

**MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA AND REPORTS
MAY 28, 2015**

**MERCER COUNTY
MCDADE ADMINISTRATION BUILDING
640 SOUTH BROAD STREET
ROOM 211
TRENTON, NJ 08650-8068
10:30 AM**

OPEN PUBLIC MEETINGS ACT - STATEMENT OF COMPLIANCE

In accordance with the Open Public Meetings Act, notice of this meeting was given by:

- I. Advertising the notice in the Trenton Times, The Trentonian and the Princeton Packet**
- II. Filing advance written notice of this meeting with the Commissioners of the Mercer County Insurance Fund Commission; and**
- III. Posting notice on the Public Bulletin Board of the Office of the County Clerk**

**MERCER COUNTY INSURANCE FUND COMMISSION
AGENDA
OPEN PUBLIC MEETING: MAY 28, 2015
640 S. BROAD STREET, ROOM 211
TRENTON, NJ 08650-8068
10:30 AM**

- MEETING CALLED TO ORDER - OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF COMMISSIONERS**
- APPROVAL OF MINUTES: April 27, 2015 Open MinutesAppendix I
April 27, 2015 Closed Minutes.....Handout**

- CORRESPONDENCE:**

- COMMITTEE REPORTS**
Safety Committee:..... Verbal
Claims Committee: Verbal

- EXECUTIVE DIRECTOR/ADMINISTRATOR - PERMA Pages 3-12**

- TREASURER – David Miller**
Resolution 24-15 May Bill ListPage 13
March Reports Pages 14-15

- ATTORNEY – Arthur R. Sypek, Jr., Esq. Verbal**

- CLAIMS SERVICE –Inservco Insurance Services, Inc.**
Resolution 25-15 Authorizing Disclosure of Liability Claims Check Register..... Pages 16-17
Liability Claims Payments 4-1-15 to 4-30-15 Pages 18-19

- MANAGED CARE – First MCO**
Monthly Summary Report - AprilPage 20

- CEL SAFETY DIRECTOR – J.A. Montgomery Risk Control**
Monthly Report.....Page 21

- RISK MANAGER CONSULTANT – Borden Perlman Salisbury & Kelly**
Monthly Report..... Verbal

- OLD BUSINESS**
- NEW BUSINESS:**
- PUBLIC COMMENT**
- CLOSED SESSION – Payment Authorization Requests (PARS)Pages 22-24**
Resolution 26-15 Executive Session for purpose as permitted by the Open Public Meetings Act,
more specifically to discuss PARS related to pending or anticipated litigation as identified in
the list of claims prepared by third-party claim administrator Inservco Insurance Services,
Inc. and attached to this agenda.

Motion for Executive Session

APPROVAL OF PARS

MEETING ADJOURNMENT

**NEXT SCHEDULED MEETING: June 22, 2015 MERCER COUNTY, McDADE
ADMINISTRATION BUILDING, 640 S. BROAD STREET, TRENTON, NJ 08650-8068
10:30 AM**

.MERCER COUNTY INSURANCE FUND COMMISSION

9 Campus Drive, Suite 16

Parsippany, NJ 07054

Telephone (201) 881-7632 Fax (201) 881-7633

Date: May 28, 2015

Memo to: Commissioners of the Mercer County Insurance Fund Commission

From: PERMA Risk Management Services

Subject: Executive Director's Report

- Certificate of Insurance Request Form (Pages 5-7)** - Attached on pages 5-7 is the certificate of insurance issuance reports from the CEL listing those certificates issued for the period of April 18, 2015 to May 19, 2015. There were 11 certificates of insurance issued during this period.
 - Motion to approve the certificate of insurance report**
- NJ Excess Counties Insurance Fund (CELJIF) (Pages 8-9)** - The CEL met on April 23, 2015. A summary report of the meeting is included in the agenda on pages 8-9 The next CEL meeting is scheduled for June 25, 2015 at 1:00 PM
- MCIFC Property & Casualty Financial Fast Track (Page 10)** – Included in the agenda on page 10 is a copy of the Financial Fast Track as of **March 31, 2015**. The report indicates the Commission has a surplus of **\$1,783,850**. Line 8 of the report, “Investment in Joint Venture” is Mercer County Insurance Fund Commission’s share of equity in the CEL. MCIFC’s equity in the CEL as of March 31, 2015 is **\$292,065**.
- NJ CEL Property and Casualty Financial Fast Track** – The CEL Financial Fast Track was not available for the meeting and will appear in next month’s agenda.
- Claims Tracking Reports (Pages 11-12)** – Included in the agenda on pages 11-12 are copies of the Claim Activity Report and the Claims Management Report Expected Loss Ratio Analysis reports as of April 30, 2015. The Executive Director will review the reports with the Commission.
- 2014 Auditor Position** – The County issued the RFP for the 2014 Auditor Position and the responses were due on April 24, 2015. The Executive Director is scheduled to meet with County representatives to review and evaluate the responses received after the Commission meeting. The results will be discussed at the next Commission meeting.
- PPO Penetration** – Executive Director and Ms. Isabella of First MCO are scheduled to meet with County representatives to discuss improving and controlling the PPO penetration.

- ❑ **PERMA Change of Address** – On June 1st the PERMA Parsippany office will be moving to the second floor of the building they now occupy. Below is the new address. The only change in the address is the suite number.

PERMA
9 Campus Drive, **Suite 216**
Parsippany, NJ 07054

The telephone number and e-mail address will not change for Joe Hrubash or Cathy Dodd.

