

**MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
MAY 23, 2016**

**MERCER COUNTY
MCDADE ADMINISTRATION BUILDING
640 SOUTH BROAD STREET
ROOM 211
TRENTON, NJ 08650-8068
10:30 AM**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Trenton Times, The Trentonian and the Princeton Packet**
- II. Filing advance written notice of this meeting with the Commissioners of the Mercer County Insurance Fund Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk**

MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA
OPEN PUBLIC MEETING: MAY 23, 2016
640 S. BROAD STREET, ROOM 211
TRENTON, NJ 08650-8068
10:30 AM

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: April 25, 2016 Open MinutesAppendix I**
April 25, 2016 Closed Minutes.....Handout

- CORRESPONDENCE:**

- COMMITTEE REPORTS**
Safety Committee:..... Verbal
Claims Committee: Verbal

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA Pages 3-18**

- TREASURER – David Miller**
Resolution **29-16** May Bill List - *Motion*Page 19
March Monthly Treasurer Reports..... Pages 20-21

- ATTORNEY – Arthur R. Sypek, Jr., Esq. Verbal**

- CLAIMS SERVICE –Inservco Insurance Services, Inc. – Motion**
Resolution **30-16** Authorizing Disclosure of Liability Claims Check Register..... Pages 22-23
Liability Claims Payments 4-1-16 to 4-30-16 Pages 24-25

- MANAGED CARE – First MCO**
Monthly Summary Report – April.....Page 26

- CEL SAFETY DIRECTOR – J.A. Montgomery Risk Control**
Monthly Report.....Page 27

- RISK MANAGER CONSULTANT – Borden Perlman Salisbury & Kelly**
Monthly Report Verbal

- OLD BUSINESS**
- NEW BUSINESS:**
- PUBLIC COMMENT:**
- CLOSED SESSION – Payment Authorization Requests (PARS)Pages 28-30**
Resolution 31-16 Executive Session for purpose as permitted by the Open Public Meetings Act, more specifically to discuss PARS related to pending or anticipated litigation as identified in the list of claims prepared by third-party claim administrator Inservco Insurance Services, Inc. and attached to this agenda.
 - Motion for Executive Session

APPROVAL OF PARS - Motion

MEETING ADJOURNMENT

NEXT SCHEDULED MEETING: **June 27, 2016** MERCER COUNTY, McDADE
ADMINISTRATION BUILDING, 640 S. BROAD STREET, TRENTON, NJ 08650-8068
10:30 AM

MERCER COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 216
Parsippany, NJ 07054
Telephone (201) 881-7632

Date: May 23, 2016
Memo to: Commissioners of the Mercer County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: Executive Director's Report

☐ Certificate of Insurance Issuance Report (Pages 5-6) – Attached on pages 5-6 is the certificate of insurance issuance reports from the CEL listing those certificates issued for the period of April 21, 2016 to May 18, 2016. There were 5 certificates of insurance issued during this period.

☐ Motion to approve the certificate of insurance report

☐ NJ Excess Counties Insurance Fund (CELJIF) (Pages 7-8) – The CELJIF met on April 26, 2016. The Board reappointed Bowman & Company, LLP as the auditor to conduct the 2015 audit. Also the Board reappointed the firm of Citta, Holzapfel & Zabarsky for Litigation Management Services. Commission Attorney also discussed a specific amendment to the by-laws during closed session to allow for Community College membership. A summary report of the meeting is included in the agenda on pages 7-8.

☐ NJ Excess Counties Insurance Fund (CELJIF) Proposed Bylaw Amendment (Pages 9-14) – The CELJIF also held a public meeting on May 5, 2016 to review a proposed bylaw amendment submitted by Commissioner Kelly which would allow a Joint Insurance Fund whose members are solely County autonomous agencies to become a member of the NJCE JIF. The Executive Committee of the NJCE Board adopted the amendment. The NJCE JIF is asking each Member County to place this matter on their next Freeholder Meeting Agenda for review and action. For your reference, attached on pages 13-14 is a copy of the resolution Camden County will be adopting approving the amendment to the by-laws of New Jersey Counties Excess Joint Insurance Fund which could be revised for Mercer County. Once action is taken by the governing body the NJCE JIF should be notified in writing of the decision. A summary report of the meeting is included in the agenda on pages 9-12.

☐ MCIFC Property & Casualty Financial Fast Track (Page 15) – Included in the agenda on page 15 is a copy of the Financial Fast Track as of **March 31, 2016**. The report indicates the Commission has a surplus of **\$3,099,683**. Line 9 of the report, “Investment in Joint Venture” is Mercer County Insurance Fund Commission’s share of equity in the CEL. MCIFC’s equity in the CEL as of March 31, 2016 is **\$450,364**. The total cash balance is **\$465,274**.

- ❑ **NJ CEL Property and Casualty Financial Fast Track (Page 16)** – Included in the agenda on page 16 is a copy of the CEL Financial Fast Track for the month of March. As of **March 31, 2016** the Fund has a surplus of **\$6,016,258**. The cash balance is **\$15,001,315**.
- ❑ **Claims Tracking Reports (Pages 17-18)** – Included in the agenda on pages 17-18 are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis reports as of April 30, 2016. The Executive Director will review the reports with the Commission.
- ❑ **Pollution Coverage** –The CEL Underwriting Manager advised the insurance company is in the middle of their review of the pollution application and will provide a response once the review is complete.
- ❑ **Disclaimer Signs at County Park Facilities** – At the last Commission meeting it was suggested that all County parking facilities have signs installed disclaiming any responsibility for any damage or loss to vehicles parked at Mercer County facilities including vehicle contents. Chairman Mair will provide an update on the progress of the sign installation.
- ❑ **2017 Renewals** – As was done last year, the fund office will start the data collection process for the 2017 renewal in order to provide the relevant information to the underwriters. The fund office will work with the Commission Members and the Commission Risk Manager to collect the data.

Mercer County Insurance Commission Certificate Of Insurance Monthly Report

Thursday, May 19, 2016

From 4/21/2016 To 5/18/16

Holder (H) / Insured Name (I) <u>MCIC</u>	Holder / Insured Address	Holder Code	Description of Operations	Issue Date	Coverage
H- Lawrence Township I- County of Mercer	2207 Lawrenceville Road Lawrenceville, NJ 08648	1074	Evidence of insurance. All operations usual to County Governmental Entity as respects the 'Adventures in Art and Nature Day Camp', July 5 - 8, 2016. (SEE PAGE 2)	5/13/2016	GL EX AU WC
	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/16 to 1/1/17 Policy # XCO0000261		
			Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/16 to 1/1/17 Policy # SP4054261		
H- New Jersey Junior Breeder's Fund, Inc. I- County of Mercer	New Jersey Department of Agriculture P.O. Box 330 Trenton, NJ 08625	1204	Evidence of insurance. All operations usual to County Governmental Entity as respects the NJ Jr. Breeders Fund, Inc.: July 27 – August 2, 2016. (PAGE 2)	5/13/2016	GL EX AU WC
	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/16 to 1/1/17 Policy # XCO0000261		Policy
			Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/16 to 1/1/17 Policy # SP4054261		
H- Township of West Windsor I- County of Mercer	271 Clarksville Road Princeton, NJ 08550	1275	Evidence of insurance. All operations usual to County Governmental Entity as respects the 2016 Mercer County Cultural Festival & Food Truck Rally. (SEE PAGE 2)	4/21/2016	GL EX AU WC
	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/16 to 1/1/17 Policy # XCO0000261		
			Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/16 to 1/1/17 Policy # SP4054261 Policy Term 1/1/16 to 1/1/17 Policy # SP4054261		

