	\$139,701	\$60,000	\$1,000	\$10,500	\$0	\$211,201
<b>NET CHGE</b>	\$0	\$0	\$0	\$0	\$0	\$4,500	\$0	\$4,500
Ltd Incurred	\$10,891	\$6,969	\$175,398	\$71,310	\$13,153	\$36,573	\$0	\$314,295
<b>COVERAGE LINE- WORKERS COMP.</b>								
<b>CLAIM COUNT - OPEN CLAIMS</b>								
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	8	11	11	18	22	63	21	154
February-20	8	10	12	18	22	63	34	167
<b>NET CHGE</b>	0	-1	1	0	0	0	13	13
Limited Reserves								<b>\$21,676</b>
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	\$196,458	\$297,271	\$292,221	\$413,404	\$876,768	\$1,252,453	\$51,454	\$3,380,030
February-20	\$194,126	\$353,863	\$301,460	\$406,045	\$854,116	\$1,403,310	\$106,952	\$3,619,872
<b>NET CHGE</b>	(\$2,332)	\$56,592	\$9,239	(\$7,359)	(\$22,652)	\$150,856	\$55,499	\$239,842
Ltd Incurred	\$2,153,693	\$2,679,807	\$2,643,035	\$2,204,500	\$2,598,081	\$2,622,316	\$122,326	\$15,023,758
<b>TOTAL ALL LINES COMBINED</b>								
<b>CLAIM COUNT - OPEN CLAIMS</b>								
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	8	15	15	24	33	101	30	226
February-20	8	13	16	24	32	93	49	235
<b>NET CHGE</b>	0	-2	1	0	-1	-8	19	9
Limited Reserves								<b>\$18,510</b>
<b>Year</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>TOTAL</b>
January-20	\$196,458	\$432,160	\$783,064	\$506,754	\$938,268	\$1,297,483	\$66,554	\$4,220,742
February-20	\$194,126	\$387,316	\$772,935	\$499,395	\$910,616	\$1,454,640	\$130,828	\$4,349,857
<b>NET CHGE</b>	(\$2,332)	(\$44,844)	(\$10,129)	(\$7,359)	(\$27,652)	\$157,156	\$64,275	\$129,115
Ltd Incurred	\$2,262,327	\$2,785,191	\$3,185,623	\$2,391,774	\$2,745,569	\$2,704,124	\$146,202	\$16,220,810

# FUND YEARS 2017 2018 2019 2020

## Mercer County Insurance Fund Commission

### CLAIMS MANAGEMENT REPORT

#### EXPECTED LOSS RATIO ANALYSIS

AS OF

February 29, 2020

#### FUND YEAR 2017 -- LOSSES CAPPED AT RETENTION

	Budget	Current		38			Last Month		37			Last Year		26		
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19		TARGETED
PROPERTY	83,000	75,405	75,405	90.85%	83,000	100.00%	75,405	75,405	90.85%	83,000	100.00%	75,405	75,405	90.85%	83,000	100.00%
GEN LIABILITY	159,000	40,559	40,559	25.51%	145,298	91.38%	40,559	40,559	25.51%	144,335	90.78%	58,269	58,269	36.65%	129,828	81.65%
AUTO LIABILITY	134,000	71,310	71,310	53.22%	118,322	88.30%	71,310	71,310	53.22%	117,606	87.77%	73,780	73,780	55.06%	105,753	78.92%
WORKER'S COMP	4,709,000	2,204,500	2,204,500	46.81%	4,634,843	98.43%	2,205,324	2,205,324	46.83%	4,627,555	98.27%	2,230,226	2,230,226	47.36%	4,463,930	94.80%
TOTAL ALL LINES	5,085,000	2,391,774	2,391,774	47.04%	4,981,463	97.96%	2,392,598	2,392,598	47.05%	4,972,496	97.79%	2,437,680	2,437,680	47.94%	4,782,511	94.05%
NET PAYOUT %	\$1,892,379					37.21%										

#### FUND YEAR 2018 -- LOSSES CAPPED AT RETENTION

	Budget	Current		26			Last Month		25			Last Year		14		
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19		TARGETED
PROPERTY	74,417	107,640	107,640	144.64%	74,417	100.00%	116,640	116,640	156.74%	74,417	100.00%	133,640	133,640	179.58%	71,465	96.03%
GEN LIABILITY	157,000	26,694	26,694	17.00%	128,195	81.65%	22,694	22,694	14.45%	126,460	80.55%	58,944	58,944	37.54%	100,790	64.20%
AUTO LIABILITY	131,000	13,153	13,153	10.04%	103,386	78.92%	13,153	13,153	10.04%	101,819	77.72%	13,607	13,607	10.39%	74,623	56.96%
WORKER'S COMP	4,455,000	2,598,081	2,598,081	58.32%	4,223,149	94.80%	2,603,068	2,603,068	58.43%	4,196,496	94.20%	2,378,672	2,378,672	53.39%	3,336,079	74.88%
TOTAL ALL LINES	4,817,417	2,745,569	2,745,569	56.99%	4,529,146	94.02%	2,755,556	2,755,556	57.20%	4,499,192	93.39%	2,584,862	2,584,862	53.66%	3,582,957	74.38%
NET PAYOUT %	\$1,834,952					38.09%										

#### FUND YEAR 2019 -- LOSSES CAPPED AT RETENTION

	Budget	Current		14			Last Month		13			Last Year		2		
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19		TARGETED
PROPERTY	75,000	9,353	9,353	12.47%	72,025	96.03%	11,953	11,953	15.94%	71,722	95.63%	12,500	12,500	N/A	N/A	N/A
GEN LIABILITY	160,000	35,882	35,882	22.43%	102,716	64.20%	30,167	30,167	18.85%	99,583	62.24%	1,068	1,068	N/A	N/A	N/A
AUTO LIABILITY	132,000	36,573	36,573	27.71%	75,192	56.96%	31,723	31,723	24.03%	71,494	54.16%	0	0	N/A	N/A	N/A
WORKER'S COMP	4,141,000	2,622,316	2,622,316	63.33%	3,100,944	74.88%	2,370,891	2,370,891	57.25%	2,904,131	70.13%	194,720	194,720	N/A	N/A	N/A
TOTAL ALL LINES	4,508,000	2,704,124	2,704,124	59.99%	3,350,877	74.33%	2,444,733	2,444,733	54.23%	3,146,930	69.81%	208,288	208,288	N/A	N/A	N/A
NET PAYOUT %	\$1,249,484					27.72%										

#### FUND YEAR 2020 -- LOSSES CAPPED AT RETENTION

	Budget	Current		2			Last Month		1			Last Year		-10		
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19		TARGETED
PROPERTY	132,813	23,376	23,376	17.60%	17,266	13.00%	15,100	15,100	11.37%	7,969	6.00%	0	0	N/A	N/A	N/A
GEN LIABILITY	149,000	500	500	0.34%	3,725	2.50%	0	0	0.00%	1,490	1.00%	0	0	N/A	N/A	N/A
AUTO LIABILITY	116,000	0	0	0.00%	2,900	2.50%	0	0	0.00%	1,160	1.00%	0	0	N/A	N/A	N/A
WORKER'S COMP	3,069,000	122,326	122,326	3.99%	61,380	2.00%	52,341	52,341	1.71%	15,345	0.50%	0	0	N/A	N/A	N/A
TOTAL ALL LINES	3,466,813	146,202	146,202	4.22%	85,271	2.46%	67,441	67,441	1.95%	25,964	0.75%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$15,374					0.44%										

## FUND YEARS 2014 2015 2016

Mercer County Insurance Fund Commission															
CLAIMS MANAGEMENT REPORT															
EXPECTED LOSS RATIO ANALYSIS															
AS OF															
February 29, 2020															
FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		74			Last Month		73			Last Year		62	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19	TARGETED
PROPERTY	62,322	19,066	19,066	30.59%	62,322	100.00%	19,066	19,066	30.59%	62,322	100.00%	18,499	18,499	29.68%	62,322
GEN LIABILITY	124,157	78,677	78,677	63.37%	119,808	96.50%	78,677	78,677	63.37%	119,808	96.50%	79,677	79,677	64.17%	120,588
AUTO LIABILITY	127,016	10,891	10,891	8.57%	123,126	96.94%	10,891	10,891	8.57%	123,126	96.94%	10,891	10,891	8.57%	122,686
WORKER'S COMP	4,356,301	2,153,693	2,153,693	49.44%	4,356,301	100.00%	2,153,693	2,153,693	49.44%	4,356,301	100.00%	2,117,971	2,117,971	48.62%	4,353,254
TOTAL ALL LINES	4,669,797	2,262,327	2,262,327	48.45%	4,661,557	99.82%	2,262,327	2,262,327	48.45%	4,661,557	99.82%	2,227,038	2,227,038	47.69%	4,658,849
NET PAYOUT %	\$2,068,200				44.29%										
FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		62			Last Month		61			Last Year		50	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19	TARGETED
PROPERTY	80,948	1,802	1,802	2.23%	80,948	100.00%	1,802	1,802	2.23%	80,948	100.00%	(25)	(25)	-0.03%	80,948
GEN LIABILITY	155,896	96,613	96,613	61.97%	151,414	97.13%	198,049	198,049	127.04%	151,399	97.12%	58,381	58,381	37.45%	150,015
AUTO LIABILITY	131,580	6,969	6,969	5.30%	127,094	96.59%	6,969	6,969	5.30%	126,836	96.39%	6,969	6,969	5.30%	122,731
WORKER'S COMP	4,449,750	2,679,807	2,679,807	60.22%	4,446,637	99.93%	2,617,996	2,617,996	58.83%	4,445,305	99.90%	2,453,649	2,453,649	55.14%	4,428,493
TOTAL ALL LINES	4,818,174	2,785,191	2,785,191	57.81%	4,806,093	99.75%	2,824,817	2,824,817	58.63%	4,804,488	99.72%	2,518,973	2,518,973	52.28%	4,782,188
NET PAYOUT %	\$2,397,875				49.77%										
FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION															
	Budget	Current		50			Last Month		49			Last Year		38	
		Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual		MONTH	Unlimited	Limited	Actual	MONTH
		Incurred	Incurred	29-Feb-20		TARGETED	Incurred	Incurred	01-Feb-20		TARGETED	Incurred	Incurred	28-Feb-19	TARGETED
PROPERTY	80,948	99	99	0.12%	80,948	100.00%	99	99	0.12%	80,948	100.00%	99	99	0.12%	80,948
GEN LIABILITY	155,896	367,091	367,091	235.47%	150,015	96.23%	367,091	367,091	235.47%	149,641	95.99%	124,591	124,591	79.92%	142,462
AUTO LIABILITY	131,580	175,398	175,398	133.30%	122,731	93.27%	175,398	175,398	133.30%	122,275	92.93%	25,728	25,728	19.55%	116,185
WORKER'S COMP	4,616,644	2,643,035	2,643,035	57.25%	4,594,590	99.52%	2,636,035	2,636,035	57.10%	4,591,848	99.46%	2,799,735	2,799,735	60.64%	4,543,941
TOTAL ALL LINES	4,985,068	3,185,623	3,185,623	63.90%	4,948,285	99.26%	3,178,623	3,178,623	63.76%	4,944,712	99.19%	2,950,153	2,950,153	59.18%	4,883,536
NET PAYOUT %	\$2,412,689				48.40%										



# NJCE JIF CYBER TASK FORCE

## COVID-19 Phishing Scams

COVID-19, coronavirus and related words/topics are being used by cybercriminals as a theme for phishing attempts. Also, the emails will be branded and formatted in such a way to resemble trusted organizations, such as the World Health Organization (WHO) or Center for Disease Control and Prevention (CDC).

### Prevention

1. **Unsolicited Emails:** Avoid clicking on links and opening attachments from unsolicited emails.
2. **Trusted Sources:** Go to the trusted websites yourself; do not click on links.
3. **Charity:** Verify the authenticity of charities yourself.
4. **NJCE's Email Dos & Don'ts:** Send these four tips and the NJCE infographic (attached) to all individuals with access to your network.

### Resources

Check-out NJCCIC's bulletin on COVID-19, along with tips for teleworkers working from home:  
<https://www.cyber.nj.gov/alerts-and-advisories/20200316/cyber-threat-actors-capitalize-on-coronavirus>  
<https://www.cyber.nj.gov/be-sure-to-secure>

Here are the trusted sites referenced above for WHO, CDC and FTC's Charity page:  
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>  
<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/events-as-they-happen>  
<https://www.consumer.ftc.gov/articles/0074-giving-charity>

For details, contact the NJCE Underwriting Manager or your  
local Commission Executive Director







# EMAIL DOs & DON'Ts



## EMAIL ADDRESSES

- Do you recognize the sender and the CCs?
- Is the sender's email spelled correctly? (i.e. "YourAdministrator" vs. "YourAdministrat0r")

## DATE & TIME

- Was the email sent on a typical day and at a typical time?

## EMAIL CONTENT

- Are the format and grammar in the email typical for the sender?
- Does the content seem atypical?
- Did the sender seem overly urgent?
- Does the email ask for person info/login info?

From: YourAdministrat0r@yourcounty.com  
To: You@yourcounty.com  
Cc: Who@where.com, Who2@Site.com, Who3@Web.com  
Date: Sunday, October 3, 2105 at 3:20 a.m.  
Subject: Wire for Project

Message | Instructions.docx (4 KB)

Hi,  
Im traveling and lost my phone. We need to wire money for a large project to the below link ASAP so the project isnt delayed.  
Could you wire \$15,000 today?

<http://www.chase.com>

Thanks so much.  
County Administrator

## SUBJECT

- Is the subject a typical style for the sender?
- Does the subject match the email content?

## ATTACHMENT

- Is an attachment needed for the email content?
- Were you expecting the attachment?
- Is it a ".txt" file?

## LINKS

- Does the link look appropriate?
- Does the web address match the hyperlink shown (scroll over the hyperlink)?

## DON'T GET PHISHED!

... but if you do, remember to

Contact Your Claims Representative for reporting the claim and engaging breach counsel and forensics firms as necessary.



