

**MERCER COUNTY INSURANCE FUND COMMISSION  
AGENDA AND REPORTS  
APRIL 24, 2017**

**MERCER COUNTY  
MCDADE ADMINISTRATION BUILDING  
640 SOUTH BROAD STREET  
ROOM 211  
TRENTON, NJ 08650-8068  
10:30 AM**

**OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE**

**In accordance with the Open Public Meetings Act, notice of this meeting was given by:**

- I. Advertising the notice in the Trenton Times, The Trentonian and the Princeton Packet**
- II. Filing advance written notice of this meeting with the Commissioners of the Mercer County Insurance Fund Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk**

**MERCER COUNTY INSURANCE FUND COMMISSION  
AGENDA  
OPEN PUBLIC MEETING: APRIL 24, 2017  
640 S. BROAD STREET, ROOM 211  
TRENTON, NJ 08650-8068  
10:30 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: March 27, 2017 Open Minutes.....Appendix I  
March 27, 2017 Closed Minutes .....Handout**
  
- CORRESPONDENCE:**
  
- COMMITTEE REPORTS**
  - Safety Committee:..... Verbal
  - Claims Committee: ..... Verbal
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA ..... Pages 3-12**
  
- TREASURER – David Miller**
  - Resolution 23-17 April Bill List - Motion .....Page 13
  - February Treasurer Reports..... Pages 14-15
  
- ATTORNEY – Arthur R. Sypek, Jr., Esq. .... Verbal**
  
- CLAIMS SERVICE –Inservco Insurance Services, Inc. - Motion**
  - Resolution 24-17 Authorizing Disclosure of Liability Claims Check Register..... Pages 16-17
  - Liability Claims Payments 3-1-17 to 3-31-17 ..... Pages 18-20
  
- MANAGED CARE – First MCO**
  - Monthly Summary Report – March.....Page 21
  
- CEL SAFETY DIRECTOR – J.A. Montgomery Risk Control**
  - Monthly Report..... Pages 22-23
  
- RISK MANAGER CONSULTANT – Borden Perlman Salisbury & Kelly**
  - Monthly Report..... Verbal
  
- OLD BUSINESS**
- NEW BUSINESS:**
- PUBLIC COMMENT**
  
- CLOSED SESSION – Payment Authorization Requests (PARS) .....Pages 24-26**
  - Resolution 25-17 Executive Session for purpose as permitted by the Open Public Meetings Act, more specifically to discuss PARS related to pending or anticipated litigation as identified in the list of claims prepared by third-party claim administrator Inservco Insurance Services, Inc. and attached to this agenda.
  - Motion for Executive Session

APPROVAL OF PARS - Motion

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MEETING ADJOURNMENT

NEXT SCHEDULED MEETING: **May 22, 2017, MERCER COUNTY, McDADE  
ADMINISTRATION BUILDING, 640 S. BROAD STREET, TRENTON, NJ 08650-8068  
10:30 AM**

**MERCER COUNTY INSURANCE FUND COMMISSION**

9 Campus Drive, Suite 216  
Parsippany, NJ 07054  
Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 24, 2017  
Memo to: Commissioners of the Mercer County Insurance Fund Commission  
From: PERMA Risk Management Services  
Subject: Executive Director's Report

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**Certificate of Insurance Issuance Report (Pages 5-6)** – Attached on pages 5-6 is the certificate of issuance report from the CEL listing the certificates issued for the period of 3/1/17 to 3/31/17. There were 5 certificate of insurances issued during this period.

**Motion to approve the certificate of insurance report**

**Mercer County Approved Counsel (Page 7)** – Attached on page 7 is Resolution 22-17, Utilizing Mercer County Approved Counsel for the County Insurance Commission. At the last meeting it was determined on occasion the Commission would have a need for legal services to handle certain claims. The resolution includes the approved counsel list maintained by Mercer County. The Resolution was reviewed by the Commission Attorney. We will also discuss if contracts are needed for the approved counsel.

**Motion to adopt Resolution 22-17, Utilizing Mercer County Approved Counsel for the County Insurance Commission**

**2017 TPA Appointment** – The TPA responses were reviewed and evaluated. We will ask the Commissioners to make their recommendation at the meeting.

**Motion to appoint \_\_\_\_\_ for TPA Services**

**NJ Excess Counties Insurance Fund (CELJIF)** – The next CELJIF meeting is scheduled for Thursday, April 27, 2017 at 1:00 PM. A summary report of the meeting will appear in the next agenda.

**MCIFC Property & Casualty Financial Fast Track (Page 8)** – Included in the agenda on page 8 is a copy of the Financial Fast Track as of **February 28, 2017**. The report indicates the Commission has a surplus of **\$4,949,929**. Line 10 of the report “Investment in Joint Venture” is Mercer County Insurance Fund Commission’s share of equity in the CEL. MCIFC’s equity in the CEL as of February 28, 2017 is **\$715,008**. The total cash balance is **\$749,610**.

- ❑ **NJ CEL Property and Casualty Financial Fast Track (Page 9)** – Included in the agenda on page 9 is a copy of the CEL Financial Fast Track for the month of February. As of **February 28, 2017** the Fund has a surplus of **\$8,446,934**. The cash balance is **\$14,011,062**.
- ❑ **Claims Tracking Reports (Pages 10-12)** – Included in the agenda on pages 10-12 are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis report as of March 31, 2017. The Executive Director will review the reports with the Commission.
- ❑ **2016 Audit** – The Commission has a need for auditor services to prepare the 2016 Commission Audit. As noted below the County issued RFP2015-01 for the 2014 Commission Audit and RFP2016-01 for the 2015 Commission Audit. Even though the 2015 Audit was completed on 1/23/17 and the fee for the 2015 audit of \$9,200 was paid, the contract term does not expire until 9/21/17. The auditor has completed his work for the 2015 audit. We now need to award a contract with the applicable fee for an auditor to process and complete the 2016 Commission Audit. It is our recommendation the County gets a head start and prepare the Auditor RFP for the 2016 Audit now.

Audit Year	County RFP	Resolution #	Resolution	Contract Term	Audit Completed	Fee Per Audit Year
2014	RFP2015-01	2015-368	7/23/2015	7/23/15 to 7/22/16	9/28/2015	\$ 8,900
2015	RFP2016-01	2016-475	9/22/2016	9/21/16 to 9/21/17	1/23/2017	\$ 9,200
2016						

- ❑ **2017 Excess Insurance and Ancillary Coverage Policies** – On April 10, 2017 the CEL Underwriting Manager distributed an e-mail providing login information and instructions to access the Conner Strong & Buckelew website to view the insurance policies and endorsements. If any authorized representative experiences difficulty with the website they should contact the Fund Office for assistance.
- ❑ **Mandatory Seat Belts** – Mr. Prince will conduct a discussion on Seat Belts.