MERCER COUNTY INSURANCE FUND COMMISSION
Certificate Of Insurance Monthly Report

Wednesday, May 20, 2015

From 4/18/15 to 5/19/15

Holder (H) / Insured Name (I)	Holder / Insured Address	Holder Code	Description of Operations	Issue Date	Coverage
<u>MCIFC</u>					
H- State Of New Jersey I- County of Mercer	Department of Human Services Division of Family Development P.O. Box 716 Trenton, NJ 08625-0716 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	784	Certificate holder is additional insured where obligated by virtue of a4/30/2015 GL EX AU WC written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement. (see page 2) Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392		
H- Hamilton Twp. Board of Education I- County of Mercer	90 Park Ave Trenton, NJ 08690 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1014	Evidence of insurance. All operations usual to County Governmental Entity as respects to the following polling locations. (SEE PAGE 2)	5/4/2015	GL EX AU WC
			District(s)	School/Address	
			9 30, 45 46, 47,64 4, 11, 12	Alexander Elementary School, 20 Robert Frost Drive Crockett Middle School Library, 2631 Kuser Road Grice Middle School, 901 Whitehorse-Ham Sqr Road Hamilton High School West. Parkinson & Park Avenues Klockner Elementary School, 830 Klockner Road	
			59 24,29,63 1, 33 16,41 22 20, 40 2, 27, 55 60,61 28,44, 50 32, 58 23 51,53	Langtree Elementary School, 2080 Whatley Drive McGalliard Elementary School Multipurpose Room, 1600 Arena Dr. Mercerville Elementary School Lobby, 60 Regina Avenue Nottingham High School, Hamilton & Klockner Avenues Robinson Elementary School, 495 Gropp Avenue Sayen Elementary School, 3333 Nottingham Way Steinert H.S., Yardville-Ham Sqr. Road Sunnybrae Elementary School, 166 Elton Avenue University Heights Elementary School, 645 Paxson Avenue William Morgan Elementary School Cafeteria, 38 Stamford Rd. Wilson Elementary School, 600 East Park Avenue Yardville Heights Elementary School, 3880 S Broad Street	

			Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/15 to 1/1/16 Policy # XCO0000261
			Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- Ewing Township I- County of Mercer	61 Scotch Rd Ewing, NJ 08628 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1017	Certificate holder is additional insured where obligated by virtue of a4/24/2015 GL EX AU WC written contract or written mutual aid agreement or other written agreement with the Named Assured, but only in respect to acts or operations by or on behalf of the Named Assured, and subject to the limitations on coverage contained in any such written contract or written mutual aid agreement or other written agreement. (Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/15 to 1/1/16 Policy # XCO0000261 Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- Mercer County Community College I- County of Mercer	1200 Old Trenton Road Hamilton Square, NJ 08690 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1019	Evidence of insurance as respects all operations usual to County 4/20/2015 GL EX AU WC Governmental Entity. (see page 2) Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- Police Academy, Mercer County Community College I- County of Mercer	1200 Old Trenton Road Windsor, NJ 08561 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1033	Evidence of insurance as respects all operations usual to County 4/20/2015 GL EX AU WC Governmental Entity. (see page 2) Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- State of New Jersey Dept of Law & Public Safety I- County of Mercer	Division of Criminal Justice Police Training Commission Trenton, NJ 08625 McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068	1039	Evidence of insurance as respects all operations usual to County 4/20/2015 GL EX AU WC Governmental Entity. (see page 2) Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392

H- Joint Base	McGuire-Dix-Lakehurst Lakehurst, NJ 08733-6350	1077	Evidence of insurance as respects all operations usual to County 4/20/2015 GL EX AU WC Governmental Entity. (see page 2)
I- County of Mercer	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- Hamilton Twp Bd of Education	Facilities Dept. 1700 Bell Ave. Mercerville, NJ 08619	1339	Evidence of insurance as respects all operations usual to County 4/20/2015 GL EX AU WC Governmental Entity. (see page 2)
I- County of Mercer	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- Robbinsville Field House	153 West Manor Way Robbinsville, NJ 08681	1412	Evidence of insurance as respects all operations usual to County 4/21/2015 GL EX AU WC Governmental Entity. (see page 2)
I- County of Mercer	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/15 to 1/1/16 Policy # XCO0000261 Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- KravMaga Training Center	127 U.S. Highway 216, Unit 9 Trenton, NJ 08610	1501	Evidence of insurance as respects all operations usual to County 4/20/2015 GL EX AU WC Governmental Entity. (see page 2)
I- County of Mercer	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392
H- Dempster Fire Training Center	350 Lawrence Station Road Lawrenceville, NJ 08648	1502	Evidence of insurance as respects all operations usual to County 4/21/2015 GL EX AU WC Governmental Entity. (see page 2)
I- County of Mercer	McDade Administration Building 640 South Broad Street, PO Box 8068 Trenton, NJ 08650-0068		Company D: XS Liability \$10,000,000 XS of \$10,000,000, (\$10,000,000 Annual Aggregate) Policy Term: 1/1/15 to 1/1/16 Policy # XCO0000261 Company E: XS Worker Compensation Statutory x \$1,000,000 XS Employers Liability \$5,000,000 x \$1,000,000 Policy Term 1/1/15 to 1/1/16 Policy # SP4052392

Total # of Holders = 11

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND

9 Campus Drive – Suite 16
Parsippany, NJ 07054-4412
Telephone (201) 881-7632 Fax (201) 881-7633

Date: April 23, 2015
To: Executive Committee
Mercer County Insurance Fund Commission
From: PERMA Risk Management Services
Subject: New Jersey Counties Excess Meeting Report

NJCE Chairman: Chairman Michael Smith announced he would be leaving Burlington County to pursue another opportunity. Mr. Smith said he was impressed with the formation of the NJCE and wished his colleagues continued success. The Board of Fund Commissioners elected Commissioner Ross Angilella as Chairman and tabled the Secretary election until the next meeting.

Auditor Quotations: The fund office solicited quotations from four Auditing firms for the position of Auditor to conduct the December 31, 2014 Audit. Bowman & Company, LLP was the single firm to respond with a proposal of \$12,750. The Board of Fund Commissioners approved the appointment of Bowman & Company LLP to conduct the December 31, 2014 audit for the submitted fee.