# MERCER COUNTY INSURANCE FUND COMMISSION BILLS LIST

**Resolution No. 21-20**

**MARCH 2020**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission

**FUND YEAR 2020**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000584			
000584	BORDEN PERLMAN SALISBURY&KELLY	INSURANCE CONSULTING FEE 3/20	5,500.00
			<b>5,500.00</b>
000585			
000585	PERMA RISK MANAGEMENT SERVICES	POSTAGE 2/20	2.05
000585	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 3/20	14,176.42
			<b>14,178.47</b>
000586			
000586	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 3/20	663.25
			<b>663.25</b>
000587			
000587	INSERVCO INSURANCE SERVICES	CLAIMS SERVICE FEE 3/20	16,308.34
			<b>16,308.34</b>
000588			
000588	PACKET MEDIA GROUP, LLC	AD - 2.14.20	25.20
			<b>25.20</b>
000589			
000589	21ST CENTURY MEDIA-PHILLY CLUSTER	ACCT#896855 - AD - 2.13.20	14.35
000589	21ST CENTURY MEDIA-PHILLY CLUSTER	ACCT#896855 - AD - 2.13.20	43.80
			<b>58.15</b>
000590			
000590	J.A. MONTGOMERY RISK CONTROL	RISK CONTROL 3/20	11,058.75
			<b>11,058.75</b>
000591			
000591	NJ ADVANCE MEDIA	AD#9482010 - MTG - 2.15.20	43.27
000591	NJ ADVANCE MEDIA	AD#9482010 - MTG - 2.15.20	75.75
			<b>119.02</b>
		<b>Total Payments FY 2020</b>	<b>47,911.18</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$47,911.18</b>

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

# MERCER COUNTY INSURANCE FUND COMMISSION BILLS LIST

**Resolution No. 22-20**

**APRIL 2020**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission

**FUND YEAR 2019**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000592			
000592	21ST CENTURY MEDIA-PHILLY CLUSTER	AUDIT SYNOPSIS 11.5.19	112.40
			<b>112.40</b>
		<b>Total Payments FY 2019</b>	<b>112.40</b>

**FUND YEAR 2020**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000593			
000593	BORDEN PERLMAN SALISBURY&KELLY	INS CONSULTING FEES 4/20	5,500.00
			<b>5,500.00</b>
000594			
000594	PERMA RISK MANAGEMENT SERVICES	POSTAGE 3/20	2.00
000594	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 4/20	14,176.42
			<b>14,178.42</b>
000595			
000595	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 4/20	663.25
			<b>663.25</b>
000596			
000596	INSERVCO INSURANCE SERVICES	CLAIM SERVICE 4/20	16,308.34
			<b>16,308.34</b>
000597			
000597	PACKET MEDIA GROUP, LLC	MARCH CANCELLATION 3.20.20	9.45
000597	PACKET MEDIA GROUP, LLC	2020 SCHEDULE 1.3.20	37.80
000597	PACKET MEDIA GROUP, LLC	MARCH CLOSED SESSION	18.90
			<b>66.15</b>
000598			
000598	21ST CENTURY MEDIA-PHILLY CLUSTER	ADV MARCH CLOSED/CANCEL	19.60
			<b>19.60</b>
000599			
000599	SPARK CREATIVE GROUP LLC	SITE UPDATES 3/20	183.75
			<b>183.75</b>
000600			
000600	J.A. MONTGOMERY RISK CONTROL	RISK CONTROL SERVICES 4/20	11,058.75
			<b>11,058.75</b>

000601			
000601	NJ ADVANCE MEDIA	MARCH CANCELLATION 3.20.20	33.70
000601	NJ ADVANCE MEDIA	MARCH CLOSED SESSION 3/20	43.27
			<b>76.97</b>
		<b>Total Payments FY 2020</b>	<b>48,055.23</b>
		<b>TOTAL PAYMENTS ALL FUND YEARS</b>	<b>\$48,167.63</b>

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

MERCER COUNTY INSURANCE COMMISSION							
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED							
<b>Current Fund Year:</b>	<b>2020</b>						
<b>Month Ending:</b>	<b>February</b>						
	Property	Liability	Auto	Worker's Comp	NJ CEL	Admin	TOTAL
OPEN BALANCE	154,771.19	460,622.72	451,987.96	7,396,172.96	(4,584,428.76)	(993,308.98)	2,885,817.09
RECEIPTS							
Assessments	15,996.01	33,863.90	28,248.27	961,292.19	538,418.92	123,884.01	1,701,703.30
Refunds	0.00	0.00	0.00	7,643.62	0.00	0.00	7,643.62
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	93,099.10	0.00	93,099.10
TOTAL	15,996.01	33,863.90	28,248.27	968,935.81	631,518.02	123,884.01	1,802,446.02
EXPENSES							
Claims Transfers	0.00	20,683.73	349.99	152,210.69	0.00	0.00	173,244.41
Expenses	0.00	0.00	0.00	0.00	1,546,368.42	47,770.30	1,594,138.72
Other *	0.00	0.00	0.00	0.00	93,099.10	0.00	93,099.10
TOTAL	0.00	20,683.73	349.99	152,210.69	1,639,467.52	47,770.30	1,860,482.23
<b>END BALANCE</b>	<b>170,767.20</b>	<b>473,802.89</b>	<b>479,886.24</b>	<b>8,212,898.08</b>	<b>(5,592,378.26)</b>	<b>(917,195.27)</b>	<b>2,827,780.88</b>

<b>SUMMARY OF CASH AND INVESTMENT INSTRUMENTS</b>			
<b>MERCER COUNTY INSURANCE COMMISSION</b>			
<b>ALL FUND YEARS COMBINED</b>			
<b>CURRENT MONTH</b>	<b>February</b>		
<b>CURRENT FUND YEAR</b>	<b>2020</b>		
	<b>Description:</b>	<b>MCIFC General A/C</b>	<b>MCIFC Claims A/C</b>
	<b>ID Number:</b>		
	<b>Maturity (Yrs)</b>		
	<b>Purchase Yield:</b>		
	<b>TOTAL for All</b>		
	<b>Accts &amp; instruments</b>		
<b>Opening Cash &amp; Investment Balance</b>	<b>\$2,885,817.09</b>	<b>1,581,824.32</b>	<b>1,303,992.77</b>
<b>Opening Interest Accrual Balance</b>	<b>\$0.00</b>	<b>-</b>	<b>-</b>
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$0.00	\$0.00
6	Interest Paid - Term Instr.s	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00
8	Net Investment Income	\$0.00	\$0.00
9	Deposits - Purchases	\$1,709,346.92	\$1,642,051.64
10	(Withdrawals - Sales)	-\$1,767,383.13	-\$1,594,138.72
	<b>Ending Cash &amp; Investment Balance</b>	<b>\$1,629,737.24</b>	<b>\$1,198,043.64</b>
	<b>Ending Interest Accrual Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Plus Outstanding Checks</b>	<b>\$737.80</b>	<b>\$146,354.72</b>
	<b>(Less Deposits in Transit)</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Balance per Bank</b>	<b>\$1,630,475.04</b>	<b>\$1,344,398.36</b>
		<b>-</b>	<b>-</b>



## NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

April 1, 2020

### GUIDANCE RELATED TO EMPLOYEES AND COVID-19 CLAIMS

We understand the pressures that managers and administrators are under during this time, especially with respect to employees who may have been exposed to COVID-19. The NJCE JIF is continuously monitoring developments by using the [Centers for Disease Control and Prevention \(CDC\) website](https://www.cdc.gov/) as a resource and providing updates on the NJCE website at <https://njce.org/covid-19-updates/>. You can also check the NJ MEL website which is regularly updated by the MEL Safety Institute, <https://njmel.org/covid-19-updates> and the Conner Strong & Buckelew COVID-19 Resource page, <https://www.connerstrong.com/insights/covid-19-resource-center/>.

Our overriding mandate for all is to safeguard the health, safety and well-being of all employees, their families and co-workers. And the goal of the NJCE is to provide assistance to our Members and their employees who need it.

Any potential COVID-19 claim should be reported immediately so that employees will be able to seek competent medical advice.

For those employees who have non-work related exposure, they should be directed to their primary care physician.

Employees that allege work-related exposure should be directed to report it as workers' compensation.

If an employee informs you that they have tested positive:

- Safeguard the identity of the employee, and make certain he/she is receiving medical care;
- Identify who has been in contact with the employee and notify those individuals and employees to self-quarantine;
- Wipe down any and all offices, equipment and surfaces the employee may have come in contact with;
- Consult with your local board of health if you have questions about how to sanitize offices or equipment.;
- Follow up with the employee if possible to make sure they know they can contact you if needed.

Please know that in this trying time, the NJCE is here to help you with any issues that may arise from COVID-19. Do not hesitate to contact us with any questions or concerns that you may have.

## NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633



April 3, 2020

Good Morning,

By now you've received an email from PERMA entitled "Guidance related to employees and COVID-19 claims." We are here to help you through this novel and challenging process and to assist you with any claim related issues that might be coming up within your county that need extra attention. No doubt, COVID-19 is on the forefront of all our minds, and your employees may have concerns or fears about working and potential COVID-19 exposure. We know that these claim related issues are sensitive and that you want to get the correct answers on how to approach situations.

We strongly encourage you to report any claims involving COVID-19 work-related exposure; **any claims involving employees diagnosed with COVID-19 MUST be reported to our excess carriers immediately**, so please make sure these are reported to your third-party administrator or managed care provider ASAP.

If you have any questions or concerns about claims related to COVID-19, whether something should be reported or your management team would like to have a call to discuss any questions or concerns, please let us know; we are available to participate in such calls along with other commission professionals.

Please do not hesitate to reach out and we will set something up.



**RESOLUTION NO. 23-20**

**MERCER COUNTY INSURANCE FUND COMMISSION  
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

**WHEREAS**, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter "MCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

**WHEREAS**, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

**WHEREAS**, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

**WHEREAS**, the MCIFC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

**WHEREAS**, the MCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

**WHEREAS**, the MCIFC did hold a closed session from which the public was excluded on April 27, 2020 at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of said MERCER County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the period February 1, 2020 to February 29, 2020 and March 1, 2020 to March 31, 2020 related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

**ADOPTED** by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on April 27, 2020.

\_\_\_\_\_  
**LILLIAN L. NAZZARO, ESQ., CHAIR**

\_\_\_\_\_  
**DATE**

**ATTEST:**

\_\_\_\_\_  
**RAISSA WALKER, VICE CHAIR**

\_\_\_\_\_  
**DATE**

**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**02/01/2020 Thru 02/29/2020**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amnt. Requested	Amnt. Paid
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*I n s e r v c o   R e p o r t   T e r m i n o l o g y*

Reporting Name	Business Name	Business Description
Amount/Amnt Paid	Amount Paid	Amount actually paid or received
Amount/Amnt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions--Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries



**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**02/01/2020 Thru 02/29/2020**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amnt. Requested	Amnt. Paid	
Coverage: Auto Liability											
C	23718	3960003002	001	GUGLIELMELLI, CARLA	11/6/2019	11/6/2019	CARLA GUGLIELMELLI	2/18/2020	FULL & FINAL SETTLEMENT	349.99	349.99
Total for Coverage: Auto Liability							Number of entries: 1		349.99	349.99	
Coverage: General Liability											
C	23525	3960002977	001	MAZON, CARLOS	9/26/2019	9/26/2019	CARLOS MAZON	2/3/2020	FULL & FINAL SETTLEMENT	246.78	246.78
C	23720	3960003057	001	RAGO, THOMAS	12/13/2019	12/13/2019	THOMAS RAGO	2/18/2020	FULL & FINAL SETTLEMENT ON ALL CLAIMS	528.13	528.13
C	23721	3960002997	001	PETRULLO, BRIAN	10/9/2019	10/9/2019	BRIAN PETRULLO	2/18/2020	FULL & FINAL SETTLEMENT OF ALL CLAIMS	540.82	540.82
Total for Coverage: General Liability							Number of entries: 3		1,315.73	1,315.73	
Coverage: Police Professional											
C	23716	3960001188	001	GYORFFY, ANTHONY	11/1/2019	11/26/2019	Bridges & Snell LLC	2/18/2020	INV 0005	10,023.00	10,023.00
C	23717	3960001188	001	GYORFFY, ANTHONY	10/6/2019	10/30/2019	Bridges & Snell LLC	2/18/2020	INV 0004	5,855.50	5,855.50
C	23719	3960001188	001	GYORFFY, ANTHONY	9/9/2019	9/16/2019	Bridges & Snell LLC	2/18/2020	INV 0003	3,489.50	3,489.50
Total for Coverage: Police Professional							Number of entries: 3		19,368.00	19,368.00	
Total for Mercer County Ins Fund Comm - 396							Number of entries: 7		21,033.72	21,033.72	



**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**03/01/2020 Thru 03/31/2020**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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*Inservco Report Terminology*

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions—Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries

**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**03/01/2020 Thru 03/31/2020**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid	
Coverage: Auto Liability											
C	23863	3960001422	001	WALL, MARY	12/10/2019	12/13/2019	Bridges & Snell LLC	3/2/2020	LEGAL FEE - INV #0005	1,023.00	1,023.00
C	24068	3960001422	001	WALL, MARY	1/16/2020	1/22/2020	Bridges & Snell LLC	3/16/2020	INV 0006	1,069.00	1,069.00
C	24276	3960001646	001	BUSBY, MICHELLE	9/20/2019	9/20/2019	COLIN J DUFFY ASSOCIATES	3/30/2020	INVOICE #19402	686.25	686.25
C	24277	3960001646	001	BUSBY, MICHELLE	1/3/2020	1/3/2020	COLIN J DUFFY ASSOCIATES	3/30/2020	INVOICE #20208	930.00	930.00
C	24278	3960001646	001	BUSBY, MICHELLE	3/9/2020	3/9/2020	COLIN J DUFFY ASSOCIATES	3/30/2020	INV# 20311	761.25	761.25
C	24281	3960003031	001	PHILLIPS, JOWANA	12/2/2019	12/2/2019	JOWANA PHILLIPS	3/30/2020	FULL & FINAL SETTLEMENT	350.00	350.00
C	24283	3960001646	001	BUSBY, MICHELLE	12/11/2019	12/11/2019	COLIN J DUFFY ASSOCIATES	3/30/2020	INVOICE #19489	903.75	903.75
Total for Coverage: Auto Liability							Number of entries: 7		5,723.25	5,723.25	
Coverage: Auto Physical Damage											
C	24285	3960003109	001	MERCER COUNTY IMPROVEMENT	1/31/2020	1/31/2020	MARRAZZO'S AUTO SERVICE INC	3/30/2020	2017 FORD F250 PLATE #NF19039	2,686.79	2,686.79
Total for Coverage: Auto Physical Damage							Number of entries: 1		2,686.79	2,686.79	
Coverage: General Liability											
C	24067	3960002967	001	LOVE, CLINTON	10/10/2019	10/10/2019	CLINTON LOVE	3/16/2020	FULL & FINAL SETTLEMENT	30.00	30.00
C	24280	3960003127	001	COSTANTINO, ALEXANDER	2/4/2020	2/4/2020	ALEXANDER COSTANTINO	3/30/2020	FULL & FINAL SETTLEMENT	687.73	687.73
C	24282	3960002968	001	NASH, TERRY	10/14/2019	10/14/2019	TERRY NASH	3/30/2020	FULL & FINAL SETTLEMENT	411.57	411.57
C	24284	3960003123	001	GROGAN, JEAN	2/10/2020	2/10/2020	JEAN GROGAN	3/30/2020	FULL & FINAL SETTLEMENT	32.00	32.00
Total for Coverage: General Liability							Number of entries: 4		1,161.30	1,161.30	
Coverage: Police Professional											
C	24069	3960001188	001	GYORFFY, ANTHONY	1/6/2020	1/30/2020	Bridges & Snell LLC	3/16/2020	INV 0007	6,939.50	6,939.50
C	24070	3960001187	001	GOFAN JR, HENRY	1/30/2020	1/30/2020	J H BUEHRER & ASSOCS	3/16/2020	INV 9592	250.00	250.00
C	24279	3960001188	001	GYORFFY, ANTHONY	12/3/2019	12/17/2019	Bridges & Snell LLC	3/30/2020	INV #006	3,458.00	3,458.00
Total for Coverage: Police Professional							Number of entries: 3		10,647.50	10,647.50	
Total for Mercer County Ins Fund Comm - 396							Number of entries: 15		20,218.84	20,218.84	



First Managed Care Option, Inc.