H- Hopewell Township

201 Washington Crossing-Pennington Road Titusville, 1677
NJ 08560

Evidence of insurance. All operations usual to County Governmental 5/13/2016 GL EX AU WC
Entity as respects to Hopewell Township: July 25- August 2, 2016.
(see page 2)

I- County of Mercer

McDade Administration Building 640 South Broad
Street, PO Box 8068 Trenton, NJ 08650-0068

Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate)
Policy Term: 1/1/16 to 1/1/17 Policy # XCO0000261 Company
E: XS Worker Compensation Statutory x \$1,000,000
XS Employers Liability \$5,000,000 x \$1,000,000
Policy Term 1/1/16 to 1/1/17 Policy # SP4054261

H- NJ Transit

Local Programs and Minibus Support One Penn Plaza 1696
East Newark, NJ 07105-2246

Certificate holder is additional insured where obligated by virtue of a4/27/2016 AU EX PHYS
written contract or written mutual aid agreement or other written
agreement with the Named Assured, but only in respect to acts or
operations by or on behalf of the Named Assured, and subject to the
limitations on coverage contained in any such written contract or
written mutual aid agreement or other written agreement regarding
(see page 2):

I- County of Mercer

McDade Administration Building 640 South Broad
Street, PO Box 8068 Trenton, NJ 08650-0068

NJ Transit # CS-676
VIN #: 1FD4E45PX8DA51070

Total # of Holders = 5

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 26, 2016
To: Executive Committee
Mercer County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

Professional Contracts:

Auditor Quotations: The fund office solicited quotations from four Auditing firms for the position of Auditor to conduct the December 31, 2015 Audit. Bowman & Company, LLP was the single firm to respond with a proposed fee of \$13,500. The Board of Fund Commissioners approved the award of the contract for auditing services to Bowman & Company LLP for a flat fee of \$13,500.

Litigation Management: Fund Attorney reported a sub-committee met on April 22, 2016 to review responses to a Request for Proposals for Litigation Management. The Board of Fund Commissioners adopted a resolution authorizing the appointment of the firm Citta, Holzapfel & Zabarsky, P.A. for Litigation Management Services for a one-year term based on the hourly submitted fee proposal.

2017 Renewal: Executive Director reported the fund office will start the data collection process for the 2017 renewal in order to provide relevant information to underwriters. The fund office will work with the local Insurance Commissions and County members to roll out the process in May; the initial deadline to complete the general liability and property information is set for August and all remaining exposure data by September in order to present a budget by the October meeting.

2013 State Examination: As a follow-up to the last meeting, all Fund Commissioners completed an affidavit certifying that they reviewed the report. The fund office filed the affidavits with the Department of Banking & Insurance.

2016 Financial Disclosures: The fund office has provided all Fund Commissioners and Professionals with the login information they need to complete their Financial Disclosure forms as both a NJCE Commissioner, as well as, any County-related positions that require filing. The filing deadline is April 30th.

NJCE Financials: The Financial Fast Track as of February 29, 2016 reflected the fund's statutory surplus of \$6.3 million.

Underwriting Manager: Tom Nolan announced his July 1, 2016 retirement and reported Edward Cooney has been added to the team and would serve as Underwriting Manager. Mr. Nolan said Mr. Cooney would be working closely with him on the transition as well as the 2017 renewal program.

Risk Control: Safety Director's report included a report reflecting the risk control activities from February – May 2016. Safety Director noted three members submitted and are expected to receive a BRIT Safety Grant award.

Claims Status Summary: AmeriHealth Casualty Services provided a summary report of claims with large open reserves which were reviewed during Closed Session.

Next Meeting: The next regularly scheduled meeting of the NJCE fund is June 23, 2016 at 1:00PM at the Camden County College Regional Emergency Training Center.

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 216
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: May 5, 2016
To: Executive Committee
Mercer County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

Bylaw Amendment: NJCE Secretary Commissioner Kelly submitted a proposed bylaw amendment to *Article II-Membership*, which would allow a Joint Insurance Fund, whose members are solely county autonomous agencies, to become a member of the NJCE JIF.

A public meeting was held on May 5, 2016 and the Executive Committee of the NJCE Board reviewed the proposed bylaw amendment and adopted the amendment.

As per the NJCE Bylaws:

The amendment is only adopted by the Fund when the governing bodies of three-fourths (3/4) of the members approve the amendment within six (6) months of the hearing on the amendment. In the event Section 40A:10-43 is amended, the procedure and vote required by said statute as amended shall control. If after six (6) months the Secretary has not received written notice of approval from three-fourths (3/4) of the members the Secretary shall notify the members that time has expired for the adoption of the amendment. In addition, the amendment shall not take effect until approved by the Commissioner of Banking & Insurance and the Commissioner of the Department of Community Affairs.

The fund office shall notify all NJCE members of the action taken by the NJCE Executive Committee and forward the proposed bylaw amendment for review and action by each County's governing body.

**THE BOARD OF CHOSEN FREEHOLDERS
OFFICE OF THE FREEHOLDER DIRECTOR**

OCEAN COUNTY
TOMS RIVER, NEW JERSEY 08754-2191

John P. Kelly
Director of Law and Public Safety



(732) 929-2003
Fax (732) 506-5055
E-mail:
jkelly@co.ocean.nj.us

May 2, 2016

Ross G. Angilella,
County Administrator
County of Camden
520 Market Street, 16th Floor
Camden, NJ 08102

Re: New Jersey Counties Excess Joint Insurance Fund
Amendment to By-laws

Dear Mr. Angilella:

Attached please find a proposed amendment to the New Jersey Counties Excess Joint Insurance Fund (the "CEL").

As the Secretary, and consistent with the provision for amending the by-laws, I am forwarding this to you in your capacity as Chairman and respectfully requesting that a public hearing be advertised and held at the earliest possible convenience of the members, preferably the week of May 2, 2016.

For your review I am attaching the provision on amending the by-laws.

Should you have any questions, please do not hesitate to contact me. Thank you.