Litigation Management: Fund Attorney reported that a sub-committee met on April 17, 2015 to review responses to a Request for Proposals for Litigation Management. The Board of Fund Commissioners adopted a resolution authorizing the need for closed session to discuss contract negotiations. The Board of Fund Commissioners adopted a resolution authorizing the appointment of the firm Citta, Holzapfel & Zabarsky, P.A. for Litigation Management Services for a one-year term based on the submitted fee proposal.

2015 Risk Management Plan Amendment: Included in the agenda was a revised Risk Management Plan with the following summary of changes: the Excess Earthquake and Excess Flood limits have been more clearly delineated in the Property sub-limits. The Excess Flood/Earthquake policy has been outlined. The deductible of \$100,000 which applies to a single occurrence involving multiple entities for Flood and Earthquake has been defined. And the definition of the 100 year flood zone has been updated to read Special Flood Hazard Area – SFHA. There has been no change to limits or terms. The Board of Fund Commissioner adopted a resolution amending the 2015 Risk Management Plan as presented.

2016 Renewal: Executive Director reported the fund office is implementing a new data collection procedure designed to be more dynamic to provide relevant information to underwriters. The new process will streamline operations for members by allowing for more consistent allocation of annual premiums. The fund office is working with the local Insurance Commissions and County members to roll out the process in May; the initial data to be collected

will be the general liability, property and workers compensation information. The balance of the renewal applications, such as, the Public Officials/Employment Practices, Crime, Employed Lawyers, Cyber, Medical Malpractice, etc. need to be completed within 90-120 days of renewal based on the carrier. The new collection procedure is in line with the fund's initiate to present a budget at the October meeting for adoption in November.

Claims Status/Other Claim Matters: The Board of Fund Commissioners adopted a resolution authorizing the need for closed session; AmeriHealth Casualty Services discussed claims with large open reserves during Closed Session.

Financial Disclosure Forms: Last year, the Division of Local Government Services introduced a new online program for financial disclosure filings. The fund office has received notification that the same program for online filing will be implemented again this year and the deadline to file is April 30th. The fund office has contacted each commissioner and professional that is required to file.

NJCE Financials: The Financial Fast Track as of February 28, 2015 showed the fund's statutory surplus of \$5.8 million.

NJCE Website: The fund's website, www.njce.org, continues to be updated on an as-needed basis with fund information.

Risk Control: Safety Director's report included a report reflecting the risk control activities from February – May 2015.

Next Meeting: The next scheduled meeting of the NJCE fund is June 25, 2015 at 1:00PM at the Camden County Emergency Training Center. If a meeting is scheduled in the interim then a notice will be sent to members, advertised and posted on the fund's website.

MERCER COUNTY INSURANCE COMMISSION					
FINANCIAL FAST TRACK REPORT					
AS OF		March 31, 2015			
ALL YEARS COMBINED					
		THIS MONTH	YTD CHANGE	PRIOR YEAR END	FUND BALANCE
1.	UNDERWRITING INCOME	653,592	1,960,776	7,489,494	9,450,270
2.	CLAIM EXPENSES				
	Paid Claims	161,401	330,529	1,145,419	1,475,948
	Case Reserves	34,201	78,628	1,097,825	1,176,453
	IBNR	(139,354)	618,843	1,280,177	1,899,020
	Discounted Claim Value	(8,565)	(4,022)	(140,251)	(144,273)
	TOTAL CLAIMS	47,683	1,023,978	3,383,170	4,407,148
3.	EXPENSES				
	Excess Premiums	204,030	612,091	2,250,966	2,863,057
	Administrative	48,363	143,916	544,364	688,280
	TOTAL EXPENSES	252,394	756,007	2,795,330	3,551,337
4.	UNDERWRITING PROFIT (1-2-3)	353,516	180,791	1,310,994	1,491,785
5.	INVESTMENT INCOME	0	0	0	0
6.	PROFIT (4 + 5)	353,516	180,791	1,310,994	1,491,785
7.	CEL APPROPRIATION CANCELLATION	0	0	0	0
8.	INVESTMENT IN JOINT VENTURE	0	46,675	245,390	292,065
9.	SURPLUS (6 + 7 + 8)	353,516	227,466	1,556,384	1,783,850
SURPLUS (DEFICITS) BY FUND YEAR					
	2014	267,593	73,634	1,556,384	1,630,018
	2015	85,922	153,832		153,832
	TOTAL SURPLUS (DEFICITS)	353,516	227,466	1,556,384	1,783,850
	TOTAL CASH				290,984
CLAIM ANALYSIS BY FUND YEAR					
FUND YEAR 2014					
	Paid Claims	82,261	237,196	1,145,419	1,382,615
	Case Reserves	(110,169)	(242,670)	1,097,825	855,155
	IBNR	(243,759)	(121,526)	1,280,177	1,158,651
	Discounted Claim Value	4,038	44,759	(140,251)	(95,492)
	TOTAL FY 2014 CLAIMS	(267,629)	(82,241)	3,383,170	3,300,929
FUND YEAR 2015					
	Paid Claims	79,140	93,333		93,333
	Case Reserves	144,370	321,298		321,298
	IBNR	104,405	740,369		740,369
	Discounted Claim Value	(12,603)	(48,781)		(48,781)
	TOTAL FY 2015 CLAIMS	315,312	1,106,219	0	1,106,219
	COMBINED TOTAL CLAIMS	47,683	1,023,978	3,383,170	4,407,148
This report is based upon information which has not been audited nor certified by an actuary and as such may not truly represent the condition of the fund.					