# Mercer County Insurance Commission

Monday, April 10, 2017

## Certificate Of Insurance Monthly Report

From 3/1/2017 To 3/31/2017

Holder (H) / Insured Name (I)	Holder / Insured Address	Holder Code	Description of Operations	Issue Date	Coverage
H- State of New Jersey I- County of Mercer	Department of Children & Families Central Business Office 50 East State Street, 3rd Floor, P.O. Box 717 Trenton, NJ 08625-0717 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1325	Evidence of insurance. All operations usual to County Governmental Entity. (SEE PAGE 2) A3D  Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/17 to 1/1/18 Policy # XCO0000702  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379	3/3/2017	GL EX AU WC
H- Komatsu Northeast I- County of Mercer	2820 Hamilton Blvd. South Plainfield, NJ 07080 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1903	Certificate holder is additional insured and loss payee where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement (SEE PAGE 2) as respects PC210LC-11 hyd. Excavator, Model Serial # A12037, Serial # AKRPLR6TX30909 80721, Value: \$209,900.00.  Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/17 to 1/1/18 Policy # XCO0000702  Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379	3/2/2017	GL EX AU WC

<p>H- Komatsu Northeast I- County of Mercer</p>	<p>2820 Hamilton Blvd. South Plainfield, NJ 07080 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068</p>	<p>1904</p>	<p>Certificate holder is additional insured and loss payee where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement (SEE PAGE 2)</p>	<p>3/2/2017 GL EX AU WC</p>
			<p>as respects leased/rented equipment.</p>	
			<p>Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/17 to 1/1/18 Policy # XCO0000702</p>	
			<p>Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379</p>	
<p>H- Township of Chesterfield I- County of Mercer</p>	<p>300 Bordentown-Chesterfield Road Chesterfield, NJ 08515 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068</p>	<p>1905</p>	<p>Evidence of insurance. All operations usual to County Governmental Entity as respects 4th Annual Green Fair on April 29th, 2017 from 10:00am to 4:00pm. (SEE PAGE 2)</p>	<p>3/2/2017 GL EX AU WC</p>
			<p>Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379</p>	
<p>H- State of New Jersey I- County of Mercer</p>	<p>Department of Environmental Protection 401 East State Street, PO Box 420 Trenton, NJ 08625 McDade Administration Building 640 South Broad 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068</p>	<p>1910</p>	<p>Certificate holder is additional insured where obligated by virtue of a written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement. (SEE PAGE 2) A3D</p>	<p>3/8/2017 GL EX AU WC</p>
			<p>Company D: XS Liability \$10,000,000 XS of \$10,000,000 Policy Term: 1/1/17 to 1/1/18 Policy # XCO0000702</p>	
			<p>Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/17 to 1/1/18 Policy # SP4056379</p>	

**Total # of Holders = 5**

**MERCER COUNTY INSURANCE FUND COMMISSION**

**UTILIZING MERCER COUNTY APPROVED COUNSEL FOR THE COUNTY INSURANCE COMMISSION**

**WHEREAS**, the Mercer County Insurance Fund Commission is responsible for providing a defense to certain claims brought against its members in accordance with the Commission’s coverage documents; and

**WHEREAS**, the County of Mercer maintains an approved counsel list for the County to defend its various departments and employees, and

**WHEREAS**, the Mercer County Insurance Fund Commission has a need for the services of various law firms listed below:

- **Capehart Scatchard**
- **Decotiis FitzPatrick & Cole, LLP**
- **Hill Wallack**
- **Lenox Socey**

to defend the Commission in various third party liability and workers compensations cases, and

**WHEREAS**, the Board of Commissioners of the Mercer County Insurance Fund Commission are desirous of utilizing the County of Mercer’s approved counsel list;

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Mercer County Insurance Fund Commission that the Commission agrees to utilize the approved counsel list of the County of Mercer for its defense of certain claims against Commission members as may be adopted from time to time. The assignment of specific claims for defense shall be made by the Commission, on advice from the County Counsel’s office.

ADOPTED by the MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on April 24, 2017.

**ADOPTED:**

**By:** \_\_\_\_\_  
**ANDREW A. MAIR, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**K. MEGAN CLARK HUGHES, VICE CHAIR**



MERCER COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF February 28, 2017					
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	670,162	1,340,323	23,272,864	24,613,187
2.	CLAIM EXPENSES				
	Paid Claims	74,449	173,263	4,490,926	4,664,188
	Case Reserves	(15,102)	365,176	2,541,379	2,906,555
	IBNR	437,994	693,264	3,082,038	3,775,302
	Discounted Claim Value	(14,738)	(37,407)	(171,381)	(208,788)
	<b>TOTAL CLAIMS</b>	<b>482,603</b>	<b>1,194,296</b>	<b>9,942,961</b>	<b>11,137,257</b>
3.	EXPENSES				
	Excess Premiums	199,119	398,238	7,070,368	7,468,606
	Administrative	47,180	96,040	1,676,363	1,772,403
	<b>TOTAL EXPENSES</b>	<b>246,299</b>	<b>494,278</b>	<b>8,746,731</b>	<b>9,241,009</b>
4.	UNDERWRITING PROFIT (1-2-3)	(58,740)	(348,252)	4,583,172	4,234,920
5.	INVESTMENT INCOME	0	0	0	0
6.	PROFIT (4 + 5)	(58,740)	(348,252)	4,583,172	4,234,920
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	DIVIDEND INCOME	0	0	0	0
9.	DIVIDEND EXPENSE	0	0	0	0
10.	INVESTMENT IN JOINT VENTURE	(38,379)	(29,141)	744,150	715,008
11.	<b>SURPLUS (6 + 7 + 8)</b>	<b>(97,119)</b>	<b>(377,393)</b>	<b>5,327,322</b>	<b>4,949,929</b>
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
	2014	(1,806)	(1,679)	2,346,979	2,345,301
	2015	(213)	(75)	1,917,929	1,917,854
	2016	3,717	216	1,062,415	1,062,631
	2017	(98,816)	(375,856)		(375,856)
	<b>TOTAL SURPLUS (DEFICITS)</b>	<b>(97,119)</b>	<b>(377,393)</b>	<b>5,327,323</b>	<b>4,949,929</b>
	<b>TOTAL CASH</b>				<b>749,610</b>
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2014</b>					
	Paid Claims	6,100	8,732	1,747,206	1,755,937
	Case Reserves	(7,165)	(18,504)	407,154	388,650
	IBNR	1,066	9,773	566,120	575,892
	Discounted Claim Value	0	0	(30,942)	(30,942)
	<b>TOTAL FY 2014 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,689,538</b>	<b>2,689,538</b>
<b>FUND YEAR 2015</b>					
	Paid Claims	8,581	13,779	1,628,411	1,642,190
	Case Reserves	(3,580)	(2,798)	773,291	770,493
	IBNR	(5,001)	(10,981)	707,161	696,180
	Discounted Claim Value	0	0	(45,233)	(45,233)
	<b>TOTAL FY 2015 CLAIMS</b>	<b>(0)</b>	<b>0</b>	<b>3,063,630</b>	<b>3,063,630</b>
<b>FUND YEAR 2016</b>					
	Paid Claims	45,330	134,495	1,115,309	1,249,804
	Case Reserves	(112,111)	(58,308)	1,360,934	1,302,626
	IBNR	66,782	(76,187)	1,808,757	1,732,570
	Discounted Claim Value	0	0	(95,207)	(95,207)
	<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>4,189,793</b>	<b>4,189,793</b>
<b>FUND YEAR 2017</b>					
	Paid Claims	14,439	16,257		16,257
	Case Reserves	107,755	444,787		444,787
	IBNR	375,147	770,659		770,659
	Discounted Claim Value	(14,738)	(37,407)		(37,407)
	<b>TOTAL FY 2017 CLAIMS</b>	<b>482,603</b>	<b>1,194,296</b>	<b>0</b>	<b>1,194,296</b>
	<b>COMBINED TOTAL CLAIMS</b>	<b>482,603</b>	<b>1,194,296</b>	<b>9,942,961</b>	<b>11,137,257</b>