Very truly yours,

COUNTY OF OCEAN

JOHN P. KELLY
Freeholder and CEL Secretary

Enclosures
C: Nancy Ghani, Recording Secretary

Proposed Amendment:

ARTICLE II - MEMBERSHIP

MEMBERSHIP APPLICATIONS:

1. Pursuant to N.J.S.A. 40A:10-36, *et seq.* the governing body of a qualified local unit shall by resolution, agree to join the Fund. The resolution shall provide for execution of a written agreement specifically providing for acceptance of the Fund's bylaws as approved and adopted pursuant to N.J.S.A. 40A:10-39. The resolution shall also provide for the execution of an Indemnity and Trust agreement as defined in Article I.
2. Any local unit seeking membership shall also submit an application for membership to the Fund on a form acceptable to the Commissioner. The application shall include the executed Indemnity and Trust agreement and the resolution required under Subsection 1 above.
3. An application may be approved by a majority vote of the Fund Commissioners or two-thirds vote of the full authorized membership of the Executive Committee based on the following criteria:
 - a. The applicant's claims history shows safety performance consistent with the Fund's objectives and the applicant's physical location and makeup indicates a prospective likelihood of satisfactory future claim performance.
 - b. The Fund has the administrative capability to absorb additional memberships without undue inconvenience or strain.
 - c.
 - 1) The local unit is a County
 - 2) **A Joint insurance Fund(s) whose members are exclusive members of a local unit under the control and finance of the governing body of a County.**
 - 3) **Except as provided by section "3c2 "above, If another local unit associated with a member County requests coverage from the Fund, that entity shall present a resolution from the County that it may be a part of that county's membership and shall not be a separate member. Local units that may be associated with a member County include any entity that may be insured by an insurance commission formed**

by **the member** County including, but not limited to a county college, technical school, library, or county authority.

Words in bold are proposed amendment to the by-laws.

**RESOLUTION APPROVING AMENDMENT TO BY-LAWS OF THE NEW JERSEY
COUNTIES EXCESS JOINT INSURANCE FUND**

WHEREAS, pursuant to Resolution No. 44, adopted on January 21, 2010, the Board of Chosen Freeholders of the County of Camden (the "County"), authorized membership in the New Jersey Counties Excess Joint Insurance Fund, (the "Fund"), approved and adopted by-laws, and appointed commissioners as permitted by N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the by-laws of the Fund contain a provision for amendments to the by-laws which require filing written notice of the proposed amendment with the Fund Secretary, sending written notice to the Fund Commissioners, holding a public hearing by the Fund Commissioners on the proposed amendment, adopting the amendment by the governing bodies of three-fourths (3/4) of the Fund's members within six (6) months of the public hearing on the amendment, and approval by the Commissioners of the Departments of Banking and Insurance and Community Affairs; and

WHEREAS, the Fund complied with all notice provisions and held a public hearing on May 5, 2016 to amend Article II Membership, Membership Applications, as follows: *Joint Insurance Funds whose members are exclusive members of a local unit under the control and finance of the governing body of a County are permitted to apply to the Fund for membership*, and to clarify section 3c that "County" refers to *member* County; and

WHEREAS, the County approves and adopts the amendment to by-laws of the Fund, a copy of which is attached to the original hereof; now, therefore,

BE IT RESOLVED by the Camden County Board of Chosen Freeholders that it does hereby approve and adopt the by-laws amendment of the New Jersey Counties

Excess Joint Insurance Fund, (the "Fund"), a copy of which is attached to the original hereof, subject to compliance with all applicable laws, rules and regulations; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be sent to the Executive Director for the Fund to provide written notice to the Fund Secretary that the County of Camden has approved the by-laws amendment pursuant to the Amendment of By-Laws provision; and

BE IT FURTHER RESOLVED, the Executive Director for the Fund be and is hereby authorized to deliver a copy of the within Resolution to the Commissioners of the Departments of Banking and Insurance and Community Affairs upon receipt of adopting resolutions from three fourths (3/4) of the governing bodies of the Fund's members within six (6) months of the public hearing on the amendment and to notify the Fund when approval of the amendment is received from said Departments.

MERCER COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF March 31, 2016					
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	662,757	1,988,272	15,321,408	17,309,680
2.	CLAIM EXPENSES				
	Paid Claims	205,819	487,021	2,337,196	2,824,217
	Case Reserves	652,005	806,354	2,201,600	3,007,953
	IBNR	(392,925)	451,125	1,995,683	2,446,809
	Discounted Claim Value	(10,488)	(36,741)	(109,981)	(146,722)
	TOTAL CLAIMS	454,411	1,707,759	6,424,499	8,132,258
3.	EXPENSES				
	Excess Premiums	198,655	595,965	4,687,910	5,283,875
	Administrative	50,948	146,984	1,097,244	1,244,229
	TOTAL EXPENSES	249,603	742,949	5,785,154	6,528,103
4.	UNDERWRITING PROFIT (1-2-3)	(41,256)	(462,436)	3,111,756	2,649,319
5.	INVESTMENT INCOME	0	0	0	0
6.	PROFIT (4 + 5)	(41,256)	(462,436)	3,111,756	2,649,319
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	DIVIDEND INCOME	0	0	0	0
9.	DIVIDEND EXPENSE	0	0	0	0
10.	INVESTMENT IN JOINT VENTURE	(76,191)	81,507	368,857	450,364
11.	SURPLUS (6 + 7 + 8)	(117,447)	(380,929)	3,480,612	3,099,683
SURPLUS (DEFICITS) BY FUND YEAR					
	2014	104,213	124,599	1,863,521	1,988,119
	2015	(4,198)	(315,751)	1,617,091	1,301,340
	2016	(217,463)	(189,776)		(189,776)
	TOTAL SURPLUS (DEFICITS)	(117,447)	(380,929)	3,480,612	3,099,683
TOTAL CASH					465,274
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2014					
	Paid Claims	7,260	33,828	1,489,439	1,523,267
	Case Reserves	(34,060)	(49,823)	854,019	804,196
	IBNR	(60,066)	(67,005)	771,021	704,016
	Discounted Claim Value	2,014	2,557	(43,681)	(41,125)
	TOTAL FY 2014 CLAIMS	(84,852)	(80,443)	3,070,798	2,990,355
FUND YEAR 2015					
	Paid Claims	145,964	380,018	847,757	1,227,775
	Case Reserves	11,059	22,137	1,347,581	1,369,717
	IBNR	(143,229)	(93,155)	1,224,662	1,131,508
	Discounted Claim Value	1,456	(725)	(66,300)	(67,025)
	TOTAL FY 2015 CLAIMS	15,250	308,275	3,353,701	3,661,975
FUND YEAR 2016					
	Paid Claims	52,594	73,175		73,175
	Case Reserves	675,005	834,040		834,040
	IBNR	(189,630)	611,285		611,285
	Discounted Claim Value	(13,957)	(38,572)		(38,572)
	TOTAL FY 2016 CLAIMS	524,012	1,479,928	0	1,479,928
COMBINED TOTAL CLAIMS		454,411	1,707,759	6,424,499	8,132,258