# First MCO Bill Review Services

MERCER CO INS COMM

Medical Savings by Month

NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
2014 & Prior	\$822,559	\$509,923	\$814,817	\$312,636	38%	752	618	134	82%	6	\$61,563	\$251,073
Total 2015	\$718,860	\$435,127	\$706,183	\$283,733	39%	695	558	137	80%	18	\$56,661	\$227,072
Total 2016	\$1,310,806	\$661,339	\$1,492,038	\$649,467	50%	1,311	1,172	139	89%	18	\$129,313	\$520,155
Total 2017	\$858,268	\$428,786	\$995,115	\$429,482	50%	819	686	133	84%	13	\$85,891	\$343,591
Total 2018	\$1,316,429	\$549,418	\$1,501,858	\$767,011	58%	1,056	898	158	85%	23	\$153,381	\$613,630
Total 2019	\$2,069,874	\$1,022,019	\$2,189,736	\$1,047,855	51%	1,041	892	149	86%	38	\$209,572	\$838,283
Jan-20	\$70,724	\$43,450	\$71,699	\$27,274	39%	80	63	17	79%	1	\$5,455	\$21,819
Feb-20	\$268,436	\$99,331	\$105,145	\$168,864	63%	70	60	10	86%	0	\$33,773	\$135,091
Mar-20	\$156,325	\$76,985	\$151,522	\$79,340	51%	167	156	11	93%	0	\$15,868	\$63,472
Total 2020	\$495,485	\$219,766	\$328,366	\$275,477	56%	317	279	38	88%	1	\$55,096	\$220,382
Total to Date	\$7,592,282	\$3,826,379	\$8,028,112	\$3,765,662	50%	5,991	5,103	888	85%	117	\$751,476	\$3,014,186

Report Run Date:04/01/2020

MCC

**MERCER COUNTY INSURANCE FUND COMMISSION**  
**SAFETY DIRECTOR'S REPORT**

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Consulting, Safety Director  
**DATE:** April 17, 2020

Paul Shives, Vice President, Safety Services <a href="mailto:pshives@jamontgomery.com">pshives@jamontgomery.com</a> Office: 732-736-5213	Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Senior Administrative Coordinator <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738
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**RISK CONTROL ACTIVITIES**

**February – April 2020**

**MEETINGS ATTENDED / LOSS CONTROL VISITS CONDUCTED**

- **February 19:** Attended the Accident Review Panel meeting in Trenton.
- **February 24:** Attended the MCIFC meeting in Trenton.
- **February 24:** Attended the MCIFC Claims Committee meeting in Trenton.
- **March 9:** Conducted an Accident Investigation at MCIFC Corrections.

**UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED**

- **April 27:** Plan to attend the MCIFC meeting via conference call.
- **April 27:** Plan to attend the MCIFC Claims Committee meeting via conference call.

**CEL MEDIA LIBRARY USAGE**

No Videos have been utilized in 2020.

**TRAINING CONDUCTED (FEBRUARY 19 THRU MARCH)**

DATE	CLIENT	TOPIC	TIME
2/19/20	MCIFC - County Parks	Employee Conduct/Violence Prevention	8:00 - 9:30 am

2/19/20	MCIFC - County Parks	HazCom w-GHS	9:45 - 11:15 am
2/20/20	MCIFC - County Parks	BBP	8:00 - 9:00 am
2/20/20	MCIFC - County Parks	Fire Safety	9:15 - 10:15 am
2/20/20	MCIFC - County Parks	Fire Extinguisher Safety	10:30 - 11:30 am
2/24/20	MCIFC - County Parks	CDL-Drivers Safety Regulations	8:00 - 10:00 am
2/24/20	MCIFC - County Parks	Back Safety/Material Handling	10:15 - 11:15 am
2/25/20	MCIFC - County Parks	CDL-Supervisors Reasonable Suspicion	8:00 - 10:00 am
2/26/20	MCIFC - County Parks	BBP	8:00 - 9:00 am
2/26/20	MCIFC - County Parks	Fire Safety	9:15 - 10:15 am
2/26/20	MCIFC - County Parks	Fire Extinguisher Safety	10:30 - 11:30 am
2/27/20	MCIFC - County Parks	BBP	8:00 - 9:00 am
2/27/20	MCIFC - County Parks	Fire Safety	9:15 - 10:15 am
2/27/20	MCIFC - County Parks	Fire Extinguisher Safety	10:30 - 11:30 am
3/2/20	MCIFC - County Parks	Employee Conduct/Violence Prevention	8:00 - 9:30 am
3/2/20	MCIFC - County Parks	HazCom w-GHS	9:45 - 11:15 am
3/10/20	MCIFC - County Parks	BBP	8:00 - 9:00 am
3/10/20	MCIFC - County Parks	Fire Safety	9:15 - 10:15 am
3/10/20	MCIFC - County Parks	Fire Extinguisher Safety	10:30 - 11:30 am

### **SAFETY DIRECTOR BULLETINS**

- SD Bulletin - Coronavirus Update – March 12.
- Safety Director Message – Class Cancellations Extended – March 17.
- SD Bulletin - Parks and the COVID-19 Outbreak Guidance – March 17.
- SD Bulletin - Coronavirus Guidance for EMS Agencies – March 18.
- UPDATED SD Bulletin – Best Practices for Parks and COVID-19 – March 20.
- New Bulletin – HazCom and COVID-19 Reminder – March 25.
- New Bulletin – Family First Coronavirus Response Act Guidance – March 26.
- New Bulletin - COVID-19 Exposures to First Responders – April 3.
- New Bulletin – FBI Warns of Child Exploitation During COVID – April 7.
- New Bulletin – COVID-19 and Solid Waste Collection – April 9.



### Coronavirus COVID-19

The spread of the Coronavirus, or "COVID-19" is a rapidly evolving situation, and the Safety Director has received numerous requests for guidance on this subject. *The information contained in this Bulletin is derived from the Center for Disease Control (CDC) and should be considered as "interim" guidance since the spread and development of COVID-19 is ongoing.* Updated information will be provided as the situation develops. A separate Bulletin concerning COVID-19 is being issued for law enforcement personnel.

As of March 12, 2020, there are 1,215 cases of COVID-19 in 42 States and the District of Columbia in the United States. There have been 36 deaths from the disease thus far, mostly from the Seattle area, and most of the deaths from a long term healthcare facility. COVID-19 is classified as "highly contagious" and is "droplet" spread. Statistics reflect that 80% of those who are infected show only "mild" symptoms, while 20% show signs of serious illness. The most vulnerable age group are adults 60 and older with those at 80 years of age and up, showing the highest risk. It is important to note that the risk is greater for those with serious underlying health conditions (heart issues, lung problems and those with diabetes).

CDC is working across the Department of Health and Human Services and across the U.S. government in the public health response to COVID-19. Current knowledge is largely based on what is known about similar coronaviruses. Coronaviruses are a large family of viruses that are common in humans and many different species of animals, including camels, cattle, cats, and bats. Rarely, animal coronaviruses can infect people and then spread between people, such as with MERS-CoV and SARS-CoV.

The following interim guidance may help prevent workplace exposures to acute respiratory illnesses, including COVID-19, in non-healthcare settings. The guidance also provides planning considerations if there are more widespread, community outbreaks of COVID-19.

To prevent stigma and discrimination in the workplace, use only the guidance described below to determine risk of COVID-19. Do not make determinations of risk based on race or country of origin, and be sure to maintain confidentiality of people with confirmed COVID-19. The confidentiality provisions under the Health Insurance Portability and Accountability Act (HIPAA) are still in effect for the COVID-19 outbreak. There is much more to learn about the transmissibility, severity, and other features of COVID-19 and investigations are ongoing. Updates are available on CDC's web page at [www.cdc.gov/coronavirus/covid19](http://www.cdc.gov/coronavirus/covid19).

#### **Recommended strategies for employers to use now:**

##### **Actively encourage sick employees to stay home:**

- Employees who have symptoms of acute respiratory illness are recommended to stay home and not come to work until they are free of fever (100.4° F [37.8° C] or greater using an oral thermometer), signs of a fever, and any other symptoms for at least 72 hours, without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants). Employees should notify their supervisor and stay home if they are sick.
- Ensure that your sick leave policies are flexible and consistent with public health guidance and that employees are aware of these policies. If possible, establish policies and procedures to permit employees to work from home for a limited amount of time if necessary. The NJ Department of Health website

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- included information concerning the law passed in 2018 mandating sick leave for employees. Refer to the following link for more information: [https://www.nj.gov/health/cd/topics/covid2019\\_school/business.shtml](https://www.nj.gov/health/cd/topics/covid2019_school/business.shtml)
- Talk with companies that provide your business with contract or temporary employees about the importance of sick employees staying home and encourage them to develop non-punitive leave policies.
- Do not require a healthcare provider's note for employees who are sick with acute respiratory illness to validate their illness or to return to work, as healthcare provider offices and medical facilities may be extremely busy and not able to provide such documentation in a timely way.
- Employers should maintain flexible policies that permit employees to stay home to care for a sick family member. Employers should be aware that more employees may need to stay at home to care for sick children or other sick family members than is usual.

#### **Separate sick employees:**

- CDC recommends that employees who appear to have acute respiratory illness symptoms (i.e. cough, shortness of breath) upon arrival to work or become sick during the day should be separated from other employees and be sent home immediately. Sick employees should cover their noses and mouths with a tissue when coughing or sneezing (or an elbow or shoulder if no tissue is available).

#### **Emphasize staying home when sick, respiratory etiquette and hand hygiene by all employees:**

- Place posters that encourage staying home when sick, cough and sneeze etiquette, and hand hygiene at the entrance to your workplace and in other workplace areas where they are likely to be seen. Posters and handouts are available for use on the CDC website.
- Provide tissues and no-touch disposal receptacles for use by employees.
- Instruct employees to clean their hands often with an alcohol-based hand sanitizer that contains at least 60-95% alcohol, or wash their hands with soap and water for at least 20 seconds. Soap and water should be used preferentially if hands are visibly dirty.
- Provide soap and water and alcohol-based hand rubs in the workplace. Ensure that adequate supplies are maintained. Place hand rubs in multiple locations or in conference rooms to encourage hand hygiene.
- Visit the coughing and sneezing etiquette and clean hands webpage for more information.

#### **Perform routine environmental cleaning:**

- Routinely clean all frequently touched surfaces in the workplace, such as workstations, countertops, and doorknobs. Use the usual cleaning agents in these areas and follow the directions on the label.
- No additional disinfection beyond routine cleaning is recommended at this time.
- Provide disposable wipes so that commonly used surfaces (for example, doorknobs, keyboards, remote controls, desks) can be wiped down by employees before each use.

#### **Advise employees before traveling to take certain steps:**

- Check the CDC's Traveler's Health Notices for the latest guidance and recommendations for each country to which you will travel. Specific travel information for travelers going to and returning from China, and information for aircrew, can be found at on the CDC website. The CDC website lists certain travel advisories for the following countries:
  - Level 3 Health Notice: China, Iran, South Korea, Italy
  - Level 2 Health Notice: Japan
  - Level 1 Health Notice: Hong Kong
- The CDC has not issued any type of domestic travel advisory to date. The CDC will continue to re-evaluate the need to issue a domestic travel advisory if the virus spreads and the cases become concentrated in a particular geographical area.

- Advise employees to check themselves for symptoms of acute respiratory illness before starting travel and notify their supervisor and stay home if they are sick.
- Ensure employees who become sick while traveling or on temporary assignment understand that they should notify their supervisor and should promptly call a healthcare provider for advice if needed.
- If outside the United States, sick employees should follow your company's policy for obtaining medical care or contact a healthcare provider or overseas medical assistance company to assist them with finding an appropriate healthcare provider in that country. A U.S. consular officer can help locate healthcare services. However, U.S. embassies, consulates, and military facilities do not have the legal authority, capability, and resources to evacuate or give medicines, vaccines, or medical care to private U.S. citizens overseas.

#### **Assistance in the State of New Jersey**

- The CDC strongly recommends that employers review the resources available in their own states and localities from the State and local departments of health. The New Jersey Department of Health established a COVID-19 page on their website for information at <https://www.nj.gov/health/cd/topics/ncov.shtml>. The NJDOH set up a hotline to provide answers and more detailed information at (1-800-222-1222 or 1-800-962-1253 if using out-of-state phone line).
- If you are planning a public event that will likely attract a large number of people (parade, festival, concert, etc...), the CDC recommends that employers speak with the local department of health concerning any restrictions or precautions that should be taken prior to announcing the event.

#### **Additional Measures in Response to Currently Occurring Sporadic Importations of the COVID-19:**

- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and refer to CDC guidance for [how to conduct a risk assessment](#) of their potential exposure.
- If an employee is confirmed to have COVID-19, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act (ADA). Employees exposed to a co-worker with confirmed COVID-19 should refer to CDC guidance for [how to conduct a risk assessment](#) of their potential exposure.

#### **Planning for a Possible COVID-19 Outbreak in the US**

The severity of illness or how many people will fall ill from COVID-19 is unknown at this time. If there is evidence of a COVID-19 outbreak in the U.S., employers should plan to be able to respond in a flexible way to varying levels of severity and be prepared to refine their business response plans as needed. For the general public, such as workers in non-healthcare settings, the immediate health risk from COVID-19 is considered low.

Employers need to consider how best to decrease the spread of acute respiratory illness and lower the impact of COVID-19 in their workplace in the event of an outbreak in the US. They should identify and communicate their objectives, which may include one or more of the following: (a) reducing transmission among staff, (b) protecting people who are at higher risk for adverse health complications, (c) maintaining business operations, and (d) minimizing adverse effects on other entities in their supply chains. Employers should:

- Ensure the plan is flexible and involve your employees in developing and reviewing your plan.
- Conduct a focused discussion or exercise using your plan, to find out ahead of time whether the plan has gaps or problems that need to be corrected.
- Share your plan with employees and explain what human resources policies, workplace and leave flexibilities, and pay and benefits will be available to them.
- Review human resources policies to make sure that policies and practices are consistent with public health recommendations and are consistent with existing state and federal workplace laws, such as HIPAA.