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF FINANCIAL FAST TRACK REPORT					
AS OF February 28, 2017					
ALL YEARS COMBINED					
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
1. UNDERWRITING INCOME	1,746,446	3,492,893	97,465,900	100,958,793	
2. CLAIM EXPENSES					
Paid Claims	139,421	127,587	2,721,199	2,684,432	
Case Reserves	681,723	1,020,586	2,624,454	3,645,039	
IBNR	(272,257)	(272,881)	9,575,203	9,137,322	
Discounted Claim Value	(38,843)	(61,523)	(715,004)	(773,722)	
<b>TOTAL CLAIMS</b>	<b>510,044</b>	<b>813,768</b>	<b>14,205,852</b>	<b>14,693,071</b>	
3. EXPENSES					
Excess Premiums	1,393,781	2,616,513	67,102,915	69,719,428	
Administrative	134,571	265,468	7,162,449	7,427,917	
<b>TOTAL EXPENSES</b>	<b>1,528,351</b>	<b>2,881,981</b>	<b>74,265,364</b>	<b>77,147,345</b>	
4. UNDERWRITING PROFIT (1-2-3)	(291,949)	(202,856)	8,994,684	9,118,377	
5. INVESTMENT INCOME	2,667	6,887	229,221	236,108	
6. PROFIT (4+5)	(289,282)	(195,969)	9,223,904	9,354,485	
7. Dividend	0	0	300,000	300,000	
8. Cancelled Appropriations	0	0	607,551	607,551	
<b>9. SURPLUS (6-7-8)</b>	<b>(289,282)</b>	<b>(195,969)</b>	<b>8,316,353</b>	<b>8,446,934</b>	
<b>SURPLUS (DEFICITS) BY FUND YEAR</b>					
2010	136	354	722,132	722,486	
2011	226	585	921,187	921,772	
2012	254	3,162	554,609	557,771	
2013	375	970	1,277,188	1,278,158	
2014	(11,150)	(10,361)	2,048,737	2,038,377	
2015	571	1,480	989,944	991,424	
2016	609	1,553	1,802,556	1,804,109	
2017	(280,303)	(193,713)		(193,713)	
<b>TOTAL SURPLUS (DEFICITS)</b>	<b>(289,282)</b>	<b>(195,969)</b>	<b>8,316,353</b>	<b>8,120,383</b>	
<b>TOTAL CASH</b>				<b>14,011,062</b>	
<b>CLAIM ANALYSIS BY FUND YEAR</b>					
<b>FUND YEAR 2010</b>					
Paid Claims	0	0	164,355	164,355	
Case Reserves	0	0	1	1	
IBNR	0	0	164,999	164,999	
Discounted Claim Value	0	0	(2,805)	(2,805)	
<b>TOTAL FY 2010 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>326,550</b>	<b>326,550</b>	
<b>FUND YEAR 2011</b>					
Paid Claims	2,960	7,400	396,667	404,067	
Case Reserves	(30,735)	(35,175)	407,372	372,197	
IBNR	27,775	27,775	380,961	408,736	
Discounted Claim Value	0	0	(39,146)	(39,146)	
<b>TOTAL FY 2011 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>1,145,854</b>	<b>1,145,854</b>	
<b>FUND YEAR 2012</b>					
Paid Claims	4,334	10,885	1,132,971	1,143,856	
Case Reserves	(4,334)	236,612	430,462	667,074	
IBNR	0	(249,999)	844,069	594,070	
Discounted Claim Value	0	0	(69,604)	(69,604)	
<b>TOTAL FY 2012 CLAIMS</b>	<b>0</b>	<b>(2,503)</b>	<b>2,337,897</b>	<b>2,335,395</b>	
<b>FUND YEAR 2013</b>					
Paid Claims	200	(28,204)	516,427	488,223	
Case Reserves	(200)	69,784	623,730	693,514	
IBNR	0	(41,580)	1,009,843	968,263	
Discounted Claim Value	0	0	(86,001)	(86,001)	
<b>TOTAL FY 2013 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,063,999</b>	<b>2,063,999</b>	
<b>FUND YEAR 2014</b>					
Paid Claims	130,669	135,899	268,119	404,018	
Case Reserves	5,242	28,397	141,719	170,117	
IBNR	(124,265)	(152,650)	1,750,161	1,597,511	
Discounted Claim Value	0	0	(101,570)	(101,570)	
<b>TOTAL FY 2014 CLAIMS</b>	<b>11,646</b>	<b>11,646</b>	<b>2,058,430</b>	<b>2,070,077</b>	
<b>FUND YEAR 2015</b>					
Paid Claims	132	481	242,661	243,142	
Case Reserves	212,970	222,078	1,021,082	1,243,160	
IBNR	(213,102)	(222,559)	2,311,258	2,088,699	
Discounted Claim Value	0	0	(204,420)	(204,420)	
<b>TOTAL FY 2015 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>3,370,580</b>	<b>3,370,580</b>	
<b>FUND YEAR 2016</b>					
Paid Claims	0	0	0	0	
Case Reserves	249,906	250,016	88	250,104	
IBNR	(249,906)	(250,016)	3,113,912	2,863,896	
Discounted Claim Value	0	0	(211,458)	(211,458)	
<b>TOTAL FY 2016 CLAIMS</b>	<b>0</b>	<b>0</b>	<b>2,902,542</b>	<b>2,902,542</b>	
<b>FUND YEAR 2017</b>					
Paid Claims	1,126	1,126		1,126	
Case Reserves	248,874	248,874		248,874	
IBNR	287,241	616,148		616,148	
Discounted Claim Value	(38,843)	(61,523)		(61,523)	
<b>TOTAL FY 2017 CLAIMS</b>	<b>498,398</b>	<b>804,625</b>	<b>0</b>	<b>804,625</b>	
<b>COMBINED TOTAL CLAIMS</b>	<b>510,044</b>	<b>813,768</b>	<b>14,205,852</b>	<b>15,019,621</b>	