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

NEW JERSEY COUNTIES EXCESS JIF					
FINANCIAL FAST TRACK REPORT					
AS OF March 31, 2016					
ALL YEARS COMBINED					
	THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE	
1. UNDERWRITING INCOME	1,775,638	5,326,915	76,187,004	81,513,919	
2. CLAIM EXPENSES					
Paid Claims	(76,670)	711,463	1,089,974	1,801,437	
Case Reserves	227,973	(52,180)	2,413,317	2,361,137	
IBNR	(267,038)	377,843	9,188,910	9,566,754	
Discounted Claim Value	11,701	(32,275)	(651,074)	(683,348)	
TOTAL CLAIMS	(104,033)	1,004,852	12,041,128	13,045,980	
3. EXPENSES					
Excess Premiums	2,132,251	3,782,957	52,056,606	55,839,564	
Administrative	132,262	396,462	5,652,271	6,048,733	
TOTAL EXPENSES	2,264,513	4,179,420	57,708,877	61,888,297	
4. UNDERWRITING PROFIT (1-2-3)	(384,841)	142,643	6,436,999	6,579,642	
5. INVESTMENT INCOME	3,406	9,442	184,725	194,167	
6. PROFIT (4+5)	(381,435)	152,085	6,621,724	6,773,809	
7. Dividend	0	0	150,000	150,000	
8. Cancelled Appropriations	0	0	607,551	607,551	
9. SURPLUS (6-7-8)	(381,435)	152,085	5,864,173	6,016,258	
SURPLUS (DEFICITS) BY FUND YEAR					
2010	(5,254)	5,279	642,182	647,460	
2011	205	(222,176)	1,149,228	927,052	
2012	106,998	(247,219)	477,778	230,560	
2013	59,622	84,468	1,259,797	1,344,265	
2014	119,682	272,722	1,417,746	1,690,468	
2015	70,507	(49,307)	917,441	868,134	
2016	(733,196)	308,318		308,318	
TOTAL SURPLUS (DEFICITS)	(381,435)	152,085	5,864,172	6,016,257	
TOTAL CASH				15,001,315	
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2010					
Paid Claims	0	901	163,454	164,355	
Case Reserves	0	(0)	1	1	
IBNR	5,528	(5,901)	326,545	320,644	
Discounted Claim Value	(49)	336	(11,008)	(10,671)	
TOTAL FY 2010 CLAIMS	5,479	(4,664)	478,992	474,328	
FUND YEAR 2011					
Paid Claims	0	91,234	144,097	235,331	
Case Reserves	0	166,358	262,007	428,365	
IBNR	(756)	(22,592)	623,896	601,304	
Discounted Claim Value	937	(11,747)	(41,637)	(53,384)	
TOTAL FY 2011 CLAIMS	181	223,253	988,363	1,211,616	
FUND YEAR 2012					
Paid Claims	(98,254)	509,507	515,889	1,025,396	
Case Reserves	10,255	(208,430)	856,270	647,840	
IBNR	(19,078)	(58,280)	1,120,043	1,061,764	
Discounted Claim Value	493	5,652	(82,267)	(76,615)	
TOTAL FY 2012 CLAIMS	(106,584)	248,450	2,409,934	2,658,384	
FUND YEAR 2013					
Paid Claims	0	0	15,975	15,975	
Case Reserves	(800)	(800)	511,304	510,504	
IBNR	(64,334)	(89,200)	1,657,721	1,568,521	
Discounted Claim Value	6,186	7,374	(110,993)	(103,619)	
TOTAL FY 2013 CLAIMS	(58,948)	(82,626)	2,074,007	1,991,381	
FUND YEAR 2014					
Paid Claims	1,652	37,659	120,096	157,755	
Case Reserves	11,680	(164,738)	313,106	148,368	
IBNR	(142,886)	(164,592)	2,411,798	2,247,206	
Discounted Claim Value	10,672	21,146	(164,745)	(143,599)	
TOTAL FY 2014 CLAIMS	(118,882)	(270,525)	2,680,255	2,409,731	
FUND YEAR 2015					
Paid Claims	19,933	72,162	130,464	202,626	
Case Reserves	206,838	155,428	470,629	626,057	
IBNR	(307,595)	(182,590)	3,048,907	2,866,317	
Discounted Claim Value	11,217	6,778	(240,424)	(233,645)	
TOTAL FY 2015 CLAIMS	(69,608)	51,778	3,409,576	3,461,355	
FUND YEAR 2016					
Paid Claims	0	0		0	
Case Reserves	1	2		2	
IBNR	262,083	900,998		900,998	
Discounted Claim Value	(17,756)	(61,815)		(61,815)	
TOTAL FY 2016 CLAIMS	244,329	839,185	0	839,185	
COMBINED TOTAL CLAIMS	(104,033)	1,004,852	12,041,128	13,045,980	

This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.

**Mercer County Insurance Fund Commission
CLAIM ACTIVITY REPORT**

AS OF	April 30, 2016								
COVERAGE LINE- PROPERTY									
CLAIM COUNT - OPEN CLAIMS									
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	0	0	0	0	1	24	22	47	
April-16	0	0	0	0	1	4	2	7	
NET CHGE	0	0	0	0	0	-20	-20	-40	
Limited Reserves									\$8,481
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	\$0	\$0	\$0	\$0	\$1,000	\$27,965	\$38,500	\$67,465	
April-16	\$0	\$0	\$0	\$0	\$1,000	\$19,065	\$39,300	\$59,365	
NET CHGE	\$0	\$0	\$0	\$0	\$0	(\$8,900)	\$800	(\$8,100)	
Ltd Incurred	\$0	\$0	\$0	\$0	\$20,168	\$72,428	\$39,300	\$131,896	
COVERAGE LINE- GENERAL LIABILITY									
CLAIM COUNT - OPEN CLAIMS									
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	0	0	0	0	7	29	8	44	
April-16	0	0	0	0	2	4	2	8	
NET CHGE	0	0	0	0	-5	-25	-6	-36	
Limited Reserves									\$47,352
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	\$0	\$0	\$0	\$0	\$145,489	\$195,801	\$7,750	\$349,040	
April-16	\$0	\$0	\$0	\$0	\$139,489	\$221,601	\$17,723	\$378,813	
NET CHGE	\$0	\$0	\$0	\$0	(\$6,000)	\$25,800	\$9,973	\$29,773	
Ltd Incurred	\$0	\$0	\$0	\$0	\$140,852	\$226,327	\$17,751	\$384,929	
COVERAGE LINE- AUTO LIABILITY									
CLAIM COUNT - OPEN CLAIMS									
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	0	0	0	0	0	7	1	8	
April-16	0	0	0	0	0	2	1	3	
NET CHGE	0	0	0	0	0	-5	0	-5	
Limited Reserves									\$8,661
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	\$0	\$0	\$0	\$0	\$0	\$21,984	\$4,227	\$26,211	
April-16	\$0	\$0	\$0	\$0	\$0	\$21,984	\$4,000	\$25,984	
NET CHGE	\$0	\$0	\$0	\$0	\$0	\$0	(\$227)	(\$227)	
Ltd Incurred	\$0	\$0	\$0	\$0	\$10,891	\$27,420	\$15,162	\$53,473	
COVERAGE LINE- WORKERS COMP.									
CLAIM COUNT - OPEN CLAIMS									
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	0	0	0	0	20	34	25	79	
April-16	0	0	0	0	2	2	2	6	
NET CHGE	0	0	0	0	-18	-32	-23	-73	
Limited Reserves									\$458,177
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	\$0	\$0	\$0	\$0	\$657,710	\$1,124,534	\$833,563	\$2,615,807	
April-16	\$0	\$0	\$0	\$0	\$521,901	\$1,088,607	\$1,138,553	\$2,749,061	
NET CHGE	\$0	\$0	\$0	\$0	(\$135,810)	(\$35,927)	\$304,990	\$133,254	
Ltd Incurred	\$0	\$0	\$0	\$0	\$2,100,233	\$2,302,625	\$1,292,061	\$5,694,920	
TOTAL ALL LINES COMBINED									
CLAIM COUNT - OPEN CLAIMS									
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	0	0	0	0	28	94	56	178	
April-16	0	0	0	0	5	12	7	24	
NET CHGE	0	0	0	0	-23	-82	-49	-154	
Limited Reserves									\$133,884
Year	2010	2011	2012	2013	2014	2015	2016	TOTAL	
March-16	\$0	\$0	\$0	\$0	\$804,199	\$1,370,284	\$884,040	\$3,058,523	
April-16	\$0	\$0	\$0	\$0	\$662,390	\$1,351,257	\$1,199,577	\$3,213,223	
NET CHGE	\$0	\$0	\$0	\$0	(\$141,810)	(\$19,027)	\$315,536	\$154,700	
Ltd Incurred	\$0	\$0	\$0	\$0	\$2,272,143	\$2,628,800	\$1,364,274	\$6,265,217	