Mercer County Insurance Fund Commission
CLAIM ACTIVITY REPORT

AS OF	April 30, 2015							
COVERAGE LINE- PROPERTY								
CLAIM COUNT - OPEN CLAIMS								
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	0	0	0	0	24	24		48
April-15	0	0	0	0	20	21		41
NET CHGE	0	0	0	0	-4	-3		-7
Limited Reserves								\$4,548
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	\$0	\$0	\$0	\$0	\$128,484	\$79,200		\$207,684
April-15	\$0	\$0	\$0	\$0	\$109,484	\$77,000		\$186,484
NET CHGE	\$0	\$0	\$0	\$0	(\$19,000)	(\$2,200)		(\$21,200)
Ltd Incurred	\$0	\$0	\$0	\$0	\$129,083	\$75,710		\$204,793
COVERAGE LINE- GENERAL LIABILITY								
CLAIM COUNT - OPEN CLAIMS								
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	0	0	0	0	23	13		36
April-15	0	0	0	0	21	18		39
NET CHGE	0	0	0	0	-2	5		3
Limited Reserves								\$4,723
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	\$0	\$0	\$0	\$0	\$67,553	\$13,414		\$80,967
April-15	\$0	\$0	\$0	\$0	\$157,050	\$27,151		\$184,201
NET CHGE	\$0	\$0	\$0	\$0	\$89,497	\$13,737		\$103,234
Ltd Incurred	\$0	\$0	\$0	\$0	\$158,390	\$158,390		\$316,780
COVERAGE LINE- AUTO LIABILITY								
CLAIM COUNT - OPEN CLAIMS								
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	0	0	0	0	1	2		3
April-15	0	0	0	0	1	4		5
NET CHGE	0	0	0	0	0	2		2
Limited Reserves								\$980
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	\$0	\$0	\$0	\$0	\$1,000	\$1,000		\$2,000
April-15	\$0	\$0	\$0	\$0	\$1,000	\$3,900		\$4,900
NET CHGE	\$0	\$0	\$0	\$0	\$0	\$2,900		\$2,900
Ltd Incurred	\$0	\$0	\$0	\$0	\$11,391	\$5,650		\$17,041
COVERAGE LINE- WORKERS COMP.								
CLAIM COUNT - OPEN CLAIMS								
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	0	0	0	0	29	32		61
April-15	0	0	0	0	29	26		55
NET CHGE	0	0	0	0	0	-6		-6
Limited Reserves								\$16,642
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	\$0	\$0	\$0	\$0	\$658,118	\$227,684		\$885,802
April-15	\$0	\$0	\$0	\$0	\$663,291	\$252,021		\$915,312
NET CHGE	\$0	\$0	\$0	\$0	\$5,173	\$24,337		\$29,510
Ltd Incurred	\$0	\$0	\$0	\$0	\$2,049,563	\$392,964		\$2,442,527
TOTAL ALL LINES COMBINED								
CLAIM COUNT - OPEN CLAIMS								
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	0	0	0	0	77	71		148
April-15	0	0	0	0	71	69		140
NET CHGE	0	0	0	0	-6	-2		-8
Limited Reserves								\$9,221
Year	2010	2011	2012	2013	2014	2015		TOTAL
March-15	\$0	\$0	\$0	\$0	\$855,155	\$321,298		\$1,176,453
April-15	\$0	\$0	\$0	\$0	\$930,825	\$360,072		\$1,290,897
NET CHGE	\$0	\$0	\$0	\$0	\$75,670	\$38,774		\$114,444
Ltd Incurred	\$0	\$0	\$0	\$0	\$2,348,427	\$632,714		\$2,981,141

Mercer County Insurance Fund Commission
 CLAIMS MANAGEMENT REPORT
 EXPECTED LOSS RATIO ANALYSIS

		AS OF					April 30, 2015									
	Budget	Current		16		MONTH	Last Month		15		MONTH	Last Year		4		MONTH
		Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED
		Incurred	Incurred	30-Apr-15			Incurred	Incurred	31-Mar-15			Incurred	Incurred	30-Apr-14		
PROPERTY	62,322	129,083	129,083	207.12%	60,232	96.65%	148,083	148,083	237.61%	60,098	96.43%	124,014	124,014	198.99%	18,697	30.00%
GEN LIABILITY	124,157	158,390	158,390	127.57%	84,237	67.85%	68,893	68,893	55.49%	82,028	66.07%	72,542	72,542	58.43%	12,416	10.00%
AUTO LIABILITY	127,016	11,391	11,391	8.97%	78,785	62.03%	11,391	11,391	8.97%	75,677	59.58%	1,000	1,000	0.79%	12,702	10.00%
WORKER'S COMP	4,356,301	2,049,563	2,049,563	47.05%	3,560,233	81.73%	2,008,981	2,008,981	46.12%	3,426,921	78.67%	843,268	843,268	19.36%	261,378	6.00%
TOTAL ALL LINES	4,669,797	2,348,427	2,348,427	50.29%	3,783,487	81.02%	2,237,349	2,237,349	47.91%	3,644,723	78.05%	1,040,824	1,040,824	22.29%	305,192	6.54%
NET PAYOUT %	\$1,417,602					30.36%										
FUND YEAR 2015 -- LOSSES CAPPED AT RETENTION																
	Budget	Current		4		MONTH	Last Month		3		MONTH	Last Year		-8		MONTH
		Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED	Unlimited	Limited	Actual		TARGETED
		Incurred	Incurred	30-Apr-15			Incurred	Incurred	31-Mar-15			Incurred	Incurred	30-Apr-14		
PROPERTY	80,948	75,710	75,710	93.53%	24,284	30.00%	79,200	79,200	97.84%	18,618	23.00%	0	0	N/A	N/A	N/A
GEN LIABILITY	155,896	27,196	27,196	17.44%	15,590	10.00%	13,459	13,459	8.63%	9,354	6.00%	0	0	N/A	N/A	N/A
AUTO LIABILITY	131,580	5,650	5,650	4.29%	13,158	10.00%	2,250	2,250	1.71%	7,895	6.00%	0	0	N/A	N/A	N/A
WORKER'S COMP	4,449,750	392,964	392,964	8.83%	266,985	6.00%	319,722	319,722	7.19%	133,493	3.00%	0	0	N/A	N/A	N/A
TOTAL ALL LINES	4,818,174	501,520	501,520	10.41%	320,017	6.64%	414,631	414,631	8.61%	169,359	3.52%	0	0	N/A	N/A	N/A
NET PAYOUT %	\$141,448					2.94%										