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

**Mercer County Insurance Fund Commission  
CLAIM ACTIVITY REPORT**

AS OF		March 31, 2017								
<b>COVERAGE LINE-PROPERTY</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	0	0	0	0	0	2	13	13	28
	March-17	0	0	0	0	0	2	10	26	38
<b>NET CHGE</b>		0	0	0	0	0	0	-3	13	10
Limited Reserves										<b>\$1,063</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	\$0	\$0	\$0	\$0	\$0	\$500	\$24,500	\$14,900	\$39,900
	March-17	\$0	\$0	\$0	\$0	\$0	\$500	\$17,000	\$22,900	\$40,400
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	\$0	(\$7,500)	\$8,000	\$8,000	\$500
Ltd Incurred		\$0	\$0	\$0	\$0	\$19,168	\$53,863	\$17,099	\$22,900	\$113,030
<b>COVERAGE LINE-GENERAL LIABILITY</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	0	0	0	0	3	10	39	6	58
	March-17	0	0	0	0	3	11	32	8	54
<b>NET CHGE</b>		0	0	0	0	0	1	-7	2	-4
Limited Reserves										<b>\$4,136</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	\$0	\$0	\$0	\$0	\$19,386	\$70,944	\$90,070	\$4,700	\$185,100
	March-17	\$0	\$0	\$0	\$0	\$19,386	\$111,944	\$80,720	\$11,300	\$223,350
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	\$0	\$41,000	(\$9,350)	\$6,600	\$38,250
Ltd Incurred		\$0	\$0	\$0	\$0	\$21,863	\$131,273	\$90,311	\$11,300	\$254,747
<b>COVERAGE LINE-AUTO LIABILITY</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	0	0	0	0	0	2	4	3	9
	March-17	0	0	0	0	0	2	3	3	8
<b>NET CHGE</b>		0	0	0	0	0	0	-1	0	-1
Limited Reserves										<b>\$14,124</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	\$0	\$0	\$0	\$0	\$0	\$7,955	\$99,200	\$7,000	\$114,155
	March-17	\$0	\$0	\$0	\$0	\$0	\$7,955	\$97,599	\$7,434	\$112,988
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	\$0	\$0	(\$1,601)	\$434	(\$1,167)
Ltd Incurred		\$0	\$0	\$0	\$0	\$10,891	\$13,920	\$118,228	\$7,434	\$150,473
<b>COVERAGE LINE-WORKERS COMP.</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	0	0	0	0	13	24	38	19	94
	March-17	0	0	0	0	12	24	37	33	106
<b>NET CHGE</b>		0	0	0	0	-1	0	-1	14	12
Limited Reserves										<b>\$26,460</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	\$0	\$0	\$0	\$0	\$369,264	\$691,095	\$1,088,856	\$418,187	\$2,567,401
	March-17	\$0	\$0	\$0	\$0	\$359,034	\$671,055	\$1,082,307	\$692,410	\$2,804,807
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	(\$10,229)	(\$20,040)	(\$6,549)	\$274,224	\$237,406
Ltd Incurred		\$0	\$0	\$0	\$0	\$2,085,206	\$2,260,193	\$2,323,922	\$729,437	\$7,398,759
<b>TOTAL ALL LINES COMBINED</b>										
<b>CLAIM COUNT - OPEN CLAIMS</b>										
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	0	0	0	0	16	38	94	41	189
	March-17	0	0	0	0	15	39	82	70	206
<b>NET CHGE</b>		0	0	0	0	-1	1	-12	29	17
Limited Reserves										<b>\$15,444</b>
<b>Year</b>		<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>TOTAL</b>
	February-17	\$0	\$0	\$0	\$0	\$388,650	\$770,494	\$1,302,626	\$444,787	\$2,906,556
	March-17	\$0	\$0	\$0	\$0	\$378,420	\$791,454	\$1,277,627	\$734,045	\$3,181,546
<b>NET CHGE</b>		\$0	\$0	\$0	\$0	(\$10,229)	\$20,960	(\$25,000)	\$289,258	\$274,990
Ltd Incurred		\$0	\$0	\$0	\$0	\$2,137,127	\$2,459,250	\$2,549,560	\$771,072	\$7,917,009

FUND YEARS 2016 & 2017

Mercer County Insurance Fund Commission  
 CLAIMS MANAGEMENT REPORT  
 EXPECTED LOSS RATIO ANALYSIS

AS OF March 31, 2017

**FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION**

	Budget	Current		15	MONTH	Last Month		14	MONTH	Last Year		3	MONTH			
		Unlimited Incurred	Limited Incurred	Actual 31-Mar-17		Unlimited Incurred	Limited Incurred	Actual 28-Feb-17		Unlimited Incurred	Limited Incurred	Actual 30-Mar-16		TARGETE	TARGETE	TARGETE
PROPERTY	80,948	17,099	17,099	21.12%	78,060	96.43%	24,599	24,599	30.39%	77,737	96.03%	38,500	38,500	47.56%	18,618	23.00%
GEN LIABILITY	155,896	90,311	90,311	57.93%	102,997	66.07%	99,661	99,661	63.93%	100,081	64.20%	7,750	7,750	4.97%	9,354	6.00%
AUTO LIABILITY	131,580	118,228	118,228	89.85%	78,396	59.58%	119,228	119,228	90.61%	74,953	56.96%	11,162	11,162	8.48%	7,895	6.00%
WORKER'S COMP	4,616,644	2,323,922	2,323,922	50.34%	3,631,721	78.67%	2,308,942	2,308,942	50.01%	3,457,125	74.88%	899,803	899,803	19.49%	138,499	3.00%
TOTAL ALL LINES	4,985,068	2,549,560	2,549,560	51.14%	3,891,174	78.06%	2,552,430	2,552,430	51.20%	3,709,896	74.42%	957,215	957,215	19.20%	174,366	3.50%
<b>NET PAYOUT %</b>	<b>\$1,271,934</b>					<b>25.51%</b>										

**FUND YEAR 2017 -- LOSSES CAPPED AT RETENTION**

	Budget	Current		3	MONTH	Last Month		2	MONTH	Last Year		-9	MONTH			
		Unlimited Incurred	Limited Incurred	Actual 31-Mar-17		Unlimited Incurred	Limited Incurred	Actual 28-Feb-17		Unlimited Incurred	Limited Incurred	Actual 30-Mar-16		TARGETE	TARGETE	TARGETE
PROPERTY	83,000	22,900	22,900	27.59%	19,090	23.00%	14,900	14,900	17.95%	10,790	13.00%	0	0	N/A	N/A	N/A
GEN LIABILITY	159,000	11,300	11,300	7.11%	9,540	6.00%	4,700	4,700	2.96%	3,975	2.50%	0	0	N/A	N/A	N/A
AUTO LIABILITY	134,000	7,434	7,434	5.55%	8,040	6.00%	7,000	7,000	5.22%	3,350	2.50%	0	0	N/A	N/A	N/A
WORKER'S COMP	4,709,000	729,437	729,437	15.49%	141,270	3.00%	434,444	434,444	9.23%	94,180	2.00%	0	0	N/A	N/A	N/A
TOTAL ALL LINES	5,085,000	771,072	771,072	15.16%	177,940	3.50%	461,044	461,044	9.07%	112,295	2.21%	0	0	N/A	N/A	N/A
<b>NET PAYOUT %</b>	<b>\$0</b>					<b>0.00%</b>										