Mercer County Insurance Fund Commission
CLAIMS MANAGEMENT REPORT
EXPECTED LOSS RATIO ANALYSIS

AS OF April 30, 2016

FUND YEAR 2014 -- LOSSES CAPPED AT RETENTION

	Budget	Current		28		MONTH TARGETED	Last Month		27		MONTH TARGETED	Last Year		16		MONTH TARGETED
		Unlimited Incurred	Limited Incurred	Actual 30-Apr-16	Actual 30-Apr-16		Unlimited Incurred	Limited Incurred	Actual 31-Mar-16	Actual 31-Mar-16		Unlimited Incurred	Limited Incurred	Actual 30-Apr-15	Actual 30-Apr-15	
PROPERTY	62,322	20,168	20,168	32.36%	62,322	100.00%	20,168	20,168	32.36%	62,322	100.00%	129,083	129,083	207.12%	60,232	96.65%
GEN LIABILITY	124,157	140,852	140,852	113.45%	103,750	83.56%	146,852	146,852	118.28%	102,677	82.70%	158,390	158,390	127.57%	84,237	67.85%
AUTO LIABILITY	127,016	10,891	10,891	8.57%	102,956	81.06%	10,891	10,891	8.57%	101,646	80.03%	11,391	11,391	8.97%	78,785	62.03%
WORKER'S COMP	4,356,301	2,100,233	2,100,233	48.21%	4,173,102	95.79%	2,149,135	2,149,135	49.33%	4,152,814	95.33%	2,049,563	2,049,563	47.05%	3,560,233	81.73%
TOTAL ALL LINES	4,669,797	2,272,143	2,272,143	48.66%	4,442,129	95.12%	2,327,045	2,327,045	49.83%	4,419,458	94.64%	2,348,427	2,348,427	50.29%	3,783,487	81.02%
NET PAYOUT %	\$1,609,754					34.47%										

FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION

	Budget	Current		16		MONTH TARGETED	Last Month		15		MONTH TARGETED	Last Year		4		MONTH TARGETED
		Unlimited Incurred	Limited Incurred	Actual 30-Apr-16	Actual 30-Apr-16		Unlimited Incurred	Limited Incurred	Actual 31-Mar-16	Actual 31-Mar-16		Unlimited Incurred	Limited Incurred	Actual 30-Apr-15	Actual 30-Apr-15	
PROPERTY	80,948	72,428	72,428	89.47%	78,233	96.65%	77,940	77,940	96.28%	78,060	96.43%	75,710	75,710	93.53%	24,284	30.00%
GEN LIABILITY	155,896	226,327	226,327	145.18%	105,771	67.85%	200,378	200,378	128.53%	102,997	66.07%	27,196	27,196	17.44%	15,590	10.00%
AUTO LIABILITY	131,580	27,420	27,420	20.84%	81,615	62.03%	27,420	27,420	20.84%	78,396	59.58%	5,650	5,650	4.29%	13,158	10.00%
WORKER'S COMP	4,449,750	2,302,625	2,302,625	51.75%	3,636,605	81.73%	2,292,320	2,292,320	51.52%	3,500,433	78.67%	392,964	392,964	8.83%	266,985	6.00%
TOTAL ALL LINES	4,818,174	2,628,800	2,628,800	54.56%	3,902,225	80.99%	2,598,058	2,598,058	53.92%	3,759,885	78.04%	501,520	501,520	10.41%	320,017	6.64%
NET PAYOUT %	\$1,277,543					26.52%										

FUND YEAR 2016 -- LOSSES CAPPED AT RETENTION

	Budget	Current		4		MONTH TARGETED	Last Month		3		MONTH TARGETED	Last Year		-8		MONTH TARGETED
		Unlimited Incurred	Limited Incurred	Actual 30-Apr-16	Actual 30-Apr-16		Unlimited Incurred	Limited Incurred	Actual 31-Mar-16	Actual 31-Mar-16		Unlimited Incurred	Limited Incurred	Actual 30-Apr-15	Actual 30-Apr-15	
PROPERTY	80,948	39,300	39,300	48.55%	24,284	30.00%	38,500	38,500	47.56%	18,618	23.00%	0	0	N/A	N/A	N/A
GEN LIABILITY	155,896	17,751	17,751	11.39%	15,590	10.00%	7,750	7,750	4.97%	9,354	6.00%	0	0	N/A	N/A	N/A
AUTO LIABILITY	131,580	15,162	15,162	11.52%	13,158	10.00%	11,162	11,162	8.48%	7,895	6.00%	0	0	N/A	N/A	N/A
WORKER'S COMP	4,616,644	1,292,061	1,292,061	27.99%	276,999	6.00%	899,803	899,803	19.49%	138,499	3.00%	0	0	N/A	N/A	N/A
TOTAL ALL LINES	4,985,068	1,364,274	1,364,274	27.37%	330,031	6.62%	957,215	957,215	19.20%	174,366	3.50%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$164,698					3.30%										