HIPPA considerations and legal protections are NOT waived for COVID-19, i.e. employers may not know who has been infected. For more information on employer responsibilities, visit the Department of Labor's and the Equal Employment Opportunity Commission's websites.

- Identify essential business functions, essential jobs or roles, and critical elements within your supply chains required to maintain business operations. Plan for how your business will operate if there is increasing absenteeism or these supply chains are interrupted.
- Set up triggers and procedures for activating and terminating the company's infectious disease outbreak response plan. Work closely with your local health officials to identify these triggers.
- Plan to minimize exposure between employees and also between employees and the public, if public health officials call for social distancing.
- Establish a process to communicate information to employees and business partners on your infectious disease outbreak response plans and latest COVID-19 information. Anticipate employee fear, anxiety, rumors, and misinformation, and plan communications accordingly.

Read the full Interim Guidance from the CDC for Employers at [https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC\\_AA\\_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html](https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html)

The Centers for Disease Control and Prevention (CDC) and the Safety Director will update interim guidance as needed and as additional information becomes available.

## **A Message from the NJCE JIF Safety Director**

Good morning Training Administrators:

In the NJCEL & J.A. Montgomery Consulting's continuing effort to safeguard the health and wellbeing of our community, we have made the difficult decision to extend the suspension of all instructor-led classes until **May 18, 2020**. We will be monitoring the latest developments and re-evaluate the situation in early-May to determine the status of classes going forward.

Thank you for your cooperation in this matter.

***Please share this information widely with others in your organization.***

***Please note the e-mail is being sent "bcc" to Training Administrators, Fund Commissioners, Safety Coordinators and Risk Managers.***

**Park & Playground Best Practices During COVID-19 Outbreak**

New Jersey Governor Phil Murphy's Emergency Declaration of March 16, 2020 placed a limit of 50 people for all social functions and "gatherings" due to the COVID-19 outbreak. The purpose of the Governor's action is to limit one to one contact in an effort to reduce the spread of the virus. This Declaration follows the guidelines issued by the Centers for Disease Control (CDC).

Consistent with the Governor's Declaration, the Safety Director's office recommends that all recreational facilities including parks and playgrounds should be closed immediately and stay closed until the Governor lifts the Emergency Declaration. We believe there are significant challenges for a municipal or county playground owner to implement the controls necessary to restrict the "gathering" to less than 50 people at any play area, especially the large, numerous, and remote parks and playgrounds that many of our clients have.

If an owner of a public park or playground chooses not to close their recreational facilities and play areas, they need to be able to assure the public that their playgrounds will be closely monitored by their personnel, including sanitizing all safety surfaces **several times daily**, and limiting the gathering of people to less than 50 people at any one time. Due to the hurdles of fully documenting all the above actions, including enforcement, the Safety Director feels the most prudent course of risk control is to close parks and playgrounds.

Signs should be posted at the major points of entry to the park and playground, and a notice placed predominately on the park owner's and Recreation Department's websites.

The Safety Director will closely monitor the situation and provide additional guidance as is warranted.

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**Summary of Interim Guidance for Emergency Medical Care and Transport  
 of Suspected / Confirmed COVID-19 Patients**

The following Bulletin provides an action plan for emergency medical services (EMS) leaders and responders that has been derived from the Centers for Disease Control and Prevention's (CDC) *Interim Guidance for Emergency Medical Services (EMS) Systems and 911 Public Safety Answering Points (PSAPs) for COVID-19 in the United States*, dated March 10, 2020. A copy of the full Guidance document is attached for your reference.

- Work with your Medical Director and 9-1-1 call center dispatchers to determine the need for modified caller queries about COVID-19. Emergency Medical Dispatch centers (as appropriate) should question callers and determine the possibility that this call concerns a person who may have signs or symptoms and risk factors for COVID-19. When COVID-19 is suspected in a patient needing an emergency response, prehospital care providers and healthcare facilities should be notified in advance that they may be caring for, transporting, or receiving a patient who may have COVID-19 infection.
- If EMS Dispatch advises that the patient is suspected of having COVID-19, EMS should put on appropriate personal protective equipment (PPE) as described below before entering the scene.
- If information about potential for COVID-19 has not been provided by the dispatch center, EMS providers should exercise appropriate precautions when responding to patients with signs or symptoms of a respiratory infection. Initial assessment should begin from a distance of at least 6 feet from the patient, if possible. Patient contact should be minimized to the extent possible until a facemask is on the patient. If COVID-19 is suspected, PPE as described below should be used.
- A facemask should be donned by the patient for source control. If a nasal cannula is in place, a facemask should be worn over the nasal cannula. Alternatively, an oxygen mask can be used if clinically indicated.
- EMS who will directly care for a patient with possible COVID-19 infection or who will be in the compartment with the patient should follow Standard Precautions and use the PPE as described below:
  - N-95 or higher-level respirator or facemask (if a respirator is not available).
  - Eye protection (i.e., goggles, tight-fitting wrap-around safety glasses, or disposable face shield that fully covers the front and sides of the face).
  - Examination gloves
  - Isolation gown for those involved in patient care with splashes or sprays can be anticipated or high-contact patient care activities that provide opportunities for transfer of pathogens to the hands and clothing of EMS (e.g., moving patient onto a stretcher).
- Drivers, if they provide direct patient care (e.g., moving patients onto stretchers), should wear all recommended PPE. After completing patient care and before entering the driver's compartment, the driver should remove and dispose of PPE and perform hand hygiene to avoid cross-contaminating the compartment. If the transport vehicle does not have an isolated driver's compartment, the driver should continue to wear a respirator or facemask during transport.
- All personnel should avoid touching their face while working.

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- On arrival, after the patient is released to the facility, EMS should remove and discard PPE and perform hand hygiene. Used PPE should be discarded in accordance with routine procedures.
- If a patient with an exposure history and signs and symptoms suggestive of COVID-19 requires transport to a healthcare facility:
  - EMS should notify the receiving healthcare facility that the patient has an exposure history and signs and symptoms suggestive of COVID-19 so that appropriate infection control precautions may be taken prior to patient arrival.
  - Keep the patient separated from other people as much as possible.
  - Family members and other contacts of patients with possible COVID-19 should **not** ride in the transport vehicle. If riding in the transport vehicle, they should wear a facemask.
  - Keep pass-through doors and windows tightly shut.
  - When possible, use vehicles that have isolated driver and patient compartments that can provide separate ventilation to each area.
- Documentation of patient care should be done after EMS clinicians have completed transport, removed their PPE, and performed hand hygiene.
- EMS documentation should include a listing of EMS and public safety responders involved in the response and their level of contact with the patient (for example, no contact with patient, provided direct patient care).
- After transporting the patient, leave the rear doors of the transport vehicle open to allow for sufficient air changes to remove potentially infectious particles. The time to complete transfer of the patient to the receiving facility and complete all documentation should provide sufficient air changes.
- When cleaning the vehicle, personnel should wear a disposable gown, safety glasses or goggles, and gloves.
- Ensure that environmental cleaning and disinfection procedures are followed consistently and correctly, to include the provision of adequate ventilation when chemicals are in use. Doors should remain open when cleaning the vehicle. Products with EPA-approved emerging viral pathogens claims are recommended for use against SARS-CoV-2. Refer to [List Nexternal icon](#) on the EPA website for EPA-registered disinfectants that have qualified under EPA's emerging viral pathogens program for use against SARS-CoV-2.
- Clean and disinfect reusable patient-care equipment before use on another patient.
- Follow standard operating procedures for containing and laundering used linen.
- State or local public health authorities should be notified about the patient so appropriate follow-up monitoring can occur.
- EMS agencies should develop policies for assessing exposure risk and management of EMS personnel potentially exposed to SARS-CoV-2 in coordination with state or local public health authorities.

#### **EMS Employer Responsibilities**

- This interim guidance presents an opportunity to assess current practices and verify that training and procedures are up-to-date.
- EMS agencies should have infection control policies and procedures in place.
- Provide all EMS with task-specific education and training on preventing transmission of infectious agents, including refresher training.
- Ensure that EMS providers are educated, trained, and have practiced the appropriate use of PPE, including attention to correct use of PPE and prevention of contamination of clothing, skin, and environment during the process of removing such equipment.



- Ensure EMS providers are medically cleared, trained, and fit tested for respiratory protection device use (e.g., N95 filtering face piece respirators).
- EMS units should have an adequate supply of PPE, EPA-registered hospital grade disinfectants for decontamination of EMS transport vehicles and equipment.
- EMS personnel are educated, trained, and have practiced the process according to the manufacturer's recommendations or the agency's standard operating procedures.
- EMS agencies should develop sick-leave policies for EMS personnel that are non-punitive, flexible, and consistent with public health guidance. Ensure all EMS personnel, including staff who are not directly employed by the healthcare facility but provide essential daily services, are aware of the sick-leave policies.
- EMS personnel who have been exposed to a patient with suspected or confirmed COVID-19 should notify their chain of command to ensure appropriate follow-up.

The Safety Director will provide additional information as conditions warrant.

**Playground & Athletic Fields / Courts Best Practices During the COVID-19 Outbreak**

New Jersey Governor Phil Murphy's Emergency Declaration of March 16, 2020 placed a limit of 50 people for all social functions and "gatherings" due to the COVID-19 outbreak. The Centers for Disease Control (CDC) has since lowered the number of persons to 10. The purpose of the Governor's action is to limit social contact in an effort to reduce the spread of the virus.

Consistent with the Governor's Declaration, the Safety Director's office recommends that playgrounds, athletic fields and courts, and similar park facilities that encourage group activities should be closed and stay closed until the Governor lifts the Emergency Declaration. We believe there are significant challenges for a municipal or county playground owner to implement the controls necessary to restrict the "gathering" to less than 50 people at any play area, especially at the large, numerous, and remote parks and playgrounds that many of our clients have. The Safety Director's recommendation for closure of these facilities does not apply to passive recreation areas.

Signs should be posted at the major points of entry to the park and playground, and a notice placed predominately on the park owner's and Recreation Department's websites.

If an owner of a public park or playground chooses not to close their recreational facilities and play areas, the Safety Director recommends the following best practices:

1. Sanitizing play surfaces, railings, gates, and other areas frequently touched by park visitors several times daily. Document person, time, location, and cleaner / sanitizer used. Consider making the Safety Data Sheet available for the sanitizing agent utilized in the event a resident asks.
2. Consider monitoring play and athletic areas to limit occupancy
3. Place signage at points of entry with the following
  - a. Do not use the park and facilities if you are not feeling well
  - b. Groups of more than 10 persons are prohibited
  - c. Maintain at least 6 feet social distance between users
  - d. Wash your hands as soon as possible. Do not touch your face.
  - e. Park hours are 5:00 a.m. to 8:00 p.m. (Governor's curfew)

As noted above, passive areas such as nature walks and peripheral jogging / walking paths do not tend to attract 'groups' and can, at least for now, be left open.

The Safety Director will closely monitor the situation and provide additional guidance as is warranted.

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## Don't Forget Hazard Communication During COVID-19 Outbreak

The shortages of cleaners and sanitizers can be frustrating for leaders and workers of public employers. The Office of the Safety Director has heard stories of employees bringing in home-made cleaners, herbal cleaners, mixing two or more different cleaners, or 'spiking' cleaners, all in a good faith attempt to help. However, all of these actions can lead to problems. This is part of the reason OSHA created the Hazard Communication Standard; to allow employers to control, and make employees aware of, the chemicals and their hazards in their workplace. Employers should take this opportunity to remind their employees of the policies and procedures for bringing chemicals, including cleaners and sanitizers, into the workplace. The Safety Director recommends the Safety Briefing below be reviewed with employees at the first opportunity.

### DON'T FORGET HAZARD COMMUNICATION DURING COVID-19 OUTBREAK

I want to tell you a couple of stories our JIF passed along:

- An employee made a 90% bleach solution instead of the recommended 10% solution because if a little bleach is good, more bleach is better. The spray bottle was left out for anyone to use with no label.
- In another town an employee mixed bleach and ammonia because some germs are killed better with bleach and other germs are killed better with ammonia, so using both should ensure killing the virus.

It is understandable in these unique times that people want to protect themselves and others. However, the rules of chemical safety do not change during a pandemic or even shortages. Both of the above examples of good intentions could lead to harm to themselves or others, the very people they were trying to help. A strong bleach solution kills the same number of pathogens as a 10% solution but adds an eye and skin irritant hazard. Mixing ammonia and bleach produces poisonous chlorine gas into the air. I just want to review our policies and procedures for buying, bringing in, or using cleaners and sanitizers:

1. All cleaners and sanitizers must be purchased through normal channels. The CDC recommends using normal household cleaners for most surfaces. A 10% bleach solution is a highly effective disinfectant. For surfaces that have been contaminated or potentially contaminated by a person known or suspected to be infected with the coronavirus, the CDC recommends using any EPA-registered household disinfectants. ALWAYS follow the directions on the label.
2. Wear the appropriate gloves and safety glasses in accordance with the label.
3. NJPEOSH and this agency prohibit employees from bringing into the workplace any personal cleaners without prior approval from **WHO**.
4. Do not mix or add extra ingredients to cleaners
5. If you put the cleaner into a secondary container, make sure you label it properly. Ask if you are unsure.
6. Managers – considering the time we are in, we recommended you post copies of the Safety Data Sheets for the cleaners and sanitizers used in your department. If you need a copy, contact our Right-to-Know Coordinator, **WHO**.

The NJCE JIF has additional COVID-19 information on their website, <https://njce.org/covid-19-updates/>. Are there any questions?

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### **Guidance on the Families First Coronavirus Response Act (FFCRA)**

The Families First Coronavirus Response Act (FFCRA), which passed last week, requires certain employers to provide employees with paid sick leave or expanded family and medical leave for specified reasons related to COVID-19. Since its passage, there have been many questions as to various interpretative issues related to the law. Thankfully, the Department of Labor's Wage and Hour Division that administers and enforces the new law's paid leave requirements has issued a *definitive set of guidelines*. These provisions will apply from the effective date of the law through December 31, 2020. A summary of the definitive clarification is below:

Generally, the FFCRA provides that employees of covered employers are eligible for:

- *Two weeks (up to 80 hours) of paid sick leave at the employee's regular rate of pay* where the employee is unable to work because the employee is quarantined (pursuant to Federal, State, or local government order or advice of a health care provider), and/or experiencing COVID-19 symptoms and seeking a medical diagnosis; or
- *Two weeks (up to 80 hours) of paid sick leave at two-thirds the employee's regular rate of pay* because the employee is unable to work because of a bona fide need to care for an individual subject to quarantine (pursuant to Federal, State, or local government order or advice of a health care provider), or to care for a child (under 18 years of age) whose school or child care provider is closed or unavailable for reasons related to COVID-19, and/or the employee is experiencing a substantially similar condition as specified by the Secretary of Health and Human Services, in consultation with the Secretaries of the Treasury and Labor; and
- *Up to an additional 10 weeks of paid expanded family and medical leave at two-thirds the employee's regular rate of pay* where an employee, who has been employed for at least 30 calendar days, is unable to work due to a bona fide need for leave to care for a child whose school or child care provider is closed or unavailable for reasons related to COVID-19.