FUND YEARS 2014 & 2015

Mercer County Insurance Fund Commission  
 CLAIMS MANAGEMENT REPORT  
 EXPECTED LOSS RATIO ANALYSIS  
 AS OF March 31, 2017

**FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION**

	Budget	Current		39	MONTH	Last Month		38	MONTH	Last Year		27	MONTH			
		Unlimited Incurred	Limited Incurred	Actual 31-Mar-17		Unlimited Incurred	Limited Incurred	Actual 28-Feb-17		Unlimited Incurred	Limited Incurred	Actual 30-Mar-16		TARGETE	TARGETE	
PROPERTY	62,322	19,168	19,168	30.76%	62,322	100.00%	19,168	19,168	30.76%	62,322	100.00%	20,168	20,168	32.36%	62,322	100.00%
GEN LIABILITY	124,157	21,863	21,863	17.61%	114,157	91.95%	21,863	21,863	17.61%	113,458	91.38%	146,852	146,852	118.28%	102,677	82.70%
AUTO LIABILITY	127,016	10,891	10,891	8.57%	112,803	88.81%	10,891	10,891	8.57%	112,156	88.30%	10,891	10,891	8.57%	101,646	80.03%
WORKER'S COMP	4,356,301	2,085,206	2,085,206	47.87%	4,294,038	98.57%	2,092,245	2,092,245	48.03%	4,287,698	98.43%	2,149,135	2,149,135	49.33%	4,152,814	95.33%
TOTAL ALL LINES	4,669,797	2,137,127	2,137,127	45.76%	4,583,320	98.15%	2,144,166	2,144,166	45.92%	4,575,634	97.98%	2,327,045	2,327,045	49.83%	4,419,458	94.64%
NET PAYOUT %	\$1,758,707															

**FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION**

	Budget	Current		27	MONTH	Last Month		26	MONTH	Last Year		15	MONTH			
		Unlimited Incurred	Limited Incurred	Actual 31-Mar-17		Unlimited Incurred	Limited Incurred	Actual 28-Feb-17		Unlimited Incurred	Limited Incurred	Actual 30-Mar-16		TARGETE	TARGETE	
PROPERTY	80,948	53,863	53,863	66.54%	80,948	100.00%	53,863	53,863	66.54%	80,948	100.00%	77,940	77,940	96.28%	78,060	96.43%
GEN LIABILITY	155,896	131,273	131,273	84.21%	128,925	82.70%	90,273	90,273	57.91%	127,293	81.65%	200,378	200,378	128.53%	102,997	66.07%
AUTO LIABILITY	131,580	13,920	13,920	10.58%	105,298	80.03%	13,920	13,920	10.58%	103,843	78.92%	27,420	27,420	20.84%	78,396	59.58%
WORKER'S COMP	4,449,750	2,260,193	2,260,193	50.79%	4,241,897	95.33%	2,254,626	2,254,626	50.67%	4,218,172	94.80%	2,292,320	2,292,320	51.52%	3,500,433	78.67%
TOTAL ALL LINES	4,818,174	2,459,250	2,459,250	51.04%	4,557,068	94.58%	2,412,683	2,412,683	50.07%	4,530,257	94.02%	2,598,058	2,598,058	53.92%	3,759,885	78.04%
NET PAYOUT %	\$1,667,796															

**MERCER COUNTY INSURANCE FUND COMMISSION  
BILLS LIST**

**Resolution No.23-17**

**APRIL 2017**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Commission

**FUND YEAR 2017**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>000303</b>			
000303	BORDEN PERLMAN SALISBURY&KELLY	INSURANCE CONSULTING FEE 04/2017	5,500.00
			<b>5,500.00</b>
<b>000304</b>			
000304	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 03/2017	2.45
000304	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 04/2017	13,358.75
			<b>13,361.20</b>
<b>000305</b>			
000305	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES - 04/2017	625.00
			<b>625.00</b>
<b>000306</b>			
000306	INSERVCO INSURANCE SERVICES	MONTHLY CLAIMS SERVICES 04/2017	16,666.66
			<b>16,666.66</b>
<b>000307</b>			
000307	PACKET MEDIA LLC	ACCT: 1042540 - 3/17/17 - MTG 3/27/17	16.80
			<b>16.80</b>
<b>000308</b>			
000308	THE TRENTONIAN	ACCT: 896855 - 3/14/2017 - MTG	12.95
			<b>12.95</b>
<b>000309</b>			
000309	SPARK CREATIVE GROUP LLC	WEBSITE UPDATES - 3/31/17	131.25
			<b>131.25</b>
<b>000310</b>			
000310	J.A. MONTGOMERY RISK CONTROL	RISK CONTROL SERVICES - 04/2017	10,370.00
			<b>10,370.00</b>
<b>000311</b>			
000311	NJ ADVANCE MEDIA	ACCT:1153600 - 3/16/2017 - MTG 3/27/17	40.08
			<b>40.08</b>
		TOTAL PAYMENTS FY 2017	46,723.94

**TOTAL PAYMENTS ALL FUND YEARS \$46,723.94**

\_\_\_\_\_  
Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

<b>MERCER COUNTY INSURANCE COMMISSION</b>							
<b>SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED</b>							
<b>Current Fund Year: 2017</b>							
<b>Month Ending: February</b>							
	<b>Property</b>	<b>Liability</b>	<b>Auto</b>	<b>Worker's Comp</b>	<b>NJ CEL</b>	<b>Admin</b>	<b>TOTAL</b>
OPEN BALANCE	57,896.41	224,485.02	201,316.12	3,677,996.27	(2,762,279.81)	(649,728.60)	749,685.41
RECEIPTS							
Assessments	16,104.34	31,114.21	26,267.27	888,396.59	486,569.90	115,075.65	1,563,527.96
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>16,104.34</b>	<b>31,114.21</b>	<b>26,267.27</b>	<b>888,396.59</b>	<b>486,569.90</b>	<b>115,075.65</b>	<b>1,563,527.96</b>
EXPENSES							
Claims Transfers	0.00	0.00	0.00	74,449.08	0.00	0.00	74,449.08
Expenses	0.00	0.00	0.00	0.00	1,434,023.47	55,055.41	1,489,078.88
Other *	0.00	0.00	0.00	0.00	0.00	75.00	75.00
<b>TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>74,449.08</b>	<b>1,434,023.47</b>	<b>55,130.41</b>	<b>1,563,602.96</b>
<b>END BALANCE</b>	<b>74,000.75</b>	<b>255,599.23</b>	<b>227,583.39</b>	<b>4,491,943.78</b>	<b>(3,709,733.38)</b>	<b>(589,783.36)</b>	<b>749,610.41</b>