**MERCER COUNTY INSURANCE FUND COMMISSION
BILLS LIST**

Resolution No. 29-16

MAY 2016

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission

FUND YEAR 2016

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000212			
000212	BORDEN PERLMAN SALISBURY&KELLY	RMC FEE 05/2016	5,000.00
			5,000.00
000213			
000213	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 04/2016	2.20
000213	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 05/2016	13,096.83
			13,099.03
000214			
000214	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 05/2016	2,271.42
			2,271.42
000215			
000215	INSERVCO INSURANCE SERVICES	CLAIMS SERVICES - 05/2016	16,666.66
			16,666.66
000216			
000216	THE PRINCETON PACKET	ACCT: 1042540-4/15/16 - APR CLSD SESSN	16.80
			16.80
000217			
000217	21ST CENTURY MEDIA	ACCT: 884004 - 4/12/16 APR CLOSED SEEION	15.48
			15.48
000218			
000218	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 05/2016	10,055.00
			10,055.00
000219			
000219	NJ ADVANCE MEDIA	ACCT: 1153600 4/15/16 - APR CLSD SESSN	40.66
000219	NJ ADVANCE MEDIA	ACCT: 1153600 - 3/18/16 - MAR CLSD SESSN	11.60
			52.26
TOTAL PAYMENTS FY 2016			47,176.65

TOTAL PAYMENTS ALL FUND YEARS \$47,176.65

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

MERCER COUNTY INSURANCE COMMISSION								
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED								
Current Fund Year: 2016 Month Ending: March		Property	Liability	Auto	Worker's Com	NJ CEL	Admin	TOTAL
OPEN BALANCE	65,043.92	163,895.03	161,762.48	3,537,366.06	(2,948,029.13)	(392,644.23)	587,394.13	
RECEIPTS								
Assessments	1,354.94	2,617.80	2,210.00	74,745.31	40,937.59	9,681.90	131,547.54	
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL	1,354.94	2,617.80	2,210.00	74,745.31	40,937.59	9,681.90	131,547.54	
EXPENSES								
Claims Transfers	50,000.00	738.09	6,934.54	148,146.18	0.00	0.00	205,818.81	
Expenses	0.00	0.00	0.00	0.00	0.00	47,802.94	47,802.94	
Other *	0.00	0.00	0.00	0.00	0.00	46.10	46.10	
TOTAL	50,000.00	738.09	6,934.54	148,146.18	0.00	47,849.04	253,667.85	
END BALANCE	16,398.86	165,774.74	157,037.94	3,463,965.19	(2,907,091.54)	(430,811.37)	465,273.82	

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS				
MERCER COUNTY INSURANCE COMMISSION				
ALL FUND YEARS COMBINED				
CURRENT MONTH	March			
CURRENT FUND YEAR	2016			
		Description:	MCIFC General A/C	MCIFC Claims A/C
		ID Number:		
		Maturity (Yrs)		
		Purchase Yield:		
		TOTAL for All Accts & instruments		
Opening Cash & Investment Balance	\$	587,394.13	\$ 510,927.64	\$ 76,466.49
Opening Interest Accrual Balance	\$	-	\$ -	\$ -
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$0.00	\$0.00	\$0.00
6	Interest Paid - Term Instr.s	\$0.00	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00	\$0.00
8	Net Investment Income	\$0.00	\$0.00	\$0.00
9	Deposits - Purchases	\$131,547.54	\$0.00	\$131,547.54
10	(Withdrawals - Sales)	-\$253,667.85	-\$47,802.94	-\$205,864.91
	Ending Cash & Investment Balance	\$465,273.82	\$463,124.70	\$2,149.12
	Ending Interest Accrual Balance	\$0.00	\$0.00	\$0.00
	Plus Outstanding Checks	\$159,627.71	\$47,802.94	\$111,824.77
	(Less Deposits in Transit)	\$0.00	\$0.00	\$0.00
	Balance per Bank	\$624,901.53	\$510,927.64	\$113,973.89

RESOLUTION NO. 30-16

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter "MCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

WHEREAS, the MCIFC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

WHEREAS, the MCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

WHEREAS, the MCIFC did hold a closed session from which the public was excluded on May 23, 2016 at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the period April 1, 2016 to April 30, 2016 and related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on May 23, 2016.

ADOPTD:

ANDREW A. MAIR, CHAIRMAN

DATE

ATTEST:

K. MEGAN CLARK HUGHES, VICE CHAIR

DATE

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
04/01/2016 Thru 04/30/2016

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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Inservco Report Terminology

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions—Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
04/01/2016 Thru 04/30/2016

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amnt. Requested	Amnt. Paid	
Coverage: Auto Liability											
C	7889	3960001077	001	MCGLONE, TIMOTHY	1/23/2016	1/23/2016	TIMOTHY MCGLONE	4/4/2016	Full & Final Settlement of All Claims	3,727.18	3,727.18
C	7855	3960001101	001	WORTH, LORRAINE	2/12/2016	2/12/2016	LORRAINE WORTH	4/18/2016	Full & Final Settlement of All Claims	500.00	500.00
Total for Coverage: Auto Liability							Number of entries: 2		4,227.18	4,227.18	
Coverage: Auto Physical Damage											
M	396	3960000906	001	COUNTY OF MERCER	8/12/2015	8/12/2015	COUNTY OF MERCER	4/11/2016	2002 Ford F250 Plate#J352CG	3,388.34	3,388.34
Total for Coverage: Auto Physical Damage							Number of entries: 1		3,388.34	3,388.34	
Coverage: General Liability											
C	7856	3960001139	001	OLCHVARY, RICHARD	4/4/2016	4/4/2016	PRINCETON BRAIN & SPINE	4/18/2016	RECORD FEE	27.53	27.53
C	7857	3960001022	001	JOHNSON, SONYAE	9/23/2015	9/23/2015	SONYAE JOHNSON	4/18/2016	Full & Final Settlement of All Claims	148.73	148.73
Total for Coverage: General Liability							Number of entries: 2		176.26	176.26	
Total for Mercer County Ins Fund Comm - 396							Number of entries: 5		7,791.78	7,791.78	



First Managed Care Option, Inc.