#### **Covered Employers**

The paid sick leave and expanded family and medical leave provisions of the FFCRA apply to certain public employers, and private employers with fewer than 500 employees. Most employees of the federal government are covered by Title II of the Family and Medical Leave Act, which was not amended by this Act, and are therefore not covered by the expanded family and medical leave provisions of the FFCRA. However, federal employees covered by Title II of the Family and Medical Leave Act are covered by the paid sick leave provision. Small businesses with fewer than 50 employees may qualify for exemption from the requirement to provide leave due to school closings or child care unavailability if the leave requirements would jeopardize the viability of the business.

#### **Eligible Employees**

*All employees* of covered employers are eligible for two weeks of paid sick time for specified reasons related to COVID-19. *Employees employed for at least 30 days* are eligible for up to an additional 10 weeks of paid family leave to care for a child under certain circumstances related to COVID-19. Where leave is foreseeable, an employee should provide as much notice as possible to the employer. After the first workday of paid sick time, an employer may require employees to follow reasonable notice procedures in order to continue receiving paid sick time.

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### **Qualifying Reasons for Leave**

Under the FFCRA, an employee qualifies for paid sick time if the employee is unable to work (or unable to telework) for reasons related to COVID-19 because the employee:

1. Is subject to a federal, state, or local quarantine or isolation order;
2. Has been advised by a health care provider to self-quarantine;
3. Is experiencing symptoms and is seeking a medical diagnosis;
4. Is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
5. Is caring for a child whose school or place of care is closed (or child care provider is unavailable); or
6. Is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

Under the FFCRA, an employee qualifies for expanded family leave if the employee is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19.

### **Duration of Leave**

For reasons (1) through (4) and (6) as outlined above, a full-time employee is eligible for 80 hours of leave, and a part-time employee is eligible for the number of hours of leave that the employee works on average over a two-week period. For reason (5) as outlined above, a full-time employee is eligible for up to 12 weeks of leave (two weeks of paid sick leave followed by up to ten weeks of paid expanded family & medical leave) at 40 hours a week, and a part-time employee is eligible for leave for the number of hours that the employee is normally scheduled to work over that period.

### **Calculation of Pay**

Note the following scenarios:

- For leave reasons (1), (2), or (3) as outlined above, employees taking leave are entitled to pay at either their regular rate or the applicable minimum wage, whichever is higher, up to \$511 per day and \$5,110 in the aggregate (over a 2-week period).
- For leave reasons (4) or (6) as outlined above, employees taking leave are entitled to pay at 2/3 their regular rate or 2/3 the applicable minimum wage, whichever is higher, up to \$200 per day and \$2,000 in the aggregate (over a 2-week period).

For leave reason (5) as outlined above, employees taking leave are entitled to pay at 2/3 their regular rate or 2/3 the applicable minimum wage, whichever is higher, up to \$200 per day and \$12,000 in the aggregate (over a 12-week period).

### **Links to the Exact Regulatory Guidance**

**Families First Coronavirus Response Act: Questions and Answers**

<https://www.dol.gov/agencies/whd/pandemic/ffcra-questions>

**Families First Coronavirus Response Act: Employee Paid Leave Rights**

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>

**Families First Coronavirus Response Act: Employer Expanded Family and Medical Leave Requirements**

<https://www.dol.gov/agencies/whd/pandemic/ffcra-employer-paid-leave>

As more discernable information becomes available, it will be circulated immediately.

Source: <https://www.dol.gov/agencies/whd/pandemic/ffcra-employee-paid-leave>

# SAFETY DIRECTOR BULLETIN

April 2020

## Fire & EMS Exposure to COVID-19 Guidance

The Centers for Disease Control and Prevention (CDC), with input from the National Institutes for Occupational Safety and Health (NIOSH), is working to add the novel coronavirus, SARS-CoV-2, which causes the COVID-19 disease, to the list of diseases that are subject to the emergency responder notification requirements of the Ryan White HIV/AIDS Treatment Extension Act of 2009. The Act requires medical facilities and the Designated Officers of emergency response agencies communicate with each other to notify police officers, firefighters, and emergency medical personnel of potential exposures to certain, specified infectious diseases.

**The Safety Director recommends every fire and EMS agency identify a Designated Officer and have the Officer file their name and contact information with all local hospitals. All first responders in the agency should know the identity and contact information for their agency's Designated Officer. The information should be predominantly posted in the station.**

Notifications about an exposure can occur in one of two ways:

1. An Emergency Response Employee (ERE) can initiate a request based on a potential exposure to a listed infectious disease by a victim during an emergency (i.e. needlestick, contact with body fluids, or suspicion of exposure to an airborne or aerosolized infectious disease), if the victim was transported to a medical facility, and the ERE was directly involved in patient care. The ERE submits a request to the agency's Designated Officer.
  - The Designated Officer determines whether the ERE may have been involved in a potential exposure under the facts presented. The determination shall be made in accordance with NIOSH guidelines at <https://www.cdc.gov/niosh/topics/ryanwhite/background.html>
  - If a potential exposure is determined, the Designated Officer submits a written request to the medical facility to which the victim was transported or determined the cause of death.
  - Once the medical facility receives the request, it has 48 hours to respond.
  - The medical facility reviews its records to determine if the ERE was exposed to a potentially life-threatening infectious disease.
  - In receiving a request from a Designated Officer, the medical facility shall:
    - i. evaluate the facts in the request; and
    - ii. make a determination of whether the ERE was exposed to an infectious disease included on NIOSH's List of Potentially Life-Threatening Infectious Diseases to Which Emergency Response Employees May Be Exposed based on the medical information possessed by the facility regarding the victim, and within NIOSH's guidelines.
  - The medical facility will make one of four determinations in response to the request:
    - i. Notification of exposure
    - ii. Finding of no exposure

- iii. Insufficient information submitted by Designated Officer – If the medical facility determines that “insufficient information” was provided by the Designated Officer, the Designated Officer can request the assistance of the local public health officer.
  - iv. Possesses no information – If the medical facility finds that it possesses no information on whether the victim has an infectious disease included on NIOSH’s list, the medical facility shall send written notification to the Designated Officer informing him of the insufficiency of such medical information.
- The medical facility reports this information to the Designated Officer.
  - The Designated Officer informs the employee(s).
2. The medical facility will initiate notification if it determines that the victim of an emergency has a potentially life-threatening airborne or aerosolized infectious disease that an agency transported to the facility.
- The medical facility notifies the Designated Officer of the emergency response agency involved within 48 hours, providing the name of the infectious disease, and the date when the emergency victim was transported by the agency’s employees to the facility.
  - The Designated Officer informs the affected employee(s).

### OSHA Recordkeeping Requirements for COVID-19 Occupational Illnesses

The Occupational Safety and Health Administration (OSHA) recently issued guidance to employers by providing recordkeeping requirements and guidelines to address how OSHA logs should be maintained with regards to occupational illnesses related to COVID-19:

COVID-19 can be a recordable illness if a worker is infected as a result of performing their work-related duties. Employers are only responsible for recording cases of COVID-19 if all three of the following conditions are met:

1. The case is a **confirmed** case of COVID-19 (see CDC information on persons under investigation and presumptive positive and laboratory-confirmed cases of COVID-19);
2. The case is work-related, as defined by 29 CFR 1904.5; and
3. The case involves one or more of the general recording criteria such as requiring medical treatment beyond first-aid, or days away from work) as set forth in 29 CFR 1904.7.

Public employers must record most work-related injuries and illnesses on their OSHA 300 log.

### Are COVID-19 fatal illnesses considered line of duty death?

National Fallen Firefighter Foundation worked with the Public Safety Officers’ Benefits Program (PSOB) at the Department of Justice to ensure that COVID-19-related deaths will be considered Line of Duty Deaths (LODD).

To establish eligibility for a public safety officer’s death or disability due to COVID-19, the PSOB regulations require that the evidence show that it is more likely than not that the virus resulted from the officer’s exposure while performing a line of duty activity or action. Read the full DOJ COVID-19 update at: [https://www.iafc.org/docs/default-source/lems/doj\\_psobprogramandcovid-19\\_march2020.pdf](https://www.iafc.org/docs/default-source/lems/doj_psobprogramandcovid-19_march2020.pdf)

As the PSOB Office receives claims based on COVID-19 exposure, they report they will work closely with survivors, officers, and agencies to seek evidence of the exposure and causation through all available evidence, including incident reports and related documents.

**The Safety Director recommends every fire and EMS agency review and strengthen their post-incident documentation. Your written records should include detailed descriptions of the actions taken by each responder as a part of patient care, moving, and transporting. Discuss the heightened importance to the lives of the crews and their families of comprehensive narratives with all persons who complete incident reports.**

For questions regarding the PSOB Program or filing a claim, visit PSOB's online portal at [www.psob.gov](http://www.psob.gov)

Contact the Safety Director for more information or questions. You can also visit the NJCE COVID-19 page at <https://njce.org/covid-19-updates/>.



# SAFETY DIRECTOR BULLETIN

April 2020

## COVID-19 Presents Potential for Increased Risk of Child Exploitation

As parents are doing double duty – home schooling children and working full time jobs remotely – the FBI warns schools, caregivers and parents to be extra vigilant against online sexual exploitation and signs of child abuse. Here are some recommendations from the FBI to help keep your children safe:

- Discuss Internet safety with children of all ages when they engage in online activity.
- Review and approve games and apps before they are downloaded.
- Make sure privacy settings are set to the strictest level possible for online gaming systems and electronic devices.
- Monitor your children's use of the Internet; keep electronic devices in an open, common room of the house.
- Check your children's profiles and what they post online.
- Explain to your children that images posted online will be permanently on the Internet.
- Make sure children know that anyone who asks a child to engage in sexually explicit activity online should be reported to a parent, guardian, or other trusted adult and law enforcement.
- Remember that victims should not be afraid to tell law enforcement if they are being sexually exploited. It is not a crime for a child to send sexually explicit images to someone if they are compelled or coerced to do so.

The Boston Division of the FBI also reported video-teleconferencing hijacking, also called Zoom-bombing, is emerging nationwide. The FBI has received multiple reports of conferences being disrupted by pornographic and/or hate images and threatening language.

As a result, the FBI warns schools against making classrooms on zoom public. As a parent of a child participating in a Zoom-based classroom, if you are not sure if your school's zoom classroom is private, contact the school and inquire.

# SAFETY DIRECTOR BULLETIN

April 2020

## **Control and Prevention of COVID-19 Exposures During Municipal Solid Waste and Wastewater Operations**

Public employers must maintain a level of continuity of services to their residents while protecting them and their staff. The Occupational Safety and Health Administration (OSHA) recently published guidance for solid waste and wastewater management workers and employers.

According to OSHA, generally, handling waste that is suspected or known to contain or be contaminated with COVID-19 does not require additional precautions beyond those already used to protect workers from the hazards they encounter during their routine job tasks in solid waste and wastewater management.

Preventing infections while handling solid waste follows the typical hierarchy of controls; using engineering and safe work practices to protect workers from potential exposure to COVID-19, and providing personal protective equipment (PPE) as a last resort. Depending on work tasks and potential exposures, appropriate PPE for protecting workers from the virus may include gloves, gowns, masks, goggles or face shields, and/or respirators.

### **Municipal Waste and Recycling**

Workers and employers should manage municipal (e.g., household, business) solid waste and recycling with potential or known COVID-19 contamination like any other non-contaminated municipal waste.

Use typical engineering and administrative controls, safe work practices, and PPE, such as puncture-resistant gloves and face and eye protection, to prevent worker exposure to the waste streams (or types of wastes), including any contaminants in the materials, they manage. Such measures can help protect workers from sharps and other items that can cause injuries or exposures to infectious materials.

Employers should consider requiring employees to drive separately in trucks to encourage employee distancing.

The Solid Waste Association of North America (SWANA) also released COVID-19 guidance for its members. SWANA recommends some of the following strategies for waste and recycling industry employers:

- Actively encourage sick employees to stay home and separate sick employees.
- Perform routine environmental cleaning in the workplace. Wipe commonly used surfaces like telephones, doorknobs, and handles with disinfectants. Advise employees before traveling to take certain steps.
- Check the CDC's Traveler's Health Notices for the latest guidance and recommendations.
- Advise employees to check themselves for symptoms of acute respiratory illness before traveling.
- Ensure employees who become sick while traveling notifies their supervisor and promptly call a healthcare provider for advice if needed.
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and refer to CDC guidance for how to conduct a risk assessment of their potential exposure.

- If an employee is confirmed to have COVID-19, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act.

## **Wastewater**

Coronaviruses are susceptible to the same disinfection processes as other viruses, so current disinfection conditions in wastewater treatment facilities are expected to be sufficient. This includes conditions for practices such as oxidation with hypochlorite (i.e., chlorine bleach) and peracetic acid, as well as inactivation through the use of ultraviolet irradiation.

According to OSHA, there is no evidence to suggest that additional, COVID-19-specific protections are needed for employees involved in wastewater management operations, including those at wastewater treatment facilities. Wastewater treatment plant operations should ensure workers follow routine practices to prevent exposure to wastewater, including using the engineering and administrative controls, safe work practices, and PPE normally required for work tasks when handling untreated wastewater.

The CDC also stated that “Wastewater and sewage workers should use standard practices, practice basic hygiene precautions, and wear personal protective equipment (PPE) as prescribed for current work tasks.”