**MERCER COUNTY INSURANCE FUND COMMISSION
BILLS LIST**

Resolution No. 24-15

MAY 2015

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Mercer County Insurance Fund Commission, hereby authorizes the Commission Treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Commission

FUND YEAR 2015

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
000114			
000114	BORDEN PERLMAN SALISBURY&KELLY	INSURANCE CONSULTING FEE 05/2015	4,444.25
			4,444.25
000115			
000115	PERMA RISK MANAGEMENT SERVICES	POSTAGE FEE 04/2015	2.03
000115	PERMA RISK MANAGEMENT SERVICES	EXECUTIVE DIRECTOR FEE 05/2015	12,903.25
			12,905.28
000116			
000116	THE ACTUARIAL ADVANTAGE	ACTUARIAL SERVICES FEE 05/2015	2,271.42
			2,271.42
000117			
000117	INSERVCO INSURANCE SERVICES	CLAIMS SERVICES - 05/2015	16,421.00
			16,421.00
000118			
000118	THE PRINCETON PACKET	ACCT: 1042540 - 4/17/15 - LEGAL AD	11.20
			11.20
000119			
000119	J.A. MONTGOMERY RISK CONTROL	LOSS CONTROL SERVICES - 05/2015	9,906.75
			9,906.75
TOTAL PAYMENTS FY 2015		45,959.90	
TOTAL PAYMENTS ALL FUND YEARS \$ 45,959.90			

Chairperson

Attest:

Dated: _____

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Treasurer

MERCER COUNTY INSURANCE FUND COMMISSION
SUMMARY OF CASH TRANSACTIONS - ALL FUND YEARS COMBINED

Current Fund Year: 2015								
Month Ending: March								
	Property	Liability	Auto	Worker's Com	0	NJ CEL	Admin	TOTAL
OPEN BALANCE	3,187.50	55,507.41	66,676.75	1,288,442.08	0.00	(2,441,094.52)	(287,745.91)	(1,315,026.69)
RECEIPTS								
Assessments	15,056.96	30,113.92	30,839.55	1,055,256.91	0.00	545,134.44	137,689.52	1,814,091.30
Refunds	0.00	0.00	0.00	36.29	0.00	0.00	0.00	36.29
Invest Pymnts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Invest Adj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Invest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other *	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	15,056.96	30,113.92	30,839.55	1,055,293.20	0.00	545,134.44	137,689.52	1,814,127.59
EXPENSES								
Claims Transfers	(4,220.15)	45.00	4,398.24	161,213.89	0.00	0.00	0.00	161,436.98
Expenses	0.00	0.00	0.00	0.00	0.00	0.00	46,559.49	46,559.49
Other *	0.00	0.00	0.00	0.00	0.00	0.00	120.00	120.00
TOTAL	(4,220.15)	45.00	4,398.24	161,213.89	0.00	0.00	46,679.49	208,116.47
END BALANCE	22,464.61	85,576.33	93,118.06	2,182,521.39	0.00	(1,895,960.08)	(196,735.88)	290,984.43

SUMMARY OF CASH AND INVESTMENT INSTRUMENTS			
MERCER COUNTY INSURANCE FUND COMMISSION			
ALL FUND YEARS COMBINED			
CURRENT MONTH	March		
CURRENT FUND YEAR	2015		
	Description:	MCIFC General A/C	MCIFC Claims A/C
	ID Number:		
	Maturity (Yrs)		
	Purchase Yield:		
	TO TAL for All Accts & instruments		
Opening Cash & Investment Balance	-\$ 1,315,026.69	-\$ 1,276,575.48	-\$ 38,451.21
Opening Interest Accrual Balance	\$ -	\$ -	\$ -
1	Interest Accrued and/or Interest Cost	\$0.00	\$0.00
2	Interest Accrued - discounted Instr.s	\$0.00	\$0.00
3	(Amortization and/or Interest Cost)	\$0.00	\$0.00
4	Accretion	\$0.00	\$0.00
5	Interest Paid - Cash Instr.s	\$0.00	\$0.00
6	Interest Paid - Term Instr.s	\$0.00	\$0.00
7	Realized Gain (Loss)	\$0.00	\$0.00
8	Net Investment Income	\$0.00	\$0.00
9	Deposits - Purchases	\$1,814,127.59	\$1,607,499.61
10	(Withdrawals - Sales)	-\$208,116.47	-\$46,604.49
	Ending Cash & Investment Balance	\$290,984.43	\$284,319.64
	Ending Interest Accrual Balance	\$0.00	\$0.00
	Plus Outstanding Checks	\$1,603,579.12	\$1,515,043.94
	(Less Deposits in Transit)	\$0.00	\$0.00
	Balance per Bank	\$1,894,563.55	\$1,799,363.58
			\$95,199.97

RESOLUTION 25-15

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter "MCIFC") is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality, and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

WHEREAS, the MCIFC is a public agency which must comply with the Open Public Records Act (OPRA) N.J.S.A. 47: 1A-1 to -13; and

WHEREAS, the MCIFC must comply with OPRA and reported New Jersey Case Law interpreting same; and

WHEREAS, the MCIFC did hold a closed session from which the public was excluded on May 28, 2015 at which time certain items were discussed as were referenced in a separate resolution authorizing said closed session and it being determined certain liability & property claim payment information can be made public at this time; and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to both the Open Public Meetings Act and the Open Public Records Act as follows:

The attached financial transaction logs generated by third party administrator Inservco Insurances Inc. for the period April 1, 2015 to April 30, 2015 and related to all non-workers compensation payments are hereby approved for distribution to the listed claimants and for disclosure to the general public

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on May 28, 2015.