<b>SUMMARY OF CASH AND INVESTMENT INSTRUMENTS</b>			
<b>MERCER COUNTY INSURANCE COMMISSION</b>			
<b>ALL FUND YEARS COMBINED</b>			
<b>CURRENT MONTH</b>	<b>February</b>		
<b>CURRENT FUND YEAR</b>	<b>2017</b>		
	<b>Description:</b>	<b>MCIFC General A/C</b>	<b>MCIFC Claims A/C</b>
	<b>ID Number:</b>		
	<b>Maturity (Yrs)</b>		
	<b>Purchase Yield:</b>		
	<b>TOTAL for All Accts &amp; instruments</b>		
<b>Opening Cash &amp; Investment Balance</b>	<b>\$749,685.41</b>	<b>793,679.53 -</b>	<b>43,994.12</b>
<b>Opening Interest Accrual Balance</b>	<b>\$0.00</b>	<b>-</b>	<b>-</b>
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$0.00	\$0.00
6	Interest Paid - Term Instr.s	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00
8	Net Investment Income	\$0.00	\$0.00
9	Deposits - Purchases	\$1,563,527.96	\$1,489,078.88
10	(Withdrawals - Sales)	-\$1,563,602.96	-\$1,489,093.88
	Ending Cash & Investment Balance	\$749,610.41	\$793,664.53
	Ending Interest Accrual Balance	\$0.00	\$0.00
	Plus Outstanding Checks	\$1,606,515.03	\$1,510,745.54
	(Less Deposits in Transit)	\$0.00	\$0.00
	<b>Balance per Bank</b>	<b>\$2,356,125.44</b>	<b>\$2,304,410.07</b>
			<b>\$51,715.37</b>



**RESOLUTION NO. 24-17**

**MERCER COUNTY INSURANCE FUND COMMISSION  
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

**WHEREAS**, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter "MCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

**WHEREAS**, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

**WHEREAS**, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

**WHEREAS**, the MCIFC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

**WHEREAS**, the MCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

**WHEREAS**, the MCIFC did hold a closed session from which the public was excluded on April 24, 2017 at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of said MERCER County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the period March 1, 2017 to March 31, 2017 and related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

**ADOPTED** by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on April 24, 2017.

**ADOPTD:**

\_\_\_\_\_  
**ANDREW A. MAIR, CHAIRMAN**

\_\_\_\_\_  
**DATE**

**ATTEST:**

\_\_\_\_\_  
**K. MEGAN CLARK HUGHES, VICE CHAIR**

\_\_\_\_\_  
**DATE**

**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**02/01/2017 Thru 02/28/2017**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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*Inservco Report Terminology*

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions—Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries

**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**02/01/2017 Thru 02/28/2017**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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\* There are no records that match the reporting criteria.

**Mercer County Ins Fund Comm - 396**  
**Financial Transaction Log - Liability Claim Payments**  
**Monthly / Detail / By Coverage / By Payment Type / By Check Number**  
**02/01/2017 Thru 02/28/2017**

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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Total for Mercer County Ins Fund Comm - 396

Number of entries: 0



First Managed Care Option, Inc.

First MCO Bill Review Services

MERCER CO INS COMM

Medical Savings by Month

NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
Total 2014	\$822,559	\$509,923	\$814,817	\$312,636	38%	752	618	134	82%	6	\$61,563	\$251,073
Total 2015	\$718,860	\$435,127	\$706,183	\$283,733	39%	695	558	137	80%	18	\$56,661	\$227,072
Total 2016	\$1,310,806	\$661,339	\$1,492,038	\$649,467	50%	1,311	1,172	139	89%	18	\$129,313	\$520,155
Jan-17	\$35,284	\$24,951	\$43,318	\$10,334	29%	80	70	10	88%	0	\$2,067	\$8,267
Feb-17	\$22,389	\$10,423	\$24,993	\$11,966	53%	28	27	1	96%	0	\$2,393	\$9,573
Mar-17	\$42,343	\$55,329	\$115,494	-\$12,986	-31%	77	73	4	95%	2	\$-2,597	\$-10,389
Total 2017	\$100,016	\$90,702	\$183,805	\$9,314	9%	185	170	15	92%	2	\$1,863	\$7,451
Total to Date	\$2,952,241	\$1,697,091	\$3,196,842	\$1,255,150	43%	2,943	2,518	425	86%	44	\$249,399	\$1,005,751

**MERCER COUNTY INSURANCE FUND COMMISSION  
 SAFETY DIRECTOR'S REPORT**

**TO:** Fund Commissioners  
**FROM:** J.A. Montgomery Risk Control, Safety Director  
**DATE:** April 14, 2017

**March - April 2017  
 RISK CONTROL ACTIVITIES**

David McHale, Public Sector Director <a href="mailto:dmchale@jamontgomery.com">dmchale@jamontgomery.com</a> Office: 732-736-5213 Cell: 732-673-4802	Glenn Prince, Associate Public Sector Director <a href="mailto:gprince@jamontgomery.com">gprince@jamontgomery.com</a> Office: 856-552-4744 Cell: 609-238-3949	Natalie Dougherty, Executive Assistant <a href="mailto:ndougherty@jamontgomery.com">ndougherty@jamontgomery.com</a> Office: 856-552-4738
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**MEETINGS ATTENDED / LOSS CONTROL VISITS CONDUCTED**

- **March 27:** Attended the MCIFC meeting in Trenton.
- **March 27:** Attended the MCIFC Claims Committee meeting in Trenton.

**UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED**

- **April 19:** Plan to attend the Accident Review Panel and McDade Fire Drill.
- **April 24:** Plan to attend the MCIFC meeting in Trenton.
- **April 24:** Plan to attend the MCIFC Claims Committee meeting in Trenton.