**PAYMENT AUTHORIZATION REQUESTS**

*April 27, 2020*

<b><u>Claim #</u></b>	<b><u>Claimant</u></b>	<b><u>Type of Claim</u></b>	<b><u>PAR/SAR</u></b>
3960003041	Dominique Connors	Worker Compensation	PAR
3960002783	Paul Franks	Worker Compensation	PAR
3960002816	Carmen Gee	Worker Compensation	PAR
3960000932	William Perez	Worker Compensation	PAR
3960002881	Paul Toth	Worker Compensation	PAR
3960002735	Mark Griffith	Worker Compensation	PAR
2020191892	Gregory Argenti	Worker Compensation	PAR/SAR
3960001985	Gregory Argenti	Worker Compensation	PAR/SAR
3960002853	Floyd Scott	Worker Compensation	PAR
3960002157	Clorie Jones	Worker Compensation	PAR/SAR
3960002653	Capri Rambough	Worker Compensation	PAR/SAR

# APPENDIX I

**MERCER COUNTY INSURANCE FUND COMMISSION**  
**OPEN MINUTES**  
**MEETING – February 24, 2020**  
**Mercer County**  
**McDade Administration Building**  
**640 South Broad Street**  
**Trenton, NJ 08650-0068**  
**10:30 AM**

Meeting was called to order by Chair Nazzaro. Ms. Dodd read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

Lillian Nazzaro, Esq.	Present
K. Megan Clark Hughes	Present
Raissa Walker	Present

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Joseph Hrubash</b>
Claims Service	Inservco Insurance Services, Inc. <b>Nancy Fowlkes</b> <b>Amy Zeiders</b> <b>Yvonne Frey</b>
	PERMA <b>Jennifer Conicella</b>
Managed Care Services	First MCO <b>Suzanne Rajsteter</b>
NJCE Underwriting Manager	Conner Strong & Buckelew <b>Ed Cooney</b>
Risk Management Consultant	Borden Perlman Salisbury & Kelly <b>Diane Purcell</b> <b>Doug Borden</b>
Attorney	<b>Paul Adezio, Esq.</b>
Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>

**ALSO PRESENT:**

Ana-Eliza T. Bauersachs, Capehart Scatchard, PA  
Susan Schaefer, Susan Schaefer, LLC  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF JANUARY 29, 2020**

Chair Nazzaro advised she had a question with regards to the minutes. Chair Nazzaro indicated on page 6 of the minutes, it stated the Commissioners should be appointed by the Freeholders. Mr. Adezio noted that statement was correct.

**MOTION TO APPROVE THE OPEN & CLOSED MINUTES OF JANUARY 29, 2020**

Moved:	Chair Nazzaro
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

**CORRESPONDENCE: None**

**SAFETY COMMITTEE REPORTS:** Mr. Prince advised the Safety and Accident Review Committee last met on February 19, 2020. Mr. Prince reported the next meeting was scheduled for March 18<sup>th</sup> and that concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Ms. Conicella reported the Claims Committee met prior to the Commission Meeting and the PARS would be presented during session.

**EXECUTIVE DIRECTOR REPORT:** Executive Director advised his report was included in the agenda and there were two action items.

**MCIFC DIVIDEND:** Executive Director reported last month he advised there were dividend options available to the Commission for Fund Years 2014, 2015 and 2016. Executive Director referred to a copy of the available options which were included in the agenda. Executive Director reported Chair Nazzaro advised she discussed the dividend with the Commission Treasurer and the County would like to take option # 1, \$500,000. Executive Director reported the Dividend would appear as a credit on the 2020 assessment billing and would be applied to the outstanding receivable. Executive Director explained the Commission had a substantial amount of surplus, however the Treasurer was funding the loss funds on a cash basis so there was a large receivable. Executive Director advised Ms. Dodd distributed Resolution 20-20, Authorizing Refund from the 2014 Fund Year.

**MOTION TO ADOPT RESOLUTION 20-20, AUTHORIZING REFUND  
FROM THE 2014 FUND YEAR**

Moved:	Commissioner Walker
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Second:  
Vote:

Commissioner Hughes  
3 Yes, 0 Nays

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director reported the certificate of issuance report from the NJCE listing the certificates issued for the month of January was included in the agenda. Executive Director advised there were 10 certificate of insurances issued during January.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT  
FOR THE MONTH OF JANUARY**

Moved:  
Second:  
Vote:

Commissioner Walker  
Commissioner Hughes  
3 Yes, 0 Nays

**NJ COUNTIES EXCESS JOINT INSURANCE FUND (NJCE):** Executive Director reported the NJCE would hold its Reorganization Meeting on February 27, 2020 at 1:00 PM at the Camden County College Regional Emergency Training Center. Executive Director noted Ms. Nazzaro advised she would attend this meeting in person.

**MCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director advised the December Financial Fast Track was included in the agenda. The Commission had a surplus of \$12,116,246 as of December 31, 2019. Executive Director also referred to line 10 of the report, "Investment in Joint Venture" and indicated \$1,533,202 of the surplus was the MCIFC's share of the NJCE equity. Executive Director noted the dividend of \$500,000 was displayed on line 9 of the report. Executive Director advised for the record the receivable amount as of August 31, 2019 was \$16.5 million. Executive Director reported the Treasurer advised he would be applying more funds to this receivable.

**NJCE PROPERTY & CASUALTY FINANCIAL FAST TRACK:** Executive Director reported the December Financial Fast Track was included in the agenda. As of December 31, 2019 the Fund had a surplus of \$15,026,779 and the cash balance was \$30,611,582. Executive Director noted the NJCE had issued dividends in the amount of \$3,607,551.

**CLAIMS TRACKING REPORTS:** Executive Director advised the Claims Tracking Reports for the month of December were included in the agenda. Executive Director referred to the Expected Loss Ratio report and advised this report compared how the Commission was performing versus the actuary's projections. Executive Director reviewed the reports with the Commission and advised the Commission was performing much better than the actuary's projections.

Executive Director advised that concluded his report unless there were any questions.

Executive Director's Report Made Part of Minutes.



**TREASURER REPORT:** Chair Nazzaro advised the Treasurer was not present. Chair Nazzaro advised the February Bill List, Resolution 17-20 was included in the agenda.

**MOTION TO APPROVE RESOLUTION 17-20, FEBRUARY BILL LIST**

Moved: Commissioner Walker  
Second: Commissioner Hughes  
Vote: 3 Yes, 0 Nays

Executive Director advised the monthly Treasurer Reports were included in the agenda.

**ATTORNEY:** Mr. Adezio advised he did not have any report however, he wanted to discuss a matter under new business regarding the airport and the exercise they do every year with volunteers.

**CLAIMS SERVICE:** Ms. Fowlkes advised Resolution 18-20, Disclosure of Liability Claims Check Registers was included in the agenda along with a copies of the check registers for January 1, 2020 to January 31, 2020.

**MOTION TO APPROVE RESOLUTION 18-20 AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTERS**

Moved: Commissioner Walker  
Second: Commissioner Hughes  
Vote: 3 Yes, 0 Nays

**MANAGED CARE:** Ms. Rajsteter advised she would review First MCO's report which was included in the agenda and then she would discuss the card that was distributed.

Month	Provider Bill Amount	Repriced Amount	Savings	Percentage of Savings	Number of Bills	In Network Bills	Net Savings	PPO %
January	\$ 70,724	\$ 43,450	\$ 27,274	39%	80	63	21,819	79%

Ms. Rajsteter referred to a copy of the new claim card that was distributed. Ms. Rajsteter advised this was a new way to roll out information sent to an employee when they were injured. After a brief discussion it was determined the cards were only for nurse case management claims, and First MCO did not handle those claims for Mercer so the cards were not necessary. Ms. Fowlkes advised currently Ms. Schaefer provides the employees with all of the information they need pertaining to any bills. Ms. Rajsteter advised that concluded her report unless there were any questions.

**NJCE SAFETY DIRECTOR:** Mr. Prince advised a copy of the Safety's Director Report for January through February was included in the agenda. Mr. Prince reported the agenda also included two new Safety Briefings and a Safety Director Bulletin, "Service Animals in the Work Place". Mr. Prince referred to a copy of the BRIT Safety Grant Program which was included in the agenda. Mr. Prince advised the memo included an overview of the program and indicated the program was a cost sharing program where counties could receive reimbursement for up to 50% of the cost of a safety item or service. Mr. Prince noted the total amount of funding available to members of the

New Jersey Counties Excess Liability Joint Insurance Fund was \$45,000. Mr. Prince reported requests should be submitted to him no later than September 30, 2020. In response to Executive Director's inquiry, Mr. Prince advised he would provide a list of previous items that were approved to the Chairperson. Mr. Prince advised that concluded his report unless anyone had any questions.

**RISK MANAGER CONSULTANT:** Ms. Purcell advised she did not have anything to report, however they continue to work on the daily requests as received. Ms. Purcell advised that concluded her report unless there were any questions.

Correspondence Made Part of Minutes.

**OLD BUSINESS: None**

**NEW BUSINESS:** Ms. Zeiders introduced Richard Crooks of her office. Ms. Zeiders advised Mr. Crooks, Claims Specialist, started in September and would service the account along with Yvonne Frey.

Mr. Adezio reported annually the airport conducts a disaster drill in the event there was a plane crash. Mr. Adezio advised there was a whole harmless agreement for the volunteers, however, a question was raised by Brenda Montgomery, airport manager, with regard to the civil air control and Red Cross as whether they needed to provide proof of insurance listing the County as additional insured to participate in the drill. Mr. Borden recommended obtaining certificates with additional insured wording and noted it did not cost anything. Mr. Cooney, NJCE Underwriting Manager agreed the County should obtain the certificate of insurances. Ms. Hughes advised they were requested last year.

**PUBLIC COMMENT: None**

**CLOSED SESSION:** Chair Nazzaro read and requested a motion to approve Resolution 19-20 authorizing a Closed Session to discuss PARS.

**MOTION TO APPROVE RESOLUTION 19-20 FOR EXECUTIVE SESSION**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

**MOTION TO RETURN TO OPEN SESSION**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

**MOTION TO AUTHORIZE PAYMENT AUTHORITY REQUESTS AND SETTLEMENT REQUESTS DISCUSSED IN CLOSED SESSION**

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Yes, 0 Nays

Ms. Bauersachs advised she wanted to mentioned a new law that was passed increasing compensation for workers' comp hand and foot injuries. Ms. Bauersachs advised under the new law the compensation was significantly more if it is over 25% of the hand or foot. For example, under the current law 50% of the hand equates to \$33,364 and under the new law 50% of the hand equates to \$43,128. Ms. Bauersachs reported the bill does not exactly say when it should be enacted so different parts of New Jersey are approaching differently. Ms. Bauersachs advised there were rumors that the legislators will have another bill that will clarify. Ms. Bauersachs reported that this has not affected Mercer yet.

**MOTION TO ADJOURN:**

Moved:	Chair Nazzaro
Second:	Commissioner Walker
Vote:	3 Yes, 0 Nays

**MEETING ADJOURNED: 11:13AM**

Minutes prepared by:  
Cathy Dodd, Assisting Secretary

## **APPENDIX II**

### *Certificate of Insurance Report*

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

Holder (H)/ Insured Name (I)	Holder / Insured Address	Description of Operations	Issue Date/ Cert ID	Coverage
H - NJ Transit Local I - County of Mercer	Programs/Community Mobility One Penn Plaza East, 4th fl Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate holder is included as additional insured ATIMA for General and Excess Liability pursuant to the terms, conditions, limitations and exclusions of the JIF Casualty Insurance Policy only and as loss payee with respects to Vehicle# 16-1923 Grant Year: NJ-16-0010 Vehicle Type: 2017 Ford E-450 VIN# 1FD4E4FS1HDC61939	2/25/2020 #2441926	GL AU EX WC OTH
H - US Government I - County of Mercer	Joint Base McGuire-Dix-Lakehurst Joint Base MDL, NJ 08641	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance as respects the Emergency vehicle operations course.	2/25/2020 #2441927	GL AU EX WC OTH
H - Allentown United Methodist I - County of Mercer	Church 23 Church Street Allentown, NJ 08501	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance usual to County Governmental Entity as respects to The Allentown United Method Church will be used for the 4-H Clever Clovers Club monthly meetings. Monthly meetings will be held each first Sunday of the month 2 pm 4 pm	2/25/2020 #2441928	GL AU EX WC OTH
H - Beneficial Mutual Savings Bank I - County of Mercer	530 Walnut Street Philadelphia, PA 19106	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Lease of the Mercer County Connections Office. Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and with respects to the lease of the Mercer County Connections Office.	2/25/2020 #2441929	GL AU EX WC OTH
H - Brandolini Property Management & I - County of Mercer	BLF Partners, LLC 1301 Lancaster Avenue Berwyn, PA 19312	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Lease of the Mercer County Connections Office Brandolini Property Management & BLF Partners, LLC are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the lease of the Mercer County Connections Office	2/25/2020 #2441931	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

H - Christopher Uffer NJ Transit I - County of Mercer	Local Programs/Community Mobility One Penn Plaza East, 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate Holder is an Additional Insured on the above-referenced General Commercial Liability and Excess Liability Policies and Loss Payee if required by written contract as respects to: 1.) Vehicle #:16-1897 Grant #: NJ-65-0004 Vehicle Type: 2017 Ford E-450 Vin #:1FDDE4FS1HDC61939 2.) Vehicle #: 16-1924 Grant #: NJ-65-0004 Vehicle Type: 2017 Ford E-450 Vin#: 1FDDE4FS2HDC65966 3.) Vehicle #: 16-1925 Grant #: NJ-65-0004 Vehicle Type: 2017 Ford E-450 Vin #: 1FDDE4FSHDC65967 30 days notice of cancellation (except 10 days for non-payment) is provided to the First Named Insured.	2/25/2020 #2441932	GL AU EX WC OTH
H - Department of Human Services I - County of Mercer	Division of Mental Health and Addiction Services 222 South Warren Street, PO Box 700 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441934	GL AU EX WC OTH
H - East Windsor Regional School I - County of Mercer	District 25A Leshin Lane Hightstown, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance as respects polling at the following locations: 10, 11 Ethel McKnight School, 58 Twin Rivers Drive South; 7, 13, 14 Melvin Kreps School, 5 Kent Drive; 12, 15, 16 Perry Drew School, 70 Twin Rivers Drive North - MultiPurpose Room	2/25/2020 #2441935	GL AU EX WC OTH
H - Freedom of Information Act I - County of Mercer	212 W Rt. 38 #700 Moorestown, 08057	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441936	GL AU EX WC OTH
H - Hamilton Township Board of I - County of Mercer	Education 90 Park Avenue Hamilton, NJ 08690	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects use of facilities. 9 Alexander Elementary School, 20 Robert Frost Drive 22 Robinson Elementary School, 495 Gropp Avenue 30, 45 Crockett Middle School, 2631 Kuser Road 20, 40 Sayen Elementary School, 3333 Nottingham Way 46, 64 Grice Middle School, 901 Whitehorse-Ham Sqr Road 2, 27, 55 Steinert H.S., 2900 Klockner Road 4, 11, 12 Hamilton High School West, 2720 So Clinton Avenue 60 Sunnybrae Elementary School, 166 Elton Avenue 25, 52	2/25/2020 #2441937	GL AU EX WC OTH