ADOPTD:

ANDREW A. MAIR, CHAIRMAN

DATE

ATTEST:

RAISSA WALKER

DATE

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
04/01/2015 Thru 04/30/2015

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
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I n s e r v c o R e p o r t T e r m i n o l o g y

Reporting Name	Business Name	Business Description
Amount/Amt Paid	Amount Paid	Amount actually paid or received
Amount/Amt Requested	Amount Requested	Amount requested to be paid
As Of Date/To Date	Report End Date	Ending date of transactions on report; usually month end
Payment Type	Type	Types of transactions--Computer, Manual, Refund, Recovery, Stop Pay, Void
Report Begin Date	Report Begin Date	Beginning date of transactions on report; usually beginning of month or inception
Trans Date	Transaction Date	Issue date for computer issued payments and add date for all other type entries

Mercer County Ins Fund Comm - 396
Financial Transaction Log - Liability Claim Payments
Monthly / Detail / By Coverage / By Payment Type / By Check Number
04/01/2015 Thru 04/30/2015

Type	Check #	Claim #	Claimant Name	From Date	To Date	Payee Name	Trans. Date	Payment Description	Amt. Requested	Amt. Paid
Coverage: Auto Liability										
C	4348	3960000567 001	MENDEZ, DANITZA	01/06/2015	01/06/2015	DANITZA MENDEZ	04/20/2015	Reimbursement of Deductible	500.00	500.00
Total for Coverage: Auto Liability							Number of entries: 1		500.00	500.00
Coverage: Auto Physical Damage										
R	1900190181	3960000558 001	COUNTY OF MERCER	01/05/2015	01/05/2015	PENN NATIONAL INSURANCE	04/02/2015	Subro recovery	-1,290.00	-1,290.00
Total for Coverage: Auto Physical Damage							Number of entries: 1		-1,290.00	-1,290.00
Total for Mercer County Ins Fund Comm - 396							Number of entries: 2		-790.00	-790.00



First Managed Care Option, Inc.

First MCO Bill Review Services
 MERCER CO INS COMM
 Medical Savings by Month
 NJ

Month of Reprice Service	Provider Billed Amount	First MCO Repriced	U & C / Fee Schedule	Savings	% of Savings	# of Bills	In Network	Out Of Network	% PPO Penetration	# of Appeals	FMCO Fee	Net Savings
Total 2014	\$822,559	\$509,923	\$814,817	\$312,636	38%	752	618	134	82%	6	\$61,563	\$251,073
Jan-15	\$106,403	\$56,196	\$97,566	\$50,206	47%	74	59	15	80%	1	\$9,957	\$40,250
Feb-15	\$44,022	\$27,168	\$40,016	\$16,854	38%	81	61	20	75%	0	\$3,371	\$13,483
Mar-15	\$122,276	\$91,977	\$120,751	\$30,299	25%	69	56	13	81%	0	\$6,060	\$24,239
Apr-15	\$55,841	\$24,358	\$55,831	\$31,483	56%	62	51	11	82%	2	\$6,296	\$25,187
Total 2015	\$328,541	\$199,699	\$314,165	\$128,842	39%	286	227	59	79%	3	\$25,683	\$103,159
Total to Date	\$1,151,101	\$709,622	\$1,128,982	\$441,479	38%	1,038	845	193	81%	9	\$87,246	\$354,233

Report Run Date:05/01/2015

MCC



**MERCER COUNTY INSURANCE FUND COMMISSION
SAFETY DIRECTOR'S REPORT**

TO: Fund Commissioners
FROM: J.A. Montgomery Risk Control, Safety Director
DATE: May 15, 2015

**APRIL - JUNE 2015
RISK CONTROL ACTIVITIES**

MEETINGS ATTENDED / LOSS CONTROL VISITS CONDUCTED

- **April 27:** Attended the MCIFC meeting in Trenton.
- **April 27:** Attended the MCIFC Claims Committee meeting in Trenton.

UPCOMING MEETINGS / LOSS CONTROL VISITS PLANNED

- **May 20:** Plan to attend the MCIFC Accident Review Panel meeting in Trenton.
- **May 20:** Plan to attend the biannual Fire Drill for the McDade building.
- **May 28:** Plan to attend the MCIFC meeting in Trenton.
- **May 28:** Plan to attend the MCIFC Claims Committee meeting in Trenton.
- **June 17:** Plan to attend the MCIFC Accident Review Panel meeting in Trenton.
- **May & June TBD:** Plan to conduct loss control surveys of the various Park Facilities.
- **May & June TBD:** Plan to attend the DOT Safety Committee meeting in Trenton.

RESOLUTION 26-15

**MERCER COUNTY INSURANCE FUND COMMISSION
AUTHORIZING A CLOSED SESSION TO DISCUSS
PAYMENT AUTHORIZATION REQUESTS (PARS) & SETTLEMENT (SARS)
RELATED TO PENDING OR ANTICIPATED LITIGATION**

WHEREAS, the MERCER COUNTY INSURANCE FUND COMMISSION (hereinafter “MCIFC”) is duly constituted as an Insurance Commission pursuant to N.J.S.A. 40A:10-6 et seq.; and

WHEREAS, the MCIFC is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act requires all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides a public body may permissibly exclude the public from a portion of a meeting at which the public body discusses items per the Open Public Meetings Act at N.J.S.A. 10:4-12.b.(1) thru (9) recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the MCIFC to discuss certain matters in a meeting not open to the public consistent with N.J.S.A. 10:4-12.b.(7); and

NOW THEREFORE BE IT RESOLVED by the Commissioners of said MERCER County Insurance Fund Commission pursuant to the Open Public Meetings Act as follows:

The MCIFC shall hold a closed session from which the public shall be excluded on May 28, 2015.