**TRAINING CONDUCTED AND SCHEDULED (APRIL)**

<b>DATE</b>	<b>CLIENT</b>	<b>TOPIC</b>	<b>TIME</b>
4/3/17	MCIFC - County Parks	PPE	8:00 -10:00 am
4/3/17	MCIFC - County Parks	HazCom w-GHS	10:15- 11:45 am
4/3/17	MCIFC - County Parks	Fire Extinguisher Safety	12:30 - 1:30 pm
4/5/17	MCIFC - County Parks	Landscape Safety	9:00 - 12:00 pm
4/5/17	MCIFC - County Parks	Shop & Tool Safety	12:30 - 1:30 pm
4/7/17	MCIFC - County Parks	Landscape Safety	9:00 - 12:00 pm
4/7/17	MCIFC - County Parks	Shop & Tool Safety	12:30 - 1:30 pm
4/10/17	MCIFC - County Parks	CDL-Drivers Safety Regulations	8:00 - 10:00 am
4/10/17	MCIFC - County Parks	LOTO	10:15 - 12:15 pm
4/12/17	MCIFC - County Parks	Snow Plow/Snow Removal	8:00 - 10:00 am
4/12/17	MCIFC - County Parks	Employee Conduct/Violence Prevention	10:15 - 11:45 am
4/12/17	MCIFC - County Parks	BBP	12:30 - 1:30 pm
4/13/17	MCIFC - DOT	Fall Protection Awareness	8:30 - 10:30 am
4/13/17	MCIFC - DOT	Back Safety/Material Handling	10:45 - 11:45 am
4/13/17	MCIFC - DOT	LOTO	12:30 - 2:30 pm
4/19/17	MCIFC - Mosquito	Respiratory Fit Testing	9:00 am - 12:00 pm



**RESOLUTION NO. 25-17**

**MERCER COUNTY INSURANCE FUND COMMISSION  
AUTHORIZING A CLOSED SESSION TO DISCUSS  
PAYMENT AUTHORIZATION REQUESTS (PARS) & SETTLEMENT (SARS)  
RELATED TO PENDING OR ANTICIPATED LITIGATION**

**WHEREAS**, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

**WHEREAS**, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

**WHEREAS**, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

**WHEREAS**, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality; and

**WHEREAS**, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of said MERCER County Insurance Fund Commission pursuant to the Open Public Meetings Act as follows:

The MCIFC shall hold a closed session from which the public shall be excluded on April 24, 2017.

The general nature of the items to be discussed at said closed session shall include the following: the appropriateness of payment of statutorily required workers’ compensation benefits, settlement authority if any or continuing defense of pending or anticipated litigation, discussion of litigation strategy, position the MCIFC will take in said litigation, strengths and weaknesses of MCIFC’s position in said litigation.

The specific litigation is identified by the claim number assigned by Inservco in its capacity as the third-party claims administrator, name of the claimant, date of loss, workers’ compensation petition number and/or court assigned docket number which is set forth in the attached list which list is also appended to the MCIFC monthly meeting agenda for April 24, 2017 which agenda has been timely posted per the Open Public Meetings Act.

The minutes of said closed session shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13 when the items which are the subject of the closed session discussions are resolved and the reasons for confidentiality as to both the MCIFC and the claimant no longer exist.

**ADOPTED** by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on April 24, 2017.

**ADOPTED:**

\_\_\_\_\_  
**ANDREW A. MAIR, CHAIRMAN**

\_\_\_\_\_  
**DATE**

**ATTEST:**

\_\_\_\_\_  
**K. MEGAN CLARK HUGHES, VICE CHAIR**

\_\_\_\_\_  
**DATE**

**PAYMENT AUTHORIZATION REQUESTS**

**April 24, 2017**

<b><u>Claim #</u></b>	<b><u>Claimant</u></b>	<b><u>Type of Claim</u></b>	<b><u>PAR/SAR</u></b>
3960000209	Latesha Ryland	Worker Compensation	SAR
3960000607	Latesha Ryland	Worker Compensation	SAR
3960001081	Joseph Solack	Worker Compensation	SAR
3960000498	Joseph Solack	Worker Compensation	SAR

# **APPENDIX I**

**MERCER COUNTY INSURANCE FUND COMMISSION  
OPEN MINUTES  
MEETING – March 27, 2017  
Mercer County  
McDade Administration Building  
640 South Broad Street  
Trenton, NJ 08650-0068  
10:30AM**

Meeting was called to order by Chairman Mair. Ms. Dodd read the Open Public Meetings notice into record.

**ROLL CALL OF COMMISSIONERS:**

Andrew A. Mair	Present
K. Megan Clark Hughes	Present
Raissa Walker	Excused

**FUND PROFESSIONALS PRESENT:**

Executive Director	PERMA Risk Management Services <b>Joseph Hrubash</b>
Claims Service	Inservco Insurance Services, Inc.  <b>Nancy Fowlkes Matthew Baron Keith Platt Amy Zeiders</b>
Managed Care Services	Conner Strong & Buckelew <b>Danielle Batchelor</b>
CEL Underwriting Manager	First MCO <b>Kelly Royce</b>
Risk Management Consultant	Conner Strong & Buckelew <b>Ed Cooney</b>
Attorney	Borden Perlman Salisbury & Kelly <b>Doug Borden</b>
Treasurer	<b>Paul Adezio, Esq.</b>
Safety Director	J.A. Montgomery Risk Control <b>Glenn Prince</b>

**ALSO PRESENT:**

Alex Deluccia, Conner Strong & Buckelew  
Alma Ortiz, Mercer County Improvement Authority  
Ana-Eliza T. Bauersachs, Esq., Capehart Scatchard, PA  
Susan Schaefer, Susan Schaefer, LLC  
Cathy Dodd, PERMA Risk Management Services

**APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF FEBRUARY 27, 2017**

**MOTION TO APPROVE THE OPEN & CLOSED MINUTES OF  
FEBRUARY 27, 2017**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Yes, 0 Nays

**CORRESPONDENCE: NONE**

**SAFETY COMMITTEE:** Mr. Prince reported the Safety & Accident Review Committee last met on March 15<sup>th</sup> and three motor vehicle injuries were reviewed as well as four Corrections Department injuries. Mr. Prince noted the next meeting was scheduled for April 19, 2017. Mr. Prince advised that concluded his report unless there were any questions.

**CLAIMS COMMITTEE:** Executive Director reported the Claims Committee met prior to the Commission meeting and there were two PARS and one SAR to present during closed session along with an update on another claim which was being monitored.

**EXECUTIVE DIRECTOR REPORT:** Executive Director reported he had one action item for his report today and would review the informational items.

**CERTIFICATE OF INSURANCE ISSUANCE REPORT:** Executive Director reported on the Certificate of Insurance Report for the period 2/1/17 to 2/28/17. There were 9 certificates issued for this period. In response to Chairman Mair’s inquiry, Ms. Hughes advised she did not have any questions regarding the report.

**MOTION TO APPROVE THE CERTIFICATE OF INSURANCE  
REPORT**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**NJ EXCESS COUNTIES INSURANCE FUND (CELJIF):** Executive Director reported as discussed last month the CELJIF conducted their Reorganization Meeting on February 23, 2017. Executive Director advised a summary report of the meeting was included in the agenda. Executive Director noted the CEL was scheduled to meet again on April 27, 2017.

**MCIFC & NJ CEL PROPERTY & CASUALTY FINANCIAL FAST TRACKS:**

Executive Director advised the January Financial Fast Tracks for the MCIFC & NJ CEL were included in the agenda. Executive Director reported the Commission had a surplus of \$5,047,080 and the NJ CEL had a surplus of \$8,711,263. Executive Director noted the Mercer County Insurance Fund Commission's share in the CEL as of January 31<sup>st</sup> was \$753,388. Executive Director asked if anyone had any questions on the Fast Tracks. In response to Chairman Mair's inquiry, Executive Director advised the Treasurer was funding on a cash basis not an accrual basis resulting in a sizeable account receivable. Any future dividend would most likely be used towards reducing the account receivable. Executive Director noted he could provide the Chairman with a report. Executive Director mentioned he could ask the actuary to re-evaluate the loss funds to determine if there could be a savings.