**First MCO Bill Review Services
MERCER CO INS COMM
Medical Savings by Month
NJ**

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
Total 2014	\$822,559	\$509,923	\$814,817	\$312,636	38%	752	618	134	82%	6	\$61,563	\$251,073
Total 2015	\$718,860	\$435,127	\$706,183	\$283,733	39%	695	558	137	80%	18	\$56,661	\$227,072
Jan-16	\$155,061	\$83,394	\$153,004	\$71,667	46%	81	56	25	69%	2	\$14,333	\$57,333
Feb-16	\$88,857	\$55,542	\$86,730	\$33,315	37%	131	118	13	90%	0	\$6,566	\$26,749
Mar-16	\$139,873	\$78,468	\$136,744	\$61,405	44%	206	192	14	93%	0	\$12,281	\$49,124
Apr-16	\$353,592	\$124,022	\$362,479	\$229,569	65%	122	104	18	85%	2	\$45,914	\$183,655
Total 2016	\$737,382	\$341,426	\$738,958	\$395,956	54%	540	470	70	87%	4	\$79,094	\$316,862
Total to Date	\$2,278,802	\$1,286,477	\$2,259,958	\$992,325	44%	1,987	1,646	341	83%	28	\$197,318	\$795,007

**MERCER COUNTY INSURANCE FUND COMMISSION
SAFETY DIRECTOR'S REPORT**

TO: Fund Commissioners
FROM: J.A. Montgomery Risk Control, Safety Director
DATE: May 13, 2016

April – May 2016

RISK CONTROL ACTIVITIES

MEETINGS ATTENDED / LOSS CONTROL VISITS CONDUCTED

- **April 20:** Attended the MCIFC Accident Review Panel meeting in Trenton
- **April 25:** Attended the MCIFC meeting in Trenton.
- **April 25:** Attended the MCIFC Claims Committee meeting in Trenton.

UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED

- **May 18:** Plan to attend the MCIFC Accident Review Panel meeting in Trenton
- **May 23:** Plan to attend the MCIFC meeting in Trenton.
- **May 23:** Plan to attend the MCIFC Claims Committee meeting in Trenton.
- **May 25:** Plan to attend the MCIFC DOT Safety Committee meeting in Trenton.
- **May 25:** Plan to conduct loss control surveys of various County facility locations.

RESOLUTION NO. 31-16

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING A CLOSED SESSION TO DISCUSS
PAYMENT AUTHORIZATION REQUESTS (PARS) & SETTLEMENT (SARS)
RELATED TO PENDING OR ANTICIPATED LITIGATION**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said Mercer County Insurance Fund Commission pursuant to the Open Public Meetings Act as follows:

The MCIFC shall hold a closed session from which the public shall be excluded on May 23, 2016.

The general nature of the items to be discussed at said closed session shall include the following: the appropriateness of payment of statutorily required workers’ compensation benefits, settlement authority if any or continuing defense of pending or anticipated litigation, discussion of litigation strategy, position the MCIFC will take in said litigation, strengths and weaknesses of MCIFC’s position in said litigation.

The specific litigation is identified by the claim number assigned by Inservco in its capacity as the third-party claims administrator, name of the claimant, date of loss, workers’ compensation petition number and/or court assigned docket number which is set forth in the attached list which list is also appended to the MCIFC monthly meeting agenda for May 23, 2016 which agenda has been timely posted per the Open Public Meetings Act.

The minutes of said closed session shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13 when the items which are the subject of the closed session discussions are resolved and the reasons for confidentiality as to both the MCIFC and the claimant no longer exist.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on May 23, 2016.

ADOPTED:

ANDREW A. MAIR, CHAIRMAN

DATE

ATTEST:

K. MEGAN CLARK HUGHES, VICE CHAIR

DATE

PAYMENT AUTHORIZATION REQUESTS

<u>Claim #</u>	<u>Claimant</u>	<u>Type of Claim</u>	<u>PAR/SAR</u>	<u>C.P or DO #</u>
3960000435	Kevin Encinias	Liability	SAR	
3960000571	Alan Longstreet	Worker Compensation	Discussion	2015-7384

APPENDIX I

**MERCER COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – April 25, 2016
Mercer County
McDade Administration Building
640 South Broad Street
Trenton, NJ 08650-0068
10:30AM**

Meeting was called to order by Chairman Mair. Ms. Dodd read the Open Public Meetings notice into record.

ROLL CALL OF COMMISSIONERS:

Andrew A. Mair	Present
K. Megan Clark Hughes	Present
Raissa Walker	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
Claims Service	Inservco Insurance Services, Inc. Nancy Fowlkes Keith Platt Matthew Baron
	Conner Strong & Buckelew Danielle Batchelor
Managed Care Services	First MCO Thea Isabella
Risk Management Consultant	Borden Perlman Salisbury & Kelly Doug Borden
Attorney	Paul Adezio, Esq.
Treasurer	
Safety Director	J.A. Montgomery Risk Control Glenn Prince

ALSO PRESENT:

Alma Ortiz, Mercer County Improvement Authority
Thomas J. Walls, Jr. Capehart Scatchard, PA
Susan Schaefer, Susan Schaefer, LLC
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF MARCH 3, 2016

MOTION TO APPROVE THE OPEN & CLOSED MINUTES OF MARCH 3, 2016

Moved:	Commissioner Hughes
Second:	Commissioner Walker
Vote:	3 Ayes, 0 Nays

CORRESPONDENCE: NONE

SAFETY COMMITTEE: Mr. Prince reported the Safety & Accident Committee would meet again on May 18th and his associate Mr. Barry Sloane would attend.

CLAIMS COMMITTEE: Ms. Batchelor reported the Claims Committee met prior to the Commission meeting today. Ms. Batchelor advised there were three PARS and one SAR to present during closed session. Ms. Batchelor advised that concluded her report unless anyone had any questions.

EXECUTIVE DIRECTOR REPORT: Executive Director advised he had three action items for his report.

CEL UNDERWRITING MANAGER TEAM: Executive Director reported Tom Nolan, the CEL Underwriting Manager, was retiring on July 1, 2016. Executive Director advised Ed Cooney would replace Mr. Nolan and would work with Tim Friel and Alex DeLuccia who were also on the Underwriting Team.

ALTERNATE COMMISSIONER: Executive Director referred to two resolutions which were included in the agenda. Chairman Mair indicated the County Executive approved alternates to serve as Commissioners for the Fund and the CEL. Chairman Mair advised the Commission should approve the alternates and then the Freeholders would also pass a resolution. Executive Director reported Resolution 24-16 appointed Lillian Nazzaro, Esq. as the alternate Commissioner for the Mercer County Insurance Fund Commission and requested a motion to approve.

MOTION TO APPROVE RESOLUTION 24-16 APPOINTING LILLIAN NAZZARO, ESQ. AS AN ALTERNATE COMMISSIONER TO THE MERCER COUNTY INSURANCE FUND COMMISSION

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

Executive Director also advised Resolution 25-16 appointed Raissa Walker as the alternate Commissioner to the New Jersey Counties Excess Joint Insurance Fund and requested a motion to approve.

MOTION TO APPROVE RESOLUTION 25-16 APPOINTING RAISSA WALKER AS AN ALTERNATE COMMISSIONER TO THE NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND FOR THE FUND YEAR 2016

Moved: Chairman Mair
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

CERTIFICATE OF INSURANCE REQUEST FORM: Executive Director reported on the Certificate of Insurance Report for the period of March 17, 2016 to April 20, 2016. There were eight (8) certificates of insurances issued during this period. Executive Director asked if there were any questions and requested a motion.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

NJ EXCESS COUNTIES INSURANCE FUND (CELJIF): Executive Director reported the CELJIF's next meeting was scheduled for Tuesday, April 26, 2016 at 1:00 PM. Executive Director advised a summary report of the meeting would appear in the next agenda. In response to Chairman Mair's comments regarding the formatting of the CEL agenda Executive Director advised he would discuss his concerns with Ms. Ghani.

MCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACKS: Executive Director advised the February Financial Fast Track was included in the agenda. The Commission had a surplus of \$3,217,130 as of February 29, 2016. Executive Director also referred to line 9 of the report, "Investment in Joint Venture" and indicated \$526,555 of the surplus was the MCIFC's share of the CEL JIF equity. Executive Director noted the total cash balance was \$587,394.

NJ CEL PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the February Financial Fast Track was included in the agenda. Executive Director advised as of February 29, 2016 the Fund had a surplus of \$6,395,498 and a total cash figure of \$10,076,785. Executive Director asked if anyone had any questions regarding the Financial Fast Tracks.

CLAIMS TRACKING REPORTS: Executive Director reported the agenda included the claim monitoring reports as of March 31, 2016. Executive Director advised he reviewed the “Claims Activity Report” and noted he did not see any anomalies. Executive Director noted there was some worker compensation claim activity for February and March. Executive Director also reviewed the “Claims Management Report Expected Loss Ratio Analysis” report. Executive Director advised this report was another method to determine how the Commission was operating. Executive Director noted in conjunction with the Financial Fast Tracks the Commission was showing a surplus for the fund years of 2014, 2015, and 2016. Executive Director asked if anyone had questions on the claim reports.

POLLUTION COVERAGE: Executive Director reported the completed pollution application was sent to the CEL Underwriting Manager on April 15, 2016 to obtain a quote.

2016 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES: Executive Director reported the CEL Underwriting Manager distributed an e-mail advising the policies were now available on the Conner Strong & Buckelew website. Executive Director noted the e-mail also included the login information and instructions on how to access the site. Executive Director advised if anyone had any difficulties they should contact Ms. Dodd for assistance.

2015 AUDIT: Executive Director advised the auditor was in the process of preparing the 2015 Fund Year Audit. Executive Director noted when the audit was completed, Mr. Jim Miles of Bowman & Company would be asked to attend the meeting to review his report with the Commission.

CONNER STRONG & BUCKELEW ANNOUNCEMENT: Executive Director referred to a copy of an announcement from Conner Strong & Buckelew which was included in the agenda. Executive Director advised the Holding Company for Conner Strong & Buckelew entered into a strategic alliance with Century Equity Partners to accelerate the firm’s expansion strategy in the Northeast region. Executive Director noted there would be no change in the management of the company. In response to Chairman Mair’s inquiry, Executive Director advised they received a legal opinion on the Executive Director, Safety and Underwriting Manager contracts and based on the type of transaction there was no need to make any changes on any contracts at this time.

Executive Director advised that concluded his report unless anyone had any questions.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Chairman Mair advised the Treasurer was not present. Chairman Mair advised the April Bill List, Resolution 26-16, was included in the agenda.

MOTION TO APPROVE RESOLUTION 26-16, APRIL BILL LIST IN THE AMOUNT OF \$54,554.11

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

Executive Director advised the monthly Treasurer Reports were included in the agenda.

ATTORNEY: Mr. Adezio advised he did not have anything to report.

CLAIMS SERVICE:

Executive Director advised Resolution 27-16, Disclosure of Liability Claims Check Register, was included in the agenda along with a copy of the check register for the period of March 1, 2016 to March 31, 2016.

**MOTION TO APPROVE RESOLUTION 27-16 AUTHORIZING
DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

Moved:	Commissioner Hughes
Second:	Commissioner Walker
Vote:	3 Ayes, 0 Nays

MANAGED CARE: Ms. Isabella advised she would review the Managed Care Report which was included in the agenda. Ms. Isabella reported for the month of March provider bills were received in the amount of \$139,873 and First MCO re-priced the bills to \$78,468 for a savings of \$61,405 or 44%. Ms. Isabella advised the PPO penetration for the month of March was 93% which was excellent. Ms. Isabella advised that concluded her report unless anyone had any questions.

CEL SAFETY DIRECTOR: Mr. Prince reviewed the March - April Risk Control Activity Report which was included in the agenda. Mr. Prince referred to copies of the Safety Director Bulletin which was included in the agenda regarding the Comprehensive Playground Inspection Programs. Mr. Prince advised he had information for two online training programs for driver safety available to the law enforcement community. Mr. Prince reported S-Serve offered an Intersection Emergency Response Vehicle Training and also the Attention and Distracted Driving Module. Mr. Prince advised both training programs were available online and he would forward the instructions electronically to the supervisors. In response to the Executive Director's inquiry regarding the Board of Social Services, Mr. Prince indicated there were two loss control reports conducted by Mr. Sloane and there were some minor suggestions made for some improvements to prevent slip and fall accidents.

RISK MANAGER CONSULTANT: Mr. Borden reported he had two items to discuss. Mr. Borden advised he was notified under the Public Official Policy there was a bond exclusion that was being removed for some Counties/Commissions, however it would not be removed for Mercer County or the Improvement Authority. Mr. Borden indicated he did not see any issues with the bond exclusions. Mr. Borden advised he was in the process of reviewing the policies that were posted on the Conner Strong & Buckelew website. Mr. Borden reported so far he had an opportunity to review the Public Official policy and it included all of the changes he had requested last year. In response to Chairman Mair's inquiry, Mr. Borden advised he did discuss the bond exclusion with Ms. Nazzaro and she was OK with the exclusion.

Correspondence Made Part of Minutes.

OLD BUSINESS: Chairman Mair advised he had a few items to discuss and the first was a worker compensation case for Alan Longstreet which was discussed at the last meeting. Mr. Walls reported the motion was filed to reconsider the Court's decision. Chairman Mair reported there had been success with the Cushman vehicles. Chairman Mair advised all types of the Cushman vehicles now have safety equipment installed or was in the process of having the equipment installed.

NEW BUSINESS: Commissioner Walker advised she needed some clarification on an insurance claim issue. Executive Director advised further discussion regarding this claim should be discussed during closed session.

PUBLIC COMMENT:

MOTION TO OPEN THE MEETING TO THE PUBLIC

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Mair asked for a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO THE PUBLIC

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

CLOSED SESSION: Chairman Mair read and requested a motion to approve Resolution 28-16 authorizing a Closed Session to discuss PARS.

MOTION TO APPROVE RESOLUTION 28-16 FOR EXECUTIVE SESSION

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

MOTION TO APPROVE THE PARS/SARS DISCUSSED IN CLOSED SESSION

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

MOTION TO ADJOURN:

Moved: Commissioner Hughes
Second: Commissioner Walker
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 10:41 AM

Minutes prepared by:
Cathy Dodd, Assisting Secretary