The general nature of the items to be discussed at said closed session shall include the following: the appropriateness of payment of statutorily required workers’ compensation benefits, settlement authority if any or continuing defense of pending or anticipated litigation, discussion of litigation strategy, position the MCIFC will take in said litigation, strengths and weaknesses of MCIFC’s position in said litigation.

The specific litigation is identified by the claim number assigned by Inservco in its capacity as the third-party claims administrator, name of the claimant, date of loss, workers’ compensation petition number and/or court assigned docket number which is set forth in the attached list which list is also appended to the MCIFC monthly meeting agenda for May 28, 2015 which agenda has been timely posted per the Open Public Meetings Act.

The minutes of said closed session shall be made available for disclosure to the public consistent with N.J.S.A. 10:4-13 when the items which are the subject of the closed session discussions are resolved and the reasons for confidentiality as to both the MCIFC and the claimant no longer exist.

ADOPTED by THE MERCER COUNTY INSURANCE FUND COMMISSION at a properly noticed meeting held on May 28, 2015.

ADOPTED:

ANDREW A. MAIR, CHAIRMAN

DATE

ATTEST:

RAISSA WALKER

DATE

PAYMENT AUTHORIZIATION REQUESTS

<u>Claim #</u>	<u>Claimant</u>	<u>Type of Claim</u>	<u>PAR/SAR</u>	<u>C.P or DO #</u>
3960000627	Vincent Malcom	Worker Compensation	PAR	
3960000723	Pedro Sapon	Worker Compensation	PAR	
3960000683	Sadeek Johnson (Estate of)	Liability	PAR	
3960000636	Mercer County Marina	Property	PAR	

APPENDIX I

**MERCER COUNTY INSURANCE FUND COMMISSION
OPEN MINUTES
MEETING – APRIL 27, 2015
Mercer County
McDade Administration Building
640 South Broad Street
Trenton, NJ 08650-0068
10:30AM**

Meeting was called to order by Chairman Mair. Ms. Dodd read the Open Public Meeting notice into record.

ROLL CALL OF COMMISSIONERS:

Andrew A. Mair	Present
K. Megan Clark Hughes	Present
Raissa Walker	Present

FUND PROFESSIONALS PRESENT:

Executive Director	PERMA Risk Management Services Joseph Hrubash
Claims Service	Inservco Insurance Services, Inc. Nancy Fowlkes Terry Sheerin Matt Baron Keith Platt
	Conner Strong & Buckelew Robyn Walcoff
Managed Care Services	First MCO Thea Isabella
Risk Management Consultant	Borden Perlman Salisbury & Kelly
Attorney	Arthur J. Sypek, Jr., Esq. Paul Adezio, Esq.
Treasurer	
Safety Director	J.A. Montgomery Risk Control Glenn Prince

ALSO PRESENT:

Alma Ortiz, Mercer County Improvement Authority
Susan Schaefer, Susan Schaefer, LLC
Cathy Dodd, PERMA Risk Management Services

APPROVAL OF MINUTES: OPEN & CLOSED MINUTES OF MARCH 23, 2015

**MOTION TO APPROVE THE OPEN MINUTES & CLOSED MINUTES
OF MARCH 23, 2015**

Moved:	Commissioner Hughes
Second:	Chairman Mair
Vote:	3 Ayes, 0 Nays

CORRESPONDENCE: None

SAFETY COMMITTEE: Mr. Prince reported the Safety Committee last met on April 15, 2015 and his associate, Mr. Barry Sloane, attended the meeting. Mr. Prince advised the committee would meet again on May 20th.

CLAIMS COMMITTEE: Ms. Walcoff reported the Claims Committee met prior to the Commission meeting at 9:30 and several claims would be presented during closed session. Ms. Walcoff advised there was also a discussion on the recent property loss and Ms. Hughes had advised the contract for the reconstruction work would be awarded during the week. Ms. Walcoff also indicated she was trying to finalize the advanced payment from the insurance carrier. Ms. Walcoff advised the cause of the loss and the applicable deductible had not been determined yet and would follow up for mechanical engineer report.

EXECUTIVE DIRECTOR REPORT: Executive Director advised he had two action items for his report along with some informational items.

CERTIFICATE OF INSURANCE REQUEST FORM: Executive Director reported on the Certificate of Insurance Report for the period of March 17, 2015 to April 17, 2015. There were four (4) certificate of insurances issued during this period.

MOTION TO APPROVE THE CERTIFICATE OF INSURANCE REPORT

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

2015 RISK MANAGEMENT PLAN REVISIONS: Executive Director referred to a copy of a Risk Management Plan which was included in Appendix II of the agenda. Executive Director

advised the changes were highlighted in yellow and clarified the one occurrence wording in the event of a CAT loss. Executive Director asked if anyone had any questions and requested a motion to adopt Resolution 20-15.

MOTION TO ADOPT RESOLUTION 20-15, AMENDMENT TO THE 2015 RISK MANAGEMENT PLAN

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

NJ EXCESS COUNTIES INSURANCE FUND (CELJIF): Executive Director reported the CEL met on April 23, 2015 and a summary report of that meeting would appear in the next agenda. Executive Director noted the CEL adopted a resolution authorizing the appointment of Citta, Holzapfel & Zabarsky, PA for Litigation Management Services. Executive Director advised the CEL also voted to handle their layer of retention in 12 month intervals for any multiple claims that occurred over two policy terms. Chairman Mair also advised there was a change in leadership for the CEL. Executive Director advised the Chairman of the CEL, Michael Smith, was leaving Burlington County to take on a position with the State. Executive Director advised Ross Angilella of Camden County was elected as the Chairman and the Secretary election was tabled until the next meeting.

MCIFC PROPERTY & CASUALTY FINANCIAL FAST TRACKS: Executive Director advised the February 2015 monthly Financial Fast Track was included in the agenda. The Commission had a surplus of \$1,430,335 as of February 28, 2015. Executive Director also referred to line 8 of the report, "Investment in Joint Venture" and indicated \$292,065 of the surplus was the MCIFC's share of the CEL JIF equity.