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From 2/1/2020 To 3/1/2020

		Klockner Elementary School, 830 Klockner Road 2 8, 44, 50 University Heights Elementary School, 645 Paxson Ave 59 Langtree Elementary School, 2080 Whatley Drive 3 2, 58 Wm. Morgan Elementary School, 38 Stamford Rd 24, 29, 63 McGalliard Elementary School, 1600 Arena Dr 23 Wilson Elementary School, 600 Park Avenue 1, 33 Mercerville Elementary School, 60 Regina Avenue 5 1, 53 Yardville Heights Elementary School, 3880 S Broad St16 Nottingham High School, 1055 Klockner Avenue		
H - Hamilton Twp. Board of Education I - County of Mercer	90 Park Ave Trenton, NJ 08690	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and as respects to the following polling locations. 1, 33 Mercerville Elementary School Lobby, 60 Regina Avenue 16,41 Nottingham High School, Hamilton & Klockner Avenues 22 Robinson Elementary School, 495 Gropp Ave, 20, 40 Sayen Elementary School, 3333 Nottingham Way 2, 27, 55 Steinert H.S., Yardville-Ham Sqr. Road 60,61 Sunnybrae Elementary School, 166 Elton Avenue 28,44, 50 University Heights Elementary School, 645 Paxson Avenue 32, 58 William Morgan Elementary School Cafeteria, 38 Stamford Rd. 23 Wilson Elementary School, 600 East Park Avenue 51,53 Yardville Heights Elementary School, 3880 S Broad Street Alexander Elementary School	2/25/2020 #2441938	GL AU EX WC OTH
H - Hopewell Township I - County of Mercer	201 Washington Crossing - Pennington Road Titusville, NJ 08560	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects for events being held at the Equestrian Center in Hopewell Twp.	2/25/2020 #2441939	GL AU EX WC OTH
H - Joint Base I - County of Mercer	McGuire-Dix-Lakehurst JBMDL, NJ 08641	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in anysuch written contract or written mutual aid agreement or other written agreement as respects use of facilities for Police Academy Training.	2/25/2020 #2441941	GL AU EX WC OTH
H - Lawrence Township I - County of Mercer	2207 Lawrenceville Road Lawrenceville, NJ 08648	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy	2/25/2020 #2441942	GL AU EX WC OTH

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From 2/1/2020 To 3/1/2020

		Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.		
H - Marci Rubin, Executive Director I - County of Mercer	Boys and Girls Club Spruce Street Community Center 1040 Spruce Street Lawrenceville, NJ 08648	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441943	GL AU EX WC OTH
H - NJ Division of Disability I - County of Mercer	Services 11 A Quakerbridge Rd. PO Box 705 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance. All operations usual to County Governmental Entity as respects to State funding.	2/25/2020 #2441944	GL AU EX WC OTH
H - New Jersey Historical Commission I - County of Mercer	225 W State St PO Box 305 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Grant Certificate holder is additional insured for general, excess and auto liability pursuant to terms, conditions, limitations and exclusions of the JIF Casualty Insurance policy as respects grant	2/25/2020 #2441946	GL AU EX WC OTH
H - Panek's Golf Car Service CO I - County of Mercer	374 Eggerts Crossing Rd Ewing, NJ 08638	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement.	2/25/2020 #2441950	GL AU EX WC OTH
H - Princeton Academy of the Sacred I - County of Mercer	Heart 1128 The Great Road Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441951	GL AU EX WC OTH
H - Princeton Board of Education I - County of Mercer	25 Valley Road Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441952	GL AU EX WC OTH



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From 2/1/2020 To 3/1/2020

H - Princeton Charter School I - County of Mercer	100 Bunn Drive Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441953	GL AU EX WC OTH
H - Princeton United Methodist I - County of Mercer	Church 7 Vandeventer Street Princeton, NJ 08542	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441954	GL AU EX WC OTH
H - Princeton University c/o Risk I - County of Mercer	Management Dept 701 Carnegie Center, Ste 439 Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects a radio tower license.	2/25/2020 #2441955	GL AU EX WC OTH
H - Project Freedom @ Hamilton I - County of Mercer	715 Kuser Road Hamilton, NJ 08619	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects Hamilton Districts 6 and 13.	2/25/2020 #2441956	GL AU EX WC OTH
H - Project Freedom @ Lawrence I - County of Mercer	1 Freedom Boulevard Lawrenceville, NJ 08648	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects Lawrence District 6.	2/25/2020 #2441957	GL AU EX WC OTH
H - Ravine Club I - County of Mercer	100 E. State Police Drive Ewing, NJ 08628	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects to the use of the club by the 4-H Club Hot Shots Shooting Sports.	2/25/2020 #2441958	GL AU EX WC OTH
H - Robbinsville Board of Education I - County of Mercer	155 Robbinsville Edinburgh Road Robbinsville, NJ 08691	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of	2/25/2020 #2441959	GL AU EX WC OTH

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		insurance. All operations usual to County Governmental Entity as respects Robb Districts 1, 8 - Robbinsville High School, 155 Robbinsville-Edinburgh Rd, Robbinsville and Robb District 7 - Pond Road Middle School, 150 Pond Road, Robbinsville		
H - State of New Jersey I - County of Mercer	Trenton, NJ	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 State of New Jersey, New Jersey Department of Environmental Protection, Division of Parks and Forestry, New Jersey State Park Service, D & R Canal State Park, New Jersey Water Supply Authority are additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement.	2/25/2020 #2441961	GL AU EX WC OTH
H - State of New Jersey - Dept of I - County of Mercer	Human Services Div of Family Development PO Box 716 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance in respects to the Social Services to the Homeless Grant.	2/25/2020 #2441962	GL AU EX WC OTH
H - State of New Jersey, Dept. of I - County of Mercer	Environmental Protection Compliance and Enforcement Mail Code 401-04N, P.O. Box 420 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441964	GL AU EX WC OTH
H - The College of New Jersey Guest I - County of Mercer	Conference Management P.O. Box 718 Ewing, NJ 08628	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441965	GL AU EX WC OTH
H - The Hun School I - County of Mercer	176 Edgerstoune Road Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.	2/25/2020 #2441966	GL AU EX WC OTH
H - The State of New Jersey Central I - County of Mercer	Business and Family Office 50 East State Street, 3rd Floor, PO Box 717	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs	2/25/2020 #2441967	GL AU EX WC OTH

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	Trenton, NJ 08625	\$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity.		
H - Township of West Windsor I - County of Mercer	108 North Clinton Avenue Trenton, NJ 08609	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects N-5 Columbus School, 100 Brunswick Avenue S-3,S-7,S-8 Grace Dunn School, Dayton Street W-8 Gregory School, 500 Rutherford Avenue E-4, E-6 Hedgepeth Williams School, South Olden Avenue Entrance W-3,W-7 Joyce Kilmer School, 1300 Stuyvesant Ave, Door #1 N-4 Martin Luther King School, Evans Ave Entrance W-15 Monmument School, Calhoun Street Entrance S-9 Mott School, 45 Stokely Avenue E-2 P J Hill School, 101 East State Street W-2,W-4,W-5 Stokes School, Maple Ave Entrance W-1 Trenton Central H.S. West, West State St & Parkside Avenue S-1,S-4 Washington School, Calhoun Street Entrance N-1 Woodrow Wilson School, 175 Houghton Avenue	2/25/2020 #2441968	GL AU EX WC OTH
H - Local Programs and Minibus I - County of Mercer	Support NJ Transit One Penn Plaza East Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to the following vehicles. 30 days notice of cancellation (except 10 days for non-payment) is provided to the First Named Insured: cs125 125 OP8248 1FD4E45PX8DA51070 2008 BUS FORD STARCRAFT E-450 SUPER DUTY DIESEL 16-1218 218 OP8215 1FDEE3FS9BDA72713 2011 BUS FORD ELKHART COACH E350 SUPER DUTY GAS 16-1385 385 OP8217 1FDEE3FS8BDA72721 2011 BUS FORD ELKHART COACH E350 SUPER DUTY GAS 16-1372 372 OP8224 1FDEE3FS8BDA63534 2011 BUS FORD STARTRANS E350 SUPER DUTY GAS 16-1449 449 OP8226 1FD4E4FS9BDB00570 2011 BUS FORD STARTRANS E450 SUPER DUTY GAS 16-1450 450 OP8225 1FD4E4FS0BDB00571 2011 BUS FORD STARTRANS E450 SUPER DUTY GAS 16-1491 491 OP8260 1FD4E4FS6DDA62881 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1492 492 OP8256 1FD4E4FS8DDA62882 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1524 524 OP8258 1FD4E4FS5DDB09799 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1525 525 OP8254 1FD4E4FS8DDB09800 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1526 526 OP8239 1FD4E4FSXDDDB09801 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 15-1555 555	2/25/2020 #2441969	GL AU EX WC OTH

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		OP8255 1FD4E4FSXDDDB16246 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1556 556 OP8253 1FD4E4FS1DDB16247 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1557 557 OP8250 1FD4E4FS3DDB16248 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1558 558 OP8252 1FD4E4FS5DDB16249 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1559 559 OP8251 1FD4E4FS1DDB16250 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS 16-1560 560 OP8257 1FD4E4FS3DDB16251 2013 BUS FORD SUPREME STARTRANS SENATOR II E450 SUPER DUTY GAS		
H - Evidence of Insurance I - County of Mercer		Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441970	GL AU EX WC OTH
H - Department of Health Services I - County of Mercer	Div of Mental Health & Addiction Services 222 South Warren Street, PO Box 700 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441971	GL AU EX WC OTH
H - County of Mercer I - County of Mercer	640 S. Broad Street, PO Box 8068 Trenton, NJ 08650	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The City of Trenton is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies	2/25/2020 #2441973	GL AU EX WC OTH
H - City of Trenton I - County of Mercer	319 East State Street Trenton, NJ 08608	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The City of Trenton is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies	2/25/2020 #2441974	GL AU EX WC OTH
H - Christopher Uffer NJ TRANSIT I - County of Mercer	Local Programs/Community Mobility One Penn Plaza East, 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 NJ TRANSIT is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to: Vehicle information: Vehicle #: 16-1924 Grant#: NJ-65-0004 Vehicle type: 2017 Ford E-450 Vin#: 1FD4E4FS2HDC65966 30 Day notice to NJ	2/25/2020 #2441975	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		TRANSIT of charge or cancellation of insurance.		
H - East Windsor Regional School I - County of Mercer	25A Leshin Lane Hightstown, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance with respects to upcoming elections. Election site: Ethel McKnight School, 58 Twin Rivers Drive, South Windsor NJ 08520, Perry L. Drew School, 70 Twin Rivers Drive, North East Windsor NJ 08520, and Melvin Kreps School, 5 Kent Lane, Hightstown NJ 08520.	2/25/2020 #2441976	GL AU EX WC OTH
H - East Windsor Regional School I - County of Mercer	25A Leshin Lane Hightstown, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance with respects to upcoming elections. Election site: Perry L. Drew School, 70 Twin Rivers Drive, North East Windsor NJ 08520	2/25/2020 #2441977	GL AU EX WC OTH
H - East Windsor Regional School I - County of Mercer	25A Leshin Lane Hightstown, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance with respects to upcoming elections. Election site: Ethel McKnight School, 58 Twin Rivers Drive, South Windsor NJ 08520	2/25/2020 #2441978	GL AU EX WC OTH
H - Christopher Uffer, NJ Transit I - County of Mercer	Local Programs/Community Mobility One Penn Plaza East, 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 NJ Transit is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to 2017 Dodge Caravan, VIN #2C7WDGBG9HR838565, and Vehicle #16-1947. NJ Transit is titled as lien holder. 30 days written notice to NJ Transit of change or cancellation of insurance	2/25/2020 #2441979	GL AU EX WC OTH
H - SRI International I - County of Mercer	201 Washington Road Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects to West Windsor District 2 SRI International, 201 Washington Road, West Windsor 08550. A3D	2/25/2020 #2441980	GL AU EX WC OTH
H - Christopher Uffer, NJ Transit, I - County of Mercer	Local Programs/Community Mobility One Penn Plaza East, 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 NJ Transit is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Lien Holder/Loss Payee on	2/25/2020 #2441981	GL AU EX WC OTH



# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		the Property Policy if required by written contract as respects to 2017 Dodge Caravan, VIN# 2C7WDGBG9HR838565, Vehicle # 16-1948. 30 Days written notice to NJ Transit of change or cancellation of insurance		
H - Hopewell Township I - County of Mercer	201 Washington Crossing-Pennington Road Titusville, NJ 08560	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects the Mercer County 4-H Club's livestock.	2/25/2020 #2441983	GL AU EX WC OTH
H - New Jersey Junior Breeder's I - County of Mercer	Fund, Inc. New Jersey Department of Agriculture P.O. Box 330 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects the Mercer County 4-H Club's livestock.	2/25/2020 #2441984	GL AU EX WC OTH
H - Motor Vehicle Commission I - County of Mercer	Business License Services Bureau P.O. Box 170 Trenton, NJ 08666	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance	2/25/2020 #2441987	GL AU EX WC OTH
H - Suburban Propane I - County of Mercer	2061 Route 9 North Howell, NJ 07731	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Suburban Propane is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to a propane fill station at the Mercer County Motor Pool that they will supply gas to.	2/25/2020 #2441990	GL AU EX WC OTH
H - Xerox Financial Services LLC. I - County of Mercer	P.O. Box 3547 Bellevue, WA 98009	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to lease/loan of copier, acct # 020-0092223-001	2/25/2020 #2441992	GL AU EX WC OTH
H - Dempster Fire Training Academy I - County of Mercer	350 Lawrence Station Road Lawrence, NJ 08640	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441993	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

H - Fort Dix Driver Training Area 2 I - County of Mercer	2300 Range Road #2398 Browns Mills, NJ 08015	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441994	GL AU EX WC OTH
H - Hamilton High West I - County of Mercer	2720 South Clinton Avenue West Windsor, NJ 08550	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441995	GL AU EX WC OTH
H - Mercer County Community College I - County of Mercer	1200 Old Trenton Road West Windsor, NJ 08550	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441996	GL AU EX WC OTH
H - Mercer County Prosecutors Range I - County of Mercer	1750 River Road Lambertville, NJ 08530	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441997	GL AU EX WC OTH
H - Mercer County Skating Rink I - County of Mercer	1638 Old Trenton Road West Windsor, NJ 08550	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441998	GL AU EX WC OTH
H - Steinert High School I - County of Mercer	2900 Klockner Road Hamilton, NJ 08690	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2441999	GL AU EX WC OTH
H - John K. Rafferty YMCA I - County of Mercer	1315 Whitehorse Mercerville Road Trenton, NJ 08619	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: 4-H Club from October until June Evidence of Insurance with respect to Water	2/25/2020 #2442001	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		robotics project held by 4-H Club from October until June in the current calendar year		
H - NJ Transit I - County of Mercer	One Penn Plaza East, 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance with respect to Job Access Reverse Commute (JARC) transportation program with NJ TRANSIT.	2/25/2020 #2442002	GL AU EX WC OTH
H - State of NJ Dept of Children & I - County of Mercer	Families, Central Business Office 50 East State Street, 3rd Floor PO Box 717 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442003	GL AU EX WC OTH
H - Robbinsville Public Schools I - County of Mercer	Board of Education Building 155 Robbinsville-Edinburg Road Robbinsville, NJ 08691	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442004	GL AU EX WC OTH
H - United States Government I - County of Mercer	Joint Base McGuire-Dix-Lakehurst Joint Base MDL, NJ 08641	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442005	GL AU EX WC OTH
H - PSE&G, Holiday Lighting Group I - County of Mercer	24 Brown Avenue Springfield, NJ 07081	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to hanging of decorations for Holiday Lighting 30 days notice of cancellation (except 10 days for non-payment) is provided to the First Named Insured.	2/25/2020 #2442006	GL AU EX WC OTH
H - Christopher Uffer, NJ Transit, I - County of Mercer	Local Programs/Community Mobility One Penn Plaza East, 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance with respect to vehicles listed below: CS125 125 OP8248 1FD4E45PX8DA51070 2008 BUS FORD 16-1491 491 OP8260 1FD4E45FS6DDA62881 2013 BUS FORD 16-1492 492 OP8256 1FD4E45FS8DDA62882 2013 BUS FORD 16-1524 524	2/25/2020 #2442007	GL AU EX WC OTH



# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		OP8258 1FD4E4FS5DDB09799 2013 BUS FORD 16-1525 525 OP8254 1FD4E4FS8DDB09800 2013 BUS FORD 16-1526 526 OP8239 1FD4E4FSXDDDB09801 2013 BUS FORD 15-1555 555 OP8255 1FD4E4FSXDDDB16246 2013 BUS FORD 16-1556 556 OP8253 1FD4E4FS1DDB16247 2013 BUS FORD 16-1557 557 OP8250 1FD4E4FS3DDB16248 2013 BUS FORD 16-1558 558 OP8252 1FD4E4FS5DDB16249 2013 BUS FORD 16-1559 559 OP8251 1FD4E4FS1DDB16250 2013 BUS FORD 16-1560 560 OP8257 1FD4E4FS3DDB16251 2013 BUS FORD 16-1561 561 OP8259 1FD4E4FS5DDB16252 2013 BUS FORD 16-1571 571 OP8261 1FD4E4FS4DDA92992 2013 BUS FORD 16-1683 683 OP3150 1FD4E4FS9EDA13532 2014 BUS FORD 16-1709 709 OP9472 57WMD1A67EM101224 2014 MINIVAN MV1 16-1754 754 OP2743 IFDEE3Fs1GDC51304 2017 bus ford 16-1755 755 OP5638 IFDEE3FS9HDC47910 2017 BUS ford 16-1937 937 OP4062 2C7WDGBG7HR743017 2017 minivan Dodge		
H - County of Mercer I - County of Mercer	640 S. Broad Street, PO Box 8068 Trenton, NJ 08650	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442008	GL AU EX WC OTH
H - Mercer County Improvement I - Mercer County Improvement Authority	Authority 80 Hamilton Avenue, 2nd Floor Trenton, NJ 08611	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442009	GL AU EX WC OTH
H - New Jersey Historical Commission I - County of Mercer	New Jersey Department of State, PO Box 305 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442010	GL AU EX WC OTH
H - New Jersey State Council on the I - County of Mercer	Arts New Jersey Department of State, PO Box 306 Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance.	2/25/2020 #2442011	GL AU EX WC OTH
H - Township of Ewing I - County of Mercer	2 Jake Garzio Drive Ewing, NJ 08628	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance as respects location for storage of evidence and forfeited	2/25/2020 #2442012	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		vehicles.		
H - Hopewell Township I - County of Mercer	201 Washington Crossing-Pennington Road Titusville, NJ 08560	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance with respect to Annual Plant Exo at the Mercer Educational Gardens held by the Rutgers Master Gardener.	2/25/2020 #2442013	GL AU EX WC OTH
H - Sustainable Lawrence I - County of Mercer	Po Box 5621 Trenton, NJ 08638	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the Annual Mercer Green Fest at Rider University-Student Recreation Center.	2/25/2020 #2442017	GL AU EX WC OTH
H - Township of West Windsor I - County of Mercer	271 Clarksville Road Princeton, NJ 08550	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance with respect to Mercer County Cultural Festival.	2/25/2020 #2442021	GL AU EX WC OTH
H - Ethel McKnight School I - County of Mercer	58 Twin Rivers Drive South East Windsor, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of Facility as Polling Site for upcoming Election	2/25/2020 #2442025	GL AU EX WC OTH
H - Melvin Kreps School I - County of Mercer	5 Kent Lane Highstown, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of Facility as Polling Site for upcoming Election	2/25/2020 #2442026	GL AU EX WC OTH
H - Perry L. Drew School I - County of Mercer	70 Twin Rivers Drive North East Windsor, NJ 08520	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written	2/25/2020 #2442027	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		contract as respect to use of Facility as Polling Site for upcoming Election		
H - SRI International I - County of Mercer	201 Washington Road Princeton, NJ 08540	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Use of Facility as Polling Site for upcoming Election. The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Use of Facility as Polling Site for upcoming Election	2/25/2020 #2442028	GL AU EX WC OTH
H - The Kamson Corporation and I - County of Mercer	Montage at Hamilton Condominium Association 270 Sylvan Avenue Englewood Cliffs, NJ 07632	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Kamson Corporation and Montage Hamilton Condominium Associations are an Additional Insured on the above referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Location: 1100 Talbot Way, Hamilton, NJ 08691	2/25/2020 #2442029	GL AU EX WC OTH
H - SealMaster I - County of Mercer	6853 Ruppsville Road Allentown, PA 18106	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to the following equipment listed below: Make: SealMaster Model:Crack Pro260 Replacement Value: \$55,000 Trailered Tandem Axle, 260 Gallon Diesel Fired Oil Jacketed Melter/Applicator	2/25/2020 #2442030	GL AU EX WC OTH
H - Hamilton Twp. Board of Education I - County of Mercer	Facilities Department 1700 Bell Avenue Hamilton, NJ 08619	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to use of facility as Polling Site for upcoming Election	2/25/2020 #2442031	GL AU EX WC OTH
H - JBJ Group Inc, T/A Panek's Golf I - County of Mercer	Car Service Company 374 Eggerts Crossing Road Trenton, NJ 08638	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract.	2/25/2020 #2442032	GL AU EX WC OTH
H - Christopher Uffer	NJ Transit Local Programs/Community Mobility One Penn Plaza East	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902	2/25/2020	GL AU EX WC OTH

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## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

I - County of Mercer	4th Floor Newark, NJ 07105	Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate Holder/Lien Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to 2018 Ford E-450, 12 Ambulatory Seats and 2 Securement locations, Vin #:1FD4FE4FS1JDC37260, Vehicle No. 16-1997	#2442034	
H - Marina District Development I - County of Mercer	Company, LLC Attn: Legal Department 1 Borgata Way Atlantic City, NJ 08401	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate Holder/Lien Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies and Loss Payee on the Property Policy if required by written contract as respects to 2018 Ford E-450, 12 Ambulatory Seats and 2 Securement locations, Vin #: 1FD4FE4FS1JDC37260, Vehicle No. 16-1997	2/25/2020 #2442035	GL AU EX WC OTH
H - University c/o The Office of I - County of Mercer	Risk Management P.O. Box 35 Princeton, NJ 08544	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Trustees of Princeton University, Its Officers, Employees and Agents are an Additional Insures on a Primary/Non-Contributory basis on the above-referenced Commercial General Liability, Auto Liability and Excess Liability Policies if required by written contract	2/25/2020 #2442037	GL AU EX WC OTH
H - Robbinsville Township I - County of Mercer	2298 Route 33 Robbinsville, NJ 08691	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Distribution of literature about the Mercer County library system. The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to Distribution of literature about the Mercer County library system.	2/25/2020 #2442041	GL AU EX WC OTH
H - Woolsey Park I - County of Mercer	221 Washington Crossing-Pennington Road Titusville, NJ 08560	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder and Hopewell Township are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to International Opioid Overdose Awareness Day.	2/25/2020 #2442042	GL AU EX WC OTH
H - State of NJ		Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902	2/25/2020	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

I - Mercer County Improvement Authority		Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies as respect to use of motor pool lot #3 for the following dates for various dates through-out the month of Sept. in the current calendar year	#2442043	
H - NJ Transit I - County of Mercer	One Penn Plaza East 4th Floor Newark, NJ 07105	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to International Opioid Overdose Awareness Day.	2/25/2020 #2442044	GL AU EX WC OTH
H - New Jersey Water Supply I - County of Mercer	Authority 1851 Highway 31 P.O. Box 5196 Clinton, NJ 08809	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability, Automobile Liability and Excess Liability Policies if required by written contract. 30 days notice of cancellation (except 10 days for non-payment) is provided to the First Named Insured.	2/25/2020 #2442048	GL AU EX WC OTH
H - National Railroad Passenger I - County of Mercer	Corporation 60 Massachusetts Avenue WASHINGTON, DC 20002	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 National Railroad Passenger Corporation and, as appropriate, CUSCO or WTC, and all commuter agencies and railroads that operate over the property or tracks at issue are an Additional Insured on the above referenced Commercial General Liability and Excess Liability Policies if required by written contract.	2/25/2020 #2442050	GL AU EX WC OTH
H - Transcontinental Gas Pipe I - County of Mercer	Line Company, LLC. 2800 Post Oak Boulevard Houston, TX 77056	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract.	2/25/2020 #2442051	GL AU EX WC OTH
H - Trenton Board of Education I - County of Mercer	108 North Clinton Avenue Trenton, NJ 08609	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance. All operations usual to County Governmental Entity as respects (SEE PAGE 2) A3D N-5 Columbus School, 100 Brunswick Avenue S-3,S-7,S-8 Grace Dunn School, Dayton Street W-8 Gregory	2/25/2020 #2442056	GL AU EX WC OTH



# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

		School, 500 Rutherford Avenue E-4, E-6 Hedgepeth Williams School, South Olden Avenue Entrance W-3,W-7 Joyce Kilmer School, 1300 Stuyvesant Ave, Door #1		
H - Department of Children and I - County of Mercer	Families 50 State Street Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of Insurance as respects Grant Contract for Center for People in Transition funding.	2/25/2020  #2442057	GL AU EX WC OTH
H - Department of Children and I - County of Mercer	Families 50 State Street Trenton, NJ 08625	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and with respects to the grant Contract #16YSHW for Center for People in Transition Displaced Homemakers Program funding. Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,00	2/25/2020  #2442058	GL AU EX WC OTH
H - Robbinsville Field House I - County of Mercer	153 West Manor Way Robbinsville, NJ 08681	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance as respects all operations usual to County Governmental Entity. (see page 2) Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/17 to 1/1/18 Policy # XCO0000702 Company E: XS Worker Compensation Statutory x \$1,000,000 XS	2/25/2020  #2442059	GL AU EX WC OTH
H - Hamilton Area YMCA I - County of Mercer	185 Sawmill Road Trenton, NJ 08620	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: 4-H Club meetings The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to 4-H Club meetings during the current calendar year	2/25/2020  #2442060	GL AU EX WC OTH
H - New Jersey State Council on The I - County of Mercer	Arts 33 West State Street Trenton, NJ 08608	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract	2/25/2020  #2442061	GL AU EX WC OTH
H - New Jersey State Historical	Commission	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of	2/25/2020	GL AU EX

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## Certificate of Insurance Monthly Report

From 2/1/2020 To 3/1/2020

I - County of Mercer	225 West State Street Trenton, NJ 08608	\$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 The Certificate Holder is an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract	#2442062	WC OTH
H - SandA Properties, LLC c/o HAVCO I - Mercer County Improvement Authority	80 Hamilton Avenue, 2nd Floor Trenton, NJ 08611	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Heavy Hitters Cheer Sanda Properties, LLC c/o HAVCO & State of New Jersey are an Additional Insured on the above referenced Commercial General Liability and Excess Liability Policies as respect to use of Parking Lot #3 for Heavy Hitters Cheer event taking place during the current calendar year at the Cure insurance Arena.	2/25/2020 #2442063	GL AU EX WC OTH
H - SandA Properties, LLC c/o HAVCO I - Mercer County Improvement Authority	80 Hamilton Avenue, 2nd Floor Trenton, NJ 08611	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: Champ Box 1 & Cheertech Events Sanda Properties, LLC c/o HAVCO & State of New Jersey are an Additional Insured on the above referenced Commercial General Liability and Excess Liability Policies as respect to use of Parking Lot #3 for Champ Box 1 & Cheertech Events taking place during the current calendar year at the Cure insurance Arena.	2/25/2020 #2442064	GL AU EX WC OTH
H - SandA Properties, LLC c/o HAVCO I - Mercer County Improvement Authority	80 Hamilton Avenue, 2nd Floor Trenton, NJ 08611	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: All Events held throughout the Current Calendar Year Sanda Properties, LLC c/o HAVCO & State of New Jersey are an Additional Insured on the above referenced Commercial General Liability and Excess Liability Policies as respect to use of Parking Lot #3 for All Events held throughout the Current Calendar Year at the Cure insurance Arena.	2/25/2020 #2442065	GL AU EX WC OTH
H - Rider University Student Rec I - Mercer County Improvement Authority	Center 2083 Lawrenceville Road Lawrenceville, NJ 08648	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 RE: 14th Annual Green Fest Rider University Student Rec Center and Sustainable Lawrence, PO Box 5621, Trenton, NJ 08638 are an Additional Insured on the above-referenced Commercial General Liability and Excess Liability Policies if required by written contract as respect to The 14th Annual Green Fest	2/25/2020 #2442066	GL AU EX WC OTH
H - All Risk Company I - County of Mercer	801 E. Clements Bridge Road Runnemede, NJ 08078	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs	2/25/2020 #2442067	GL AU EX WC OTH

# Mercer County Insurance Comm.

## Certificate of Insurance Monthly Report

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		\$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance.		
H - Montgomery Township School I - County of Mercer	District 1014 Route 601 Skillman, NJ 08558	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Evidence of insurance with respect to Mercer County Robbinsville Innovation Club to utilize space at Montgomery High School for 4-H rehearsal/performance and Dance/Fundraiser	2/25/2020 #2442068	GL AU EX WC OTH
H - County of Mercer I - County of Mercer	640 S. Broad Street, PO Box 8068 Trenton, NJ 08650	Company D: XS Liability Policy Limits: XS Liability \$5,000,000 XS of \$10,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#:S290209902 Company E: XS Work Comp Policy Limits: XS WC Statutory xs \$1,000,000 XS Employers Liability \$5,000,000 xs \$1,000,000; Policy Term: 1/1/2020 - 1/1/2021; Policy#: SP4059717 Company F: Crime; Statutory Faithful Performance coverage is included. Policy Limits: \$1,000,000 Deductible \$10,000; Employee Theft - Per Loss Coverage; Policy Term: 1/1/2020 - 1/1/2021; Policy#: 03-982-52-28 Evidence of Insurance.	2/26/2020 #2444221	GL AU EX WC OTH
<b>Total # of Holders: 105</b>				