**CLAIMS TRACKING REPORTS:** Executive Director advised the Claims Tracking Reports for the month of February was included in the agenda. Executive Director reviewed the Claims Management Report Expected Loss Ratio Analysis report and advised this report compared the actuary's projections of the loss funds versus the actual figures. Executive Director noted the actual amount of claims for the first three years were lower than the actuary projected.

**BULLETIN NJCE 17-01:** Executive Director advised the agenda included the first coverage bulletin issued by the NJCE Underwriting Manager. This one was in regards to Unmanned Aircraft, (drones). Executive Director asked Mr. Cooney to review the bulletin. Mr. Cooney reported liability coverage for drones was available within the Non-Owned Air Craft policy and the CEL Casualty policy. Mr. Cooney advised some Counties and their departments were using drones for various reasons. Mr. Cooney indicated if anyone had any questions on the drones to reach out to him and recommended their counsel review the planned operations of any drones and the compliance requirements. Chairman Mair advised they have had some internal discussions and do not use drones for County business and they are not permitted in County Parks. Chairman Mair noted the only time the County Government might use a drone would be to lower the cost of photography for planning and development. In response to Chairman Mair's inquiry, Mr. Cooney advised the drones should be scheduled but for the most part coverage was automatic, however his team should be notified with the details of the drone and the use.

**2017-2018 LIMIT SCHEMATICS:** Executive Director reported a copy of the 2017-2018 Limit Schematics for the Mercer County Insurance Fund Commission was included in Appendix II of the agenda. Executive Director noted the Limit Schematics would also be available on the Conner Strong & Buckelew website along with the policies. In response to Executive Director's inquiry, Mr. Cooney advised the policies should be posted to the website shortly.

**CEL TPA:** Executive Director advised a copy of a letter from the CEL TPA, AmeriHealth, was included in the agenda. Executive Director reported Amanda Metzger would now be handling the CEL account replacing Tom Watkins. Ms. Metzger's contact information was included in the agenda along with the Service Team Announcement.

**2017 TPA REQUEST FOR PROPOSALS:** Executive Director reported there was a meeting scheduled after the Commission meeting to review and evaluate the TPA responses which were due on March 10, 2017.

**DEFENSE ATTORNEY PANEL:** Executive Director reported he spoke with Mr. Adezio briefly prior to the meeting and advised there was a panel set up for the AIG policy. Executive Director suggested the Commission set up a Defense Panel. Executive Director noted the Improvement Authority had a situation where their attorney had a conflict. A Commission Defense Panel would have been helpful. Chairman Mair indicated he supported the concept at the CEL and also here but wanted to have a conversation later.

**POTENTIAL NEW MEMBERSHIP:** Executive Director asked the Chairman if there were any new developments with the Mercer County Vo-Tech and Special Services School Districts in joining the Commission for property and casualty insurance. Chairman Mair indicated he would see what he could do.

Executive Director advised that concluded his report unless anyone had any questions.

Executive Director's Report Made Part of Minutes.

**TREASURER REPORT:** Chairman Mair advised the Treasurer was not present. Chairman Mair advised the March Bill List, Resolution 19-17, was included in the agenda.

**MOTION TO APPROVE RESOLUTION 19-17, MARCH BILL LIST IN THE AMOUNT OF \$49,135.64**

Moved:	Chairman Mair
Second:	Commissioner Hughes
Vote:	2 Ayes, 0 Nays

Executive Director advised the monthly Treasurer Reports were included in the agenda.

**ATTORNEY:** Mr. Adezio advised he did not have anything to report but wanted to find out the payment procedure for the outside legal bills for the Improvement Authority. Ms. Dodd advised she participated in a conference call with Ms. Batchelor and Mr. Miller of the Improvement Authority. The legal bills would be submitted to Inservco and paid out of the Commission Claim Account. Mr. Adezio noted they were utilizing the list of attorneys that were approved by AIG. Executive Director suggested approving the list of attorneys for the Commission by a resolution for this year and if necessary prepare an RFP for next year. Chairman Mair asked that this be included on the next agenda.

**CLAIMS SERVICE:**

Executive Director advised Resolution 20-17, Disclosure of Liability Claims Check Register, was included in the agenda along with a copy of the check register for the period of February 1, 2017 to February 28, 2017.



**MOTION TO APPROVE RESOLUTION 20-17 AUTHORIZING  
DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**MANAGED CARE:** Ms. Royce reported for the month of February provider bills were received in the amount of \$22,389 and First MCO repriced the bills to \$10,423 for a total savings of \$11,966 or 53%. Ms. Royce advised the PPO penetration for the month of February was 96% which was very good.

**CEL SAFETY DIRECTOR:** Mr. Prince reviewed the January - February Risk Control Activity Report which was included in the agenda. Mr. Prince referred to a copy of the training conducted for March and noted that there were 13 classes scheduled for the DOT and County Parks Departments. Mr. Prince advised that concluded his report and asked if there were any questions. Chairman Mair advised he noticed in the analysis that was provided recently he noted under the type of accidents and it was dominated by automobile. Chairman Mair advised he would like to convene outside of this meeting with a small group to discuss further. Mr. Prince advised he was working on some recommendations with his associate, Barry Sloane, for some of the issues that they were seeing relating to auto claims. Mr. Prince also noted during the Claims Committee meeting a discussion was held on prisoner transportation and he was also developing a Safety Director Bulletin for the law enforcement community to stress the emphasis for using seat belts as well as securing the inmates.

**RISK MANAGER CONSULTANT:** Mr. Borden advised he did not have anything to discuss.

Correspondence Made Part of Minutes.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**MOTION TO OPEN THE MEETING TO THE PUBLIC**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Mair asked for a motion to close the public comment portion of the meeting.

**MOTION TO CLOSE MEETING TO THE PUBLIC**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**CLOSED SESSION:** Chairman Mair read and requested a motion to approve Resolution 21-17 authorizing a Closed Session to discuss PARS.

**MOTION TO APPROVE RESOLUTION 21-17 FOR EXECUTIVE SESSION**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**MOTION TO RETURN TO OPEN SESSION**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**MOTION TO AUTHORIZE PAYMENT AUTHORITY/SETTLEMENT AUTHORITY REQUESTS DISCUSSED IN CLOSED SESSION**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**MOTION TO ADJOURN:**

Moved: Chairman Mair  
Second: Commissioner Hughes  
Vote: 2 Ayes, 0 Nays

**MEETING ADJOURNED: 10:56 AM**

Minutes prepared by:  
Cathy Dodd, Assisting Secretary