NJ CEL PROPERTY & CASUALTY FINANCIAL FAST TRACK: Executive Director reported the agenda included the Financial Fast Tracks for the NJ CEL for the months of January and February. As of February 28th the CEL had a surplus of \$5,802,522. Executive Director noted the CEL was monitoring eight or nine claims.

NEW CLAIMS TRACKING REPORTS: Executive Director reported the agenda included the two new claim monitoring reports as of March 31, 2015 which were introduced recently. Executive Director noted the "Claims Activity Report" indicated there were several new property claims opened for 2014 and 2015 and requested Inservco to research the new number of claims. Executive Director reviewed the "Claims Management Report Expected Loss Ratio Analysis" report and indicated the actual incurred amount was \$414,631 compared to the actuary projected amount of \$169,359. Executive Director pointed out that it was still early in the year and the 2014 fund year started out in the same manner.

2014 AUDITOR POSITION: Executive Director advised the County issued the RFP for the 2014 Auditor Position and the responses were due on April 24, 2015. Executive Director agreed he would to take part in the review and evaluation of the responses.

2015 EXCESS INSURANCE AND ANCILLARY COVERAGE POLICIES: Executive Director reported the CEL Underwriting Manager distributed an e-mail providing the login information and instructions to access the Conner Strong & Buckelew website to view the insurance policies and endorsements. Executive Director advised if anyone was experiencing any difficulty in accessing the site they should contact the PERMA office. Executive Director noted that Mr. Borden could not attend the meeting; however he did send a note advising he was reviewing the renewal policies.

MAY MEETING DATE: Executive Director reported a meeting was not scheduled for May due to Memorial Day, and suggested an alternate meeting date of May 28th at 10:30 AM. Ms. Hughes advised she would not be able to attend; however, Ms. Walker and Mr. Mair would be available to attend the meeting. Executive Director requested a motion to schedule the meeting.

MOTION TO SCHEDULE A MEETING ON MAY 28, 2015 AT 10:30 AM

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

Executive Director noted PERMA would advertise the meeting in the Commission's official newspapers.

Executive Director advised that concluded his report unless anyone had any questions.

Executive Director's Report Made Part of Minutes.

TREASURER REPORT: Chairman Mair advised the Treasurer was not present. Chairman Mair advised the April Bill List, Resolution 21-15, was included in the agenda.

MOTION TO APPROVE RESOLUTION 21-15, APRIL BILL LIST

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

Executive Director advised the monthly Treasurer Reports were included in the agenda.

ATTORNEY: Mr. Sypek advised he did not have anything to report however mentioned that he was familiar with the law firm of Citta, Holzapfel & Zabarsky and thought it was a good idea for

the CEL to enlist their services. My. Sypek indicated at some point it might be wise for the Commission to consider using a Litigation Management Services.

CLAIMS SERVICE:

Ms. Sheerin reported her office would look into the increased number of property claims which the Executive Director mentioned earlier.

Executive Director advised Resolution 22-15, Disclosure of Liability Claims Check Register, was included in the agenda along with a copy of the check register for the period of March 1, 2015 to March 31, 2015.

MOTION TO APPROVE RESOLUTION 22-15 AUTHORIZING DISCLOSURE OF LIABILITY CLAIMS CHECK REGISTER

Moved:	Commissioner Walker
Second:	Commissioner Hughes
Vote:	3 Ayes, 0 Nays

MANAGED CARE: Ms. Isabella of First MCO advised she would review the Managed Care Report which was included in the agenda. Ms. Isabella reported for the month of March provider bills were received in the amount of \$122,276 and First MCO re-priced the bills to \$91,877 for a savings of \$30,299 or 25% with 81% PPO penetration. In response to Chairman Mair’s inquiry regarding the PPO penetration it was agreed Ms. Isabella would visit with the County to discuss improving and controlling the PPO penetration.

CEL SAFETY DIRECTOR: Mr. Prince reviewed the March – May Risk Control Activity Report which was included in the agenda. Mr. Prince noted he received a request for sexual harassment training but advised this training was not offered, however, advised he could offer some alternative resources which he would research. Ms. Walcoff suggested checking with the EPL carrier for the training.

RISK MANAGER CONSULTANT: Executive Director noted as he mentioned earlier, Mr. Borden was in the process of reviewing the renewal policies.

Correspondence Made Part of Minutes.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT:

MOTION TO OPEN THE MEETING TO THE PUBLIC

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

Seeing no members of the public wishing to speak Chairman Mair asked for a motion to close the public comment portion of the meeting.

MOTION TO CLOSE MEETING TO THE PUBLIC

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

CLOSED SESSION: Chairman Mair read and requested a motion to approve Resolution 23-15 authorizing a Closed Session to discuss PARS.

RESOLUTION 23-15, EXECUTIVE SESSION FOR THE PURPOSE AS PERMITTED BY THE OPEN PUBLIC MEETINGS ACT, MORE SPECIFICALLY TO DISCUSS PARS RELATED TO PENDING OR ANTICIPATED LITIGATION AS IDENTIFIED IN THE LIST OF CLAIMS PREPARED BY THIRD PARTY CLAIM ADMINISTRATOR INSERVCO INSURANCE SERVICES, INC. AND ATTACHED TO THIS AGENDA.

MOTION TO APPROVE RESOLUTION 23-15 FOR EXECUTIVE SESSION

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

MOTION TO RETURN TO OPEN SESSION

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

MOTION TO APPROVE PAYMENT AUTHORITY FOR PARS DISCUSSED IN CLOSED SESSION

Moved: Commissioner Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

MOTION TO ADJOURN:

Moved: Commission Walker
Second: Commissioner Hughes
Vote: 3 Ayes, 0 Nays

MEETING ADJOURNED: 11:01 AM

Minutes prepared by:
Cathy Dodd, Assisting Secretary